



Pender County

Agenda

Parks & Rec Advisory Board Meeting
Thursday, March 11, 2021 @ 6:30 PM
Pender County Public Assembly Room
805 S. Walker Street, Burgaw, NC

	Presenter	Page
1. CALL TO ORDER		
2. ROLL CALL		
3. ADOPTION OF AGENDA		
4. ADOPTION OF MINUTES		
4.1. Parks Rec Advisory Board - 21 Jan 2021		3 - 5
5. PRESENTATIONS		
6. PUBLIC COMMENT		
7. DISCUSSION AND ACTION ITEMS		
7.1. COVID-19 Update/Impact NCDHHS-Interim-Guidance-for-Youth-Amateur-Sports	All	7 - 9
7.2. Parks and Recreation Master Plan Update	Sam Shore	
7.3. Program Update Programming Update 3-11-21	Zach White	
7.4. Parks and Facilities Update Facility Update 3-11-21	Zach White	
8. NEXT MEETING DATE TBA		
9. ADJOURNMENT		



MINUTES
Parks & Rec Advisory Board Meeting
Thursday, January 21, 2021 Pender County Public Assembly Room 6:30 PM

MEMBERS PRESENT: Daniel Price
Amanda McDuffie
Brent Livingood
Jamie Moore
Brandi Odom

MEMBERS ABSENT: Jay Kapiko

OTHERS PRESENT: Doug Shipley, Parks and Recreation Director
Dee Turner, Parks and Recreation Supervisor
Zack White, Parks and Recreation Supervisor

- 1 CALL TO ORDER**
Chairman Daniel Price Called to order at 6:36
- 2 ROLL CALL**
Daniel Price, Amanda McDuffie, Brent Livingood, Jamie Moore, Brandi Odom
- 3 ADOPTION OF AGENDA**
Brandi firsts motion
Daniel seconds the motion
- 4 ADOPTION OF MINUTES**
Correction: Jamie and Brent were not present at the last meeting.
Jamie motions to adapt the November 17th minutes
Brandi seconds the motion
- 5 PRESENTATIONS**
- 6 PUBLIC COMMENT**

No public comment

7 DISCUSSION AND ACTION ITEMS

a) COVID-19 Impact/Update

Doug explained that the county has to listen to the Pender County Health Department. Dee and Doug reviewed the current sports programs that are permissible within the county.

b) Parks and Recreation Master Plan Update

Sam Shore updated the board on the Master Plan. The timeline will be pushed back due to internal staffing restrictions. The new publication goal for the plan will be by the end of 2021. Sam reiterated the purpose and importance of the Master Plan.

c) Program Update

Zach White presented the programs and events that the department has conducted since the last meeting. The events include the drive-in movies, in door cornhole league, and Christmas bingo. He proceeded to go over future department plans and events (Valentine's Date Night, Bingo, Tree Giveaway, Cornhole, and family fishing).

d) Holly Shelter Shooting Range Update

Dee explained that the shooting range was closed for 152 days. 13 new staff were hired for the shooting range. Dee explained the current trends of shooters and income. The shooters and stay times being lower than expected can be explained by the lack of available ammunition. They are planning on conducting classes to boost revenue.

e) Penderlea Property Update

Zach White presented the improvements that have taken place at Penderlea. The updates include grounds clean up, new paint, reinforcement of the floor, new sump pump, and working bathrooms.

f) Parks and Recreation Mission Statement Update

Samantha Hermann explained the changes that were made to establish the new proposed mission statement. Brent motions to accept the new mission statement. Amanda seconds the motion. The new mission statement passes.

g) Property Acquisition

Doug explained that the plans to acquire the large tract of land that

would have been used for multiple facilities is no longer a viable option. The hunt for a new large piece of land is in the works. The Robert Morton Property is a favorable option and Doug presented a preliminary sketch of potential park plans at this property.

8 NEXT MEETING DATE

March 11th at 6pm at Burgaw

9 ADJOURNMENT

Brandi motions to adjourn the meeting

Amanda seconds the motion.

Meeting adjourned at 7:50.



Interim Guidance for Administrators and Participants of Youth and Amateur Sports Programs March 1, 2021

Guidelines for Conducting Business: Any scenario in which many people gather together poses a risk for COVID-19 transmission. All organizations and programs that gather groups of people should create and implement a plan to minimize the opportunity for COVID-19 transmission. The guidance below will help administrators and participants of youth and amateur sports programs reduce the spread of COVID-19 in their communities.

In addition to the requirements below, certain businesses **must follow** Closure Periods or Stay at Home Orders, when they are in effect. For more information on any requirements that are currently in effect and how this applies to your business, please visit [Business Closure Periods and Stay at Home Restrictions](#).

The current executive order does not place restrictions on the types of sports that are allowed to be played. However, **DHHS strongly recommends only playing sports in which participants can maintain social distancing**. Examples of recommended and not recommended sports are provided below.

DHHS Recommends Limiting Sports Activities to Those in Which Participants Can Maintain Social Distancing, or Close Contact is Limited and Brief:

Golf	Swimming
Cycling	Diving
Disc Golf	Dance
Track and Field	Tennis Singles Match
Curling	Horseback Riding
Pickleball	Figure Skating
Badminton	Running
Individual Gymnastics	Weightlifting
Individual Sailing/Kayaking	Outdoor/Sand/Beach Volleyball

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

For Certain Sports for Which Close Contact May Occur but Not Prolonged, DHHS recommends playing outside if possible and limiting tournaments in which multiple teams convene.

Soccer	Volleyball
Baseball	Softball
Crew	Swimming Relays/Group Swimming
Tennis Doubles Match	Field Hockey
Non-Contact Lacrosse	Flag Football
Ultimate	

DHHS Does Not Recommend Sports Activities for Which Participants Cannot Maintain Social Distancing and Close Contact is Frequent and/or Prolonged.

Organized sports in which participants cannot maintain social distancing are not recommended. These sports typically require coaches and athletes who are not from the same household or living unit to be in close proximity, which increases their potential for exposure to COVID-19. For these sports, it is recommended that activities are limited to athletic conditioning, drills, and practices in which dummy players, sleds, punching bags and similar equipment are used but athletes are not playing the actual sport, itself. These activities can allow athletes to condition and prepare for sports if and when they are played in the future.

Football	Competitive Cheer
Contact Lacrosse	Basketball
Rugby	Wrestling
Group Dance	Hockey
Pairs Figure Skating	Boxing

Number of Participants and Spectators

Regardless of the type of sport being played, all administrators of sports programs are **required** to:

- ➔ For indoor and outdoor venues with a capacity under 5,000 seats, follow the occupancy requirements in the Interim Guidance for [Indoor and Outdoor Small & Medium Size Venues for Live Performances](#).
- ☐ For indoor venues with more than 5,000 seating capacity or outdoor venues with more than 10,000 seating capacity, follow the occupancy requirements in the [Interim Guidance for Large and Very Large Indoor and Outdoor Venues](#).
- ☐ Players, coaches, and support staff are not subject to the occupancy requirements listed above.
- ☐ Have all coaches, athletes, spectators and other participants wear a face covering indoors, unless they state that an exception applies.

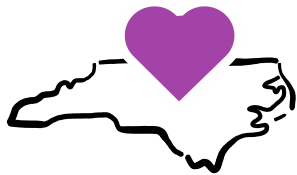
NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

- ☐ Have all coaches, athletes, spectators and other participants wear a face covering outdoors, unless they state that an exception applies, or they are more than 6ft away from anyone outside of their household at all times.

Other Recommended Actions

It is recommended that administrators of sports programs:

- ☐ Designate and arrange specific equipment for use that is properly spaced at 6 feet apart. Group classes or activities should be spaced out six feet apart.
- ☐ Consider workouts in groups/pods of individuals with the same group always working out together, including weight training, to limit exposure should someone become sick.
- ☐ Remind individuals not to shake hands, give high fives, or fist pumps before, during, or after the game or practice.
- ☐ Coaches, officials, and others should modify communication and avoid up close face to face communication.
- ☐ Schedule games to include adequate buffer times between games to allow athletes, coaches and staff to enter and exit the facility with limited interaction.
- ☐ Personal training services and fitness coaching should practice social distancing to the extent possible. When these services require physical contact between coach and athlete, wash hands immediately prior to and following the contact and face to face contact should be minimal.
- ☐ Limit sharing of equipment and assign individual equipment (e.g., batting gloves, catcher's equipment, discs, racquets, balls) to avoid sharing between participants.
- ☐ Disinfect all shared fitness and sports equipment (if provided) between users, with [EPA approved disinfectant for SARS-CoV-2](#) with adequate contact time allowed for disinfectant as stated by manufacturer. If equipment is to be cleaned by the individual, instructions on how to properly disinfect and appropriate contact time for disinfectant must be provided.
- ☐ Remind individuals to bring their own water bottles, and that those water bottles are not shared.
- ☐ Limit use of hydration stations (water cows, water troughs, water fountains) and provide disposable cups or labeled water bottles for individuals when using any water fountains.
- ☐ If water or food is offered at any event, have pre-packaged boxes or bags for each attendee and provide labeled water bottles or disposable cups, instead of a buffet or family-style meal and shared water coolers/fountains.



#StayStrongNC

**Staying apart brings us together.
Protect your family and neighbors.**

Learn more at nc.gov/covid19.



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

