



Pender County
Agenda
Board of County Commissioners Regular Meeting
Monday, March 10, 2025 at 4:00 PM
Pender County Public Assembly Room
805 S. Walker Street, Burgaw, NC

		Presenter	Page
1.	CALL TO ORDER		
2.	INVOCATION		
3.	PLEDGE OF ALLEGIANCE		
4.	ADOPTION OF AGENDA		
5.	PUBLIC HEARING		
6.	PUBLIC INFORMATION		
6.1	Presentation of State of North Carolina Old North State Award to HR Director, Pamela Brame	Kimberly Wickline-Bennett	5-6
6.2	Parks Foundation of Burgaw, Inc.'s Splashpad Fundraiser	Cody Suggs	7-9
6.3	Status Update for the Hampstead Branch Library Project	John Sawyer, Troy Olson	10-23
6.4	Status Update for Central Pender Park: Phase I Project	Reynaldo Bravo	24-33
6.5	Status Update for the Hampstead Kiwanis Park: Phase IV Project	Dario Ramirez-Duenas, Jimmy Fentress	34-43
6.6	Status Update for the Abbey Nature Park Project	Zach White, Dario Ramirez-Duenas	44-54
6.7	Addressing Used Oil Drums at Convenience Centers	Susan Barnhill	55
7.	PUBLIC COMMENT		
8.	CONSENT AGENDA		
8.1	Approval of Closed Session Minutes from the Years 1995, 1996, 1997, and 1998	Lexi Stanfield	56
8.2	Approval of the Board of Commissioner Regular Meeting Minutes	Lexi Stanfield	57-84
8.3	Approval of January 17, 2025, Board of County Commissioners Special Meeting Minutes	Lexi Stanfield	85-86
8.4	Approval of Budget Ordinance Amendment to Accept Donations Toward the Historical 150th Celebration.	Gabrielle Dawson	87-90

8.5	Approval to Increase Purchase Order #265 for Pump Repairs at Regional Lift Station in the Amount of \$40,317.00 to A.C. Schultes.	Brian Terry	91-96
8.6	Resolution of the Pender County Board of Commissioners Authorizing upset bid process with respect of the Disposition by sale of Parcel ID# 3314-75-9249-0000 located in the Union Township.	Margaret Blue	97-102
8.7	Approval of purchase order to MCCI for Laserfiche, the county's document management system, for the annual renewal in the amount of \$49,525.70.	Marcel Miranda	103-105
8.8	Approval of a Budget Ordinance Amendment to Increase Holly Shelter Shooting Range Revenue and Expenditures by \$3,393.00.	Zach White	106-107
8.9	Approval of a Purchase Order for Communication Specialists in the amount of \$123,809.06.	Alan Cutler	108-111
8.10	Approval of a Purchase Order for Cellebrite renewal fee in the amount of \$21,745.40.	Alan Cutler	112-117
8.11	Approval of a Donation to the 1865 Society of Pender County	Michael Silverman	118-119
8.12	Approval of Duke Energy Proposed Easement at the Pender County Courthouse	Andre Hogan	120-124
8.13	Approval of Sole Source vendor for Brady Parts, Inc for the repairs to the Courthouse HVAC.	Wyatt Richardson	125
8.14	Motor Vehicle Releases and Refunds	Melissa Radke	126
8.15	Refund/Release Requests for items meeting NC G.S. 105-381	Melissa Radke	129-130
8.16	Approval of the statutorily required Order to Advertise for 2024 Delinquent Real Property	Melissa Radke	131-267

9. APPROVALS AND RESOLUTIONS

9.1	Authority to Execute Contract Amendment of the New Health and Human Services Facility for Change in Workstations in the amount of \$69,052.00.	Dario Ramirez-Duenas	268-271
9.2	Consideration of resolution supporting an update to the North Carolina Beach and Inlet Management Plan	Daniel Adams	272-275
9.3	Confirmation of the Pender County Child Fatality Prevention Team as a single county team	Carolyn Moser	276
9.4	Scotts Hill Water Tower Lease Agreement with WHQR	Anthony Colon	277-288
9.5	Request for Approval to Dispose of 2.4-Acre Property for Easement Exchange	Anthony Colon	289-290
9.6	Amendment to the Pender County Board of Commissioners Rules of Procedure	Michael Silverman	291-309
9.7	Resolution to Change the Tax Reappraisal Cycle	Michael Silverman	310-311
9.8	Approval to accept \$10,000.00 from a North Carolina Emergency Management Fiscal Year 2024Homeland	Tommy Batson	312-314

Security Grant Program for Pender County Emergency Management.

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| 9.9 | Accept Bid & Purchase Order approval to Atlantic Power Solutions for the C.F. Pope Elementary School Generator & Automatic Transfer Switch Project in the amount of \$267,384.70. | Tommy Batson | 315-346 |
| 9.10 | Parks Foundation of Pender County Membership | Zach White | 347-352 |
| 9.11 | Approval of a Budget Amendment and Purchase Order for RFP #25-312 in the Amount of \$111,241.86 to AcoustiCreations. | Marcel Miranda | 353-389 |
| 9.12 | Approval of FY2024-2025 Audit Contract and purchase order to Martin Starnes & Associates for \$116,140 for the County and \$4,200 for the Tourism Development Authority | Margaret Blue | 390-400 |
| 9.13 | Approval of contract with Vincent Valuations, LLC and PO for \$110,000 for appraisal division services | Melissa Radke | 401-409 |

10. DISCUSSION

11. APPOINTMENTS

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| 11.1 | Appointment to the Tourism Development Authority Board | Lexi Stanfield | 410-417 |
| 11.2 | Appointments to the Board of Equalization and Review | Lexi Stanfield | 418-430 |

12. MAPLE HILL WATER AND SEWER DISTRICT

13. ROCKY POINT WATER AND SEWER DISTRICT

14. SCOTTS HILL WATER AND SEWER DISTRICT

15. MOORE'S CREEK WATER AND SEWER DISTRICT

16. CENTRAL PENDER WATER AND SEWER DISTRICT

17. PENDER COUNTY BOARD OF HEALTH

18. SOCIAL SERVICES BOARD

19. ITEMS FROM COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS

20. CLOSED SESSION (IF APPLICABLE)

21. 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/RESOLUTIONS

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| 21.1 | REZONE 2024-80: Request to rezone one parcel totaling approximately eight acres from the Rural Agricultural zoning district to the Residential Performance zoning district in the Rocky Point Township | Tucker Cherry | 431-464 |
| 21.2 | REZONE 2024-81: Request to rezone one parcel | Taylor Davis | 465-500 |

totaling approximately 1.37 acres from the Rural
Agricultural zoning district to the General Business
zoning district in the Topsail Township

21.3 SUP 2025-50: Request for a Special Use Permit for a
120-foot telecommunication pole within the Residential
Performance zoning district

Taylor Davis

501-543

22. ADJOURNMENT