Pender County

Agenda

Board of County Commissioners Meeting
Tuesday, April 19, 2022 @ 4:00 PM
Pender County Public Assembly Room
805 S. Walker Street, Burgaw, NC

			Presenter	Page
1.	CALL TO ORDER			
2.	INVOCATION Commissioner Newton			
3.	PLEDGE OF ALLEGIANCE Commissioner McCoy			
4.	ADOPTION OF AGENDA			
5.	PUBLIC INFORMATION			
	5.1.	Proclamation Sexual Assault Awareness Month April 2022 Proclamation Sexual Assault Awareness Month April 2022 - Pdf	Garcia	3 - 4
	5.2.	Auditor Presentation of FY2021 Audit Report Audit - Pdf	Blue	5
	5.3.	Birthday Resolution for Dr. Irene Van Travis Birthday Resolution - Pdf		7 - 8
6.	PUBLIC COMMENT			
7.	CONSENT AGENDA			
	7.1.	Approval of a Memorandum of Understanding between ASAR Training and Response Inc. and Pender County ASAR MOU - Pdf	Moser	9 - 15
	7.2.	Approval of FY 2022-2023 Pender County Juvenile Crime Prevention Council, Funding Recommendations and Board Members JCPC Annual Plan - Pdf	Turner	17 - 34
	7.3.	Approve State Funding Resolution and Application for CFPUA Water Interconnection Project FundingResolution_CFPUAWaterInterconnectionProject - Pdf	Keel	35 - 38
	7.4.	Approve State Funding Resolution and Application for US 421 Sewer Extension Project FundingResolution_US421_SewerExtProject - Pdf	Keel	39 - 41
	7.5.	Approve State Funding Resolution and Application for US421/Blueberry Road Water Extension Project FundingResolution_US421_BlueberryRd_WaterExtProject - Pdf	Keel	43 - 46
	7.6.	Approval of the Board of Commissioner Meeting Minutes April 4, 2022 BOCC Meeting Minutes April 4, 2022 - Pdf	Cline	47 - 66

8. APPROVALS AND RESOLUTIONS

8.1.	Approval of Purchase Order to O.C. Welch Ford Lincoln, Inc for the purchase of 2022 Ford F-150 Responder pickup truck in the amount of $35,320.80. 2022 Ford F-150 Responder pickup truck - Pdf	Cutler	67 - 68
8.2.	Recommendation for Adoption of the 2022-2032 Pender County Parks and Recreation Comprehensive Master Plan Parks and Rec Master Plan - Pdf		69 - 250
8.3.	Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Central Pender Park Phase 1 Pender Central Park - Pdf	Turner	251 - 255
8.4.	Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Hampstead Kiwanis Park Phase 4 HKP - Pdf	Turner	257 - 261

9. DISCUSSION

10. APPOINTMENTS

11. MAPLE HILL WATER AND SEWER DISTRICT

12. ROCKY POINT WATER AND SEWER DISTRICT

13. SCOTTS HILL WATER AND SEWER DISTRICT

14. MOORES CREEK WATER AND SEWER DISTRICT

15. CENTRAL PENDER WATER AND SEWER DISTRICT

16. PENDER COUNTY BOARD OF HEALTH

17. SOCIAL SERVICES BOARD

18. ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

19. CLOSED SESSION (IF APPLICABLE).

20. 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/ RESOLUTIONS

20.1.	REZONE 2022-29 REZONE 2022-29 - Pdf	Henley	263 - 288
20.2.	SUP 2022-27 SUP 2022-27 - Pdf	Henley	289 - 308

21. NEXT MEETING DATE
Thursday April 28, 2022
4:00 PM
Board of Commissioners Meeting Room
805 S. Walker St
Burgaw NC

22. ADJOURNMENT

Pender County
Proclamation Sexual Assault Awareness Month April 2022

TO:	Board of County Commissioners
FROM:	
DATE:	April 19, 2022
SUBJECT:	Proclamation Sexual Assault Awareness Month April 2022

SUMMARY:
Proclamation Sexual Assault Awareness Month April 2022

ACTION REQUESTED:
Approval of Proclamation Sexual Assault Awareness Month April 2022

Sexual Assault Awareness Month

Proclamation

April 2022

April is Sexual Assault Awareness Month – a time to draw attention to the prevalence of sexual assault and educate individuals and communities about how to prevent it. Sexual harassment, abuse, and assault are widespread problems. In the United States alone, nearly one in five women and one in 67 men have been raped at some time in their lives (Smith et al., 2017), and one in four girls and one in twenty boys is sexually abused by the age of 17 (Finkelhor et al., 2014).

Sexual harassment, assault, and abuse can happen anywhere, including in online spaces. Now more than ever, screens and technology connect us with others – but for too long, harassment, cyberbullying, and sexual abuse have been seen as unavoidable behaviors online.

Each of us has the power to change that. Together, we can make a difference to build inclusive, safe, and respectful communities that thrive online and offline.

2022 marks the twenty-first anniversary of SAAM, and the theme of this year's campaign is "Building Safe Online Spaces Together." We can build online communities free from sexual harassment, abuse, and assault by practicing digital consent, intervening when we see harmful behaviors, and promoting online communities that value inclusion, safety, and respect.

I join advocates and communities across the country in proclaiming that we can build safe online spaces together.

Name _____ Date _____

Finkelhor, D., Shattuck, A., Turner, H.A., & Hamby, S.L. (2014) The lifetime prevalence of child sexual abuse and sexual assault assessed in late adolescence. *Journal of Adolescent Health, 5*, 329-333. https://doi.org/10.1016/j.jadohealth.2013.12.026

Smith, S. G., Chen, J., Basile, K. C., Gilbert, L. K., Merrick, M. T., Patel, N., Walling, M., & Jain, A. (2017). *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010-2012 state report.* U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. https://www.cdc.gov/violenceprevention/pdf/NISVS-StateReportBook.pdf

NSVRC national sexual violence resource center

Sexual Assault Awareness Month

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Pender County
Auditor Presentation of FY2021 Audit Report

TO:	Board of County Commissioners
FROM:	Meg Blue
DATE:	April 19, 2022
SUBJECT:	Auditor Presentation of FY2021 Audit Report

SUMMARY:
Martin Starnes & Associates, CPAs. P.A. will present the FY2021 Audit Report

ACTION REQUESTED:
Auditor Presentation of FY2021 Audit Report

Pender County
Birthday Resolution for Dr. Irene Van Travis

TO:	Board of County Commissioners
FROM:	David Piepmeyer
DATE:	April 19, 2022
SUBJECT:	Birthday Resolution for Dr. Irene Van Travis

SUMMARY:
Resolution commemorating Dr. Travis's accomplishments and birthday.

ACTION REQUESTED:
Birthday Resolution for Dr. Irene Van Travis

RESOLUTION RECOGNIZING THE 97th BIRTHDAY OF PENDER COUNTY RESIDENT
Dr. Irene Van Travis
PENDER COUNTY BOARD OF COMMISSIONERS

WHEREAS, Dr. Irene (Graham) Van Travis graduated from Pender County Training School in 1943 and graduated from Elizabeth City State University (Elizabeth Teachers' College) in 1947; and

WHEREAS, Dr. Travis has spent more than 7 decades as an educator and inspiration to educators; and

WHEREAS, Dr. Travis has been a beacon of leadership and service to her family, Church, community, and veterans. She the visionary force in the development of the Graham-Powell Family Educational Foundation, Inc focusing on supporting high school graduates from Pender and New Hanover Counties. She established the Dr. Irene Van Travis Endowed Scholarship to support students from southeaster NC majoring in Special Education at ECSU; and

NOW, THEREFORE, BE IT RESOLVED that due to her life accomplishments of being Ninety-Seven years in age residing in Pender County as an honorable senior citizen, the Pender County Board of Commissioners hereby recognizes and congratulates Dr. Irene Van Travis on her birthday of April 19, 1925. Dr. Irene Van Travis is a true servant of God and exemplifies Christian principles in all aspects of her life.

Presented this the 19h day of April 2022.

_____
David Piepmeyer, Chairman
Pender County Board of Commissioners

Attest: _____
Tera Cline
Clerk to the Board

Pender County
Request Board Approval

TO:	Board of County Commissioners
FROM:	Carolyn Moser
DATE:	April 19, 2022
SUBJECT:	Approval of a Memorandum of Understanding between ASAR Training and Response Inc. and Pender County

SUMMARY:

This memorandum of understanding ("**MOU**") is between ASAR Training and Response, Inc., a 501(c)(3) registered in the US hereafter known as ("**ASAR**"), and **Pender County, NC** (Pender).

ASAR Training and Response is a technical animal rescue team specializing in both FEMA Resource-Typed and NFPA-based training and response for practical field and disaster animal rescue applications. ASAR subject-matter-expert (SME) Responders are Hazwoper trained and OSHA compliant to ensure we provide the most professional response support possible to our partners. ASAR SME Managers and Responders provide comprehensive and life-safety-enhancing planning, response, and functional response in cooperation with local, State, and Federal agencies. Training + Planning = Capacity and Capability to help your communities.

ACTION REQUESTED:

Approval of MOU

MEMORANDUM OF UNDERSTANDING

Between ASAR Training and Response Inc.

and

Pender County, NC

(Pender)

This memorandum of understanding ("**MOU**") is between ASAR Training and Response, Inc., a 501(c)(3) registered in the US hereafter known as ("**ASAR**"), and **Pender County, NC** (Pender).

ASAR Training and Response is a technical animal rescue team specializing in both FEMA Resource-Typed and NFPA-based training and response for practical field and disaster animal rescue applications. ASAR subject-matter-expert (SME) Responders are Hazwoper trained and OSHA compliant to ensure we provide the most professional response support possible to our partners. ASAR SME Managers and Responders provide comprehensive and life-safety-enhancing planning, response, and functional response in cooperation with local, State, and Federal agencies. Training + Planning = Capacity and Capability to help your communities.

The parties therefore agree as follows:

Article 1
TERM

1.1 **Term**. This Agreement shall be effective upon the date of final signature and shall remain in effect for three years. This Agreement shall automatically renew for a period of five years but may be terminated by fifteen (15) days' written notification from either Party at any time.

1.2 **Termination.** Either party may terminate this MOU for any reason upon written notice to the point of contact ("**POC**") designated by the other party.

1.3 **Periodic Review.** ASAR and PENDER shall, as needed, jointly evaluate progress in the implementation of this Agreement and revise and develop new plans or goals as appropriate.

Article 2
PURPOSE

2.1 ASAR and PENDER strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion.

2.2 The primary goals of this MOU include:

a. Efforts to maximize ASAR SME resources before, during, and after a major incident
b. To enhance life-saving priority evacuation and rescue planning for response to include ASAR / USAR mission-ready-packaging
c. To provide mitigation activities, ongoing planning, exercises, and effective safe responses.

2.3 The benefits of this MOU may include the provision of available additional resources from various parties to PENDER, resources may include hasty assessment teams to assist Incident Management Teams (IMT)'s, overhead management teams in place prior to an event, Emergency Operations Center (EOC) Liaisons and small SME ASAR strike-teams.

2.4 Both parties will use their best efforts to meet their roles and responsibilities as outlined in this MOU, which are aspirational goals and are not binding contractual promises. In all circumstances, each party is responsible for the safety and well-being of its employees, representatives, responders, contractors, volunteers, and agents.

2.5 Each party acknowledges that there are risks associated with participating in disaster response activities and assumes those risks knowingly on behalf of its employees, representatives, responders, contractors, volunteers, and agents.

Article 3
ASAR ROLE

3.1 ASAR will use its reasonable best efforts within its sole discretion to meet its responsibilities as outlined in this MOU.

3.2 ASAR will provide an ASAR Primary Contact List to PENDER (see Appendix A).

3.3 ASAR MOU services may include the following:

a. Hasty Assessment personnel to support IMT efforts
b. ASAR strike teams to provide both response and management resources
c. EOC support personnel (may be virtual) ASAR EOC personnel may be stationed at the National Resource Coordination Center (NRCC) but in direct contact with State or Regional EOC. Every effort will be made for an ASAR Staff member be physically at an EOC if possible.
d. Additional unique SME ASAR resources to enhance efforts of requesting partner.

Article 4
Disaster Response Coordination

4.1 ASAR will require from the requesting agency a formal letter of request and relevant activation and deployment information.

4.2 The request for assistance from ASAR must be made in writing by email or other agreed upon method. This request must be from the authority having jurisdiction in charge of the disaster response. All requests for assistance will be handled on a priority basis.

4.3 ASAR will make every effort to fill SME requests available through this MOU; however, acknowledges there may be times where no resources are available in a timely manner.

4.4 Additional ASAR SME mission-ready-packages will be available through typed resource management systems.

4.5 Costs of Assistance: ASAR will provide expenditures and receipts associated to the response for reimbursement to the requesting agency if pre-agreed upon in writing prior to the event. ASAR shall not be liable for any portion of any expenses incurred by PENDER. PENDER shall not be liable for any portion of any expenses incurred by ASAR unless it has been expressly agreed upon in writing, prior to the incurrence of the expense.

4.6 Period of Assistance: The period begins with the departure of any ASAR personnel and / or equipment from any point for the purpose of traveling to the Requesting Party in order to provide assistance; and ending upon the return of all personnel and equipment from ASAR, after providing the assistance requested, to their residence or regular place of work, whichever occurs first.

4.7 Supervision and Control: While ASAR is in the community to assist the local Authorities, the personnel, equipment, and resources of ASAR shall remain under the operational control of the ASAR Leadership responding to the disaster. ASAR and PENDER shall each be separately responsible for the operation and maintenance of their own equipment and any other resources they provide. ASAR shall maintain daily personnel time records, material records, a log of equipment hours, and daily activity reports to be provided to PENDER upon request. ASAR reserves the right under this agreement to withdraw their resources at any time for any reason, subject to reasonable notice to the other party. At least 24-hour advance notification of intent to withdraw personnel or resources shall be provided to the PENDER unless such notice is not practicable; in which case, such notice as is reasonable shall be provided.

4.8 Food; Housing; Self-Sufficiency: ASAR personnel and equipment shall be self-sufficient for operations in areas stricken by disasters or emergencies.

4.9 Publicity: During a joint effort (training, education, or response), all reasonable efforts to promote the identity of both Parties shall be clearly communicated through all available means. ASAR and PENDER shall make every effort to keep the public informed of their cooperative efforts. When reasonably possible, advance notice and review of releases / reports shall be provided by each Party to the other. Assisting and requesting parties agree to share photography, videography and other materials that can be used for publicity purposes, with the understanding that all parties retain the rights to their materials and shall be credited as the source. Any materials produced jointly shall be mutually agreed upon in writing.

4.10 Insurance: ASAR shall carry their own insurance covering their individual organizations and field operations and provide proof acceptable upon request.

4.11 Liability: No party to this agreement shall hold the other liable for any loss or expense, to include third party complaints or litigation, resulting from the actions or inaction of the other, so long as they are within the bounds of normal operating protocols and procedures.

Article 5
CONFIDENTIALITY

5.1 Both during and after the term of this MOU, the parties will keep, and will ensure that their respective employees, volunteers, contractors, and agents keep, confidential all materials and information provided by the other party in relation to this MOU that are not available to the general public.

Article 6
NONBINDING NATURE OF MOU; NONPARTNERSHIP

6.1 **Nonbinding.** This MOU is not binding or legally enforceable, imposes no enforceable obligations upon the parties and does not grant any rights.

6.2 **Nonpartnership.** This MOU does not constitute and shall not be construed as constituting any of the relationships of agency, partnership, or joint venture between the parties. Neither party shall have the right to bind the other party in any manner whatsoever. The parties are separate and independent organizations. Each is responsible for establishing its own policies and financing its own activities.

By:_____	By:_____
Date:_____	Date:_____
Name: Eric Thompson	Name:
Title: Senior Director	Title:
ASAR Training and Response	Pender County, NC

Appendix A:
ASAR Training and Response Contact List

Primary Contact: Eric Thompson – ethompson@asartraining.com 913-522-3064 Cell

Secondary Contact: Brett Huff – bhuff@asartraining.com 573-210-7402 Cell

Alternate Contact: Kerri Downs – kdowns@asartraining.com 903-363-3263 Cell

Alternate Contact – Anne McCann – amccann@asartraining.com 302-750-8558 Cell

Pender County, NC, Contact List

Primary Contact: Chad McEwen, County Manager
cmcewen@pendercountync.gov
1-910-604-2100

Secondary Contact: Tommy Batson, Emergency Management Director
tbatson@pendercountync.gov
1-910-470-4721

Alternate Contact: Jewell Horton, Animal Shelter Manager
Jhorton@pendercountync.gov
1-910-604-0139

Pender County
Approval of FY 2022-2023 Pender County Juvenile Crime Prevention Council, Funding Recommendations and Board Members

TO:	Board of County Commissioners
FROM:	Dee Turner
DATE:	April 19, 2022
SUBJECT:	Approval of FY 2022-2023 Pender County Juvenile Crime Prevention Council, Funding Recommendations and Board Members

SUMMARY:
The Juvenile Crime Prevention Council (JCPC) is a state mandated county board tasked with administering and monitoring state funds disbused to programs serving youth who are currently in the juvenil justice system or at-risk of entering it.The amount of funding is based on a youth per capita basis. To receive these funds, the JCPC must complete an Annual Plan of which a major component is doing an assessment of the risks, needs and available resources for the youth of Pender County. It is anticipated that Pender County will receive $153,959 for FY 2022-2023. As a result of the assessment, the following needs were identified and prioritized: 1) Psychological Assessments, 2) Counseling, 3) Substance Abuse Prevention/Education, 4) Sexual Offender Evaluation and Treatment, 5) Parent/Family Skill Building, 6) Interpersonal Skill Building, 7) Vocational Skill Building, 8) Community Service and Restitution, and 9) Teen Court. Beginning FY 2021-2022, the State went to a two year funding cycle. Returning programs with at least two years of approved funding with no monitioring conditions were eligible. Any new programs would have to receive funding two consecutive years with no monitoring conditions to be eligible. Four of the existing funded programs met eight (8) of the identified needs and none of these programs had monitoring conditions. A Request for Proposals was advertised for programs that could meet the Parent/Family Skill Building identified need. Only one (1) submission was received from the agency that has a successful parenting program in Brunswick and New Hanover Counties. The Pender County JCPC recommends the following programs receive funding:

Psychological Services	$58,000
Community Service/Restitution/Teen Court	$39,259
Customized Youth Development Training	$35,000
Systematic Training for Effective Parenting	$15,000
JCPC Administration	$ 6,700

ACTION REQUESTED:
Approval of FY 2022-2023 Pender County Juvenile Crime Prevention Council, Funding Recommendations and Board Members

Juvenile Crime Prevention Council
County Plan

Pender County

For FY 2022-2023

Table of Contents

I. Executive Summary

II. County Funding Plan

III. Juvenile Crime Prevention Council Organization

IV. County Risk and Needs Assessment Summary

V. County Juvenile Crime Prevention Council Request for Proposals

VI. Funding Decisions Summary

VII. Funded Programs Descriptions

Attachments:

Executive Summary

The Pender County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated the County Plan.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Pender County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan Progress:
Over the past year, the JCPC has worked diligently to recruit new members and increase community awareness. As a result the JCPC has increased participation at the JCPC meetings; Board vacancies have been filled; and various agencies began participating in the monthly meetings. This has not only benefited the JCPC, but also the community as agencies that work with families and children become aware of the various services offered in Pender County.

As a result of JCPC funded programs, there has been a decrease in the number of petitions filed, adjudication and probation cases. The Community Service program continues to serve a large number of youth and the Restitution program assists youth and their families by being able to repay victims for crimes committed. More youth were able to receive alcohol and drug treatment while non-residential and residential programs/group homes had a decrease in referrals. The JCPC programs in Pender County continue to make a difference by serving the youth in the County and decreasing juvenile delinquent activity.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency Pender County.

- Psychological Assessments
- Counseling
- Substance Abuse Prevention/Education
- Sexual Offender Evaluation and Treatment
- Parent/Family Skill Building
- Interpersonal Skill Building
- Vocational Skills
- Community Service and Restitution
- Teen Court

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. (Please see Attached Monitoring Reports)

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for the upcoming fiscal year: (See JCPC Funding Allocations page):

1. Psychological Services $58,000
2. Customized Youth Development Training $35,000
3. Teen Court & Community Service $39,259
4. Systematic Training for Effective Parenting (STEP) $15,000

(Please see attached program description pages)

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for the upcoming fiscal year: $6,700

Respectfully Submitted,

Dee Turner

Chair, Pender County Juvenile Crime Prevention Council
March 21, 2022

Pender County
NC DPS - Community Programs - County Funding Plan

Available Funds: $ $153,959 Local Match: $ $47,402 Rate: 10%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/ Federal	Funds		
1	Administration	$6,700						$6,700	
2	Psychological Services	$58,000			$30,237			$88,237	34%
3	Customized Youth Development Training	$35,000			$3,500			$38,500	9%
4	Systematic Training for Effective Parenting (STEP)	$15,000			$4,873			$19,873	25%
5	Communities in Schools	$39,259			$8,792			$48,051	18%
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
	TOTALS:	$153,959			$47,402			$201,361	24%

The above plan was derived through a planning process by the Pender County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2022-2023.

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type ☐ initial plan ☐ update ☐ final

-----DPS Use Only-----

Reviewed by _____ Area Consultant _____ Date

Reviewed by _____ Program Assistant _____ Date

Verified by _____ Designated State Office Staff _____ Date

_____ Chairperson, Juvenile Crime Prevention Council (Date)

_____ Chairperson, Board of County Commissioners or County Finance Officer (Date)

ver 03/04/2016

Juvenile Crime Prevention Council Organization

	Name	Organization	Title
Chairperson	Dee Turner	Pender County Parks & Recreation Dept.	Director
Vice-Chairperson	Shirley Steele	Pender County Health Department	Director of Nursing
Secretary	Bob Speight	Division of Juvenile Justice	Chief Court Counselor
Treasurer	Bob Speight	Division of Juvenile Justice	Chief Court Counselor
Assessment Committee Chairperson	Bob Speight	Division of Juvenile Justice	Chief Court Counselor
Funding Committee Chairperson	Bert Wilson	Member at Large	Community Member

Number of members: **16**

List meeting dates during the current fiscal year and identify the number of JCPC members in attendance for each.

Meeting Date	Number of Members in Attendance	Quorum Present? Yes/No
July 2021	no meeting	not applicable
August 20, 2021	8	Yes
September 17, 2021	9	Yes
October 2021	no meeting	not applicable
November 19, 2021	10	Yes
December 2021	no meeting	not applicable
January 21, 2022	10	Yes
February 18, 2022	10	Yes
March 18, 2022	10	Yes
April 2022	no meeting	not applicable
May 20, 2022		
June 2022	no meeting	not applicable

SUMMARY REPORT OF THE
PENDER COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

I. **Risk and Needs Assessment Summary**
II. **Resource Assessment Summary**
III. **Summary of Gaps and Barriers in the Community Continuum**
IV. **Proposed Priority Services for Funding**

Part I. Risk and Needs

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk and YASI Assessment instruments administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk and YASI Assessments are instruments used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items *(represented by percentages which with a star next to them)*, there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Data collected from July 1, 2020 to December 31, 2020 is gathered from the risk assessment screening instrument. Data from January 1, 2021 to June 30, 2021 is gathered from the YASI screening instrument. The risk assessment rating scale is 1-5, while the YASI screening instrument uses a low, moderate, and high rating scale.

Risk and Needs Factor Observations from the Risk Assessment Tool: Data from July 1, 2020 – December 31, 2020

- 37 youth were assessed during the 6-month period
- 62% of youth have a medium to high risk level for recidivism.
- 81% of youth had no prior adjudications
- Half of the youth seen have some substance use/abuse and/or need treatment.
- 52% of the youth are rejected by peers or lack positive peer relationships.
- Three out of five youth have poor peer relationships or gang associations. 13.7% of juveniles seen at intake indicated gang affiliation.
- 1 in 5 parents are unwilling/able to supervise their youth.
- There were no school discipline issues which is most likely attributed to COVID and remote learning

Risk and Needs Observations from the YASI Screening Tool:
Data from January 1, 2021 – June 30, 2021

- 19 youth were assessed during the 6-month period
- Half of the youth seen had issues obeying rules
- 2 out of 5 youth were considered moderate to high risk
- 37% of families had a history of mental health and a need for psychological services.
- 63% of youth have a history of bullying and aggression.
- 11% of the youth had some history of sexual abuse. These youth may be served through Coastal Horizon's PSB/CBT program.

Part III. Summary of the Existing Community Resources

- Juvenile Psychological Services (JCPC funded)
- Community Service & Restitution program (JCPC funded)
- Counseling Services & Anger Management (JCPC funded)
- Alexander Youth Network / MST
- Integrated Family Services Mobile Crisis
- Teen Court (JCPC funded)
- Systematic Training for Effective Parenting (STEP) (JCPC funded)
- Coastal Horizons - Counseling Services & Anger Management for Adolescents (includes parent component), Incredible Years and In-Home Counseling services
- AMI Kids
- Strategic Behavioral Health
- The Matthew 25 Center
- Cooperative Extension 4H services
- PORT inpatient substance abuse facility
- Smart Start
- STAR Academy (Alternative Learning Program within the school system)
- Organized youth athletic organizations (i.e. soccer, baseball, basketball, cheerleading)
- GREAT (Pender County Sheriff's Office)
- PATH (Pender Alliance Teen Health school based health center)
- Pender County Schools – Second Step, PBIS, Rachel's Challenge, Multi-tiered Student Support System (MTSS), Elementary After School program
- Pender County Parks and Recreation Department (Middle School Summer Enrichment Camps, Elementary Summer Day Camps, Sports Camps)
- Brigade Boys and Girls Club – Positive Action, Smart Moves, Smart Kids, Street Smarts, Health Habits and Triple Play. Programs include components for drug and alcohol prevention, healthy eating habits and positive peer relationships.
- Communities in Schools – Baby Fast, Afterschool programming for middle school and high school, summer programming for middle school and high school
- Crisis Text Line – county wide through Pender High School
- Coastal Horizons - Incredible Years and Strengthening Families

Part IV. Summary of Gaps and Barriers in the Continuum of Services

- Continued need for additional comprehensive mental health services
- Rapid access to PRTF services for court involved kids, regardless of ability to pay or third-party coverage. The gap is the access to PRTF services that are not denied, based on diagnosis, legal status or the ability to pay.
- Activities and opportunities for youth to participate in, in a safe environment
- Transportation
- The committee recognizes the need for increased employment opportunities for parents to strengthen families and improve socioeconomic status and access to better housing

Part V. Proposed Priority Services for Funding

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

The Committee proposes that the following services be approved as the funding priorities for FY 2022-2023

- Parenting program

Pender County Research-Based Programs Summary

JCPC Funded Program Name	Program Type	Does program provide service(s) or is it a structure?	Evidence of Research Base	SPEP			
				Primary Service	Supplemental Service	SPEP Ratings Prevention/Intervention	
Restitution Program	Resitution	☑ Service ☐ Structure	Program is consistent with other restitution programs in NC	Restititon	N/A	N/A	48
Teen Court	Teen Court	☐ Service ☑ Structure	Program is consistent with other Teen Court programs in NC	N/A	N/A	N/A	N/A
Court Psychological Services	Assessment / Evaluation	☐ Service ☑ Structure	Clinical practice is consistent with standards of NC Board of psychology	N/A	N/A	N/A	N/A
Court Psychological Services	Counseling	☑ Service ☐ Structure	Clinical practice is consistent with standards of NC Board of psychology	Individual Counseling	Cognitive Behavior	*	*
Mt. Calvary Leadership Development	Life Skills	☑ Service ☐ Structure	Program uses an evidenced based research/appraoch to teach life & entrepreneurship skills	Life Skills	N/A	N/A	N/A
Systematic Training for Effective Parenting (STEP)	Parenting	☐ Service ☑ Structure	Uses an evidenced based model on how to handle misbehavior, parent-teen relationships	Parenting	N/A	N/A	N/A
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					
		☐ Service ☐ Structure					

Juvenile Crime Prevention Council Funding Decisions Summary

Program Funded	Reason for Funding (Check all that apply)
Teen Court	☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & convictions ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☒ Addresses restitution to victims ☒ Addresses gang participation ☒ Other Juveniles participate in the community service program as part of their sentence ☐ Other ☐ Would increase funding to this service if funds were available
Court Psychological Services	☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & convictions ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☒ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
Community Service & Restitution	☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & convictions ☒ Has evaluation component ☒ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☒ Addresses restitution to victims ☒ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
Mt. Calvary Leadership Development Program	☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & convictions ☒ Has evaluation component ☐ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☒ Addresses gang participation ☒ Other Teaches job/employment skills ☐ Other ☐ Would increase funding to this service if funds were available
Systematic Training for Effective Parenting (STEP)	☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & convictions ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☒ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available

Juvenile Crime Prevention Council Funding Decisions Summary

	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available
	☐ Meets funding priority ☐ Compatible with research ☐ Cost efficient ☐ Addresses reductions of complaints, violations of supervision & convictions ☐ Has evaluation component ☐ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☐ Other ☐ Other ☐ Would increase funding to this service if funds were available

Program Not Funded	Reason for Not Funding (Check all that apply)
My Community Resource Center	☒ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☒ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of it's type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other

Juvenile Crime Prevention Council Action Plan: FY: 2022-2023

Goal: To prevent or reduce delinquent behavior

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0 To reduce alcohol and substance abuse/use by 20 % among juveniles served	Intervention/Prevention programs Substance Abuse Assessments & referrals Drug Screens	Program Tracking Monitoring by JCPC Drug Screens Referrals to programs (i.e. Psychological Services, GREAT) NC-JOIN data JCPC Monitoring	At the end of the first year, there were no alcohol offenses, previous year there was 1 and there were 3 drug offenses, down from the previous year of 5. This is well within the 5% reduction that the Council anticipated.	Court Counselors Psychological Services Family & child	5% each year for the next four years
2.0 To reduce subsequent complaints by 16 % among juveniles served	Psychological Assessments Inpatient Treatment Group Counseling Consultations Teen Court diversions JCPC / community programs Contracts & Plans	# of complaints filed in NC-JOIN Unsuccessful contracts		Court Counselor Community Programs JCPC programs Family & child	4% annually for the next 4 years

3.0 To reduce violations of community supervision by 12 % among juveniles served	Enforce supplemental contracts Electronic Monitoring use Reduce school suspensions Psychological Assessments Out of Home placements	NC-JOIN data Referrals to out of home placements & treatment		Court Counselors Child & family Psychologist Treatment staff	3% annually for the next 4 years
4.0 To reduce subsequent convictions by 12 % among juveniles served	Enforce supplemental contracts Electronic Monitoring use Reduce school suspensions Psychological Assessments Out of Home placements	NC-JOIN data Referrals to out of home placements & treatment		Court Counselor Child & family Psychologist Treatment staff	3% annually for the next 4 years
5.0 To fulfill 80 % of restitution contracts to victims	Provide opportunities for restitution Assess & refer youth to appropriate service providers Ensure adequate funds allocated for the restitution bank	Commuity Services client tracking forms Timesheets and progress reports from worksites		Court Counselor Child Worksite personnel	2.5% increase over the next 4 years

6.0 To increase parental accountability by 20 % among parents of juveniles served	Psychological Services Parenting class by DJJDP Enforce supplemental contracts	Number of show causes on parents client tracking data from Skills for Success program # of DSS referrals for abuse & neglect		Court Counsleor Child & Family Therapist/Social Worker	5% each year for the next 4 years
7.0					
8.0					
9.0					

Goal:

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0 To reduce alcohol and substance abuse/use by 20% of youth served	Implementation of a drug awareness prevention program, GREAT program, psychological services program	NC-JOIN data, Risk and Needs assessment data	Youth reporting no substance abuse has increased by 15% over the previous FY and those needed assessments or treatment has decreased 15%	DJJDP staff, Psychological Services staff, Pender County schools	Previous FY
2.0 To reduce subsequent complaints by 16%	DJJDP staff, Teen Court program, Community Service program, Psychological Services program	NC-JOIN data, Risk and Needs data	Juveniles with only one (current) complaint has decreased 14% in the last 3 years	DJJDP staff, Psychological Services staff, Outpatient Mental Health Counseling for Anger Problems, Pender County schools, Teen Court and Community Service staff	Previous 3 FYs.

3.0 Reduce violations of community supervision by 12%	DJJDP staff, Teen Court program, Community Service program, Psychological Services program	NC-JOIN data, Risk and Needs data	Juveniles with no prior adjudications has decreased 8% over the previous 2 FYs.	DJJDP staff, Psychological Services staff, Outpatient Mental Health Counseling for Anger Problems staff, Pender County schools, Teen Court and Community Service staff	Previous 2 FYs.
4.0 To reduce susbsequent convictions by 12%	DJJDP staff, Teen Court program, Community Service program, Psychological Services program	NC-JOIN data, Risk and Needs data	Juveniles with no prior convictions decreased 8% in the previous 2 years.	DJJDP staff, Psychological Services staff, Outpatient Mental Health Counseling for Anger Problems program, Pender County schools, Teen Court and Community Service staff	Previous 2 FYs
5.0 To fulfill 80% of restitution contracts to victims	Community Service program staff, DJJDP staff	NC-JOIN data, Community Service data	95% of youth eligible for restitution received it and were able to pay victims.	Community Service staff	Previous 4 FYs
6.0 To increase parental accountability by 20% among parents of juveniles served.	DJJDP staff, Psychological Services staff, Pender County schools, Teen Court and Community Service staff	NC-JOIN data, Risk and Needs data	Parents willing and able to supervise increased 11% over the previous FY but there was a 18% decrease compared to the data from 2 years ago. This is attributed to a downturn in the economy.	DJJDP staff, Psychological Services staff, Outpatient Mental Health Counseling for Anger Problems program, Pender County schools, Teen Court and Community Service staff	Previous 2 FYs

Goal:

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0					
2.0					
3.0					
4.0					
5.0					
6.0					

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Kenneth Keel
DATE:	April 19, 2022
SUBJECT:	Approve State Funding Resolution and Application for CFPUA Water Interconnection Project

SUMMARY:
Pender County Utilities and Cape Fear Public Utilities Authority (CFPUA) would like to interconnect our water systems at the county line on US 421. This interconnection would benefit both utilities during emergencies and even with the possibility of future regular water purchases going in either direction as needed. Pender County and CFPUA are working on an agreement to move forward with this project, and funds have been requested in the FY23 budget to move forward with the design work, currently with PCU operational funds.

The NC Division of Water Infrastructure received significant federal funds from the American Rescue Plan Act (ARPA) to be distributed to eligible water and wastewater projects in the state. There will likely be a significant amount that is distributed as grants, and possibly some as low interest 20-year loans. Since this project is moving forward and could qualify for the NCDWI funds, PCU is recommending that we apply for this funding. If we receive award of this funding, the county could use our PCU operational funds for other critical work of PCU. Even if we are awarded funding, we could still turn it down if the grant or loan conditions are not favorable.

The application for this project was still being finalized when this agenda item was being prepared, but I have the final document now for the Chairman's signature (hopefully). The submittal deadline is May 2nd.

The proposed resolution is required to be submitted with the application package for SRF loan and/or grant consideration (and the ARPA funding). If the resolution is not approved and included, the application package will be deemed incomplete and not considered.

ACTION REQUESTED:

Approve State Funding Resolution and Authorize Submittal of Funding Application for the CFPUA Water Interconnection Project

ATTACHMENTS:
Resolution and Certification by Recording Officer

RESOLUTION BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of a drinking water distribution system project, and

WHEREAS, Pender County Public Utilities has need for and intends to construct a drinking water distribution system project described as the installation of approximately 870 LF of 12" PVC water main and meter vault, and

WHEREAS, Pender County Public Utilities intends to request state funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY:

Pender County Public Utilities, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State funding award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Pender County Public Utilities to make scheduled repayment of the loan, to withhold from the Pender County Public Utilities any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Board Chairman David Piepmeyer, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of April 2022, at 805 S. Walker St. Burgaw, North Carolina.

_____

David Piepmeyer, Chairman
Pender County Board of Commissioners

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk of Pender County does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Pender County Board of Commissioners duly held on the 19th day of April, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2022.

Tera Cline, Clerk

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Kenneth Keel
DATE:	April 19, 2022
SUBJECT:	Approve State Funding Resolution and Application for US 421 Sewer Extension Project

SUMMARY:
McKim & Creed is currently designing the US 421 Sewer Project (which includes the Blueberry Road Water Extension as well) utilizing American Rescue Plan Act (ARPA) funds received directly by Pender County. However, the NC Division of Water Infrastructure received significant federal funds from this program to be distributed to eligible water and wastewater projects in the state. There will likely be a significant amount that is distributed as grants, and possibly some as low interest 20-year loans. Since this project is moving forward and could qualify for the NCDWI funds, PCU is recommending that we apply for this funding. If we receive award of this funding, the county could use the directly-issued ARPA funds for other critical projects for PCU such as the RO Water Plant or other water extensions. Even if we are awarded funding, we could still turn it down if the grant or loan conditions are not favorable.

The application for this project was still being finalized when this agenda item was being prepared, but I have the final document now for the Chairman's signature (hopefully). The submittal deadline is May 2nd.

The proposed resolution is required to be submitted with the application package for SRF loan and/or grant consideration (and the ARPA funding). If the resolution is not approved and included, the application package will be deemed incomplete and not considered.

ACTION REQUESTED:
Approve State Funding Resolution and Authorize Submittal of Funding Application for the US 421 Sewer Extension Project

ATTACHMENTS:
Resolution and Certification by Recording Officer

RESOLUTION BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of a wastewater collection system project, and

WHEREAS, Pender County Public Utilities has need for and intends to construct a wastewater transmission system, project described as the construction of approximately 28,000 LF of 8" PVC force main and a 620 GPM pump station, and

WHEREAS, Pender County Public Utilities intends to request state funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY:

Pender County Public Utilities, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State funding award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Pender County Public Utilities to make scheduled repayment of the loan, to withhold from the Pender County Public Utilities any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Board Chairman David Piepmeyer, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of April 2022, at 805 S. Walker St. Burgaw, North Carolina.

_____

David Piepmeyer, Chairman
Pender County Board of Commissioners

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk of Pender County does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Pender County Board of Commissioners duly held on the _19th_ day of _April_, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _April_, 2022.

_____

Tera Cline, Clerk

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Kenneth Keel
DATE:	April 19, 2022
SUBJECT:	Approve State Funding Resolution and Application for US421/Blueberry Road Water Extension Project

SUMMARY:
McKim & Creed is currently designing the US421/Blueberry Road Water Extension (which is part of the US421 Sewer Extension project) utilizing American Rescue Plan Act (ARPA) funds received directly by Pender County. However, the NC Division of Water Infrastructure received significant federal funds from this program to be distributed to eligible water and wastewater projects in the state. There will likely be a significant amount that is distributed as grants, and possibly some as low interest 20-year loans. Since this project is moving forward and could qualify for the NCDWI funds, PCU is recommending that we apply for this funding. If we receive award of this funding, the county could use the directly-issued ARPA funds for other critical projects for PCU such as the RO Water Plant or other water extensions. Even if we are awarded funding, we could still turn it down if the grant or loan conditions are not favorable. Water and wastewater projects are considered for funding separately, which necessitated having 2 separate applications.

The application for this project was still being finalized when this agenda item was being prepared, but I have the final document now for the Chairman's signature (hopefully). The submittal deadline is May 2nd.

The proposed resolution is required to be submitted with the application package for SRF loan and/or grant consideration (and the ARPA funding). If the resolution is not approved and included, the application package will be deemed incomplete and not considered.

ACTION REQUESTED:
Approve State Funding Resolution and Authorize Submittal of Funding Application for the US421/Blueberry Road Water Extension Project

ATTACHMENTS:
Resolution and Certification by Recording Officer

RESOLUTION BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of a drinking water distribution system project, and

WHEREAS, Pender County Public Utilities need for and intends to construct a drinking water distribution system project described as the installation of approximately 14,000 LF of 12" PVC water main along Blueberry Road from US 421, and

WHEREAS, Pender County Public Utilities intends to request state funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF PENDER COUNTY:

Pender County Public Utilities, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State funding award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Pender County Public Utilities to make scheduled repayment of the loan, to withhold from the Pender County Public Utilities any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Board Chairman David Piepmeyer, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of April 2022, at 805 S. Walker St. Burgaw, North Carolina.

_____

David Piepmeyer, Chairman
Pender County Board of Commissioners

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk of Pender County does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Pender County Board of Commissioners duly held on the 19th day of April, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2022.

Tera Cline, Clerk

Pender County
Approval of the Board of Commissioner Meeting Minutes April 4, 2022

TO:	Board of County Commissioners
FROM:	Tera Cline
DATE:	April 19, 2022
SUBJECT:	Approval of the Board of Commissioner Meeting Minutes April 4, 2022

SUMMARY:
Board of Commissioner Meeting Minutes April 4, 2022

ACTION REQUESTED:
Approval of the Board of Commissioner Meeting Minutes April 4, 2022

MINUTES
Board of County Commissioners Meeting
Monday, April 4, 2022 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT: George Brown
Fred McCoy
Jacqueline A. Newton
David Piepmeyer
David Williams

MEMBERS ABSENT:

OTHERS PRESENT: Chad McEwen, County Manager
Trey Thurman, County Attorney
Tera Cline, Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

1 CALL TO ORDER
Call to order by Chairman Piepmeyer at 4:00PM

2 INVOCATION
Commissioner Brown

3 PLEDGE OF ALLEGIANCE
Commissioner Newton

4 ADOPTION OF AGENDA

4.1 Motion to adopt agenda

Moved by Fred McCoy, seconded by George Brown

Agenda Adopted

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			

Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

5 PUBLIC INFORMATION

5.1 Update on the Hazard Mitigation Grant Program (HMGP) - Hurricane Florence

Commissioner Brown stated he had spoken to a Pender County citizen that still had not had received any help or funding from the HMGP Florence grant and requested Daniel Adams, Flood Plan Administrator come a give a brief update on the program and where the state stands on getting the help to the citizens.

Daniel Adams, explained the difference in the two HGMP programs. He explained the process for the grant program as follows:

• Homeowners submit applications to the County, who then submit them to North Carolina Emergency Management (NC EM).

NC EM completes an initial review and removes applicants who do not qualify (e.g., secondary residences, structures not in a flood zone, not cost effective) before submitting them to FEMA. FEMA then completes the final review and allocates money to the state for project implementation.

The timeline for HMGP is as follows:

Applications from residents were due to the County by March 2019 and subsequently submitted to NC EM.

• 149 acquisition applications
• 84 elevation applications
• 36 reconstruction applications

NC EM completed their review and submitted applications to FEMA in February 2020.

May and September 2021, FEMA announces allocation of $11.5 million to acquire 61 homes as part of the HMGP acquisition project with more funding expected.

Mr. Adams explained the implementation of the program and what it means as follows:

Starting with the Hurricane Florence project, NC EM has recommended implementing the HMGP projects under a “state-centric” model. The goal of the state-centric model is to increase the pace at which the

projects are executed so residents will be assisted as quickly as possible. This includes the state hiring contractors and consultants to handle the professional services (i.e., surveys, appraisals, construction) and administrative work necessary to execute this project. The state-centric model was designed to achieve the following:

- Increase the speed of relief to homeowners and shorten their recovery period.
- Quickly hire contractors and consultants to execute this project.
- Reduce the financial and administrative burden on local governments.

The current status shows 61 acquisition properties have been approved by FEMA with over $11.5 million allocated. None of the elevation or reconstruction properties have been approved by FEMA and NC EM has not been able to procure any contractors to implement the HMGP project and it appears to be at a standstill.

Six months after Florence, we had to take in the application. So March 2019, is when the county received those applications. We, as I said, we're just a pass through, so we pass them on to the state. NC EM completed their initial review in February of 2020. and sent the applications to FEMA in May, as Commissioner Brown mentioned, and then again, in September of 2021, FEMA announced an allocation totaling 11 and a half million to acquire 61 homes as part of the acquisition portion of this project. As Mr. Adams mentioned in that article, but as they've told us, there's more funding expected, FEMA is reviewing these in what they're calling batches. So rather than hold the entire application of reviewing them in batches and approving them in batches. Mr. Adams explained to the board that the chain of command for this program goes through Dept. of Public Safety and Division of Emergency Management Hazard Mitigation section. The board discussed where the state was at based on where the county was at. The board directed Chad McEwen, County Manager, and Daniel Adams to draft a letter to Raleigh.

5.2 Presentation of the FY2021 Audit Report

Meg Blue, Finance Director, presented to the board a preliminary update of our final numbers for the general fund. Our auditors will actually be here next meeting, the LDC has implemented new requirements for presentations for auditors this year. But 2021 was kind of a different year. So I wanted to come ahead of them. So kind of preface some of the things that they'll that you'll see. This next slide is a summary of the last three years. It shows you beginning fund balance plus revenues, less expenditures, less net transfers, and other which is ending fund balance. And at the bottom is the change in fund balance each year. And to the right shows you the dollar change the percent

change of revenues and expenditures. before anybody gets too excited about some of these numbers, I have a lot of explanation of some of them in the following slides. As you can see, 2021 showed a lot of change. But the main thing to note here is the change in the transfers and other in fiscal year 2020. We had the $5.5 million transfer to the courthouse project, as well as other larger transfers to other funds due to conservative budgeting related to COVID.

Chairman Piepmeyer stated the fund balance is like our savings account. And a lot of people may question why we have such a large amount of money in our fund balance. Let me say this that helps us in terms of our credit rating. So it's just like you when you individually go to apply for a home loan or new automobile purchase. If if we're in good standing and actually have some assets and had some money in this savings account, when you're able to borrow money, same thing works for for government, local government, in this case, the county, there's a set number that they measure against as a percentage of the total revenues that are generated each year. And if we do a real good job and come above and beyond that percentage number, when, when that affects in a positive manner, our rating, our credit rating, so that we need money for big projects, which we always do when we're able to get it. Okay, so right now, we're rated very highly from a credit standpoint. I don't know that we're AAA, but I think we're double A at least, right. Okay. And it's very, very important that we maintain a significant amount of percentage of our total revenues, and that fund balance, so that when we have a Florence, and we have to write a $10 million check to the school, three days after Florence has gone so that they can start getting the mold and mildew out of the school so that we can get our children back into schools. That's a good thing, that we have that money in that savings account, to be able to help get that taken care of. Okay, so And there's other activities that are significant were when we have that money readily available, we've been able to allocate it in write a check, to these different department departments in a time of content test roughly where otherwise, the citizens would have suffered. In this case, our kids would not have been able to get back to school in a very short period of time, they would have had to wait for us to be able to accumulate their money. And that would have taken some time. Ms. Blue stated that what you'll see here is actually in 2019, where expenses are higher than revenues. And then when we were doing 2020, budget, we had to be very conservative, because you don't know exactly what's coming up and be you're in the middle of pandemic trying to make sure what's going on. We were very conservative, we forecasted a 15% decrease in sales tax, because again, at the time, we weren't sure what that was going to do storage for shutting down all that kind of stuff. Plus, we had to, we were statutorily required to budget a 2% decrease in our warm tax collections, because our rate had gone down also due to COVID. And we conservatively projected all of our other revenues,

which brought our expenses down relatively, in 2021, realize that the conservative decreases had paid off, but weren't as much of an impact as we initially thought. We tried to keep our 2021 revenues budgeted close to to go 2020 pandemic year, because we couldn't tell whether it was up or down, although it did go up a little bit in 2020. So far, and to explain the difference between the revenues and expenses in 2001, we've collected previous decrease in property tax collections of around $2 million, we received reimbursement for over $7 million in FEMA revenues in 2019. Growth has not stopped. The register of deeds and inspections are on a fast incline, which is another 2 million. And then sales tax, even though we projecting conservatively has actually gone up significantly. This is our local option sales tax. This is sales tax from purchases made in Pender County, we conservatively budgeted like mentioned earlier, a 14% decrease in 2020. And little to no change in 21. Just the general fund portion, increased by $2.9 million from 2020 to 2021. And the total is around $4 million. The total because there are some of our sales tax revenues that are dedicated to school debt service, and they're not in the general fund. They're in a school debt service funds. Just for clarification, that's why the total increase is $4 million. The big increase in 2021 is again that $7 million that was received from FEMA, along with some other COVID grants that departmental folks got either got got passed down from the state or applied for and received. I wanted to note that the 2.5 or $2.4 million Coronavirus, relief funds are not accounted for in the general fund, they were required to be in their own fund. And they covered sheriff's office payroll. But those are not included here. They're in their own fund. permits and fees. This is largely inspections, and there's an increase of $714,000 or about 38%. So still a pretty big increase. Charges for service, this is mostly attributable to register beats. There's a $1.3 million increase or 44%. But actually a couple of months last year where other registered deeds were closed. A lot of people were coming to our registered deeds for certain things that you can do outside of the county other than other than property. Education is 34%, General Government is 19, Public Safety 17, Human Services 21. Typically, you'll see public safety hire the general government, but again, $2.4 million worth of sheriff's office payroll that is not in the general fund this year. It's in front 20. General Government, this shows an increase. Most of this is actually related to the registered deeds increase. So when we get their revenues in, we have to pay a portion of them back out. So as their revenues go up, their expenses go up accordingly. That's what most of this increases from. Public Safety. Back in 2019, that top bar is about $13.2 million that was spent on hurricane Florence. So the actual public safety expenditures were about 11.1. The rest is due to Hurricane Florence 2020 was a little more of a typical year with a lot of overtime, as was just normal Sheriff's Office. Wages were covered by Coronavirus relief funds in 2021. This is not all of the sheriff's office payroll, but it is a

good portion of it. So that is in another fun so that's why you kind of see the different colored blocks their economic and fiscal development is 5% and it's pretty consistent from year to year, this is where we contribute to other agencies. Trying to think off the top of my head coming up with money, right, the second, but it's the the area nonprofit situation where they provide a service to our area and we contribute to them for that service. Human Services is about 21%. This is pretty consistent year over year. This is health department, DSS, veterans, and a couple of other smaller departments, but a lot of their funding is consistently coming from the state. The county portion of it is consistent as well, There was a little bit of an increase in 2021. This is because there's some COVID grants that came in that increase our expenses accordingly. Cultural recreational is 3%. This is pretty consistent year over year as well. This is Parks and Rec, shooting range, things like that library. And then education is 34%. In 2019, our actual contributions to the school system are 20.3. That 5 million is the loan we made to them during Hurricane Florence that they did turn around and pay right back, but it is included in the expenses here. So then 2021 is 21 point 9 million and then 2021 is 23.4.

5.3 Update on New Law Enforcement Center / Jail

Allen Vann, Assistant County Manager introduced Brian Payne, project manager with Mosley architects. There's couple of requests for decisions tonight, one being the preference on site layout, whether it's option one or option two, because we do need to move forward into our next phase with one of those two directions. And then the other aspect is that we get approval to move to our next phase of the design process, which is the design development phase. So let's go over the site for the overall site plan. Mr. Payne share the site plan for option 1 and option 2 locations for the LEC. The board stated they wanted the more cost efficient location. It has approximately 242 beds where the 350 core core being kitchen, laundry facilities. It is the core of the building and is sized for future expansion to add some additional beds in future should that need arise. The size of the building is approximately 96,000 square feet there, we have a new sheriff's office a new level of one center as part of the plan a in a new detention center. There is the possibility of taking this lower wing of the building, which is roughly 78 beds as a project alternate. In other words, it will be designed as part of the building. But it will be viewed as an alternate. The upper level of housing that goes over that housing here that we presented last time. Conceptual exterior renderings. This is kind of a conceptual idea of what it could look like. Obviously, as we proceed with design, this could change depending on the counties desires. But this is the kind of the first pass at what the building could look like this is kind of an overall the

sheriff's office would be here detention center would be beyond a little bit closer look, this would be the main public entrance, obviously, where public we come and interact with the sheriff staff. And we know the conceptual image their project costs, we cared about high level cost estimate for this phase. base bid for the project is that 38 point 9 million that would include 164 beds, so that we that I just spoke about doing an alternate is listed under the alternate here. So but this this cost does include it is priced all around site plan option one. So this would obviously reduce now that the board has been elected to go with option two. So alter the alternate is the 78 bands for that week that I just spoke about, that's roughly $4.9 million. And so your total construction cost is roughly 43.8. But again, that will reduce with the site plan option two. The Chairman requested elevations from the site plan.

6 PUBLIC COMMENT

6.1 Graham Watson, 105 Lunington Mill Creek Rd, everyone who has been watching the news is appalled by the Russian invasion of Ukraine and the dreadful carnage inflicted upon its citizens. While the Town of Burgaw can do little to alleviate Ukraine suffering, we can at least give our models support and shown that we care by prominently displaying a Ukrainian flag in front of the courthouse until the mid value Ukrainian military is victorious. Slava Ukrainian, all I'm asking for is a flag to be erected in front of the courthouse. Many, many cities throughout the United States, and indeed throughout the world, have been displaying illuminated buildings to show moral support to the Ukrainian people think it would not cost a great deal of money to erect a flag on the flagpole in front of the courthouse.

6.2 Patrice Koluch, 125 Spring Chase, Ms. Koluch stated she has been a Pender County Citizen for about 25 years. She requested meeting time be changed so citizens can attend without taking off of work. She stated she was upset with the Sherriff due to her son overdosing every week and they asked where he got the drugs from. Ms. Koluch stated the county does not have enough mental health and drug rehab facilities.

6.3 Commissioner Brown, ask Tammy Proctor, Pender County Tourism Director, to come up a share a few words and recognize Tommy Batson, EM Director, on his First Responder Award that he received.

7 CONSENT AGENDA

7.1 Approval of a Budget Amendment for funds in Insurance/Property Loss in the amount of $9,864.00.

7.2 Approval of Budget Amendment for Grant funding by the Governor's Crime Commission for Interview room Recording Equipment Upgrades in the amount of $21,770.00.

7.3 Approval of Tax Releases and Refunds

7.4 Approve the request to reclassify the current Transportation Supervisor Position to the rank of Sergeant with the target salary of $47,963.54.

7.5 Approval of a Budget Amendment for Fuel Depot

7.6 Approval of Budget Amendment for Concealed Weapon Permit Revenues & State Distributions through remainder of FY2022

7.7 Approval of Budget Amendment for Cooperative Extension Program Revenues & Expenses for the remainder of FY2022

7.8 Approval of BOCC meeting minutes from March 14, 2022

7.9 Special Event Liability Insurance Policy Change

7.10 Approval of Budget Amendment to establish 421 Roadway Improvements Project

7.11 Motion to adopt consent agenda

7.12 Motion to approve consent agenda

Moved by George Brown, seconded by David Williams

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8 APPROVALS AND RESOLUTIONS

8.1 Approval to Terminate Easement

Chad McEwen presented a resolution essentially to terminate an easement on the existing BASF property. He showed where the easement cuts through it was for future utility purposes, that are no longer needed or desired by TCU. He requested that the board formally acknowledge and abandon this easement. So proper documentation that's included, in fact be signed and recorded.

Moved by David Williams, seconded by George Brown

Motion to Terminate Easement

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.2 Approval of final change order for BASF property for SR&R

Chad McEwen, County Manager, stated to the board that the county encountered a few unforeseen circumstances there were a couple of vaults found underneath the buildings found at the BASF property. There was additional PVC CMP and RCP piping that was was was not located. When we did the ground penetrating radar testing. All of it was reasonable. It was reviewed by our own site project manager and the environmental engineer he worked with and consider to be reasonable in terms of their cost. He is requesting under 8.2 that you approve that change order. All the work has been completed at BASF. It's been backfield degrade. And the biggest thing is the contractor met the timeline that we gave him so kudos to them.

Moved by Fred McCoy, seconded by David Williams

Motion to approve Change Order

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.3 Approval for increase of purchase order 464 and Budget Amendment for SR&R Change Order

Chad McEwen, County Manager, stated this change was for ASR that includes additional services. There were some things beyond scope that were included, that we had to add for the unforeseen as well as there were some revisions made to our erosion and sedimentation control permit. After our contract was awarded. The state added some additional requirements, which added calls. The request is you also approve BOA and 8.3 effectively closing out the project in terms of the necessary.

Moved by Jacqueline A. Newton, seconded by David Williams

Motion to approve BOA

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.4 Approve Amendment No. 1 to Contract with CDM Smith for Engineering Services During Construction for the Elevated Tank & Wells Project, Budget Ordinance Amendment, and Associated Purchase Order Revision

Kenny Keel, Director of Utilities, Stated to the board that this is the first two amendments to be considered tonight. One is related primarily to our tank and well project. We are actually under advertisement currently for that project. So we're moving forward with that hope to admit it, or the bid date is May third, and should get a starting construction, probably around July or August. The original contract with CDM did not include construction services. It went up through bidding. Because there are a lot of unknowns with the projects that are under this contract, the taken boils and the art plant. And so at this point, we're we're getting close to, to construction, indeed to amend the contract so that we have engineering services during construction inspection. And, and close out included in the contract with an amendment. We are looking for approval of that amendment one is $869,170. Jonathan Treadway is

here in the audience with CDM. In case you have any questions directed toward the engineering firm.

Moved by David Williams, seconded by George Brown

Approve amendment 1

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.5 Approve Amendment No. 2 to Contract with CDM Smith for Engineering Services for the Surface Water Plant High Service Pump Upgrade Project, Capital Project Ordinance & Resolution, Budget Ordinance Amendment, and Associated Purchase Order

Kenny Keel, Director of Utilities, presented the next amendment stating, while it's related to the work that's already been done under the current contract. It is at a different site is at our water plant to Basically put into facilities necessary for us to be rated at four MGD production for water plant. Currently, our water plant is legally rated officially rated at two MGD. Mainly because the pumping capacity out of the plant and the need for redundancy requirements that the state has in place. And so this amendment will have the design work done to put in an additional high surface pump to pump water out of the plant. And there's a lot of electrical upgrades that are associated with that rather large pump to go in. And so we're doing this amendment separately to just kind of keep it a little bit separate from the rest of that work going on over on the other side of the county. And so we're this contract will actually include all the design work, the bidding and the construction services, because this project was a little more defined. And they've already done the initial study portion of the project to get a preliminary approval from the state that this is all we need to do to be able to upgrade plan, officially to foreign GDP. we still will be able to go up another two MGD. But to get up to 600 GB, it will take a lot more construction work and addition to the facilities, the four MGD I believe when we first built it, they were a little bit of upgrades needed to the filters to help us get before MGD. And we were able to do that with it over the last about two or three years ago, I

believe we we went ahead and charged one of the empty filters in order to make that filtering that additional filtering capability available. Chairman Piepmeyer requested an update on Factory Road project. Mr. Keel stated construction is complete about a week or so ago, we were doing the final pressure test to ensure that the system was tight and not leaking. And there was a leak. And they have been trying to find exactly where that spot is. James Proctor, Assistant Utilities Director, stated the leak had been found and another pressure test would be done.

Moved by Fred McCoy, seconded by George Brown

Approve Amendment 2

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.6 Approval of Purchase Order to O.C. Welch Ford Lincoln, Inc for the purchase of 2022 Ford F-150 Responder pickup truck in the amount of $35,320.80.

Sheriff Alan Cutler, stated to the board that this request were not budgeted funds. These are actually insurance payout funds. Will be replacing vehicle.

Moved by David Williams, seconded by Fred McCoy

Approve purchase of vehicle

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9 DISCUSSION

9.1 Grandfathering for firearm businesses

Commissioner Brown, opened the discussion with we're not going to have an abundance of gun shops in the county. But we might have one or two and with the county growing and becoming more congested. This type of gun shop, has responsibilities for example, a customer comes in, they want to test fire the weapon, make sure it fires when historically they've always been able to do that. Well with the ordinance, for discharging a firearm without someone's permission and adjoining areas permission within 200 Feet. Mr. Brown asked if there's some way that we could kind of grandfather, these small group of businesses, to where they wouldn't have to be concerned with congestion, they might still be able to carry on the business. This particular shop has been around for over 40 years. He would like for them to be able to continue that type of business. He stated we're going to probably run into some problems if we don't get something done. Travis Henley, Planning Director, stated a variance could not be done due to the ordinance not being part of the UDO but rather in the Code of Ordinances. Trey Thurman, Attorney, stated that the board could amend the ordinance and hold a public hearing and vote. Mr. Henley was directed to work with the County Attorney on the amendment to the ordinance.

9.2 Pender Memorial Hospital

Chairman Piepmeyer stated to the board and audience that this item put on the agenda, just for some clarification. Many in the public may or may not know, the county has been leasing the hospital here in Burgaw for several decades to New Hanover County, hospital for operations, so they conduct all the operations at Pender Memorial Hospital, and have for several decades. And that contract, that lease is coming to an end next year. With that knowledge and also with the knowledge that NHRMC and Pender Memorial Hospital now is owned and operated by Novant we have started having some discussions relative to that lease. And there will be a future presentation for public presentation at a meeting relative to what Novant is proposing in terms of continuation or extension of that lease. Mr. Chairman stated he wanted to just be transparent. We're proactively trying to work through this this situation and outlook, not let it run its course and find ourselves with having to only accept one proposal, potentially Novant comes in and addresses the comments that this board has made through prior discussions. And this is just easy. We have time to get the best situation for our citizens.

And that's what we're looking for. We're looking for the best situation for citizens in terms of medical coverage here in Burgaw. The board wanted to relieve any scuttlebutt, that's rolling around the county relative to what's going on with the hospital. What's going on with any personal things relative to that. And also, wanted to give the opportunity for any of the county commissioners to make comments relative to the subject at this time.

10 APPOINTMENTS

10.1 Approval of reappointment of Mr. Garry Silivanch to the Southeastern Economic Development Commission (SEDC)

Moved by George Brown, seconded by Jacqueline A. Newton

Motion to reappoint Mr. Silivanch approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

10.2 Approval of resolution to appoint Tiffanie Boswell to the Town of Burgaw Planning and Zoning Board

Moved by Fred McCoy, seconded by George Brown

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

11 MAPLE HILL WATER AND SEWER DISTRICT

12 ROCKY POINT WATER AND SEWER DISTRICT

12.1 Approve State Loan and Grant Funding Resolution and Application for Reverse Osmosis Water Plant Project

Opened as the Rocky Point Water and Sewer Board at 6:01. Kenny Keel, Director of Utilities, is updating our application for funding from North Carolina Division of water infrastructure. Basically, we initially applied for funds for the reverse osmosis water plant. It was 2020. And each resolution is good. An application is good for two cycles of funding. And they have two years. So basically, it's good for 12 months. We renewed this 12 months ago. So far, we've received $23.75 million for that project from this agency. And we are we're basically continuing to ask until you know, we get fully funded either through them or through other agencies. The current estimated project cost is just under $79 million. And so we've we're not quite a third of the way there as far as the funding that's been approved so far. But anyway, this this approval of this resolution will get us to more cycles and and hopefully with the ARPA funds coming down from the federal government. Closed as the RPWS board at 6:03 pm

Moved by Jacqueline A. Newton, seconded by David Williams

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

13 SCOTTS HILL WATER AND SEWER DISTRICT

14 MOORES CREEK WATER AND SEWER DISTRICT

15 CENTRAL PENDER WATER AND SEWER DISTRICT

16 PENDER COUNTY BOARD OF HEALTH

16.1 Presentation of 2021 State of the County Health Report

Opened as the Pender County Board of Health at 6:04 pm. Carolyn Moser, Health Director, shared the standard accounting Health Report for 2021. There hasn't been a lot to change between the 2021 report and the 2020 report. Still following from the 2018 community health assessment, the three priorities that were identified, would be mental health, nutrition, physical activity and cancer education and prevention as of starting around July, we will initiate the seven to nine month process to do our 2022 community health assessment. We will be seeing some changes as of next year. As far as activities go, the data that's in this report hasn't changed much since this data has been added and updated from 2020 census. But otherwise, a lot of the data has not been updated since the time that this report was to be submitted to the state. The state rate for women that are pregnant, that is slowly declined, we have not seen a decline in prenatal patients that smoke. Those patients that come to the Health Department, which the HD sees about a third of prenatal patients for the counseling. They get quite an in depth education and on a regular basis as far as the importance of not smoking during pregnancy, just reminding them when they smoke for babies, folks. Our WIC program received and has received in the past many state awards wards for breastfeeding, postpartum. And that percentage is for as women that leaves the hospital. And our breastfeeding is at 85%, which we have an awesome WIC staff. And we also have breastfeeding, peer counseling that's available 24 hours a day. So anyone having difficulty can contact her, and they do not have to be a patient of our health department. And we still are not seeing a lot of primary care physicians that want to gravitate to Pender County. And so we remain at 2.8 Primary Care Providers per 10,000. relation. A lot of the primary care physicians are connected with some kind of group of providers, which are located in other counties. Many private providers that would be out on their own anymore are not seen very often anymore. Our rate is 2.8 providers per 10,000 years, the state rate is seven. It's very important for the public health to assess and address and assure and if we can assure that there's some primary care going on that is another justification for an A to provide the child health and adult health care that we do. As far as the 10 leading causes of death in Pender County, those death rates have not changed from the last State of the County Health Report. Just making a note that, once again, the majority of these deaths can be preventable. And it takes typically generations to see changes. We track in the county that are related to suicide. The only other thing that we weren't finding out as far as the data was just still, the fact that we are seeing life expectancy is 77.9 years for the white population, and it's about four years lower for African Americans. And that is not uncommon across the state nation, there is always an area where we'd like to see improvement. The rest of the

report, information that's provided, is required by the state as far as the progress that we've made, those priorities that were identified from the 2018 community health assessment. And we've make no fit, some of those activities were put on hold, we were up against COVID dealing with a pandemic. Also included for the state, they require us to include new initiatives and emerging issues. And as far as the new initiatives are repeated the substance use prevention new initiative, because this committee had been active COVID. And when we were dormant for a while that has since resumed in one meeting monthly, but that is up and go when we had to put our classes on hold for a little bit for me today of substance use prevention classes that we provide. But that is been reinforced efforts towards a new health and human service facility. The 2022 Community Health Assessment process we'll be starting probably in July. Working on Medicaid transformation. Ms. Moser was in a meeting on Thursday in Chapel Hill, and Secretary Cody Kinsley was in there and she told him how insane this whole process has been as far as the funding that comes into the health departments. The age of public health workforce, you know, 32% of senior leaders and 27% of supervisors and managers want to retire within the next five years. So it's really important that we some public health workers, and as a result funding did come to the state and it's been distributed recently among work for Phipps, dealing with workforce development, and we're working through UNC WF So hopefully we'll have some good things to come out of that and get some staff trained to step up to the plate.

16.2 Presentation of Child Fatality Team Report for 2021

Carolyn Moser, Health Director, stated that every April this report for the child fatality Prevention Team. They have reviewed for 2020, that reviewed five cases, for more closed, they have gone that's pending because they are waiting on additional information about an autopsy. It's listed on this report for causes for these child deaths. And some of them could be preventable. We talked about motor vehicle accidents, because that did involve a teen otherwise, preterm babies, and then we had one gunshot wound to the head, a teenager. As a result of this team, they look randomly at other activities they've been doing, but other things that they can participate in. And our staff has dealt with this suicide, the training, and most of our staff have been trained in Mental Health First Aid, also, then any kind of outreach activities, festivals, whatever they have offered all kinds of health education. And funds were used to purchase 13 pack and plays that allow for the baby to sleep separate from parents. We've just lost in January a two month old that died from sleeping in the bed with with a parent, and they rolled over and the baby died. This is state money. So we'll be purchasing a few more of those that we can pass out to anyone that doesn't have a

place for the baby. Ms. Moser closed with a COVID and Gen X update. The Board closed as the PCHB at 6:34 pm

17 SOCIAL SERVICES BOARD

18 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

Trey Thurman, County Attorney, Items for closed session are 3, Attorney Client, 5, acquisition of real property, and 6, personnel.

Doug Shipley, Assistant County Manager, mentioned to the board that a new grounds and park superintendent was hired and Mr. Duran Sam will be introduced at a future meeting.

Chad McEwen, County Manager, stated budget meeting process with the department is going along smoothly. They have met about eight departments or so including all the fire departments. He was in Goldsboro for the Golden Leaf. Meeting for the community based grants initiative, grant process. There were several folks from Pender there. There was a nonprofit from the Hampstead area that was what was present as well. So a lot of good information about that great program that will try to put several projects in for good.

18.1 Motion to go into closed session at 6:39 PM

Motion Approved

19 CLOSED SESSION (IF APPLICABLE).

Motion to move to closed session at 6:39 PM made by Commissioner Brown and seconded by Commissioner Newton. Motion to enter into closed session pursuant to G.S. 143-318.11: 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time; 5) To establish, or to instruct the

public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment. 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy matters may not be considered in a closed session.

20 ADJOURNMENT

Meeting Adjourned at 8:05 PM

21 NEXT MEETING DATE

April 19, 2022 at 4:00 PM
BOCC Meeting Room
Burgaw, NC

Pender County
Request for Board action

TO:	Board of County Commissioners
FROM:	Alan Cutler
DATE:	April 19, 2022
SUBJECT:	Approval of Purchase Order to O.C. Welch Ford Lincoln, Inc for the purchase of 2022 Ford F-150 Responder pickup truck in the amount of $35,320.80.

SUMMARY:
Pender County Sheriff's Office is requesting the approval of a Purchase Order to purchase a 2022 Ford F-150 Responder pickup truck. This vehicle will be purchased at O.C. Welch Ford Lincoln in Hardeeville, South Carolina. This price also includes the outfitting of the equipment needed in the truck including but not limited to the strobe lights, computer stand, mobile radio mount, etc.

These funds will come from account 510-407403

ACTION REQUESTED:
Approval of Purchase Order to O.C. Welch Ford Lincoln for the purchase of 2022 Ford F-150 Responder pickup truck in the amount of $35,320.80.

O.C. WELCH FORD LINCOLN, Inc.

4920 Independence Blvd., Highway 278
Hardeeville, South Carolina 29927
Telephone (843) 288-0100
Web Site: www.goseeocford.com

3/22/22

PENDER COUNTY SHERIFFS OFFICE
P.O. BOX 1449
BURGAW, N.C. 28425

2022 FORD F-150 RESPONDER (SILVER)
YOU HAVE COPY OF STD EQUIPMENT, HERE ARE FACTORY OPTIONS

1. CHROME FRONT & REAR BUMPERS
2. FRONT FOG LIGHTS
3.BLACK PLATFORM RUNNING BOARDS
4.REAR DEFROSTER WITH PRIVACY GLASS INCLUDING REAR DOORS
5.POLICE ENGINE IDLE FEATURE, CAN PUSH BUTTON ON DASH,TAKE KEY OUT AND LEAVE ENGINE RUNNING IN CASE TO HAVE TO SET ON SCENE WITH LIGHTS ON. NO ONE CAN STEEL VEHICLE, WHEN READY TO GO UNLOCK,PUT KEY IN AND DRIVE OFF
6. KEYLESS ENTRY

NET TOTAL NO TAX IS $35,320.80

LARRY WILLIAMS
GOVERNMENT SALES

CELL 706-829-9315
EMAIL LARRY1124@BLUETIEOME.COM

1

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Dee Turner
DATE:	April 19, 2022
SUBJECT:	Recommendation for Adoption of the 2022-2032 Pender County Parks and Recreation Comprehensive Master Plan

SUMMARY:
The current Pender County Parks and Recreation Master Plan, adopted in 2010, was designed to have a 10-year life span and is now due for an update. The goals of the Parks and Recreation Master Plan Update are to establish a comprehensive Master Plan that is applicable to the current and projected conditions in Pender County that will effectively guide the County for the next ten years in the acquisition, development, management, and maintenance of parks and recreation areas, facilities amenities, and programs, as well as address funding and the equitable allocation of resources. The plan aligns with the goals and directives of the Pender 2.0 Comprehensive Land Use Plan, meets requirements for grant funding through the Parks and Recreation Trust Fund, and is supported by the 2018 Pender County Community Health Assessment. The Pender County Parks and Recreation Comprehensive Master Plan was unanimously recommended for adoption by the Parks and Recreation Advisory Board and the County's Planning Board.

ACTION REQUESTED:
To consider adoption of the 2022-2032 Pender County Parks and Recreation Comprehensive Master Plan.

ATTACHMENTS:
1) 2022-2032 Parks and Recreation Master Plan, 2) Resolution for Adoption, 3) Redline Additions to Plan, 4) Presentation

Board of Commissioners
David Piepmeyer, Chairman
David Williams, Vice Chairman
George Brown
Fred McCoy
Jackie Newton

PENDER
COUNTY NC

County Manager
Chad McEwen

County Attorney
Carl W. "Trey" Thurman

RESOLUTION OF THE BOARD OF COMMISSIONERS OF PENDER COUNTY, NORTH CAROLINA, ADOPTING THE 2022-2032 PENDER COUNTY PARKS AND RECREATION COMPREHENSIVE MASTER PLAN

WHEREAS, from April 2021 through March 2022, the County drafted the Pender County Parks and Recreation Comprehensive Master Plan, collected survey data, and conducted a series of public meetings focus groups and stakeholder interviews as part of a comprehensive public participation program; and

WHEREAS, the Pender County Parks and Recreation Comprehensive Master Plan was found to be consistent with the Pender 2.0 Comprehensive Plan and requirements of major funders and is supported by the 2018 Pender County Community Health Assessment; and

WHEREAS, the Pender County Parks and Recreation Comprehensive Master Plan was unanimously recommended for approval by the Parks and Recreation Advisory Board and the County's Planning Board on February 28, 2022 and March 1, 2022 respectively; and

WHEREAS, a public comment period was held from February 22, 2022 to March 30, 2022; and

WHEREAS, at a duly advertised meeting on March 1, 2022 the County's Planning Board held a public hearing on the draft Pender County Parks and Recreation Comprehensive Master Plan; and

WHEREAS, at a duly advertised meeting on April 19, 2022 the County Board of Commissioners held a public hearing on the final draft Pender County Parks and Recreation Comprehensive Master Plan: and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of Pender County have adopted the Pender County Parks and Recreation Comprehensive Master Plan.

Adopted this 19th day of April 2022.

_____
David Piepmeyer, Chairman
Pender County Board of Commissioners

ATTEST:

_____
Tera C. Cline
Clerk to the Board

Public Comments Received for the 2022-2032 Parks and Recreation Comprehensive Master Plan

The following six comments were collected during the public comment period. Additions to the Plan as a result of public comments are shown in Green.

1. Comment Summary: Please add more information referencing the Pender County Community Health Assessment.
    a. Response: The Pender County Community Health Assessment is referenced by the Plan on pg. 69, and additional content referencing the Pender County Community Health Assessment was added to the Plan on pgs. 61, 62, and 68. Plan additions are shown below.

    Pg. 61

    PROGRAM ASSESSMENT AND RECOMMENDATION

    The current method of program development should continue and should consider the public input findings included in this Plan when identifying new programming to pilot. The combined public input findings for programs are provided below. **Additionally, The Pender County Community Health Assessment could be utilized to understand community health challenges and needs and identify programming to meet those needs.**

    Pg. 62

    Objective 1.2: Develop a department marketing plan to inform the public of County recreation facilities, programs, and seasonal events

    Marketing and promotion are key to ensuring program attendance. Proper marketing can also increase community access to facilities and programming, through information. Additionally, increased communication through social media and marketing were found to be priorities by the survey and focus groups. **Partnership with intergovernmental entries such as Tourism and the Health Department is also encouraged. For example, a collaboration with the Health Department in the form of a public awareness and education campaign could promote healthy communities through topics such as: increasing fitness, preventing disease, reducing obesity, improving mental health, and reducing stress.**

    Pg. 68

    Objective 3.1: Provide the community with creative and inclusive recreation programs that are accessible and affordable to all citizens

    The County provided 26 successful recreation programs/events in 2021, with a total of 55 event dates. Recreational programming is an integral part of a parks and recreation system. Programs can be athletics, classes, summer camps, and special events that celebrate holidays or important community celebrations. The current level of service should be maintained, and expansion or improvement should consider the public input findings on program need included in this Plan **and the Pender County Community Health Assessment.**

2. Comment: Maple Hill ....we are part of pender county and our children have no resources of any kind. I would love for our children to have a play area and places we can have cookouts and other community activities.
    a. Response: A Neighborhood Park is proposed in the Plan for the Maple Hill community on page 54.
3. Comment: Hampsteads Kiwanis park would be the perfect place for a dog park. The closest ones are Surf City and Wilmington. I have spoken with numerous residents and they all have had positive responses. This would be low cost and fit the needs of the growing community. An addendum should be made to the master plan to include the 'Hampstead Kiwanis Dog Park. Our dogs thank you in advance since they are unable to speak for themselves
    a. The lack of a fenced area for dogs is noted in the facility assessment for Hampstead Kiwanis Park on page 43 of the Plan.
4. Comment: PLEASE add biking trails! I drive to Wilmington just to ride my bike safely. It would be amazing to connect to the rail trail and have people visit our county by bike. I know of several that have expressed interest in it.
    a. Bike paths were found to be a top future facility need and are recommended by the Plan on page 26.
5. Comment: Please add a park in Maple Hill, we never get any improvements when these things come about. I have lived here for 70 years and we have never had a park for our kids to play at or even a place for us to walk safely. The only places that get improvements are topsail, burgaw and hampstead
    a. Response: A Neighborhood Park is proposed in the Plan for the Maple Hill community on page 54.
6. Comment: Very interested to see a community aquatics center added in to the Kiwanis park! The high school and other local schools have no suitable training facility and Coastal Fitness is incredibly under equipped for this purpose.
    a. Response: A swimming pool is included in the Plan on page 13 as a need for the Hampstead community.

PENDER COUNTY
Parks & Recreation

COUNTY OF PENDER

PARKS AND RECREATION

COMPREHENSIVE MASTER PLAN

Pender County Board of Commissioners Meeting

April 19, 2022

Master Plan Summary

The 2010 Pender County Parks and Recreation Master Plan was designed to have a 10-year lifespan and is now due for an update

Goals of the Update:

1. Maintain a current Plan, compliant with grant funder requirements and the 2018 Pender 2.0 Comprehensive Land Use Plan
2. Guide County parks and recreation areas, facilities, amenities, and programs for the next ten years in the areas of:
   - Acquisition and development
   - Management and maintenance
   - Funding
   - Equitable allocation of resources



Master Plan Timeline

Action Item	Deadline	Completed?
Release Request For Proposals from Vendors	July 14, 2021	Yes
Contract Approval	September 7, 2021	Yes
Project Kickoff	September 17, 2021	Yes
Plan Development • Research and data collection • Public input	October 2021-February 2022	Yes
Draft Plan Completed	February 22, 2022	Yes
Public Comment Period	Feb 22- March 30	Yes
Presentations of Draft Plan	March 2022	Yes
Final Plan Completed	Early April 2022	Yes
Plan Adoption	April 2022	

2022-2032 Parks and Recreation Master Plan

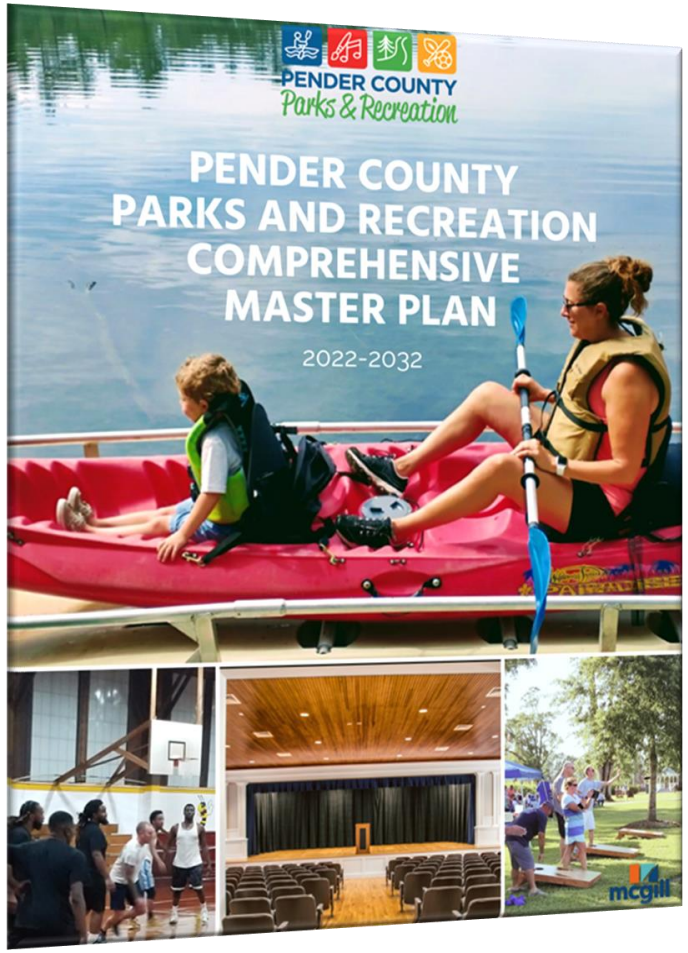


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Section 1: Getting to Know Pender County

Trends and Projections:



*"NC OSBM projects that by the year 2030,
1 in 5 North Carolinians will be 65 years old or older."*

*"According to NC OSBM, in 2030,
the permanent population of Pender County is projected to be 72,153 people.
This is an increase of about 11,950 people or 19.8%."*

Section 2: Parks and Recreation Needs Assessment

Community and Stakeholder Input:



April 2021 to January 2022- 10 Months

4 Steering Committee Meetings
1 Community Survey
8 Public Meetings
10 Stakeholder Interviews
5 Focus Group Meetings

878 Participants

Section 2: Parks and Recreation Needs Assessment

Community and Stakeholder Input Results:

Top 3 Parks Facility Needs:

Survey	Public Meetings	Focus Groups	Stakeholder Interviews
1.Walking/jogging/hiking trails	1.Water access	**1.Walking and biking trails**	1.Increased facility maintenance staff
2.Playgrounds	**2.Walking/jogging/hiking trails**	2.Water Access/Splash Pad	2.Increased safety at facilities
3.Bike paths/Splash Pad	3.Bike paths	3.Soccer and basketball facilities	

Top 3 Program Needs:

Survey	Public Meetings	Focus Groups	Stakeholder Interviews
1.Youth enrichment programs	**1.Outdoor Concerts**	1.Increased programming	1.Increased program staff
2.Youth summer day camps	2.Farmers Market	2.Programming through partnerships	
3.Concerts	3.Open Gym	3.Programs for specific groups	

Section 2: Parks and Recreation Needs Assessment

Staffing Assessment and Recommendations (Based on NRPA Guidelines)**:**

22 FTE	30.7 FTE	54.2 FTE
The **current** number of Pender County full-time staff equivalent	The **minimum** number of full-time staff equivalent (5.1 per 10,000 residents)	The national **median** for full-time staff equivalent (9 per 10,000 residents)



-8.7 FTE	-32.2 FTE
The current staffing deficit, based NRPA minimum staffing guidelines	**The current staffing deficit, based on the national median**

Section 3: Parks and Recreation Inventory and Assessment

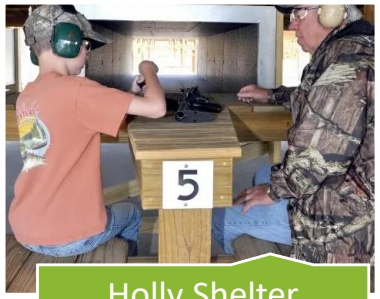
Facility Inventory:



Hampstead Annex



Hampstead Kiwanis Park



Holly Shelter Shooting Range



Millers Pond Park



Pender County Courthouse Square



Pender Memorial Park



Penderlea Community Park

Section 3: Parks and Recreation Inventory and Assessment

Park Facility Acreage Assessment (Based on NRPA Guidelines):

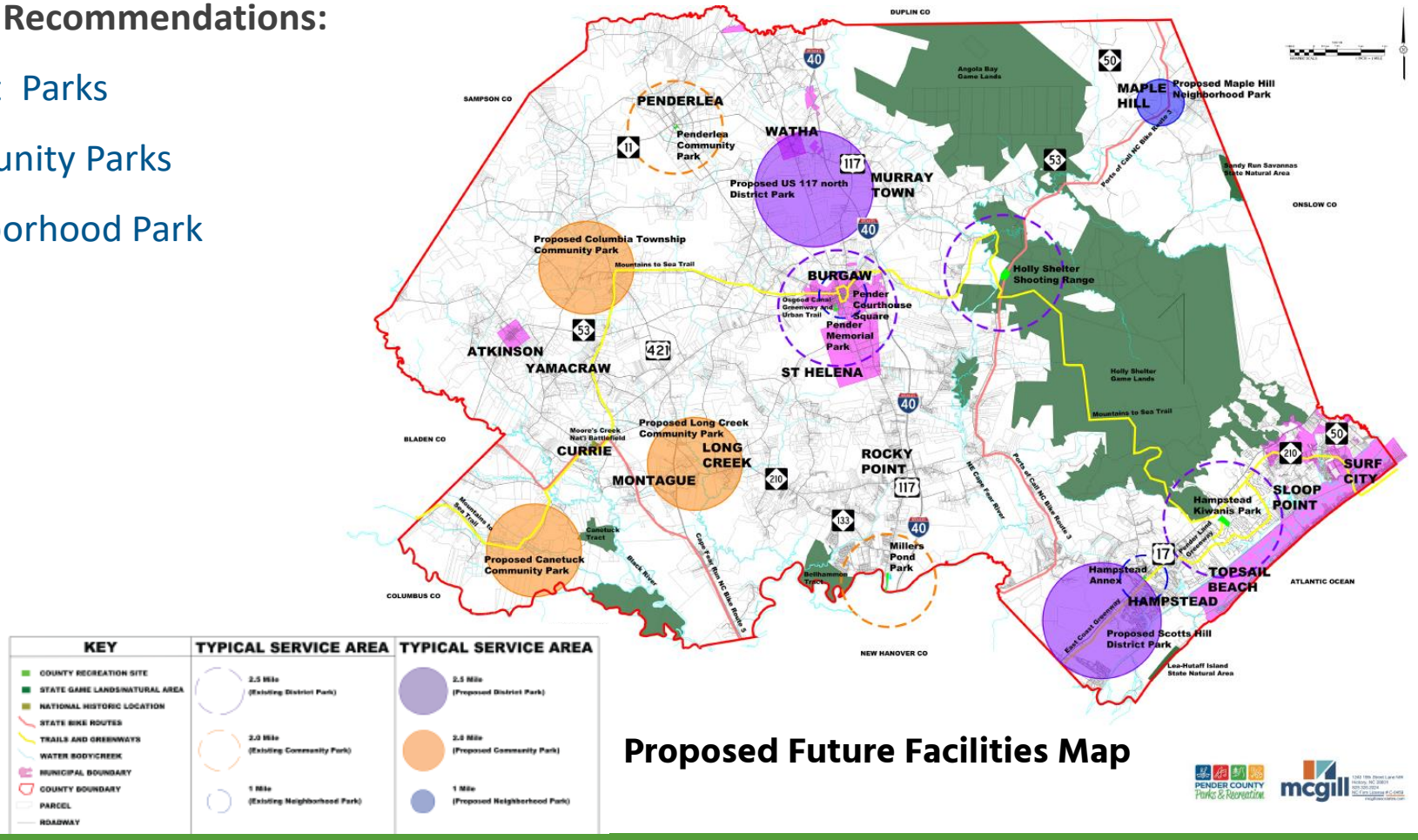
PENDER COUNTY EXISTING PARKS	
Hampstead Kiwanis Park (District)	54.4 acres
Pender Memorial Park (District)	27.3 acres
Millers Pond Park (Community)	30.8 acres
Penderlea Community Park (Community)	10.5 acres
Hampstead Annex (Neighborhood)	9.5 acres
Pender County Courthouse Square (Neighborhood)	4 acres
PENDER COUNTY PARK ACREAGE	**136.5 acres**

TYPE OF PARK	Existing Pender County Acreage	Recommended for 2022 Population 60,203	Recommended for 2032 Population 72,153	(Surplus)/ Deficit for 2022 Population
REGIONAL PARK (NPS & NC) 1,000 acres or 10 acres/1,000 persons	NA	NA	NA	NA
DISTRICT PARK 200 acres or 5 acres/1,500 persons	107.7 acres	201 acres	241 acres	**-93.25 acres**
COMMUNITY PARK 2.5 acres/4,000 persons	41.3 acres	38 acres	45 acres	**3.3acres**
NEIGHBORHOOD PARK 2 acres/4,000 persons	13.5 acres	30 acres	36 acres	**-16.5 acres**
MINI PARK 0.5 acres/4,000 persons	0 Acre	7.5 acres	9 acres	**-7.5 acres**

Section 3: Parks and Recreation Inventory and Assessment

Future Facility Recommendations:

- 2 New District Parks
- 3 New Community Parks
- 1 New Neighborhood Park



Proposed Future Facilities Map

Section 4: Recommendations and Action Plan

Goals, Objectives, and Action and Implementation Plan:

Goal 1: Increase Organizational Capacity and Efficiency

Goal 2: Increase Funding Opportunities

Goal 3: Maintain and Improve Programming and Service Delivery

Goal 4: Maintain, Improve, and Expand Facilities and Amenities

Goal 1: Increase Organizational Capacity and Efficiency

Objective 1.1

Ensure adequate staffing for administration, maintenance, and programming to meet demand and ensure service quality

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.1.a Hire and train staff for current and future administration, maintenance, and programming needs	$0	TBD	Ongoing

Objective 1.2

Improve and expand internal and external communication of facility and program offerings

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.2.a Develop and implement a department marketing plan to inform the public of County recreation facilities, programs, and seasonal events	$0	Staff Time	Short-Term
1.2.b Update Marketing Plan annually. Develop a new Marketing Plan every five (5) years	$0	Staff Time	Ongoing

Objective 1.3

Strengthen and build partnerships, including intergovernmental partnerships (such as Pender County Schools) that will aid in providing recreational facilities and programs for the community

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.3.a Seek out new partnership opportunities and identify areas of possible growth for current partnerships	$0	• Staff Time • TBD • Potential Increased Revenue or Decreased Expenditures	Ongoing
1.3.b Continue to ensure all existing and future partnerships are formalized through a signed agreement such as an MOU	$0	Staff Time	Short-Term

Next Steps

- **April 4, 2022**: Public Hearing, staff request for BOCC adoption of Plan

PENDER COUNTY
Parks & Recreation

PENDER COUNTY
Parks & Recreation

PENDER COUNTY PARKS AND RECREATION COMPREHENSIVE MASTER PLAN

2022-2032







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APPENDICES

Appendix A	**Maps**
Appendix B	**Park Type Descriptions**
Appendix C	**Public Meeting Results**
Appendix D	**Community Survey Results**
Appendix E	**Focus Groups and Stakeholder Interviews**
Appendix F	**Capital Improvement Plan**

ACKNOWLEDGEMENTS

Pender County wishes to express sincere gratitude and appreciation for the many individuals that contributed to the Pender County Comprehensive Parks and Recreation Master Plan, some of whom are identified below.

Pender County Board of Commissioners
David Piepmeyer — Chairman
David Williams — Vice-Chairman
George Brown — Commissioner
Fred McCoy — Commissioner
Jackie Newton — Commissioner

Pender County Recreation Advisory Board
Daniel Price – Chairman
Amanda McDuffie – Vice Chair
Jay Kapiko
Brent Livingood
Shane Mellin
Jamie Moore
Brandi Odom

Pender County Staff
Chad McEwen – County Manager
Doug Shipley – Assistant County Manager/Director of Parks and Recreation
Dee Turner – Parks and Recreation Supervisor
Zach White – Parks and Recreation Supervisor
Travis Henley – Planning & Community Development Director
Vanessa Lacer – Long Range Planner

Project Steering Committee
Sue Bankes
Tara Duckworth
Brad George
Tiffany Hansley-Jones
Jennifer Hedge
Greg Katzman
David Piepmeyer
Daniel Price
Brandi Odom
Chester Ward
Clifton West
Bertram Wilson
Warren Wooten

Consultant
McGill Associates, PA
712 Village Road SW, Suite 103
Shallotte, NC 28470
828.328.2024

EXECUTIVE SUMMARY



Millers Pond Park, Pender County

GETTING TO KNOW PENDER COUNTY

One of the last of 100 counties established in North Carolina, Pender County was formed 10 years after the end of the Civil War, in 1875, and was named for Confederate General William D. Pender, who died at the Battle of Gettysburg.

Located in southeastern North Carolina, Pender County is approximately 25 miles north of Wilmington, and 100 miles south of Raleigh. The County seat is Burgaw, and at 933 square miles, Pender County is the 5th largest county in the state. The 2020 United States Census found that Pender County is home to 60,203 permanent residents.

2020 US Census data for Pender County show that gender is evenly dispersed at 50.8% female and 49.2% male, the majority of the population, at 27%, is between ages 35 and 54, and though the majority of residents identify as white, about 25% of the population identify as another race/ethnicity.

The North Carolina Office of State Budget and Management (OSBM) projects that in 2030, the permanent population of Pender County will be 72,153 people. This is an increase of about 11,950 people or 19.8%.

According to NC OSBM, in 2030,
the permanent population of Pender County
is projected to be 72,153 people,
an increase of about 11,950 people or 19.8%

PARKS AND RECREATION NEEDS ASSESSMENT

Community and Stakeholder Input

During the planning process, community and stakeholder input on the Parks and Recreation Master Plan was sought through the following 5 methods: a twelve (12) member steering committee, a community survey, public meetings, focus groups, and stakeholder interviews. Additionally, the Plan was reviewed by the Parks and Recreation Advisory Board, the Pender County Planning Board, and the Pender County Board of Commissioners. The Draft Plan was also available for comment to all County residents and interested parties during a public comment period.

Community and Stakeholder Input Results

Input results represent a diverse cross-section of Pender County residents, including geographic, and population group diversity. Data collection methods were triangulated in order to develop a comprehensive understanding of community needs, including input from current partners, unserved groups, the general public, and traditionally underrepresented individuals.

Across all methods, a total of 866 individuals provided input for the Plan. When taken together, the four (4) data collection methods provide a robust and diverse sample with findings that should be considered when developing future facilities and programming. Though many valuable inferences can be made from an analysis of the community and stakeholder input collected, the following analysis will focus on identified needs for future parks facilities and programming in order to inform recommendations for this Plan. The top three most frequently mentioned needs from each data collection method are identified below.

Future Parks Facility Needs

Survey: Walking/jogging/hiking trails, playgrounds, and bike paths and splash pad (which were tied for third)

Public Meetings: Water access, walking/jogging/hiking trails, bike paths

Focus Groups: Walking and biking trails, water access and splash pad, soccer and basketball facilities

Stakeholder Interviews: Increased facility maintenance staff, increased safety initiatives such as cameras

Future Program Needs

Survey: Youth enrichment programs (STEM, Field Trips, etc.), youth summer day camps, and concerts.

Public Meetings: Outdoor concerts, farmers market, open gym

Focus Groups: Increased programming, programming through partnerships to include Pender County Schools, local churches, the Special Olympics, and the Arts Council, and programming for specific groups such as teens, older adults, and people with disabilities

Stakeholder Interviews: Increased programming staff

PARKS AND RECREATION INVENTORY AND ASSESSMENT

Inventory, Assessment, and Recommendations

Each of the seven (7) park facilities owned, operated, and/or maintained by Pender County was inventoried, assessed and recommendations for future improvements were provided, including recommendations for future park facilities. An inventory and assessment of amenities and programs was also performed with recommendations for future improvements provided. Recommendations were based on state and national standards as well as information gained through the public input process. The recommendations for future parks facilities are summarized below.

Future Facility Recommendations

2 New District Parks

Of the two (2) proposed district parks one will be on sixty (60) acres of recently acquired land on US 117 north in the northern central portion of Pender County, an area that has been identified as a high population growth area. This park will be located near Pender Memorial Park and will help meet demand in the area, as Pender Memorial Park is often at maximum capacity. Possible amenities could include multipurpose fields, hiking/biking trails, picnic shelters and restrooms. The second district park will be located in the southern portion of the County in Scotts Hill, in an area that has been identified as a high population growth area. Possible amenities include multipurpose fields, hiking/biking trails, picnic shelters and restrooms.

3 New Community Parks

All three (3) proposed community parks will be located in west Pender County, which lacks parks facilities, on land currently owned by the County. Possible amenities could include loop trails, play equipment, shelter from sun and rain, open space, water play, fitness stations, court games, art and educational signage. Long Creek Community Park is proposed where structures were recently demolished on a County-owned parcel in northwest Pender. Columbia Township Community Park will be located on property adjacent to a Pender County school, and Canetuck Community Park could potentially be located on a Federal Emergency Management Agency (FEMA) buyout property on Heading Bluff Road in the southwestern portion of the County. This FEMA site offered sufficient dry open space for amenities as well as water access, which was found to be a priority by survey respondents and focus groups as well as a recommendation in the Pender 2.0 Comprehensive Plan.

1 New Neighborhood Park

One (1) new neighborhood park is proposed in the Maple Hill community of northeast Pender County. This area has been identified as underserved by the Pender 2.0 Comprehensive Plan. The proposed park should consider a partnership with existing community recreation efforts in Maple Hill. Possible amenities could include open space, walking/hiking trails, picnic shelters, game courts, and possibly indoor recreation space.

These six (6) proposed park facilities will require site master plans that should include additional public input to ensure appropriate and desired amenities are provided. The development of future park facilities will require that additional resources be allocated by Pender County to ensure adequate facility maintenance and public safety.

RECCOMENDATIONS AND ACTION PLAN

Goals and Objectives

After analyzing the findings from the planning process (including national best practices, community and stakeholder input, facility and program inventories, and existing conditions), goals, and objectives have emerged to provide guidance for parks and recreation services and facilities in Pender County over the next ten (10) years. The objectives listed below describe ways to meet the goals of increasing organizational capacity and efficiency, increasing funding opportunities, and maintaining, improving and expanding facilities, amenities, programming and service delivery.

Goal 1: Increase Organizational Capacity and Efficiency

Objective 1.1: Ensure adequate staffing for administration, maintenance, and programming to meet demand and ensure service quality
Objective 1.2: Develop a department marketing plan to inform the public of County recreation facilities, programs, and seasonal events
Objective 1.3: Strengthen and build partnerships, including intergovernmental partnerships (such as Pender County Schools) that will aid in providing recreational facilities and programs for the community

Goal 2: Increase Funding Opportunities

Objective 2.1: Pursue Alternative Funding Strategies
Objective 2.2: Establish a Fee Review and Implementation Plan

Goal 3: Maintain and Improve Programming and Service Delivery

Objective 3.1: Provide the community with creative and inclusive recreation programs that are accessible and affordable to all citizens

Goal 4: Maintain, Improve, and Expand Facilities and Amenities

Objective 4.1: Increase investment in the maintenance of current facilities, equipment, and amenities
Objective 4.2: Provide appropriate facility and amenity improvements and expansions
Objective 4.3: Seek and acquire additional land for future park development
Objective 4.4: Develop additional park facilities and amenities
Objective 4.5: Continue to improve ADA accessibility of facilities and programs

Action and Implementation Plan

Action items, including ones that align with items assigned to the Parks and Recreation Department in Chapter 6 of the 2018 Pender 2.0 County Comprehensive Land Use Plan, identify concrete steps to accomplish objectives and meet Plan goals. The implementation timeline for action items falls into three phases: short-term (1-2 years), mid-term (3-5 years), and long-term (6-10 years). Action items that do not have an end-date are labeled, ongoing. Capital cost estimates as well as the impact on the Parks and Recreation Department's operational budget are also identified.

GETTING TO KNOW PENDER COUNTY



Muscadine Grapevine, Pender County

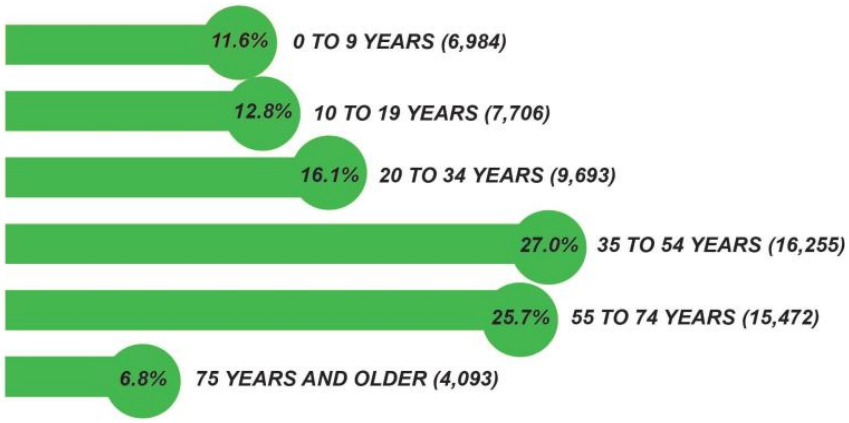
HISTORY

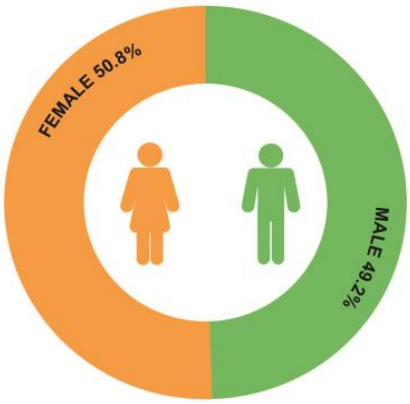
Pender County acknowledges that the land currently known as Pender County is the traditional, ancestral, and unceded territory of the Waccamaw and Lumbee Native Americans. European settlement of Pender County began in the late 1600s and early 1700s, with English, German, Welsh, and French settlers. From the late 1600s to the Civil War, Pender County contained many family farms, and large plantations. Plantations were worked by enslaved people from the West Indies, and Africa. The Battle of Moore's Creek Bridge, the first southern battle in the Revolutionary War, took place in what is now Pender County in 1776. Today the battlefield is a national historic site and park. Pender County, one of the last of 100 counties established in North Carolina, was formed 10 years after the end of the Civil War, in 1875, and was named for Confederate General William D. Pender, who died at the Battle of Gettysburg.

COMMUNITY AND POPULATION

Located in southeastern North Carolina, Pender County is approximately 25 miles north of Wilmington, and 100 miles south of Raleigh. The County seat is Burgaw, and at 933 square miles, Pender County is the 5th largest county in the state. The 2020 United States Census found that Pender County is home to 60,203 permanent residents, and in 2019, American Community Survey data estimated the total population at 63,060. Pender County includes five (5) incorporated towns and one (1) incorporated village. The two fastest growing areas in Pender County, over the last decade, have been the unincorporated areas of Hampstead and Rocky Point. Pender County's agricultural products include strawberries, blueberries, grapes, tobacco, sweet potatoes, soybeans, swine, and poultry, and manufactured commodities include apparel, crushed stone, and pressure sensitive labels. Pender County includes both urban and rural areas as well as a National Battlefield and State-owned Game Lands. With outdoor recreation opportunities provided by the natural environment, moderate climate, and coastal lifestyle, Pender County also has a large tourism industry.

An analysis of demographic information for Pender County helps to determine current parks and recreation needs, and identify future needs that will influence future parks and recreation planning. Summarized in the graphics and table below, 2020 US Census Bureau and 2020 ACCESS NC (North Carolina Department of Commerce) data for Pender County show that gender is evenly dispersed at 50.8% female and 49.2% male, the majority of the population, at 27%, is between ages 35 and 54, and though the majority of residents identify as white, about 25% of the population identifies as a race other than white.





RACE	POPULATION	PERCENT
White	45,305	75.3%
Black or African American	7,619	12.7%
American Indian	354	0.6%
Asian	342	0.6%
Hawaiian/Pacific Islander	31	0.1%
Other Race	2,834	4.7%
Two or More Races	3,718	6.2%
Hispanic or Latino	4,982	8.3%
Total:	**60,203**	**100%**

TRENDS AND PROJECTIONS

To continue to meet the needs of residents and visitors, the County's Parks and Recreation Department will have to continually evaluate its facilities and programs and adjust as those needs change. Population projections can vary widely due to intervening factors such as the strength of the economy, availability of jobs, and housing prices. Population trends and projections can identify potential challenges and needs that may confront the community in the future.

The North Carolina Office of State Budget and Management (OSBM) provides projections for County populations across North Carolina. According to the NC OSBM, in 2030, the permanent population of Pender County is projected to be 72,153 people. This is an increase of about 11,950 people or 19.8%. The estimates for Pender County indicate population increase will occur mostly from in migration, while natural growth from births will have a minor change in the county's population.

According to NC OSBM, in 2030,
the permanent population of Pender County
is projected to be 72,153 people.
This is an increase of about 11,950 people or 19.8%.

While much of this growth is expected to occur near the coastal areas, other parts of the County, such as Burgaw, Penderlea, and Rocky Point, will also see growth. An increasing population will require the expansion of recreational services and programming.



Summer on the Square Concert at Pender County Courthouse Square

One population group expected to increase over the next ten (10) years is people age 65 or older. According to the North Carolina Statewide Comprehensive Outdoor Recreation Plan (NCSCORP) 2020–2025, older adults comprise the fastest growing population group.

The NC OSBM projects that by the year 2030, 1 in 5 North Carolinians will be 65 years old or older. The parks and recreation department will have to increase the number and type of appropriate activities and facilities to effectively serve this population in the future.

NC OSBM projects that by the year 2030,
1 in 5 North Carolinians will be 65 years old or older.

Like other coastal area, Pender County also experiences seasonal population changes. Impacts from seasonal population changes can be difficult to predict due to the range of factors that must be considered. In addition, year round population figures established by the North Carolina State Demographer and the US Census Bureau do not account for seasonal populations.

While the permanent residents of Pender County are the key members to plan for, it is also important to understand that the seasonal population plays a big role in how the park facilities and programs are used and any necessary recommendations must account for this large group of people. Typically, the seasonal population has the greatest impact on services and resources from the end of May to the beginning of November.



Image Credit: Catherine McGuinness, Pender County 2021 photo contest

PARKS AND RECREATION NEEDS ASSESSMENT



Basketball Open Gym Program at Penderlea Community Park

COMMUNITY AND STAKEHOLDER INPUT

During the planning process, community and stakeholder input on the Parks and Recreation Master Plan was sought through the following five (5) methods: a twelve (12) member steering committee, a community survey, public meetings, focus groups, and stakeholder interviews. Each of these data collection methods is further discussed in the following sections. Additionally, the Plan was reviewed by the Parks and Recreation Advisory Board, the Pender County Planning Board, and the Pender County Board of Commissioners. The Draft Plan was also available for comment to all County residents and interested parties during a public comment period.

Steering Committee

The twelve (12) member steering committee included representatives from the Pender County Board of Commissioners, subject matter experts, special interest groups, and Pender County residents. The steering committee met four (4) times during the plan development process to provide guidance on the plan development process and to review drafts of the Plan.

Community Survey

The community survey period was from April 23rd, 2021 to June 30th, 2021. The survey was promoted via the Pender County website, Parks and Recreation webpage, local newspapers, local news channels, and County social media pages. Hard copies of the survey were available at the Pender County Administration Building in Burgaw, the main Pender County Library in Burgaw, the Pender County Government Annex in Hampstead, the Hampstead Library Branch in Hampstead, at all Pender County Parks and Recreation programs and at all of public input meetings. The survey was designed to elicit answers on residents' needs and desires for recreation opportunities. It included a section where respondents rated their use of existing facilities both within the County limits and outside the County limits. The survey instructed respondents to rank the programs and facilities in order of importance to their household and to list the facilities they would like to see added to the park and recreation system.

Page one (1) of the Community Survey. The full survey is available in Appendix D.

Pender County Parks and Recreation Survey

Pender County is updating its Comprehensive Parks and Recreation Master Plan to determine which recreational facilities and programs are needed in the future. We are seeking input from your household to help us determine those needs. Please take this opportunity to talk with members of your household and take part in helping us identity parks and recreation needs in Pender County. At the end of the survey, you will be asked demographic questions. These questions are designed to collect data that will help Pender County Parks and Recreation pursue grant funding for parks and recreational facilities.

If you would like more information about Pender County Parks and Recreation facilities and programs, please call 910-259-1330, email parksandrec@pendercountync.gov, or visit our website at penderpr.recdesk.com

If you have questions concerning the survey, please call 910-259-1330.

1. **Check which of the following you think is/are important for Pender's public parks and recreation activities and services to provide for its citizens. (Check up to 5)**

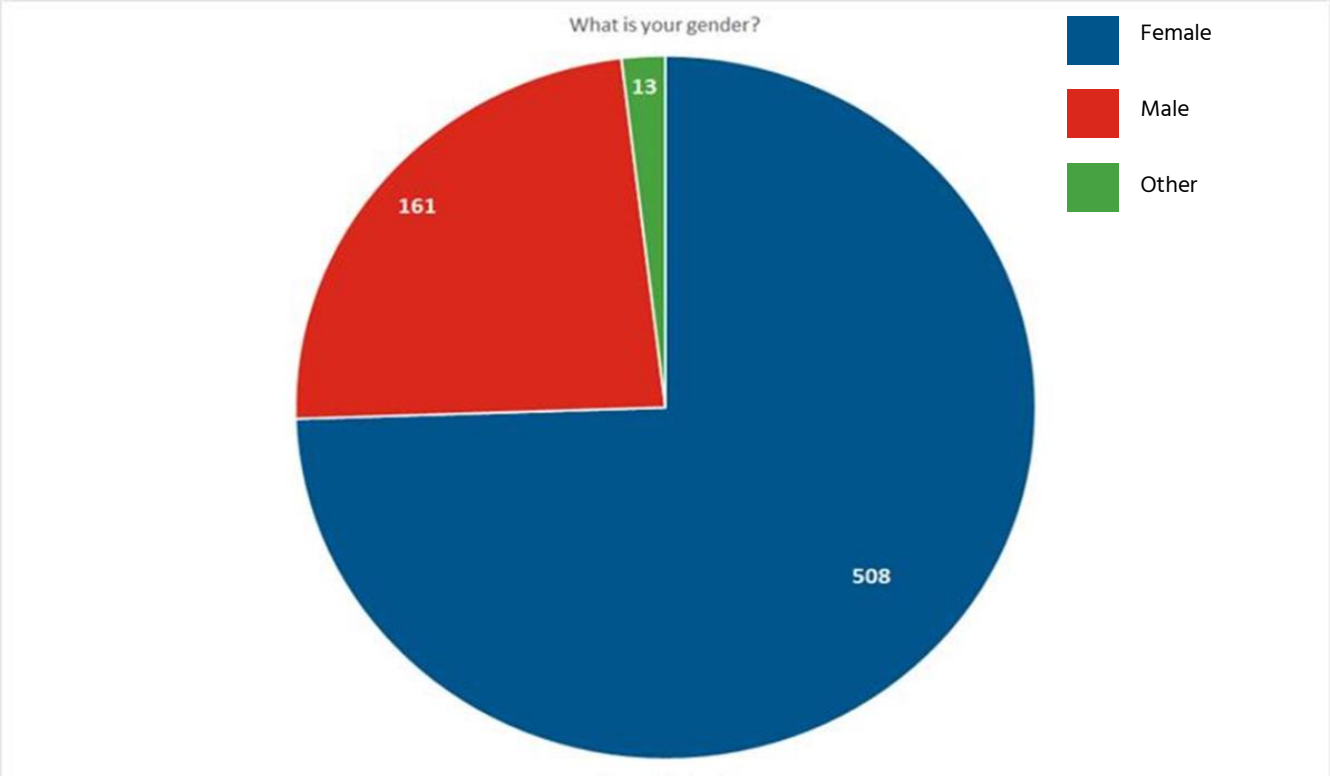
___Improved physical and mental health
___Economic development opportunities
___Structure and supervision for children and youth
___Improve quality of life
___Accessible places to enjoy nature
___Positive alternatives to unfavorable behavior
___Fun for participants and observers
___Positive change in personal attitude
___Increase in community pride
___Increase in tourism
___Cultural education
Other:_____

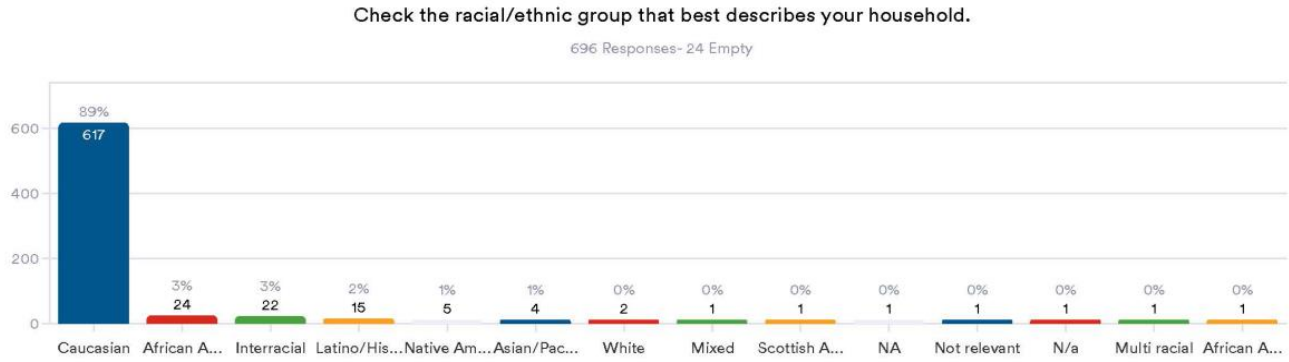
2. **Where in Pender County is each of the following parks/facilities needed? (If none are needed, please leave the row blank.)**

Facilities	Scotts Hill	Hampstead	Burgaw/ St.Helena	Rocky Point/ Long Creek	Willard/ Watha/ Penderlea	Currie/ Atkinson	Surf City/ Topsail	Maple Hill
Amphitheater								
Baseball/Softball Fields								
Bike Paths								
BMX Track								
Disc Golf Course								
Dog Park								
Event/Festival Space								
Fitness Center								
Gymnasium/Community Center								
Lawn Game Area (horseshoes, bocce ball, etc.)								
Multi-purpose Fields (soccer, football, lacrosse)								
Nature Preserve								
Nature/Environmental Education Centers								
Outdoor Basketball Courts								
Pickleball Courts								
Picnic Shelters								
Playgrounds								
Public Water Access								
Sand Volleyball Courts								
Skateboard Park								
Splash Pad								
Swimming Pool								
Tennis Courts								
Walking/Jogging/Hiking Trails								
Other:								

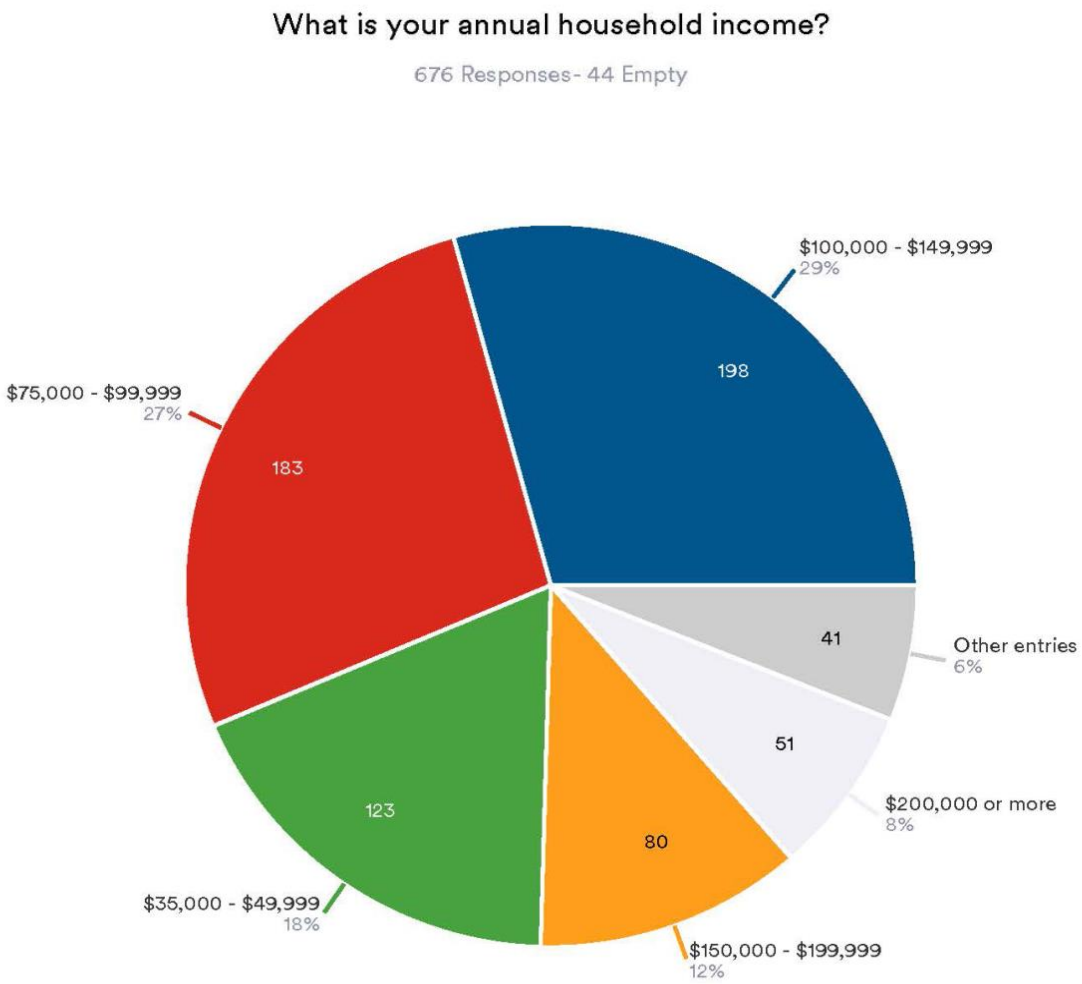
The County received a total of **720** completed surveys representing about **2,433** individuals. The total number of responses includes both online and print surveys. Results are summarized on the following pages with full survey results available in Appendix D.

Survey respondents were found to be mostly Caucasian, at 89%, female, at 75%, and residents of the Hampstead area, at 61%. Survey responses reflected the age demographics for Pender County as 37% identified as age 35-65, 26%, identified as age 6-14, 15%, identified as age 5 and under, and 10%, identified as age 21-34. As shown in the graphs below, survey results did not reflect Pender County demographics for gender, at 75% female, or racial/ethnic group. Of those that responded to the question about their household's race/ethnicity, 89% identified as Caucasian, 3% identified as African American, 3% identified as more than one race, 2% identified as Latino/Hispanic, 1% identified as Asian/Pacific Islander, and 1% identified as Native American.

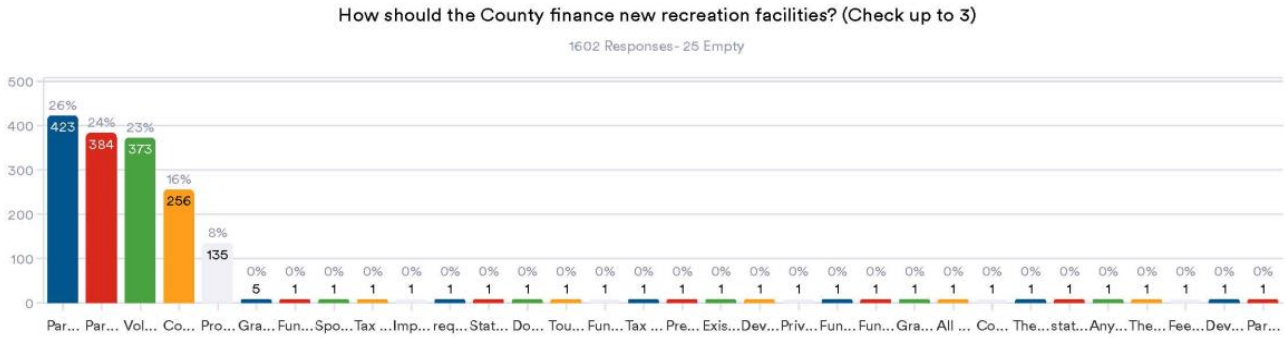




As shown in the graph below, when asked about their annual household income, 29% of respondents had an income of $100,000 to $149,999, 27% reported an income of $75,000 to $99,000, 18% had an income of $35,000 to $49,999, 12% had an income of $150,000 to $199,999, 8% had an income of $200,000+, and 6% provided other income amounts.



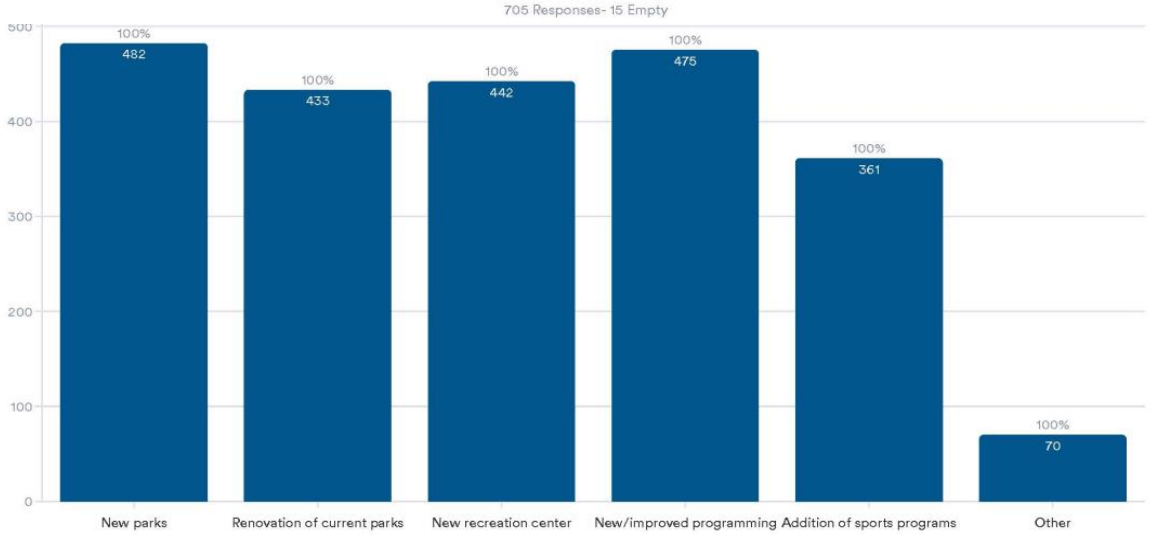
As shown in the graph below, when asked how the County should finance new recreation facilities, 26% of respondents selected participation fees, 24% were in favor of a Parks and Recreation Bond issue, 23% preferred voluntary development contributions, 16% selected a County-wide recreation tax, and 8% selected property tax as a means to finance new recreation facilities. These results indicate that survey respondents are willing to pay for new recreation facilities, either through participation fees or a Parks and Recreation Bond. Additionally, 23% of survey respondents selected voluntary development contributions as a means to finance new recreation facilities, indicating a possible market for donations or sponsorships. The County should consider residents' willingness to pay, and the possibility of cultivating sponsors/donors when investigating alternative funding for new recreation facilities.



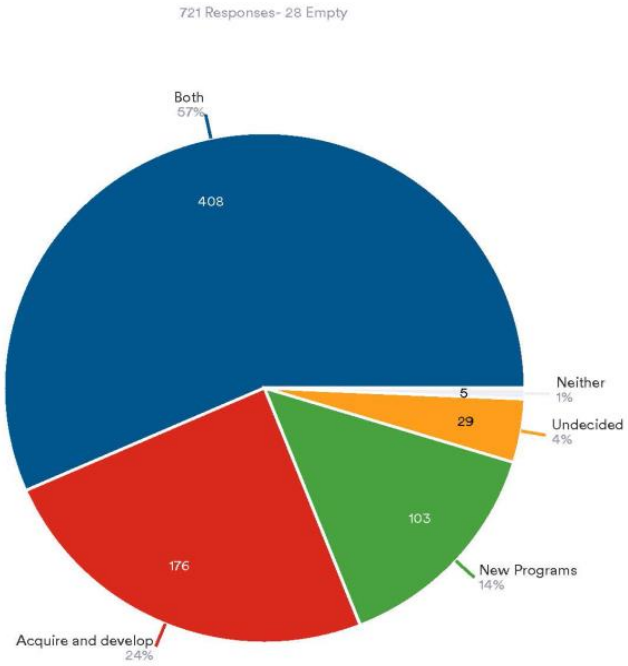
Data	Response	%
Participation fee	423	26%
Parks and recreation bond issue	384	24%
Voluntary development contributions	373	23%
County-wide Recreational Tax	256	16%
Property Tax	135	8%
Grants	5	0%
Fundraising, Donor Contributions, Grants	1	0%
Sponsor by local businesses	1	0%
Tax developers	1	0%
Impact taxes should be charged to those building new home development an...	1	0%
required development fees	1	0%
State Funds/New Developers	1	0%

As shown in the graphs below, when asked about how Parks and Recreation funds should be spent over the next ten (10) years, respondents indicated that their priority was for new parks with new/improved programming as a close second. When asked their funding preference if Parks and Recreation spending were increased, 57% of respondents answered that new parks and new programs were of equal importance.

Over the next 5-10 years, what do you think should be the department's top three priorities? Rank answer choices in order of importance where #1 is the top priority, #2 is the second most important priority, and #3 is the third most important priority.

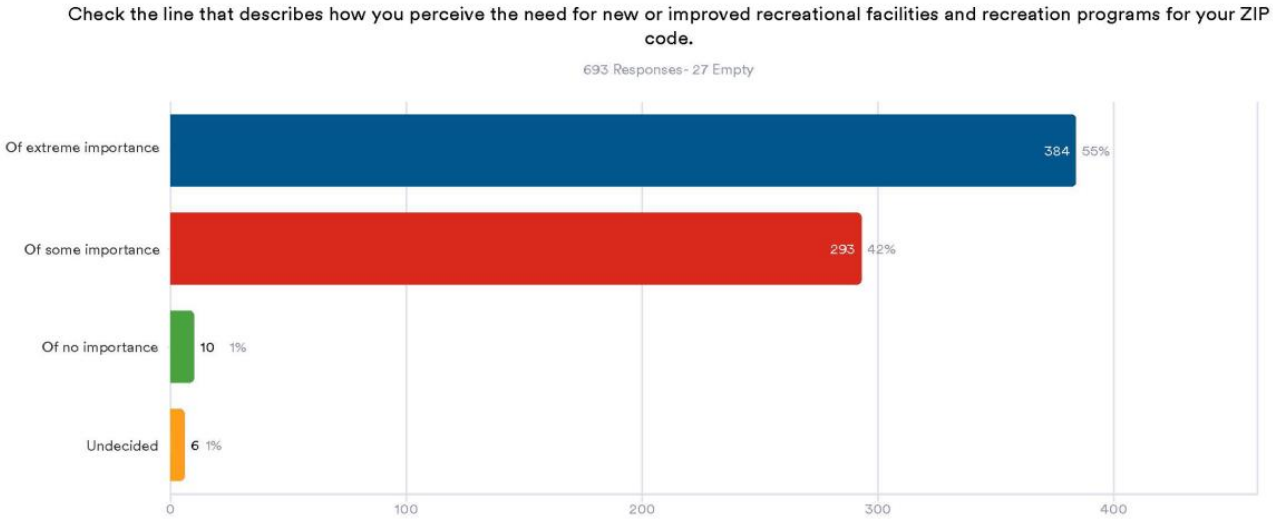


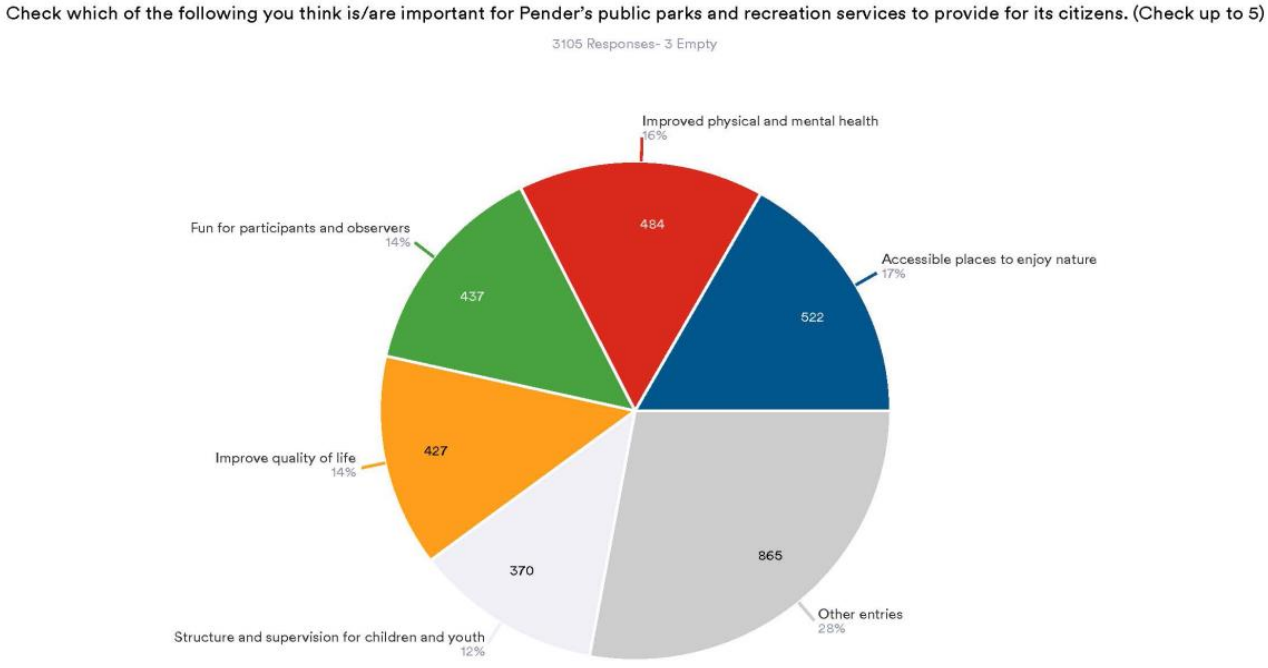
If spending were increased for parks and recreation, would you prefer the money be spent on acquiring and developing new parks and facilities or developing new recreational programs and activities?



As shown in the first graph below, when asked about the need for new or improved facilities and programs in their area, 65% of respondents found the need of extreme importance, with 42% finding the need of some importance. Combined, 84% of respondents agree there is a need for new or improved facilities and programs in their area.

As shown in the second graph below, when asked which outcomes of services are most important to them, the results for the majority, at 28%, were inconclusive, with the remaining choices split more or less equally. This finding indicates the need for additional public input on this item. The County should collect additional input during the master planning or development phase of new facilities or programs to confirm future initiatives can provide desired community outcomes.





As shown in the graph below, when asked about the need for greenways that would interconnect parks and schools, 62% of respondents found the need of extreme importance, and 34% found the need of some importance. Combined, 95% of respondents agree that greenways are an important need.

As shown in the tables on the following two (2) pages, respondents were asked to identify where parks/facilities and programs were needed in Pender County. These results indicate a preference or particular need for certain types of parks/facilities and programs per community, and identify the most popular parks/facilities and programs overall. The County should consider these preferences and needs per community when developing future parks/facilities and programs.

Facility Needs Per Community

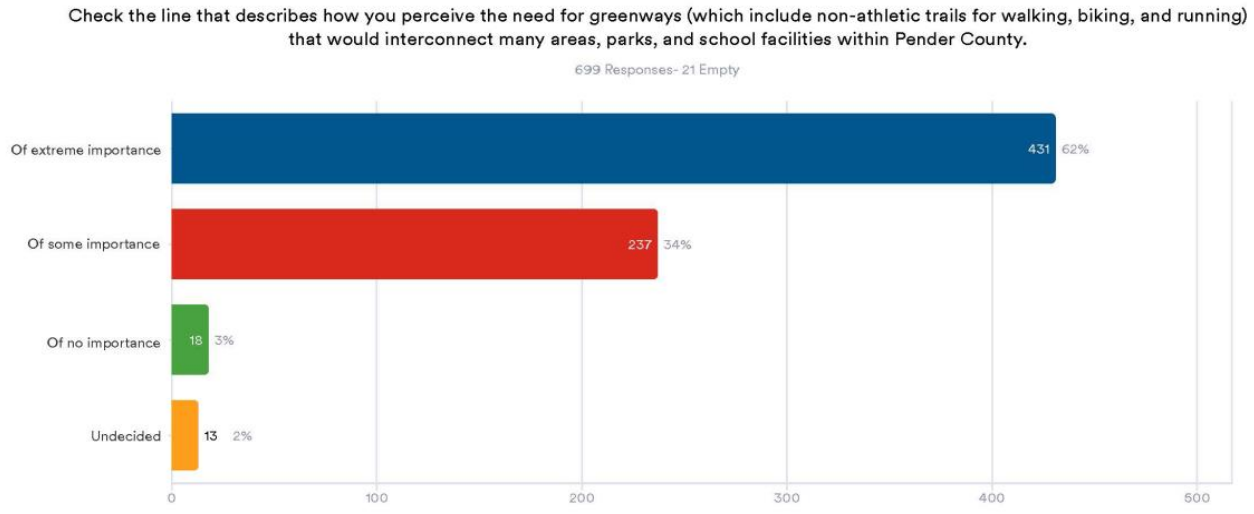
No two communities received exactly the same responses, however certain park/facility needs were most frequently selected. The top three (3) most selected facility needs per community were: walking/jogging/hiking trails, playgrounds, and bike paths and a splash pad which were tied for third most selected.

Six (6) of the eight (8) communities included walking/jogging/hiking trails in their top 3 facility needs. Four (4) of the eight (8) communities included playgrounds in their top 3 facility needs. Bike paths and a splash pad were tied for third most selected need per community with three (3) of the eight (8) communities including bike paths and a splash pad in their top three (3) facility needs.

Program Needs Per Community

No two communities received exactly the same responses, however certain program needs were more frequently selected. The top three (3) most selected program needs per community were: youth enrichment programs (STEM, Field Trips, etc.), youth summer day camps, and concerts.

Six (6) of the eight (8) communities included youth enrichment programs (STEM, Field Trips, etc.) in their top 3 program needs. Five (5) of the eight (8) communities included youth summer day camps in their top 3 program needs and four (4) of the eight (8) communities included concerts in their top three (3) program needs.



Where in Pender County is each of the following parks/facilities needed? (If none are needed, please leave the row blank.)

38 Responses- 6 Empty

Facilities	Scotts Hill	Facilities	Willard/Watha/ Penderlea
Walking/Jogging/Hiking Trails	118	Walking/Jogging/Hiking Trails	63
Bike Paths	91	Playgrounds	40
Playgrounds	82	Picnic Shelters	40
Public Water Access	75	Bike Paths	39
Nature Preserve	74	Nature Preserve	39
Facilities	**Hampstead**	**Facilities**	**Currie/Atkinson**
Walking/Jogging/Hiking Trails	337	Walking/Jogging/Hiking Trails	62
Splash Pad	332	Playgrounds	46
Bike Paths	331	Nature Preserve	43
Swimming Pool	298	Bike Paths	41
Event/Festival Space	248	Picnic Shelters	37
Facilities	**Burgaw/ St Helena**	**Facilities**	**Surf City/ Topsail**
Swimming Pool	99	Bike Paths	146
Walking/Jogging/Hiking Trails	93	Walking/Jogging/Hiking Trails	133
Splash Pad	91	Splash Pad	98
Bike Paths	74	Swimming Pool	94
Event/Festival Space	66	Nature Preserve	93
Facilities	**Rocky Point / Long Creek**	**Facilities**	**Maple Hill**
Walking/Jogging /Hiking Trails	81	Walking/Jogging/Hiking Trails	51
Bike Paths	63	Playgrounds	37
Playgrounds	62	Picnic Shelters	34
Nature Preserve	58	Bike Paths	30
Multipurpose Field	52	Nature Preserve	30

Where in Pender County are the following programs needed? (If none are needed, please leave the row blank.)

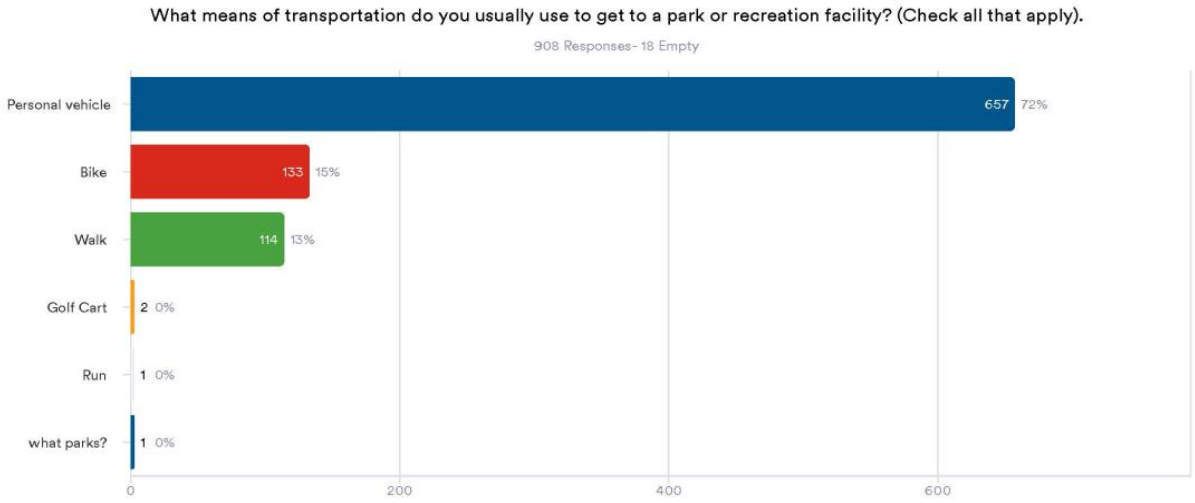
673 Responses- 47 Empty

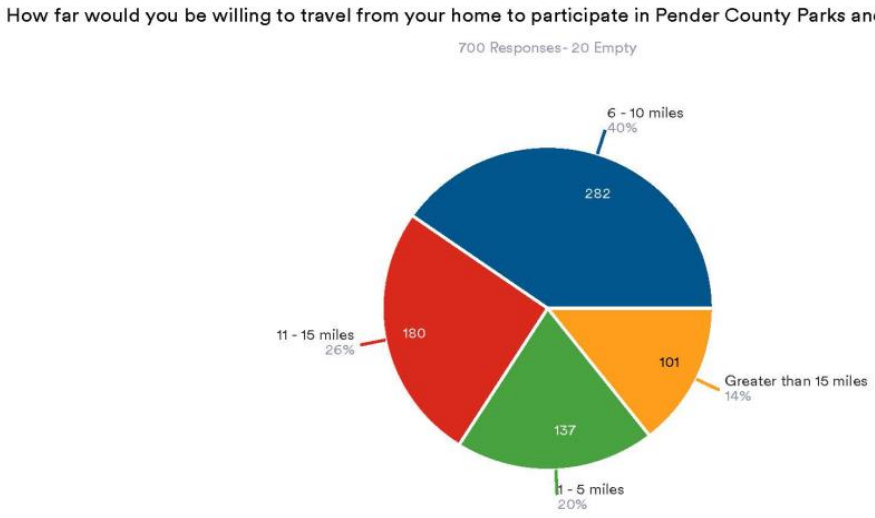
Programs	Scotts Hill	Programs	Willard/Watha / Penderlea
Youth Enrichment Programs (STEM, Field Trips, etc.)	66	Youth Enrichment Programs (STEM, Field Trips, etc.)	40
Concerts	64	Youth Summer Day Camps	36
Youth Sports Clinics	61	Running/Walking Programs	32
Youth Summer Day Camps	58	Holiday Events	31
Holiday Events	57	Movie Nights	30
Programs	**Hampstead**	**Programs**	**Currie/Atkinson**
Concerts	291	Youth Enrichment Programs (STEM, Field Trips, etc.)	40
Movie Nights	261	Running/Walking Programs	35
Youth Enrichment Programs (STEM, Field Trips, etc.)	248	Youth Summer Day Camps	34
Youth Summer Day Camps	248	Holiday Events	32
Holiday Events	230	Youth Sports Clinics	31
Programs	**Burgaw/ St Helena**	**Programs**	**Surf City/Topsail**
Concerts	83	Concerts	123
Youth Enrichment Programs (STEM, Field Trips, etc.)	70	Movie Nights	85
Youth Summer Day Camps	69	Holiday Events	82
Movie Nights	68	Youth Enrichment Programs (STEM, Field Trips, etc.)	81
Holiday Events	68	Youth Summer Day Camps	75
Programs	**Rocky Point / Long Creek**	**Programs**	**Maple Hill**
Youth Enrichment Programs (STEM, Field Trips, etc.)	56	Youth Enrichment Programs (STEM, Field Trips, etc.)	37
Youth Summer Day Camps	48	Holiday Events	30
Holiday Events	46	Youth Summer Day Camps	30
Adult Exercise Class (Yoga, Zumba, Spinning)	46	Running/Walking Programs	29
Running/Walking Programs	44	Teen Only Events	29

As shown below in the first graph, when asked about the means of transportation usually used to access a park or recreation facility, 72% of respondents replied that they used a personal vehicle. 15% of respondents indicated that they used a bicycle to access a park or recreation facility, and 13% of respondents said that they walk to access a park or recreation facility.

As shown below in the second graph, when asked how far from their home they would be willing to travel to access parks and recreation programs, 40% of respondents said they would travel 6-10 miles. 26% of respondents said they would be willing to travel 11-15 miles to access programs. 20% of respondents replied they would be willing to travel 1-5 miles to access programs and 14% of respondents said they would be willing to travel greater than 15 miles from their home to access parks and recreation programs.

These findings are useful for determining the service radius of locations where programming will be provided, as well as possible utilization of bicycle and pedestrian infrastructure improvements that would connect parks or recreation facilities to neighborhoods, or to existing bike routes/ pedestrian infrastructure.



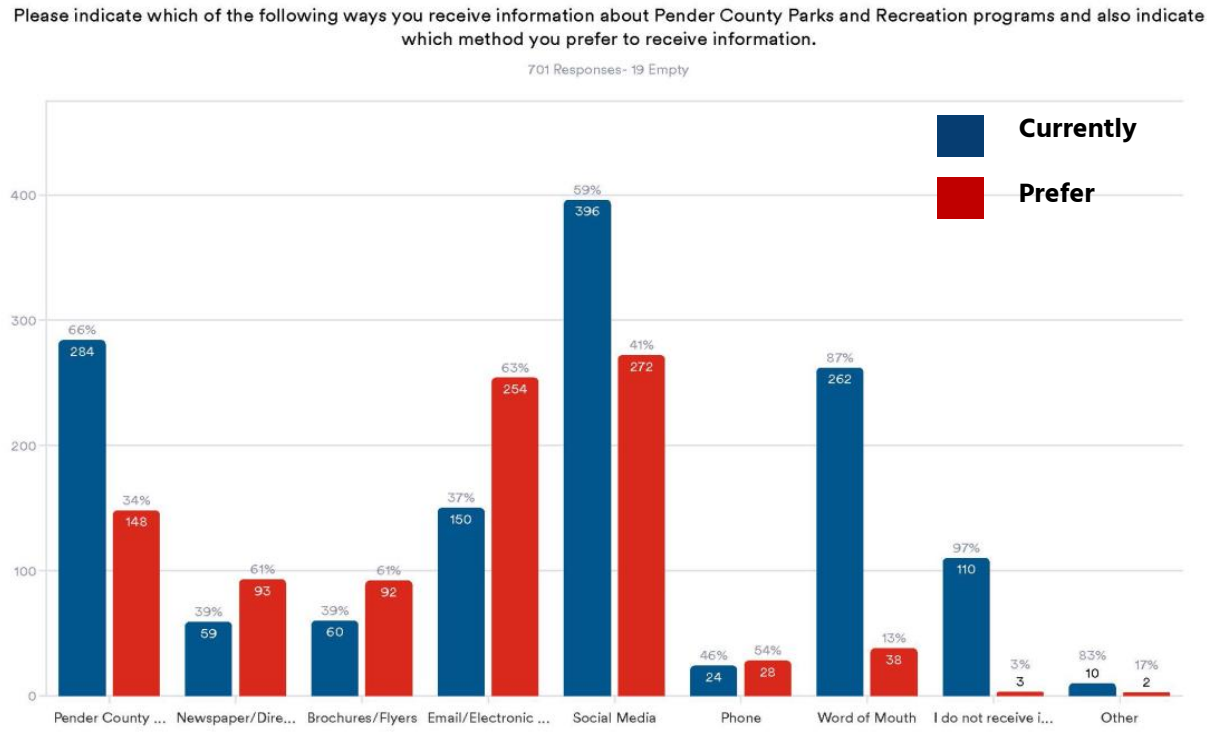


As shown in the graph below, when asked about the ways in which information regarding Pender County Parks and Recreation programming is received, 56% of respondents stated they currently receive information via social media, 54% indicated they currently receive information via the Pender County Website, 37% replied that they currently receive information by word of mouth, 21% receive information via email, 15% do not currently receive information, 8% receive information via the newspaper, 8% get information from brochures/ flyers, and 3% get information regarding Pender County Parks and Recreation programming over the phone.

When respondents were asked by which communication method they would prefer to receive information regarding Pender County Parks and Recreation programming, 38% replied they would prefer to receive information via social media, 36% replied they would prefer to receive information by email, 21% said they prefer to get information via the Pender County website, 13% indicated they would prefer to consult the newspaper, 13% preferred to receive information via a brochure/flyer, 5% replied they preferred to get information by word of mouth, and 3% said they would prefer to receive information regarding Pender County Parks and Recreation programming over the phone.

The three (3) most preferred methods to receive information about Pender County Parks and Recreation programming were found to be, from most to least preferred, social media, email, and the Pender County website. The three (3) most used methods to receive information currently were found to be, from most to least utilized, social media, the Pender County website, and word of mouth.

Based on these findings, though currently effective for receiving information, respondents would prefer to decrease their reliance on the website and word of mouth, and increase communication through social media and email. The County should consider these preferences when designing marketing and communication plans for programming.



As summarized below, when asked again about their feelings on multiple topics regarding Parks and Recreation facilities and programming, respondents echo their previous responses, confirming the need for new programming and facilities, accessibility improvements, increased partnerships with Pender County Schools, and a willingness to pay for expanded Parks and Recreation facilities in Pender County.



1. **The existing activities for Pender County Parks and Recreation are adequate and meet the needs of my household.**
    a. 2% strongly agree, 14% agree, 26% are undecided, **46% disagree**, and 11% strongly disagree.
2. **The existing facilities for Pender County Parks and Recreation are adequate and meet the needs of my household.**
    a. 2% strongly agree, 15% agree, 22% are undecided, **49% disagree**, and 12% strongly disagree.
3. **Facilities and activities provided by Pender County Parks and Recreation are equally accessible to all citizens regardless of age, race, religion, gender, national origins, or physical ability.**
    a. 15% strongly agree, **34% agree**, 29% are undecided, 16% disagree, and 6% strongly disagree.
4. **Pender County Parks and Recreation should partner with Pender County Schools to provide shared facilities for both schools and public use.**
    a. 29% strongly agree, **41% agree**, 19% are undecided, 8% disagree, and 3% strongly disagree.
5. **New recreation facilities should be developed at existing and new school sites for use by the public.**
    a. 26% strongly agree, **34% agree**, 26% are undecided, 12% disagree, and 3% strongly agree.
6. **I would be in favor of new or expanded financial methods to fund expanded facilities of Pender County Parks and Recreation.**
    a. 26% strongly agree, **43% agree**, 25% are undecided, 5% disagree and 2% strongly disagree.

Public Meetings

Eight (8) public meetings were held in April and May of 2021 in the following Pender County communities: Scotts Hill, Penderlea, Hampstead, Rocky Point, Burgaw, Currie, Surf City, and Maple Hill. Meetings were promoted via the Pender County website, Parks and Recreation webpage, local newspapers, local television news channels, and County social media pages.

The meetings were floating meetings that lasted three hours each. Public meetings were held in accordance with the Center for Disease Control (CDC) and state recommendations for social distancing required to mitigate the spread of COVID-19. Approximately eighty-nine (89) participants attended the public meetings. The public meetings provided County staff the opportunity to meet residents where they live to hear opinions and concerns.

Participants of the public meetings were asked to vote on preferred facilities and programs they desired for Pender County. Display boards with images of park facilities and programs were provided at each meeting and participants were asked to place stickers next to the facilities and programs they felt were most needed.

Paper copies of the survey were also available at all meetings. A public meeting promotional flyer and a summary of the results from public meetings are provided on the following pages. The full results are available in Appendix C.



Public Input Meeting at Maple Hill Fire Department

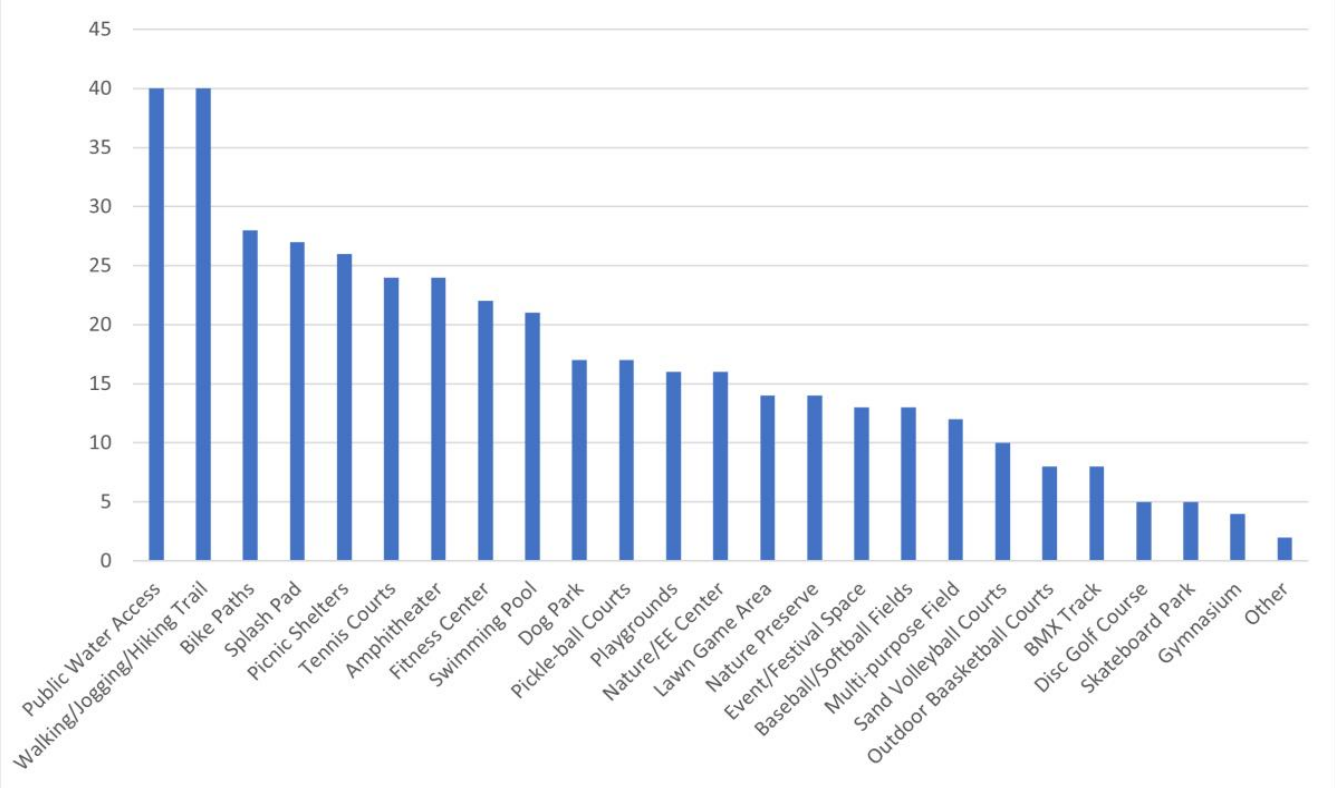
As shown in the graph below, the top five facilities, which received the most votes during public input meeting were:

1) Public Water Access
2) Walking/Jogging/Hiking Trail
3) Bike Paths
4) Splash Pad
5) Picnic Shelters





Public Meeting Vote Outcome for Facilities

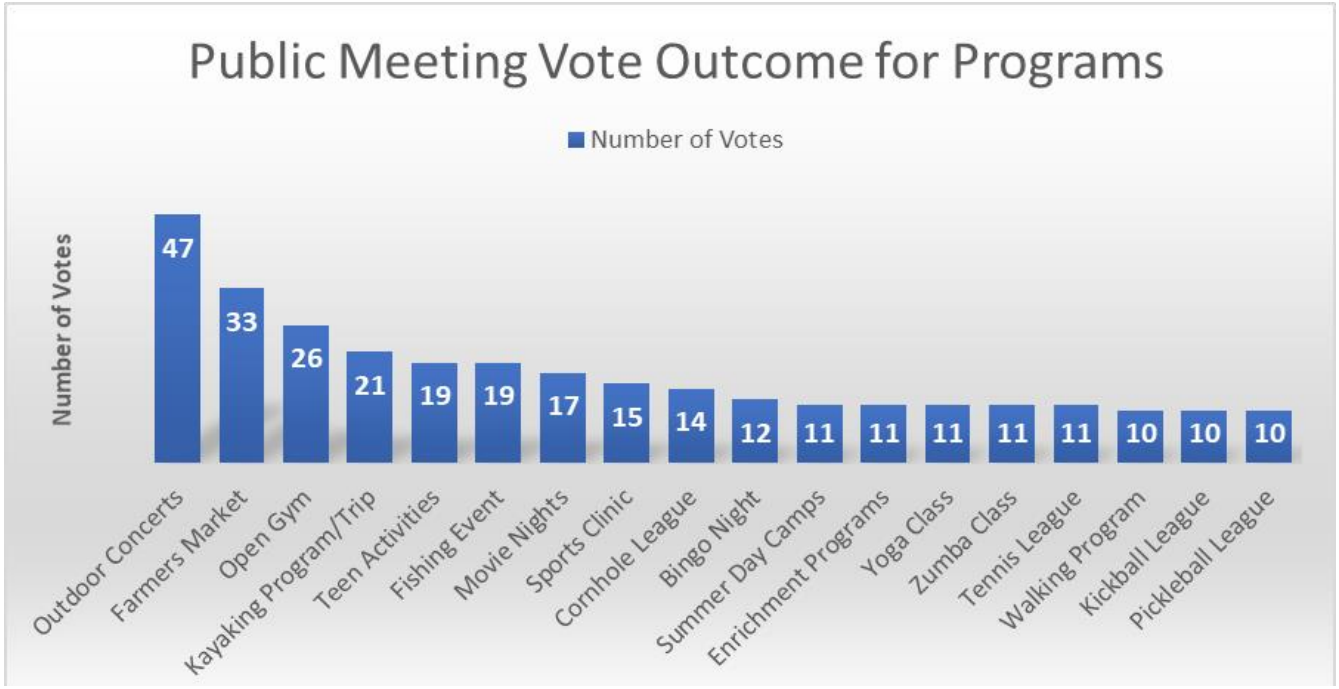


As shown in the graph below, the top five programs, which received the most votes during public input meeting were:

1) Outdoor Concerts
2) Farmers Market
3) Open Gym
4) Kayaking Program/Trips
5) Teen Activities







Flyer Promoting Public Meetings



PENDER COUNTY
Parks & Recreation

Pender County

Parks and Recreation

Master Plan Public Meetings

4/27 Poplar Grove Barn
10200 US-17, Wilmington, NC 28411

4/29 Penderlea Gym
231 W H Robbins Road, Willard, NC 28478

5/04 Hampstead Annex
15060 US HWY 17, Hampstead, NC 28443

5/06 Cape Fear Middle Gym
1886 NC-133, Rocky Point, NC 28457

5/18 CFCC Surf City Campus
621 NC-210 E, Hampstead, NC 28443

5/20 Moores Creek National Battlefield
40 Patriots Hall Dr. Currie, NC 28435

5/25 Maple Hill Volunteer Fire Department
115 Old Maple Hill Rd N, Maple Hill, NC 28454

5/27 Pender County Administrative Building
805 S. Walker Street Burgaw, NC 28425

Come share your vision for Parks and Recreation activities and facilities in Pender County.

All meetings are from 4:30pm - 7:30pm

These are floating meetings, drop by anytime between 4:30 pm - 7:30 pm to share your thoughts.

Call 910-259-1330 or email ParksandRec@pendercountync.gov for more information.



Focus Groups

Five (5) focus group meetings were held with a total of twenty-five (25) participants. The focus group meetings occurred on October 18th, 19th, and 20th. Meetings lasted one hour each. The focus group topics were Wellness/Health/Access, Outdoor Adventure, Future Opportunities, Arts/Drama, and Youth. The groups were strategically developed in order to increase the diversity of input, and to expand the planning process to include individuals that may not have been adequately represented through other data collection methods. Each group discussed current and future parks and recreation desires and needs. A summary of each focus group meeting is provided below and full meeting notes are provided in Appendix E.

Wellness/Health/Access

The Wellness/Health/Access focus group included representatives from the older adult community, disability community, and healthcare community. Participants of this group discussed the need for County parks facilities and programs to be designed to accommodate a wide variety of users with varying degrees of ability including those with autism and other various characteristics. This group highlighted a number of adapted programs from athletics to passive programs. There was a desire for improved transportation options for all residents to County facilities as well as increased fitness opportunities such as fitness stations, walking paths, swimming and biking. This group wanted to see improvements in security and maintenance at all facilities, the addition of bottle filling fountains in lieu of traditional water fountains, connectivity of Pender County destinations with schools, and places where people lived, and more access for dog owning residents to County parks.

Outdoor Adventure

The Outdoor Adventure focus group included representatives from local cycling groups, state and private recreation facilities, and a private recreation tour company. Participants of this group valued the natural resources of Pender County and desired additional opportunities to learn about and experience these features of their environment. There was consensus that pending population growth would add pressure to the need to preserve natural areas for trails, wildlife observation, and water access. Participants wanted to see more environmental education programs, organized trail hikes, canoe/kayak blue-way trips, and biking events offered in Pender County. Concerns about having enough staff to provide for needed Parks and Recreation Department improvements was mentioned. Various locations around the County were shared by participants as nature based destinations that residents either are currently using or would like to visit. The need for an interactive map showing public trails, water access locations, and recreation destinations as well as the development of a well developed wayfinding plan for all trails and blue-ways was desired.

Future Opportunities

The Future Opportunities focus group included representatives from communities such as Willard, and Maple Hill where few parks and recreation activities currently occur, as well as representatives of the Hispanic and foster parent communities. Participants of this group discussed how best to provide recreation services for the increasing population including the need to provide not only additional facilities but programs that involve traditionally underserved residents such as the Hispanic and disability communities. This group desired a splash pad, fitness stations, multi-purpose fields, more trails and passive recreation opportunities.

Arts/Drama

The Arts/Drama focus group included representatives from the local artists' community, art educators, as well as a private performance arts company. Some of the ideas from this meeting included the development of story-telling events, concerts, performing arts exhibits, craft classes, and summer camps as well as the idea of creating a barn quilt trail. This group wanted more opportunities for area partners to get involved with County special events and classes. County history was mentioned as a unifying theme for many of the ideas this group proposed.

Youth

The Youth focus group was comprised of teens who participate in local sports and other recreation activities such as skateboarding. This insightful meeting revealed how important County parks were to area youth, especially in the current pandemic atmosphere. Participants appreciated the public facilities available and desired additional programs and expanded facilities. Discussion included the need for life skills classes, arts and crafts, both organized sports and unprogrammed social events to help youth form relationships, share ideas and develop into well adjusted adults. There was a desire for better marketing of recreation events and programming, more indoor recreation space, and opportunities to partner with other groups in the county on social issues, volunteer opportunities, environmental improvements, and societal change. Youth participants understood the value of public recreation facilities and programs and wanted to see these resources improved and expanded in Pender County.

Focus Group Results

Focus group notes were analyzed to identify reoccurring needs. The top five (5) most frequently mentioned needs from the five (5) focus group meetings were all mentioned by four (4) of the five (5) focus groups. These were, in unranked order: increased communication, walking and biking trails, increased partnerships, water access and water play, and increased programming. Each identified need is further discussed below.

Four (4) out of five (5) focus groups mentioned the need for communication, specifically external communication, with two groups mentioning the need for a social media coordinator. Four (4) out of five (5) focus groups mentioned the need for additional walking and biking trails. Four (4) out of five (5) focus groups mentioned the need for increased partnerships, specifically with Pender County Schools, local churches, the Special Olympics, and the Arts Council. Four (4) out of five (5) focus groups mentioned the need for water access such as kayak launches and access to the Intercoastal Waterway. Water play in the form of a splashpad was also mentioned as a need. Four (4) out of five (5) focus groups mentioned the need for increased programming including soccer, basketball, theater, adaptive athletics, and multigenerational programs.

Stakeholder Interviews

Ten (10) stakeholder interviews were held with a total of thirty-two (32) participants. The goals of the stakeholder interviews were to connect with current partners, including intergovernmental partners, in order to assess current relationships and explore ways to better collaborate. The stakeholders interviewed were: Pender Co. Schools, Pender Co. Grounds Maintenance, Pender Co. Facilities Maintenance, Pender Co. Sheriff Dept, Pender Co. Health Dept, Pender Co. Emergency Mgmt., Pender Co. Planning Dept., Recreation Partners West, Recreation Partners East, and Special Events partners. Each group discussed current and future parks and recreation partnership desires and needs. A summary of each interview is provided below.

Pender County Schools

Both County Schools and Recreation staff saw their relationship as positive and healthy. Maintenance issues of both schools and parks were of concern and how best to improve communications with regard to use of fields and courts for programming and convenience of residents was discussed. The need to improve partnerships between the County and municipalities was also apparent as was the desire of County Schools to participate in future ventures with Parks and Recreation.

Pender County Grounds Maintenance

Maintenance was described as a critical part of keeping Pender County parks safe and operable for public use. Challenges described included a lack of good communication between departments and staff, limited staff numbers and a lack of adequate storage facilities for equipment and materials. Participants also shared a desire for park maintenance staff with specialized skills such as playground safety inspection, turf knowledge, etc. Other issues mentioned were the need for better coordination between scheduling of certain maintenance tasks such as field spraying with public use of fields, hours of operation, and travel time between facilities needing work.

Pender County Facility Maintenance Division

Existing staff was mentioned as being knowledgeable and resourceful with regard to adapting to limited resources and problem solving at County park facilities. Concerns about staff turnover from knowledgeable staff with new less experienced people was mentioned as a major hurdle to maintaining County parks at existing levels. A possible solution mentioned was to provide market pay rates and benefits to attract/retain adequately skilled employees. There was also worry that adding new facilities without also adding additional maintenance staff would be detrimental to providing the type of recreation facilities residents deserved. The addition of more regular facility inspections and assessment for needed repairs and preventative maintenance was suggested.

Pender County Sheriff Department

Participants discussed the success of County parks and acknowledged impending population growth. Various recreation programs/activities were seen as growing such as disc golf, pickleball, ball sports, shooting sports and trail use. There was concern that organized sports leagues were monopolizing the limited public facilities, limiting the open use by non-league residents. Better communication and scheduling of games/practices was seen as needed to mitigate the problem. Another topic discussed was how best to mitigate security issues at County parks. Possible solutions included having more staff at each location to monitor and report to law enforcement when needed, and additional visits by law enforcement either by officers, park rangers, etc. Other suggestions included more public education and ability of park patrons to communicate with County staff, and addition of surveillance cameras, call boxes, and facility perimeter fencing.

Pender County Health and Environmental Health Department

The desire for more partnership between the health/environmental health and parks and recreation departments was stressed during this meeting. Shared funding and event opportunities were suggested as ways to help both departments reach their service goals.

Emergency Management

This meeting emphasized how critical recreation facilities are as possible staging locations for emergency management during disaster responses. Suggestions included internet network connectivity/Wi-Fi at parks, men's and women's showers and sleeping quarters at parks to be used during flooding/hurricane events, hookups for generators, ample parking areas for trucks and trailers, and temporary tents for staging recovery efforts. Other desires included safe walking trails, a dog park, cycle paths, and better stormwater management at all park locations.

Pender County Planning and Community Development Department

The growth of subdivisions, ongoing efforts to expand utility service in the County and the need to continue to invest in recreation facilities was discussed. Participants were concerned about how best to provide recreation services to traditionally underserved areas of the County. Suggestions included more investment by the County into future facilities, improvements of existing facilities, partnerships with municipalities and other recreation providers. Federal Emergency Management Agency (FEMA) buyout properties were seen as potential locations for needed future parks, water access locations, and greenway/trail heads. Use of FEMA properties were seen as restrictive but in need of further investigation.

East Recreation Partners and West Recreation Partners

These two groups represented recreations partners from west and east Pender County. The two groups were interviewed separately, but both groups shared in their desire for additional fields and courts (indoor/outdoor) to deal with increased demand. Additional discussion items included: more space to schedule practices, games, and tournaments and the desire for more volunteers, a clear system to operate concessions during events, more parking at all locations, and better communication with County staff concerning reservation of fields/ courts, and facility maintenance and security issues.

Special Events

This group discussed the significance of seasonal festivals and events, including but not limited to the North Carolina Spot and Blueberry Festivals. Participants agreed that special events fostered positive benefits to the tourism economy and economic impacts of increased visitation to Pender County. The need for venues and marketing for existing and future events was stressed. The availability of both outdoor and indoor spaces were mentioned as crucial to the success of special events programming that the County was involved with. Other desired amenities to support special events included fair grounds, camp grounds, boat ramps, athletic fields and courts (indoor/outdoor), botanical gardens, visitor's centers for environmental tourism, etc. This group felt that the County Parks and Recreation Department should develop a unique branding campaign.

Interview notes were analyzed to identify reoccurring themes. The top five (5) most frequently mentioned themes from the nine (9) stakeholder interviews, in order from most to least mentioned, were: expanded partnerships and information sharing, increased communication (both internal and external), the need for additional space, increased safety, and the need for additional Parks and Recreation staff. Each theme is further discussed below.

In six (6) of the nine (9) interviews, stakeholders mentioned the need for expanded partnerships to include resource and information sharing. For example, intergovernmental information sharing with the Pender County Planning and Community Development Department could help determine park locations based on Planning Department knowledge such as upcoming infrastructure improvements and development volumes. In five (5) of the nine (9) interviews, stakeholders mentioned the need for increased communication, both internally and externally. For example, the special events stakeholders suggested a multi-faceted approach to communication to include a social media coordinator. In five (5) of the nine (9) interviews, stakeholders mentioned the need for additional space for activities, to include field space, parking, storage, and events. 3 In three (3) of the nine (9) interviews, stakeholders mentioned the need for increased safety and security. Some areas of concern were the parking lots, unstaffed hours, and emergency notification. Three (3) of nine (9) interviews mentioned the need for additional Parks and Recreation staff to coordinate programs and maintain facilities.

Community and Stakeholder Input Results

Results from a community survey, eight (8) public meetings, five (5) focus group meetings and nine (9) stakeholder interviews represent a diverse cross-section of Pender County residents, including geographic, and population group diversity. Data collection methods were triangulated in order to develop a comprehensive understanding of community needs, including input from current partners, unserved groups, the general public, and traditionally underrepresented individuals.

Across all methods, a total of 866 individuals provided input for the Plan. When taken together, the four (4) data collection methods provide a robust and diverse sample with findings that should be considered when developing future facilities and programming. The combined results are further discussed below.

Though many valuable inferences can be made from an analysis of the community and stakeholder input collected, the following analysis will focus on identified needs for future parks facilities and programming in order to inform recommendations for this Plan. The top three most frequently mentioned needs from each data collection method are identified below.

Future Parks Facility Needs

Survey: Walking/jogging/hiking trails, playgrounds, and bike paths and splash pad (which were tied for third)

Public Meetings: Water access, walking/jogging/hiking trails, bike paths

Focus Groups: Walking and biking trails, water access and splash pad, soccer and basketball facilities

Stakeholder Interviews: Increased facility maintenance staff, increased safety initiatives such as cameras

Future Program Needs

Survey: Youth enrichment programs (STEM, Field Trips, etc.), youth summer day camps, and concerts.

Public Meetings: Outdoor concerts, farmers market, open gym

Focus Groups: Increased programming, programming through partnerships to include Pender County Schools, local churches, the Senior Games, and the Arts Council, and programming for specific groups such as teens, older adults, and people with disabilities

Stakeholder Interviews: Increased programming staff

STATE AND NATIONAL FINDINGS

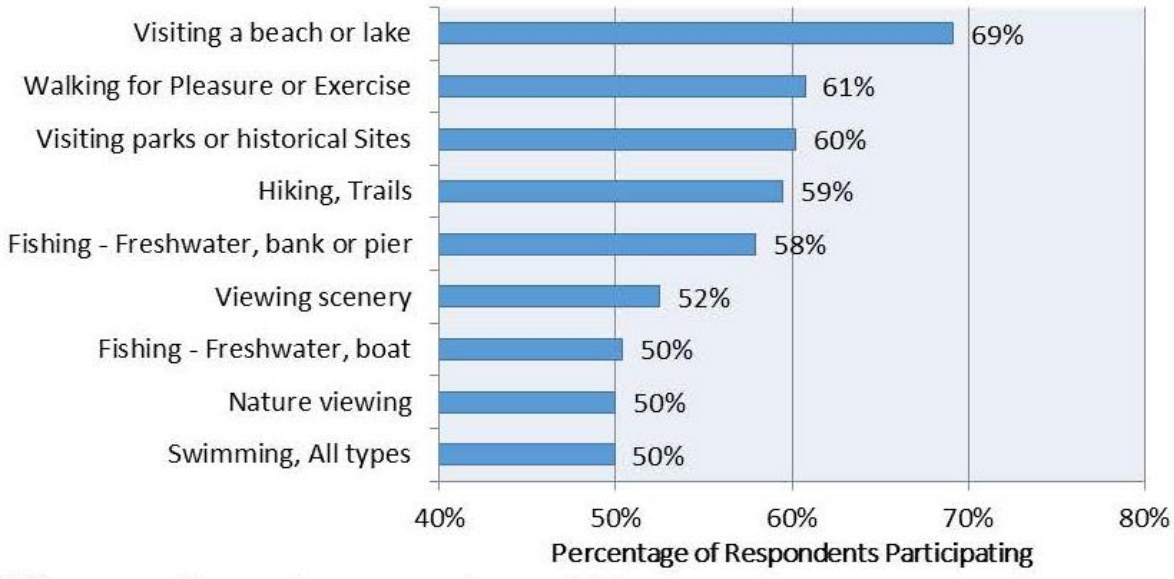
State and national trends in outdoor recreation are important as they can help predict what recreation activities may be expected or desired by park users in Pender County. Local governments (cities, towns, and counties) provide 39% of the public recreational opportunities in the United States.

As summarized in the excerpted table below, the 2021 Outdoor Participation Trends Report, generated by the Outdoor Foundation, showed that the top five (5) most popular outdoor recreational activities nationwide in 2021 were, in order of popularity: running/jogging/trail running, hiking, freshwater fishing/saltwater fishing/fly fishing, road biking/mountain biking/BMX, and car camping/backyard camping/backpacking/ RV camping.

MOST POPULAR OUTDOOR ACTIVITIES BY PARTICIPATION RATE

1	RUNNING, JOGGING AND TRAIL RUNNING	21.0% of Americans	63.8 million participants
2	HIKING	19.0% of Americans	57.8 million participants
3	FRESHWATER, SALTWATER AND FLY FISHING	18.0% of Americans	54.7 million participants
4	ROAD BIKING, MOUNTAIN BIKING AND BMX	17.3% of Americans	52.7 million participants
5	CAR, BACKYARD, BACKPACKING AND RV CAMPING	15.8% of Americans	47.9 million participants

The top nine (9) most popular outdoor activities in North Carolina reported by the North Carolina Outdoor Recreation Plan for 2020–2025 (NCORP) are: visiting a beach or lake, walking for pleasure or exercise, visiting parks or historical sites, hiking, trails, freshwater fishing from a bank or pier, viewing scenery, fishing from a boat, nature viewing, and swimming, all types. These findings are summarized in the excerpted table below.



STAFFING EVALUATION AND RECOMMENDATIONS

Pender County Parks and Recreation currently has four (4) full-time employees that work to enhance the quality of life of residents and visitors through the parks system. Pender County's estimated population is 60,203 and the current staffing levels are well below average of typical agencies serving similar population sizes. The existing grounds maintenance staff is currently housed under the Facility and Fleet Services Department and have responsibilities in other areas across the County which potentially creates a low level of service for the County's current parks and recreation facilities.

Based on the NRPA staffing guidelines, the minimum number of full-time staff necessary to support community recreation needs is equivalent to 5.1 per 10,000 residents. For Pender County's current population of 60,203, 30.7 Full Time Employee (FTE) are recommended. Pender County currently has 22 FTE for a deficit of 8.7 FTE staff members.

Another measure, the 2021 NRPA Agency Performance Review finds that the median full-time staff equivalent (FTE) for parks and recreation departments across the United States is 9 per 10,000 residents. Based on this measure the County should provide 54.2 FTE to match the median of agencies serving populations between 50,000 and 99,999. When Pender County staffing levels are compared with other Parks and Recreation Departments nationally, a deficit of 23.5 FTE is found. An inventory of current staff and recommendations for future staffing is included on the following page.

30.7 FTE

The minimum number of full-time staff equivalent is 5.1 per 10,000 residents based on the NRPA staffing guidelines for Pender County's current population of 60,203.

22 FTE

The current number of full-time staff equivalent employees provided by Pender County to support the recreational needs for the present population of 60,203.

-8.7 FTE

The current staffing deficit based on NRPA staffing guidelines for Pender County's current population of 60,203.



Finding qualified maintenance staff is critical to providing quality services

Current Pender County Parks and Recreation Staffing

Parks and Recreation
Assistant County Manager/Parks and Recreation Director (1)
Parks and Recreation Supervisor (2)
Recreation Coordinator (1)
Part-time Recreation Coordinator (2)
Part-time Facility Attendant (8)

Seasonal
Summer Camp Staff (8)

Grounds and Park Maintenance (currently under Facility and Fleet Services Department)
Parks and Grounds Superintendent (1)
Groundworker (5)

Seasonal
Temporary Groundworker (2)

Shooting Range
Part-time Range Safety Officer (15)
Part-time Office Assistant (3)

Immediate Needs for Pender County Parks and Recreation Staffing (2022–2025)

Parks and Recreation
Recreation Assistant (1)
Special Events and Marketing Coordinator (1)
Athletics Coordinator (1)

Seasonal
Summer Camp Staff (16) *depending on program registration

Shooting Range
Chief Range Safety Officer (1)

Grounds and Park Maintenance (proposed transfers from Facilities and Fleet Services Department)
Grounds and Parks Superintendent (1)
Groundworker (5)
Park Custodian (2)
Seasonal Temporary Groundworker (2)

Grounds and Park Maintenance (proposed new positions)
Maintenance Crew Leader (1)
Maintenance Technician (1)
Park Technician (1)
Part-time Maintenance Technician (2)

Seasonal
Temporary Groundworker (2)

Future Needs for Pender County Parks and Recreation Staffing (2026 — 2032)

Parks and Recreation
Dedicated Parks and Recreation Director (1)
Wellness Coordinator (1)
Specialized Recreation Coordinator (1)
Environmental Education/Outdoor Adventure Coordinator (1)

Seasonal
Contractual Program Staff (as needed for new programming)

Grounds and Park Maintenance
Maintenance Technician (4) (Scotts Hill and US 117 North properties)
Park Technician (1)
Park Custodian (2)
Part-time Maintenance Technician (2)

Seasonal
Temporary Groundworker (1)

This master plan covers a planning period of ten years. The facilities to be implemented during that time as part of the recommendations will require some level of additional staffing and additional funding for facility operation and maintenance. Consideration of these budgetary impacts should be made prior to facility implementation.

Multiple factors influence what the future staffing needs of the Pender County Parks and Recreation Department will encompass. These can include population growth, available tax dollars, capital improvement plans, and development of tourism efforts. Staff compensation should be fair and based on market precedents. Maintaining adequate staffing for parks and recreation facilities and programs will be necessary to foster a good quality of life for County residents and prospective businesses that may seek to relocate to Pender County.

Pender County is currently extremely understaffed in both recreation and park maintenance staff. Pender County currently provides thirty-six (36) facilities available for rent; however, only six (6) maintenance staff are responsible for keeping these and all other County-owned facilities safe and useable. In addition to struggles concerning park maintenance, the six (6) staff members responsible for maintaining the parks are currently under the Facility and Fleet Department and have responsibilities in other areas across the County which potentially creates a low level of service for the County's current park facilities.

Pender County should strive to provide a higher level of park maintenance service to meet the current and future demands anticipated at county operated recreation facilities. To help provide this park maintenance the County should reallocate the parks maintenance staff to be under the jurisdiction of the Parks and Recreation Department. These dedicated parks maintenance technicians will be better suited to provide the community with the desired level of facilities needed in the County.

The County Parks and Recreation Department also needs to add additional full-time and part-time employees for programming needs, preferably situated at each facility. The County's population is growing and parks and facilities will continue to see increasing use. Pender County should provide adequate programming and maintenance staff to continue providing safe and enjoyable recreation services to the community.



Image credit: Laurie Wierse, Pender County 2021 Photo Contest

PARKS AND RECREATION INVENTORY AND ASSESSMENT



Auditorium at Penderlea Community Park

TYPES OF PARK AND RECREATION FACILITIES

A comprehensive park system is made up of a variety of park types ranging from small neighborhood playgrounds to larger parks with athletic fields, playgrounds, community centers, and open space. Park types are used as guidelines for fulfilling the future recreational needs of communities. Not all of these types of parks are the responsibility of the County government; other entities (federal, state, and local municipalities) play a role in providing recreational opportunities as well. To further understand the County's role in providing recreation services to its citizens, it is necessary to understand all the elements of a community's comprehensive park system. The following types of parks and recreation facilities may or may not be included in Pender County's park system.

Regional Parks

Typically very large sites, Regional Parks like Moores Creek National Battlefield in Pender County, provide recreational open space and historical and educational opportunities. On these sites, the unique qualities that exemplify the natural features found there, such as diverse land formation, vegetation, and wildlife, are preserved. Most Regional Park facilities contain environmental centers, campsites, nature trails, observation decks, and picnic areas. In addition, open fields for non-structured activities, such as frisbee throwing or kite flying, are also generally found there.

Neighborhood Parks

Offering the public a convenient source of recreation while serving as the social focus point of neighborhoods., Neighborhood Parks like Rotary Park in the Town of Burgaw provide both active and passive recreation opportunities and are usually located within walking distance of the area served.

District Parks

Major sources of active recreation for several neighborhoods, district parks such as Hampstead Kiwanis Park and Pender Memorial Park, in Pender County, are intensely developed, offering a multitude of facilities in order to serve their intended geographic user area. Activities are balanced between active and passive recreation and typically accommodate athletic league sporting events, tournament competitions, passive recreation opportunities, such as walking for pleasure, wildlife observation, and picnicking. District parks present great opportunities for non-traditional types of recreation.

Community Parks

Focused on meeting community-based recreational needs as well as preserving unique landscapes and open spaces, community parks like Penderlea Community Park, and Millers Pond Park, in Pender County, can provide a variety of recreational resources from active programming in a gymnasium to performing arts. Compared to district parks, community parks have a smaller range of recreation facilities.

Mini Parks

Small parks typically located in urban areas or associated with residential or institutional developments, mini parks can bring communities together with events, promote local history, or deliver beauty to both residents and visitors. Mini parks provide very limited, isolated, or unique recreational needs and are typically located within walking distance of the area served.

Linear Parks or Greenways

Developed for a variety of modes of recreational travel, such as hiking, biking, and driving, linear parks exist for several reasons: to connect existing recreational facilities, to facilitate public right-of-ways, to connect destination points, and for scenic views and leisure touring.

The size of linear parks vary considerably, depending on their intended use, terrain and the distance between entities to be connected, such as parks, schools, cultural/historical resources, residential areas, and businesses. Often linear parks are developed within a large land area designated for protection and management of the natural environment, with recreation opportunities as a secondary objective.



Moores Creek National Battlefield, a Regional Park in Pender County

Special Use Facilities

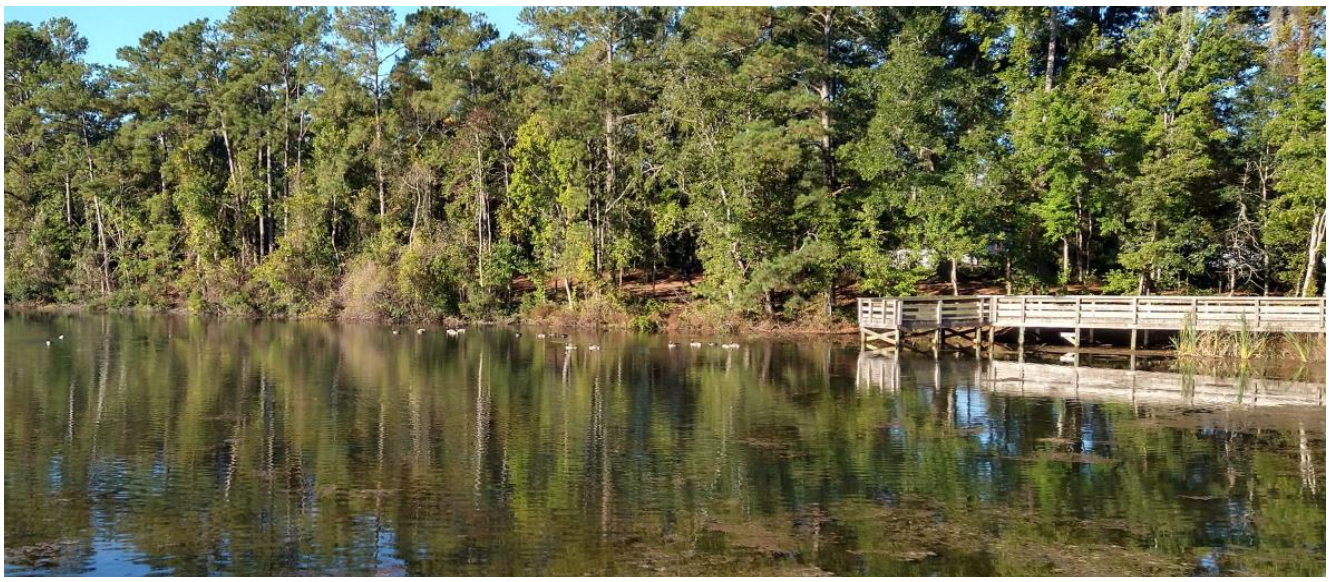
Facilities that exist for the sole purpose of enhancing or utilizing a special man-made or natural feature, special use facilities can include beaches, parkways, historical sites, sites of archeological significance, swimming pools, conservation easements, and flood plains. Minimum standards relating to acreage or population have not been established by the park and recreation industry for this category of park. A size that is sufficient to protect and interpret the resource, while providing optimum use, is considered desirable. The Holly Shelter Shooting Range in Pender County is an example of a special use facility.

Public Open Space

Defined as any land acquired for the purpose of keeping it in a primarily undeveloped state, public open space can provide the following functions:

- Preservation of drainage areas for water supplies (watersheds)
- Protection of areas which are particularly well suited for growing crops (farmland preservation)
- Protection of communities to prevent urban sprawl (greenbelts)
- Protection of wildlife habitat (sanctuaries)
- Protection of approach and take-off areas near airports (clear zones)
- Protection of undevelopable land (landfills)
- Protection of areas aesthetically pleasing for a corridor (viewshed)

A more detailed definition of typical park types can be found in Appendix B.



The dock at Millers Pond Park

PUBLIC RECREATION INVENTORY

Public lands located within Pender County play an active role in providing recreation opportunities to residents and visitor within the County. These public spaces are made available through multiple public land managers, such as local municipalities, the State of North Carolina, and National Land Management Agencies.

Pender County Public School System

Public school recreation facilities are made available for use by the community. The Pender County Public School System operates nineteen (19) public schools that have recreational facilities typical of most schools: playgrounds, baseball/softball fields, gymnasiums, etc. This includes eight (8) elementary schools, five (5) middle schools, and three (3) high schools. The County School system also offers three non-traditional type schools with a K-8 school, one (1) early college, and one (1) innovative learning academy.

The North Carolina Community Schools Act (G.S. 115C Art. 13) was passed to allow "greater community use of public-school facilities." Since school facilities represent an investment of the citizenry for the education of students and for the general benefit of the community and its citizens, their proper use and enjoyment shall be encouraged and permitted when such does not interfere with school activities.

Local Municipalities

Town of Atkinson

Hoggard Park

- Open Space
- Picnic Shelter/Tables
- Playground

Town of Atkinson Gym

- Indoor Basketball Court

Town of Burgaw

Hankins and W.. Ross Harrell Memorial Parks (separate but adjacent parks)

- Open Space
- Picnic Shelter/Tables
- Playground
- Restrooms
- 2 Tennis Courts
- Gazebo
- Osgood Canal Greenway and Urban Trail

Ashe Street Park and Johnson Park

- Open Space
- Osgood Canal Greenway and Urban Trail

Wilmington Street Park

- Open space
- Osgood Canal Greenway and Urban Trail

Pecan Park

- Open Space

Rotary Park

- Open Space
- Restrooms
- Picnic Shelter
- Playground
- Osgood Canal Green-way and Urban Trail

Town of Surf City

Soundside Park

- ADA Kayak & Paddleboard Launch
- Amphitheater
- Boardwalk & Fishing Pier
- Playground
- Picnic Shelters
- Public Boat Ramp
- Public Parking
- Restrooms

Kenneth D. Batts Family Park

- Basketball Court
- Boardwalk
- Playground
- Picnic Shelter
- Public Parking
- Restrooms

Neva R. Albury Recreation Area

- Beach Access
- Playground
- Picnic Shelter
- Public Parking
- Restrooms

Surf City Community Center

- Community Center (Fitness Rooms & Gymnasium)
- Open Play Sports
- 2 Tennis Courts
- 1 Multipurpose Field
- Playground
- Dog Park (With Large and Small Dog Areas)
- 2 Baseball/Softball Fields
- Pond

Town of Surf City

Public Beach Access

- 39 Beach Access Sites (35 in Pender County)
- Public Parking

Surf City Disc Golf Course

- 9 Hole Disc Golf Course
- Public Parking

Town of Topsail Beach

Bush Marina

- Fee-Based Boat Ramp
- Fee-Based Wet Slips

Public Beach Access

- 31 Beach/Sound Access Sites

Topsail Beach Town Center

- Open Space
- 2 Pickleball Courts
- 1 Half Basketball Court
- Restrooms
- 2 Picnic Shelters
- Playground

Federal Recreation Facilities

Moore's Creek National Battlefield

- Open Space
- Historical Elements
- Educational Opportunities



Moore's Creek National Battlefield, located in Pender County, provides visitors recreational open space, historical monuments, and educational opportunities

State Public Land

The State of North Carolina manages more than 250,000 acres through its state parks system. This public land is made available to provide recreational opportunities as well as protect and conserve the natural heritage of North Carolina. The North Carolina State Park system manages over 8,000 acres of parkland in Pender County.

Another state public lands manager in Pender County is North Carolina Wildlife Resources Commission (NCWRC). This state public land manager protects almost 81,000 acres of land in the County. NCWRC's goal is to "conserve and sustain the state's fish and wildlife resources." Though land is set aside for conservation and research, the NCWRC also provides recreational amenities.

North Carolina State Recreation

Lea-Hutaff Island Natural Area

- 5,641 acres
- Hiking
- Nature observation

Sandy Run Savanna State Natural Area

- 2,500 acres
- Hiking
- Paddling
- Fishing
- Picnicking
- Swimming
- Camping
- Nature observation

North Carolina Wildlife Resources Commission

Holly Shelter Game Land

- 63,580 acres
- 3D archery course
- Shooting range (rifle and pistol)
- Camping (near Highway 17)

Holly Shelter Boating Access

- Boat Ramp
- Canoe/Kayak Access
- Parking

Sawpit Landing

- Boat Ramp
- Canoe/Kayak Access
- Parking

Surf City Boat Ramp

- Boat Ramp
- Canoe/Kayak Access
- Playground
- Fishing Pier
- Restrooms
- Parking

Angola Bay Game Land

- 24,483 acres
- Hunting
- Bird watching
- Nature photography

Cape Fear River Wetlands Game Land

- 7,260 acres
- Hunting
- Fishing
- Boat access

Shelter Creek Boat Ramp

- Boat Ramp
- Canoe/Kayak Access
- Parking

Hampstead Boating Access Area

- Boat Ramp
- Canoe/Kayak Access
- Parking

PRIVATE RECREATION INVENTORY

Private recreation providers, non-profit organizations, and developers are important for the County by providing resources and opportunities for the County's recreation system as well as partnership opportunities. Private developers can assist Pender County by the dedication, construction, and/or preservation of future park sites, open space, and/or greenway corridors during the overall development process. The private providers included in this inventory are not endorsed by Pender County. This list is not exhaustive and is only intended as an example of private recreation providers in the County.

Private Community Centers

- Canetuck Community Center (Pender County Recreation Partner) — indoor space and basketball court
- Edgecombe Community Center (Pender County Recreation Partner) — indoor space, basketball court, softball field, playground, and picnicking
- Joint Community Development Center (Pender County Recreation Partner) — indoor space and multipurpose field
- Maple Hill Resource Center (Pender County Recreation Partner) — basketball court, softball field, and playground (recent flood damage)
- Willard Outreach Center (Pender County Recreation Partner) — indoor space, basketball court, walking trails, playground, picnicking, and martial arts class

Nature Preserves

- Abbey Nature Preserve — educational programs, bird watching, hiking, nature observation, leashed dogs allowed

Fishing Piers

- Jolly Roger Fishing Pier— 803 Ocean Blvd, Topsail Beach, NC 28445
- Surf City Ocean Fishing Pier — 112 S Shore Dr, Surf City, NC 28445

Golf Courses

Castle Bay Golf Course
2368 Country Club Drive
Hampstead, NC 28443

Olde Point Country Club
513 Country Club Drive
Hampstead, NC 28443

Ironclad Golf
107 Links Court
Hampstead, NC 28443





Private Campgrounds

- Blackbeard's Campground — 610 Roland Avenue, Surf City, NC 28445
- Laniers Campground — 1161 Spot Lane, Holly Ridge, NC 28445
- Virginia Creek Campground — 440 Crooked Creek Road, Hampstead, NC 28443
- Rocky Point Campground—14565 Ashton Road, Rocky Point, NC 28457



According to the 2020 National Park Service Campground Industry Analysis Report, *"RV and Park Model shipments are increasing at double digit growth rates and indicates a market preference for this type of accommodation as part of a diverse camping experience."*

FACILITIES INVENTORY

Pender County currently owns, operates, and maintains seven (7) park facilities. Each facility provides both active and passive recreational opportunities for residents and visitors to enjoy. Map 2.1 shows the locations of these seven (7) parks. Each park facility will be further discussed in the following section.



1: HAMPSTEAD ANNEX

The historic 1924 Old Topsail School was restored to serve a variety of County functions including hosting events in its auditorium and pick-up ball games on the multipurpose field. The prominent centralized location offers good community access and opportunities for parks and recreation programming.



2: HAMPSTEAD KIWANIS PARK

This park is a partnership between Pender County and the Kiwanis Club of Hampstead which promotes both active and passive recreation for the community of Hampstead and the County. It is a great park for families of all ages to visit and play. With athletic fields, playgrounds, open space, and trails, Hampstead Kiwanis Park has something for everyone.



3: HOLLY SHELTER SHOOTING RANGE

This special use facility is made possible through a partnership with the North Carolina Wildlife Resources Commission (NCWRC) and Pender County. The facility provides a safe, controlled environment for shooters of all skills to come and hone their firearm skills. The shooting range provides access to a rifle range, pistol range, archery range, and 3D archery course.



4: MILLERS POND PARK

This park is a natural jewel with a seven (7) acre pond and is on the Northeast Cape Fear River. This passive park is a beautiful space for visitors to observe nature and as a preserve for local flora and fauna.



5: PENDER COUNTY COURTHOUSE SQUARE

Pender County Courthouse is a historic courthouse located in the County seat of Burgaw with a large green square surrounding the building. This valuable asset to the County is used for a variety of festivals and special events that are well loved by the community and an economic boom for Pender County.



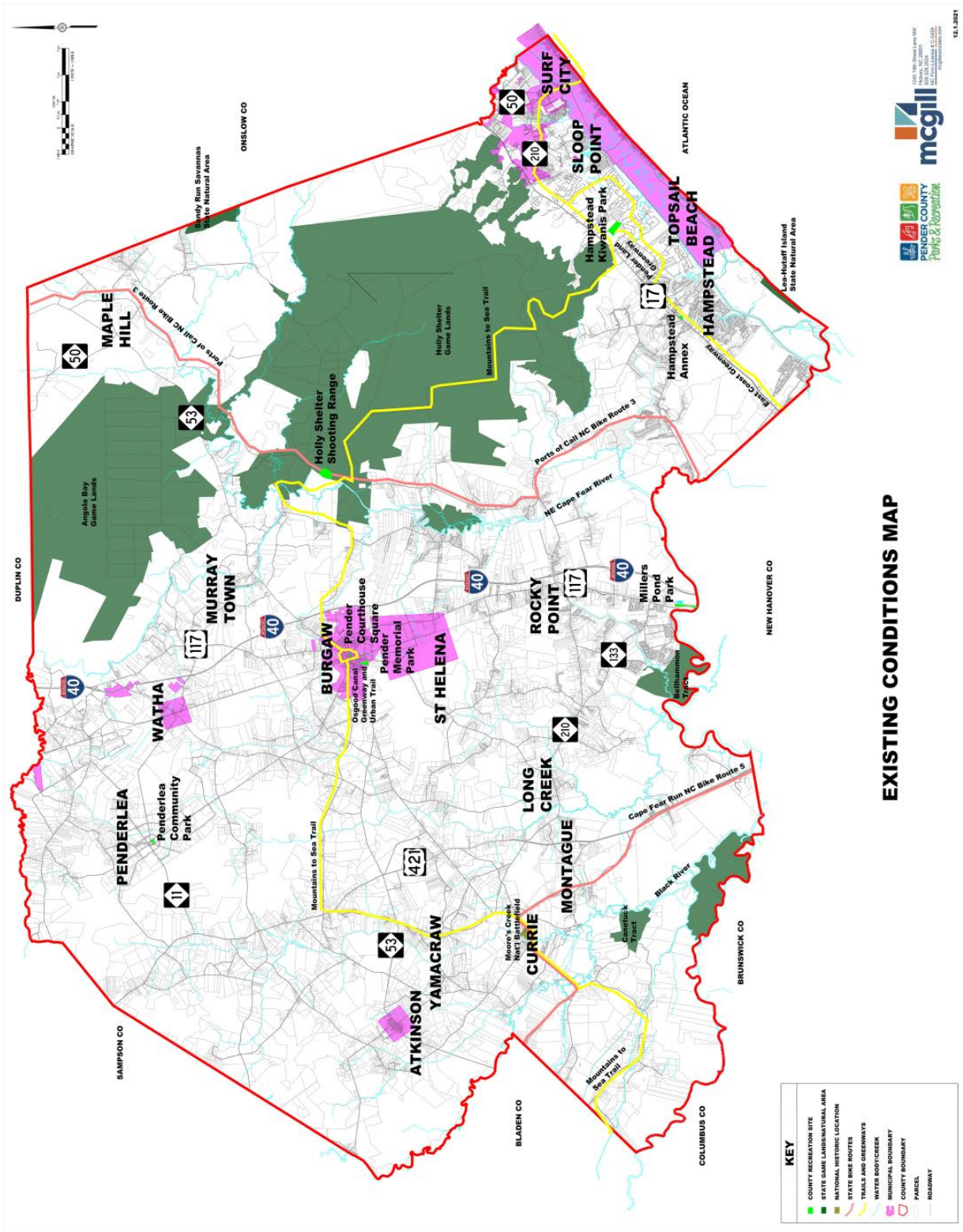
6: PENDER MEMORIAL PARK

Pender Memorial Park is a hub of active recreation. Located in the County seat of Burgaw, this park provides visitors access to organized sporting events with open space and playgrounds.



7: PENDERLEA COMMUNITY PARK

Penderlea Community Park was once the location of the historic Penderlea School. The historic buildings provide users with athletic, cultural, and educational opportunities through use of the indoor gym, a 782 seat auditorium, and classroom space. The surrounding open space provides opportunities for other forms of recreation.



Map 2.1 Pender County Existing Conditions (See Appendix A for 11"x17")

FACILITIES ASSESSMENT AND RECOMMENDATIONS



Auditorium, Hampstead Annex

Hampstead Annex

The Hampstead Annex is a neighborhood park located at 15060 US Hwy 17 which was originally built in the 1920s to serve as a school. In 2014, the building underwent a complete renovation and is now a County office and active hub of community activity. The Hampstead Annex houses the Pender County Departments of Health and Human Services, Planning, Community Development, Permitting and Inspections, Veteran's Services, Parks and Recreation, and the Sheriff's Department. It also includes an auditorium where County board meetings take place, and which can be rented for community events, as well as an outdoor multi-use field for sporting and community events. The parking area is also available for community rental (yard sales, fund raisers, etc.).

Amenities include:
(1) Open space field with backstop
(1) Auditorium with seating for 244
(1) Conference room

Facility Assessment:
- Interior activities compete with County business day-use for space and parking
- No permanent sound system/projector equipment in auditorium

Recommendations
- Partner with area schools, drama clubs, musicians, etc. to develop performing arts programs for this facility
- Install sound system/projector equipment in auditorium

Hampstead Kiwanis Park

In 2002, over 80 acres of property along Sloop Point Loop Road in Hampstead were donated by the Tommie Little and Bill Clark Families for the creation of a park to serve the greater Hampstead community. Since then, Pender County has worked with the Hampstead Kiwanis Park Inc. to develop and maintain the park, leveraging grant money, donations, and appropriations from the general fund to create a well-used and appreciated recreation facility in eastern Pender County.

This district park is a partnership with the Kiwanis Club of Hampstead which promotes active and passive recreation for the community of Hampstead and the County. It is a great park for families of all ages to visit and play. With athletic fields, playgrounds, open space, and trails, Hampstead Kiwanis Park has something for everyone.

Amenities include:

(1) 355-foot lighted baseball field
(1) 215-foot lighted baseball/softball field
(2) 200-foot lighted baseball/softball fields
(3) Lighted multipurpose fields
(1) Practice field/open space
(2) Picnic shelters
(5) Fitness station areas
(1) Concession/restroom facility
(1) Lawn game area
(1) Restroom only facility
(4) Batting cages
1-3/4-mile paved walking trail
(2) Sand volleyball courts
(2) Playgrounds
(2) Gaga ball pits
(1) Performance stage

Facility Assessment:

- Field drainage issues after heavy rain which often cause extended closures
- Damaged playground equipment due to age, heavy usage, and its proximity to salt air
- No maintenance building and fenced in yard for securing equipment instead of transporting daily
- Need additional athletic fields to meet demands of existing programs and accommodate new programs
- Limited use of performance stage due to exposure to the elements
- No large dedicated open space area for special events
- No public community center for programs, offices, rentals, etc.
- No splash pad, pickleball courts, tennis courts, basketball courts to serve a boarder population
- No fenced in area for dogs
- Security cameras need to be upgraded
- Need fiber for internet access for security and possibly public use
- Lack of shade at sports fields and playgrounds
- Parking areas need better signage to direct overflow to available spaces on south end of property
- Main marquee sign and park rules signage need to be updated and replaced
- No park staff on site during park operating hours as point of contact for public and to aid in security, safety, and maintenance
- Need better control of unauthorized vehicles accesses park property outside of parking lots
- Excessive maintenance issues with plumbing in restrooms
- Lack of storage space for program supplies

Recommendations:

- Address drainage on all athletic fields
- Install fiber for internet access for security cameras, etc.
- Upgrade security cameras for safety and reduce vandalism
- Assess and repair/replace playground equipment
- Assess and repair/replace plumbing in restrooms
- Begin due diligence and planning for the development of adjacent land owned by Hampstead Kiwanis Park, Inc. to accommodate additional multipurpose fields and possibly other needed/requested recreational facilities; splash pad, pickleball courts, tennis courts, basketball courts, and community center
- Install shade structures over bleachers at fields and benches at playgrounds
- Add prominent wayfinding and parking signage
- Update and replace park rules and main marquee signs
- Construct a roof/shelter over performance stage
- Construct a maintenance building with fenced in yard on south end of park
- Have at least two staff members in park during operating hours as a point of contact for public and to aid in security, safety, and maintenance



Example of shade structure over bleachers



Adding a splashpad will provide a welcome respite for visitors



Playground structure at Hampstead Kiwanis Park

Holly Shelter Shooting Range

This special use facility is made possible through a partnership with North Carolina Wildlife Resources Commission. The facility provides a safe, controlled environment for shooters of all levels to hone their firearm skills. The shooting range provides access to a rifle range, pistol range, archery range, and 3D archery course. This facility is located within the Holly Shelter Game Lands and while not owned by the County is operated by Pender County Parks and Recreation.

Amenities include:

12 lane, 200 yard rifle range
12 lane, 50 yard pistol range
2 lane archery range
20 station 3D archery course
Classroom

Facility Assessment:

- Staff consists of only part time county employees
- Lacks a full-time facility manager
- Need dedicated, newer maintenance equipment
- Need storage facility for maintenance equipment
- Need shotgun range facility
- Need increased facility promotion/marketing

Recommendations

- Hire a full-time facility manager to manage maintenance and serve as a responsible point of contact during operating hours
- Update power equipment for maintaining grounds
- Construct a maintenance shed for storage of dedicated equipment and materials typically needed to efficiently operate this facility
- Work with NCWRC to construct a shotgun range
- Develop a marketing plan that includes web presence and Pender County Parks and Recreation brand identity to support the public's awareness of this facility



Ample space helps to make shooting range popular



Holly Shelter Shooting Range 3D archery target

Millers Pond Park

Millers Pond Park is situated between US Highway 117, the railbanked rail corridor, and the Northeast Cape Fear River. The 30.8-acre site was originally used by the North Carolina Department of Transportation (NCDOT) to mine fill dirt which resulted in a seven-acre freshwater pond. NCDOT eventually sold the property to Pender County. This passive park lets visitors observe nature and is a preserve for local flora and fauna.

Amenities include:

1/2-mile nature trail (approximately)
(1) Picnic shelter/restroom facility
(1) Wildlife observation deck
(1) Playground
(1) Canoe/kayak launch
(1) Fishing deck

Assessment:

- Needs fiber for internet access for security and possibly public use
- No security cameras
- Improve trail signage
- Some trees near walking trails and gathering areas have dead and/or hazardous limbs
- No swing set or benches by playground
- Entry sign is difficult to see from road which could hinder new park visitors
- Needs picnic areas

Recommendations

- Install fiber for internet access for security cameras, etc.
- Install security cameras for safety and reduce vandalism
- Assess trees near trails and gathering areas for safety and dangerous limbs and remove, where necessary
- Add educational signage and mileage walked signage around pond
- Assess and repair/replace playground equipment
- Add swing set to playground
- Add benches/sitting areas around the pond
- Work with NC Wildlife Resources Commission to determine if additional fish stockings are needed
- Provide picnic tables throughout the park in both sheltered and unsheltered environments
- Evaluate need for constructing an environmental education center



Nature trail at Millers Pond Park

Pender County Courthouse Square

In 1876, the Wilmington and Weldon Railroad Company deeded a plot of land to the Pender County Board of Commissioners for the establishment and construction of the new courthouse. The historic courthouse is surrounded by a large green square that is shaded by mature oak trees. The square serves as a neighborhood park and is a valuable asset to the County that is used for festivals and special events that are well loved by the community and are economic boon for Pender County.

Amenities include:

(1) Open/event space
(1) Gazebo
1/4-mile sidewalk

Assessment:

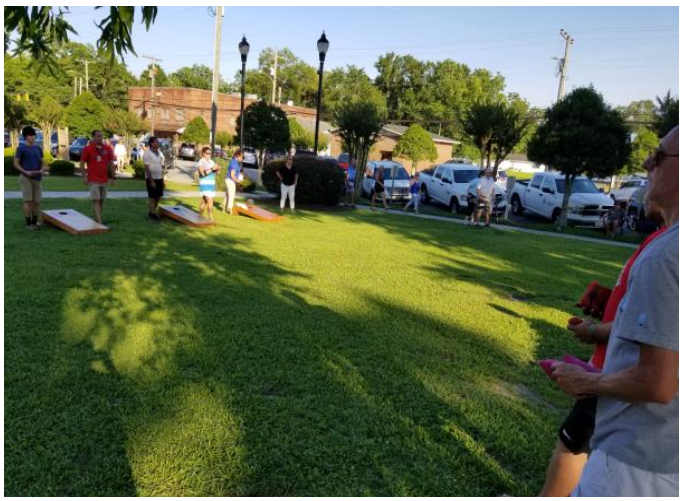
- Gazebo condition is deteriorating and is too small to accommodate bands for special events
- Sidewalk lacks mileage-walked signage
- No public restrooms
- No security cameras
- Needs landscape maintenance plan

Recommendations:

- Add walking signage for sidewalk surrounding the courthouse square
- Install a new gazebo that can be used for special events
- Install security cameras for safety and to reduce vandalism
- Assess existing landscaping and update, where necessary, to improve health, aesthetics, security, and to discourage driving on grounds
- Relocate power outlets near street for better access
- Add additional power outlets near street for festival access



Pender County Courthouse building



Courthouse Square hosts Classic Cornhole Tournament

Pender Memorial Park

Located along South Smith and West Hayes Streets in the Town of Burgaw, Pender Memorial Park was first developed for use as the fairgrounds for the area, and later as the site of the athletic fields for the former Burgaw High School (now Burgaw Middle School). In the 1970s, Burgaw Dixie Youth leased the land from the County and developed an athletic complex to support their baseball and softball games.

Pender Memorial Park is 27.33 acres and consists of three baseball/softball fields, two batting cages, two concession/restroom buildings, parking areas, a picnic shelter, and ingress/egress drives. Pender Memorial Park is a hub of active recreation. This district park provides visitors access to organized sporting events with open space and playgrounds. It is an asset to the County by providing the opportunity for athletic tournaments for the surrounding region.

Amenities include:

(2) 215-foot lighted baseball/softball fields
(1) 350-foot baseball/softball lighted softball field
(2) 200-foot lighted baseball/softball fields
(1) Lighted multipurpose field
(2) Batting cages
(1) Half-acre non-programmed open space
(2) Concession/restroom buildings
(2) Practice field/open space
(1) Picnic shelter
(1) Playground

Assessment:

- Field drainage issues which cause fields to be closed often and for extended periods of time after heavy rain
- Limited ADA access to baseball/softball fields
- Existing security cameras are outdated and difficult to access
- Need additional multipurpose/athletic fields to meet demands of existing programs and accommodate new programs
- Lack of shade at sports fields and playgrounds
- No park staff on site during park operating hours as point of contact for public and to aid in security, safety, and maintenance
- Need additional picnic shelter by playground for rentals
- Lack of adjacent land for expansion of park

Recommendations:

- Address drainage on all the ball fields
- Update and replace security cameras for safety and reduce vandalism
- Assess and repair/replace playground equipment
- Construct picnic shelter adjacent to playground
- Have at least two staff members in park during operating hours as a point of contact for public and to aid in security, safety, and maintenance
- Identify additional property in the vicinity of Pender Memorial Park to meet demand

Penderlea Community Park

Penderlea Community Park is located along W. H. Robbins Road and C.R. Dillard Road in Willard. The park offers an auditorium, gymnasium, classrooms, and green space. The buildings were formerly part of the historic Penderlea agricultural community. The "Farm City" was established in 1934 by the United States Department of the Interior and was the first of 152 subsistence resettlement projects under Franklin D. Roosevelt's New Deal. The community was laid out in a horseshoe fashion around a central community center that included an auditorium and gymnasium, presently known as the Penderlea Community Park. Radiating from the community center were small, 20-acre farms that were believed to be sufficient enough to provide homesteaders subsistence and cash income to purchase the homesteads under a lend/lease agreement by the government. Each homestead featured a two or three bedroom house with running water, barn, poultry house, hog house, and washhouse. Today citizens use Penderlea Community Park for athletic programs and special events. The surrounding open space also provides opportunities for other forms of recreation.

Amenities include:

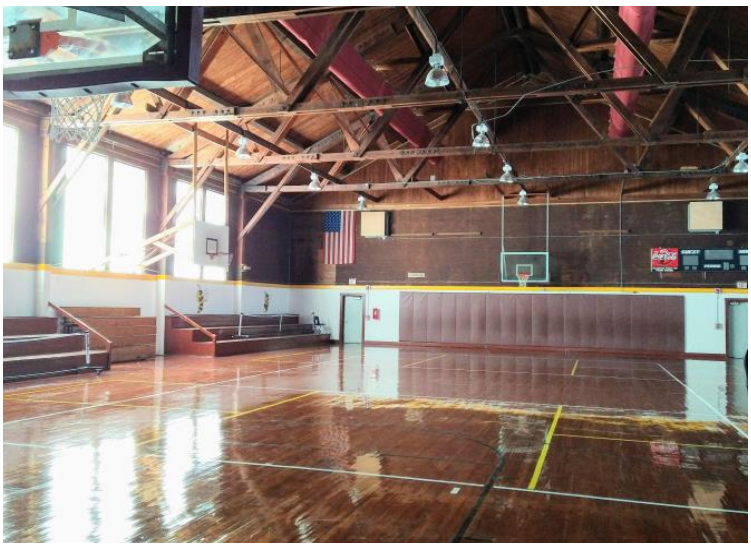
Indoor gymnasium with multi-purpose court
(3) Classrooms
(1) Lawn game area (cornhole boards)
(1) Unprogrammed open space
Auditorium with seating for 782
Storage rooms

Assessment:

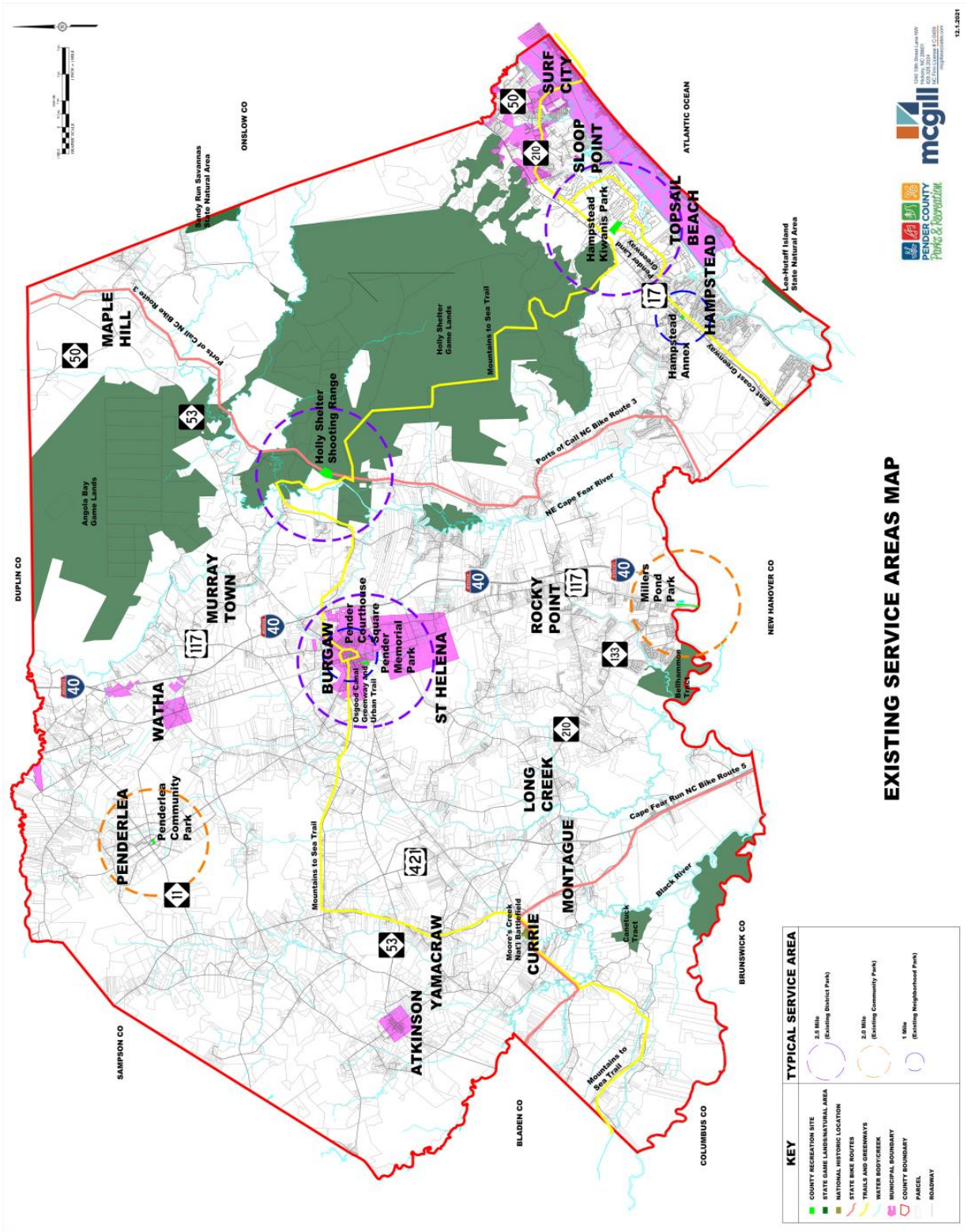
- Limited day use amenities currently
- No dedicated walking trails
- No park staff stationed on site during park operating hours
- Damaged wood floor in classroom three behind auditorium
- No picnic shelter
- No exterior restroom facility
- No permanent sound system/projector equipment in auditorium

Recommendations:

- Add walking path that is at least ¼-mile
- Install security cameras for safety and reduce vandalism
- Expand indoor recreation facility program offerings
- Partner with area schools, drama clubs, musicians, etc. to develop performing arts programs
- Have at least one staff member stationed at park during operating hours
- Construct picnic shelter
- Add additional picnic tables, park benches, and outdoor water fountain
- Provide exterior restroom
- Replace floor in classroom three, so that it can become a multi-use room



Indoor gymnasium with multi-purpose court at Penderlea Community Park



Map 3.1 Pender County Existing Service Areas (See Appendix A for 11"x17")

FUTURE FACILITY RECOMMENDATIONS

NRPA guidelines found Pender County deficient in 119.3 acres of district parks, 16.5 acres of neighborhood parks, and 7.5 acres of mini parks. Another measure, the 2015–2020 North Carolina NCORP ranked Pender County 78th out of the 100 North Carolina counties in residents per park acre. These deficiencies are further reflected in the Regional Growth Management Plan prepared by North Carolina's Eastern Region Military Growth Task Force, which indicates that an additional 8–10 acres of neighborhood parks, 13 acres of community parks, and 25–27 acres of district parks are needed to address projected military-induced growth in Pender County. However, it should be noted that recreational opportunities such as access to the Holly Shelter game lands and the beach/ sound are not included in the state or military analysis. These comparisons are further discussed on the following pages.

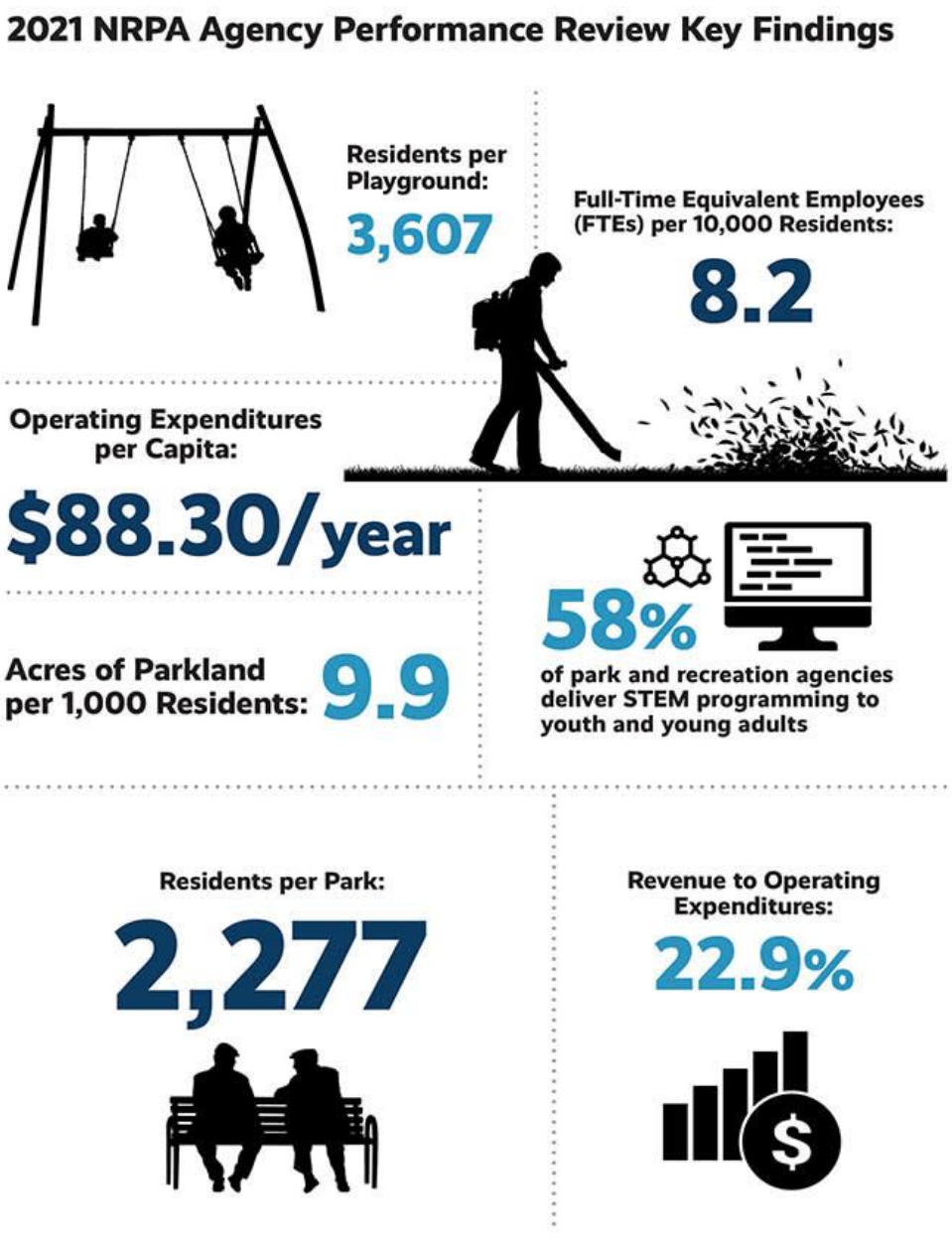
Geographic equity of park access is also an important consideration in order to ensure access for all Pender County residents. An analysis of recreation service areas can be used to make land acquisition recommendations for both current and future needs. Solutions to improving recreation in Pender County include providing facilities and amenities that residents desire and need, and locating them where residents have easy access. The existing recreation service areas shown in Map 3.1 identify service gaps and that the areas outside of the core of municipalities have the least access to parks. The service area radius for specific park types is based on guidelines found in the park descriptions in Appendix B. Future park site acquisitions should be balanced and proportional to service populations in all areas of the County.

To better understand what recreation resources a community has and how accessible those facilities and programs may be to the general population, this study looked at typical service areas. Map 3.1 illustrates what portions of the community lie within or near the typical recreation service areas. The outcome of this exercise reveals that portions of the community live far enough from recreational facilities that they cannot easily access them. Populations typically affected include children and older adults that do not drive. Both user groups generally have greater leisure time and can directly benefit from access to parks and recreation facilities.



Athletic field at Hampstead Kiwanis Park

When comparing a park system to national standards, one measure is the examination of the total acreage of the park system. The NRPA Park land guidelines (in acres) for the total service population of Pender County are provided in Tables 3.1 and 3.2. Population figures in this analysis, estimated at 60,203, include the estimated population of residents in the County as of 2021. The acreage requirement is based on the population ratio method (acres of park land per population of 1,000) pre-established for each classification of park.



The 2021 NRPA Agency Performance Review provides benchmarks from recreation departments across the country

Based on the NRPA Park land guidelines contained in Tables 3.1, and 3.2 below, with the exception of community parks, Pender County does not meet the national standard guidelines for park acreage needs.

Table 3.1 Pender County existing park acreage and recommendations

TYPE OF PARK	Existing Pender County Acreage	Recommended for 2022 Population 60,203	Recommended for 2032 Population 72,153	(Surplus)/ Deficit for 2022 Population
REGIONAL PARK (NPS & NC) 1,000 acres or 10 acres/1,000 persons	NA	NA	NA	NA
DISTRICT PARK 200 acres or 5 acres/1,500 persons	81.7 acres	201 acres	241 acres	**-119.3 acres**
COMMUNITY PARK 2.5 acres/4,000 persons	41.3 acres	38 acres	45 acres	**3.3acres**
NEIGHBORHOOD PARK 2 acres/4,000 persons	13.5 acres	30 acres	36 acres	**-16.5 acres**
MINI PARK 0.5 acres/4,000 persons	0 Acre	7.5 acres	9 acres	**-7.5 acres**

Table 3.2 Pender County existing park acreage

PENDER COUNTY EXISTING PARKS	
Hampstead Kiwanis Park (District)	54.4 acres
Pender Memorial Park (District)	27.3 acres
Millers Pond Park (Community)	30.8 acres
Penderlea Community Park (Community)	10.5 acres
Hampstead Annex (Neighborhood)	9.5 acres
Pender County Courthouse Square (Neighborhood)	4 acres
PENDER COUNTY PARK ACREAGE	**136.5 acres**

Map 4.1, on the following page, shows the proposed future park facilities: two (2) district parks, three (3) community parks, and one (1) neighborhood park. Proposed parks are further discussed below.

2 New District Parks

Of the two (2) proposed district parks, one will be on sixty (60) acres of recently acquired land on US 117 north in the northern central portion of Pender County that has been identified as a high population growth area. This park will be located near Pender Memorial Park and will help meet demand in the area, as Pender Memorial Park is often at maximum capacity. Possible amenities could include multipurpose fields, hiking/ biking trails, picnic shelters and restrooms. The second district park will be located in the southern portion of the County in Scotts Hill, in an area that has been identified as a high population growth area. Possible amenities could include multipurpose fields, hiking/biking trails, picnic shelters and restrooms.

3 New Community Parks

All three (3) proposed community parks will be located in west Pender County, which lacks parks facilities, on land currently owned by the County. Possible amenities could include loop trails, play equipment, shelter from sun and rain, open space, water play, fitness stations, court games, art and educational signage. Long Creek Community Park is proposed where structures were recently demolished on a County-owned parcel in northwest Pender. Columbia Township Community Park could possibly be located on property adjacent to a Pender County school, and Canetuck Community Park will be located on a Federal Emergency Management Agency (FEMA) buyout property on Heading Bluff Road in the southwestern portion of the County. This FEMA site offered sufficient dry open space for amenities as well as water access, which was found to be a priority by survey respondents and focus groups as well as a recommendation in the Pender 2.0 Comprehensive Plan.

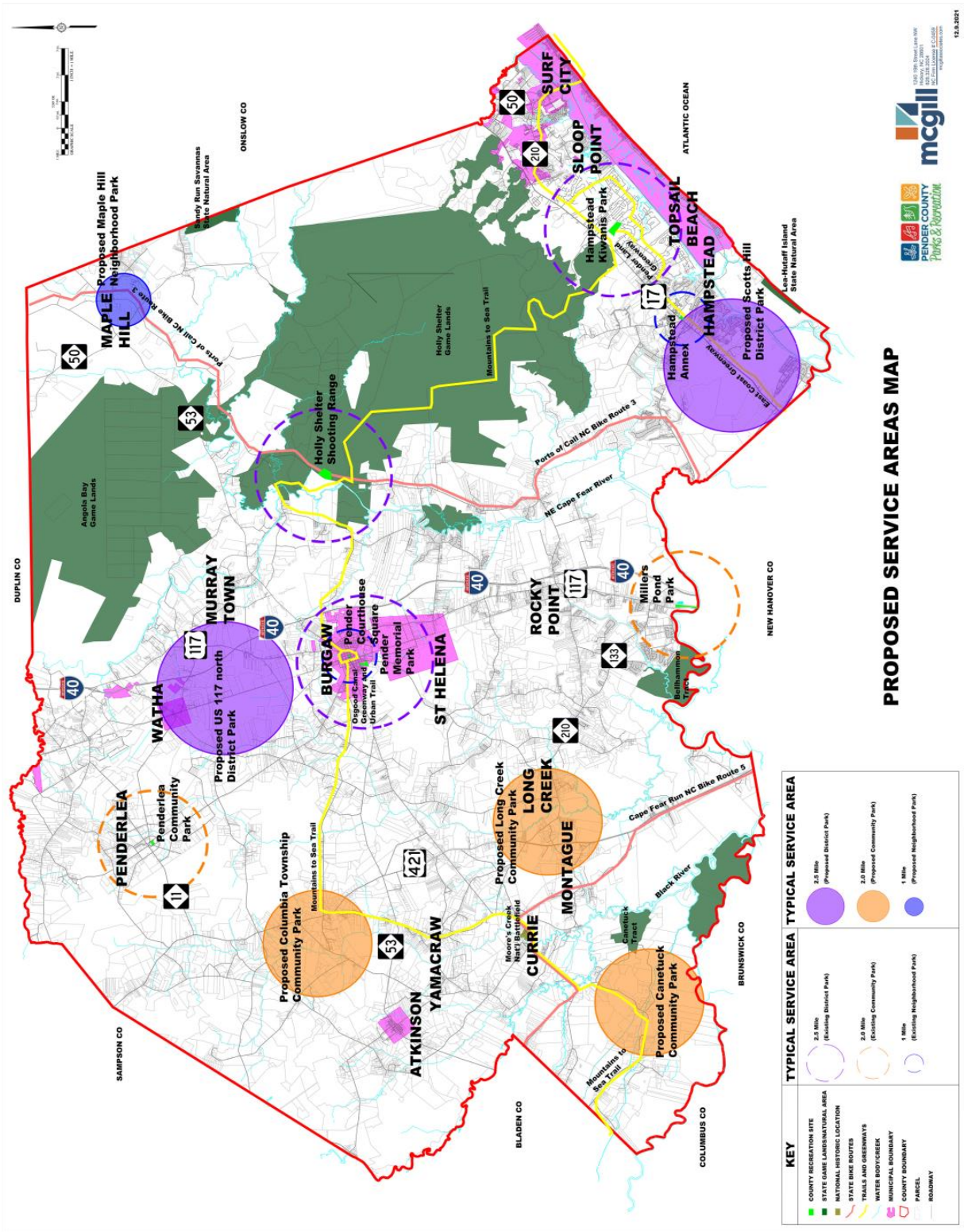
1 New Neighborhood Park

One (1) new neighborhood park is proposed in the Maple Hill community of northeast Pender County. This area has been identified as underserved by the Pender 2.0 Comprehensive Plan. The proposed park should consider a partnership with existing community recreation efforts in Maple Hill. Possible amenities could include open space, walking/hiking trails, picnic shelters, game courts, and possibly indoor recreation space.

These six (6) proposed park facilities will require site master plans that should include additional public input to ensure appropriate and desired amenities are provided. The development of future park facilities will require that additional resources be allocated by Pender County to ensure adequate facility maintenance and public safety.



Image Credit: Sara Dodgens, Pender County 2021 photo contest



Map 4.1 Pender County Proposed Service Areas (See Appendix A for 11"x17")

AMENITY INVENTORY

Parks and recreation amenities include items such as picnic tables and covered picnic areas, as well as athletic fields, performance stages, and playground structures.

Table 3.3 on the following page shows the County's existing amenity inventory and compares the current inventory to McGill Associate standards. Standards were established based upon information gathered from the National Recreation and Parks association (NRPA) and historical evidence from past projects.

Each standard included in table 3.3 indicates how many people an amenity can serve. For example, the McGill Associates standards state that one (1) basketball court can serve 10,000 people. Pender County currently has one (1) basketball court for a population of 60,203. According to the McGill standards, five (5) more basketball courts are needed to serve the current population.

Another measure, the 2015–2020 North Carolina Outdoor Recreation Plan (NCORP) rankings for North Carolina, indicate that Pender County ranks 99th in playgrounds, 100th in athletic fields, 100th in athletic courts, 94th in picnic shelters, and 89th in residents per trail mile.

Though useful tools, standards and rankings alone cannot identify the unique parks and recreation needs of a community. In fact, NRPA stated in the 2021 NRPA Agency Performance Review, that "there is no single set of standards for parks and recreation because different agencies serve communities that have unique needs, desires, and challenges."

Additionally, when reviewing the amenity inventory, it is important to note that recreational amenities are also being provided by local municipalities, state public lands, and other private recreational facilities as well as through shared use agreements with County schools.



Playground structures at Hampstead Kiwanis Park

Table 3.3 Pender County Existing Amenities, Standards, and Recommendations

Amenity	McGill Standards	Existing Amenity	2022 Recommended per Population	Needed for 2022	2032 Recommended per Population	Needed for 2032
Pender County Amenities			Population: 60,203		Projected Population: 72,153	
Adult Baseball Field	1/22,000	2	3	1	3	0
Adult Softball Field	1/15,000	0	4	4	5	1
Youth Baseball Field	1/7,500	7	8	1	10	2
Youth Softball Field	1/12,000	0	5	5	6	1
Multipurpose Athletic Field	1/10,000	4	6	2	7	1
Basketball Court	1/10,000	1	6	5	7	1
Tennis Court	1/15,000	0	4	4	5	1
Pickleball Court	1/10,000	0	6	6	7	1
Volleyball Court	1/20,000	2	3	1	4	1
Cornhole	1/20,000	3	3	0	4	1
Picnic Shelter	1/7,500	4	8	4	10	2
Picnic Station (unsheltered)	1/7,500	0	8	8	10	2
Playground	1/7,500	4	8	4	10	2
Walking/Running Trails	1/4 mi./1,000	2.3 mi.	15 mi.	12.7 mi.	18 mi.	3 mi.
Dog Park	1/15,000	0	4	4	5	1
Community Center	1/30,000	0	2	2	2	0
Indoor Performance Stage	1/65,000	2	1	0	1	0
Outdoor Amphitheater	1/65,000	0	1	1	1	0
Swimming Pool	1/65,000	0	1	1	1	0
Splash Pad	1/40,000	0	1	1	2	1
Disc Golf Course	1/40,000	0	1	1	2	1
Water Access	1/40,000	1	1	0	2	1

AMENITY ASSESSMENT AND RECOMMENDATIONS

The current inventory of amenities was assessed using the McGill Associates standards found in Table 3.3. The inventory was also compared to the 2021 NRPA Agency Performance Review findings for Parks and Recreation Agencies in the United States. The excerpted table shown below provides information on how other agencies align amenity quantity with population numbers. The orange rectangle highlights the population range of 50,000 to 99,99 which would include Pender County at a total population of 60,203. A comparison with other agencies can be a helpful tool when considering future amenities.

2021 NRPA Agency Performance Review Results for Outdoor Amenities

FIGURE 3: OUTDOOR PARK AND RECREATION FACILITIES — POPULATION PER FACILITY (BY PREVALENCE AND POPULATION PER FACILITY)

Type of Facilities		Median Number of Residents per Facility					
		Population of Jurisdiction					
	Percent of Agencies	All Agencies	Less than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 250,000	More than 250,000
Playgrounds	94.4%	3,607	2,132	2,961	3,672	4,804	8,271
Basketball courts	87.4	7,187	4,051	7,000	8,790	8,477	11,632
Tennis courts (outdoor only)	81.4	5,089	2,748	4,819	5,726	5,818	9,997
Diamond fields: baseball — youth	78.0	6,763	3,000	5,099	7,560	12,914	23,619
Rectangular fields: multipurpose	66.4	8,750	3,895	7,400	11,212	10,792	22,538
Diamond fields: softball — adult	65.5	13,510	5,663	11,184	16,250	28,081	35,875
Dog parks	64.9	46,000	11,148	27,528	58,926	76,610	129,506
Diamond fields: softball — youth	59.3	11,287	5,447	9,891	11,884	26,073	43,670
Swimming pools (outdoor only)	51.5	37,569	8,591	25,402	43,100	67,004	93,534
Diamond fields: baseball — adult	51.3	20,159	7,989	20,522	22,366	38,899	48,657
Rectangular fields: soccer — youth	48.9	7,192	3,433	5,833	8,291	12,646	32,649
Community gardens	48.3	31,175	9,001	25,480	51,197	72,238	96,322
Tot lots	45.1	11,000	6,194	8,974	13,701	19,122	22,163
Multiuse courts: basketball, volleyball	44.6	20,000	6,200	18,850	24,644	36,979	70,287
Rectangular fields: soccer — adult	43.6	12,943	7,541	11,161	12,800	20,000	30,092
Skate parks	39.3	49,750	11,000	31,248	66,672	109,798	247,664
Rectangular fields: football	36.5	25,977	7,917	16,584	31,972	51,719	78,656
Multipurpose synthetic fields	21.0	38,328	13,200	22,041	40,305	53,550	112,707
Ice rinks (outdoor only)	17.9	16,664	10,000	13,049	29,386	112,000	472,688
Rectangular fields: cricket	12.1	128,393	ISD*	29,404	62,958	110,936	370,119
Rectangular fields: lacrosse	11.2	29,000	7,051	13,333	33,437	63,250	174,861
Overlay fields	8.7	15,385	4,385	8,935	10,724	42,139	87,438
Rectangular fields: field hockey	3.5	23,270	ISD*	15,007	ISD*	110,558	ISD*

*ISD = Insufficient Data

Based on the assessment by McGill Associate standards shown in Table 3.3, the County does not meet most of the recommended recreation service standards for the current population but does meet the standards for cornhole, indoor performance stages, and water access. However, when determining the implementation of future amenities, it is important to consider the ongoing staff time and funding needed to maintain, repair and replace amenities. Organizational capacity along with community needs and desires are important factors to consider, in addition to standards, to make the most appropriate choices for the unique needs of Pender County.

For example, the standards show that the County has met recommendations for water access at 1 amenity per 40,000 people, however the County Comprehensive Plan directs the Parks and Recreation Department to expand water access opportunities, water access amenities were found to be a top priority for public meeting attendees, and the need for water access emerged as a key finding in focus groups. In a coastal county such as Pender, a higher quantity of water access amenities is more appropriate than the general standard.

Thus, the recommended amenities below in Table 3.4 require some further consideration before implementation. The recommendations are intended to meet current and anticipated needs but implementation of projects may depend on factors such as available funding, land acquisition, staff capacity, community demand, and periodic reevaluation of amenity needs. The recommendations below are ordered from most to least deficient based on the McGill Associates standards.

Table 3.4 2022 and 2032 Amenity Recommendation Based on McGill Associate Standards

Amenity	Quantity Needed for 2022	Quantity Needed for 2032
Picnic Station	8	2
Youth Baseball/Softball Fields	6	3
Adult Baseball/Softball Fields	6	3
Pickleball Court	6	1
Basketball Court	5	1
Trail Miles	12.7	3
Tennis Court	4	1
Playground	4	2
Picnic Shelter	4	2
Dog Park	4	1
Multipurpose Field	2	1
Community Center	2	0
Volleyball Court	1	1
Disc Golf Course	1	1
Splash Pad	1	0
Swimming Pool	1	0
Amphitheater	1	0

PROGRAM INVENTORY

Recreational programming is an integral part of a parks and recreation system. Programs can be athletics, classes, summer camps, and special events that celebrate holidays or important community celebrations. Each of these elements can create a feeling of unity and pride within a community. An inventory of the programs offered by Pender County in 2021 is shown below in Table 3.5. Programs/Events co-sponsored with another agency are in bold italics.

Table 3.5 Pender County Programs 2021

Pender County Programs 2021			
Program Name	**Location**	**Month**	**Category**
Adult Cornhole League	Penderlea Community Park	January - February	Sport
Cupid's Bingo	Pender Memorial Park & Hampstead Kiwanis Park	February	Holiday
Open Play (Youth and Adult)	Hampstead Kiwanis Park	February - June	Sport
Adult Cornhole League	***Atkinson Gym***	***March***	***Sport***
Tree Seedling Giveaway	Rocky Point & Hampstead Kiwanis Park	March	Special
Family Fishing Event	Millers Pond Park	April	Education
Adult Cornhole League	Hampstead Kiwanis Park	April	Sport
Adult Co-ed Sand Volleyball	Hampstead Kiwanis Park	April	Sport
National Fishing and Boating Day	***Millers Pond Park***	***May***	***Education***
Summer Camp	Topsail (9 weeks)	June-August	Camp
Summer Camp	Rocky Point (9 weeks)	June-August	Camp
Summer Mini Camps	***Burgaw/Rocky Point***	***June-July***	***Camp***
Summer Concert (Topsail Sounds)	***Topsail (3 events)***	***May-August***	***Special***
Summer Concert (Summer on the Square)	***Burgaw (3 events)***	***May-August***	***Special***
Summer Concert (Alive After Five)	Hampstead (4 events)	May-August	Special
Blueberry Classic Cornhole Tournament	Courthouse Square	June	Sport
Nature Explorers	Millers Pond Park (2 events) & Hampstead Kiwanis Park (2	September-October	Education
Adult Co-ed Sand Volleyball (Mini Season)	Hampstead Kiwanis Park	September-October	Sport
Cosmic Bingo	Penderlea Community Park	October	Special
Kickball Tournament/Food Truck Rodeo	Hampstead Kiwanis Park	October	Special
Women on Target Clinic	Holly Shelter Shooting Range	October	Education
Open Gym (Youth and Adult)	Penderlea Community Park	November - December	Sport
Family Camping	Hampstead Kiwanis Park	November	Education
Turkey Bingo	Pender Memorial Park & Hampstead Kiwanis Park	November	Holiday
Hampstead Christmas Tree Lighting	Hampstead Kiwanis Park	December	Holiday
New Year's Eve Blueberry Drop	***Courthouse Square***	***December***	***Special***

PROGRAM ASSESSMENT AND RECOMMENDATIONS

As shown on the previous page in Table 3.5, in 2021 a total of twenty-six (26) programs and special events with a total of fifty-five 55 separate program dates. Six (6), or 23% of programs and special events were co-sponsored with another agency. Currently, reoccurring programming is based on the desire, needs, and demand of the community. New programming is often offered as a pilot to determine demand before offering it on an ongoing basis. Additionally, some programming is offered seasonally, such as youth summer camps.

The current method of program development should continue and should consider the public input findings included in this Plan when identifying new programming to pilot. The combined public input findings for programs are provided below. Additionally, the Pender County Community Health Assessment could be utilized to understand community health challenges and needs and identify programming to meet those needs.

Future Program Needs

Survey: Youth enrichment programs (STEM, Field Trips, etc.), youth summer day camps, and concerts.

Public Meetings: Outdoor concerts, farmers market, open gym

Focus Groups: Increased programming, programming through partnerships to include Pender County Schools, local churches, the Senior Games, and the Arts Council, and programming for specific groups such as teens, older adults, and people with disabilities

Stakeholder Interviews: Increased programming staff



Fishing and Boating Event at Millers Pond Park

RECOMMENDATIONS AND ACTION PLAN


Kayaking at Millers Pond Park

GOALS AND OBJECTIVES

After analyzing the findings from the planning process (including national best practices, community and stakeholder input, facility and program inventories, and existing conditions), goals, and objectives to meet those goals, have emerged to provide guidance for parks and recreation services and facilities in Pender County over the next ten (10) years. The following objectives describe ways to meet the goals of increasing organizational capacity and efficiency, increasing funding opportunities, and maintaining, improving and expanding facilities, amenities, programming and service delivery.

The following goals and objectives also meet the mission of the Pender County Parks and Recreation Department, adopted in 2021 by the Parks and Recreation Advisory Board, which states:

"The Pender County Parks and Recreation Department exists to develop, maintain, and enhance County parks, facilities, and green spaces by utilizing the County's resources to encourage, promote, provide and protect quality, equitable, and diverse leisure and recreational opportunities that enrich the lives of Pender County citizens."

Goal 1: Increase Organizational Capacity and Efficiency

Objective 1.1: Ensure adequate staffing for administration, maintenance, and programming to meet demand and ensure service quality

Based on the NRPA staffing guidelines, the minimum number of full-time staff necessary to support community recreation needs is equivalent to 5.1 per 10,000 residents.

For Pender County's current population of 60,203, 30.7 Full Time Employee (FTE) are recommended. Pender County currently has 22 FTE for a deficit of 8.7 FTE staff members. Another measure, the 2021 NRPA Agency Performance Review finds that the median full-time staff equivalent (FTE) for parks and recreation departments across the United States is 9 per 10,000 residents. Based on this measure the County should provide 54.2 FTE to match the median of agencies serving populations between 50,000 and 99,999. When Pender County staffing levels are compared with other Parks and Recreation Departments nationally, a deficit of 23.5 FTE is found. By either measure, a staffing deficit is shown that will need to be addressed prior to any expansion of facilities or programming.

Objective 1.2: Develop a department marketing plan to inform the public of County recreation facilities, programs, and seasonal events

Marketing and promotion are key to ensuring program attendance. Proper marketing can also increase community access to facilities and programming, through information. Additionally, increased communication through social media and marketing were found to be priorities by the survey and focus groups. Partnership with intergovernmental entries such as Tourism and the Health Department is also encouraged. For example, a collaboration with the Health Department in the form of a public awareness and education campaign could promote healthy communities through topics such as: increasing fitness, preventing disease, reducing obesity, improving mental health, and reducing stress.

Objective 1.3: Strengthen and build partnerships, including intergovernmental partnerships (such as Pender County Schools) that will aid in providing recreational facilities and programs for the community

Pender County is currently participating in ongoing partnerships with five (5) community partners Canetuck Community Center, Edgecombe Community Center, Joint Community Development Center, Maple Hill Resource Center, and Willard Outreach Organization and multiple recreation partners including Burgaw Dixie Youth, Pender Youth Basketball Association, Pender Youth Soccer Association, Topsail Junior Pirates, Pender Youth Football and Cheer Association, Eastern Pender Pop Warner Association, Port City Soccer Club, Topsail Ball Club, Topsail Basketball Association, Topsail Girls Softball Organization, Topsail Youth Lacrosse Association, The County also partners with other agencies, including intergovernmental partnerships to provide programming and special events.

Many local governments throughout the nation utilize partnerships with public and private sector interests to accomplish community goals. Private sector partnerships can be beneficial, particularly for large capital investments such as a special-use facility. Developers can use private funds to develop facilities on municipal property and lease it to the County long term. Over a period of time, the developer returns a portion of the revenue to the County and at the end of the lease the facility is turned over to public ownership.

Listed below are other partnerships examples that the County should consider in its efforts for the improvement and addition of parks and recreational facilities:

- Programming partnerships to co-sponsor events and facilities or to allow qualified outside agencies to conduct activities on properties which are County owned
- Create a plan to solicit local businesses for sponsorship opportunities related to specific facilities, amenities, programs, and special events
- Operational partnerships to share the responsibility for providing public access and use of facilities
- Development partnerships to purchase land and/or build facilities
- Management partnerships to maintain properties and/or facilities

Goal 2: Increase Funding Opportunities

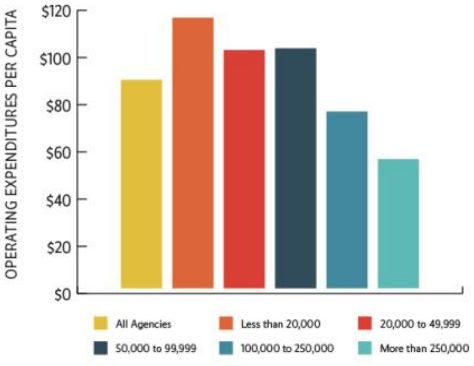
Objective 2.1: Pursue Alternative Funding Strategies

Identification of sufficient funding is a crucial element that is required to implement the master plan. Funding for future initiatives will be a key issue that will need to be addressed in the upcoming years to continue to provide basic minimum services.

To meet the existing and future needs of Pender County, the County will need to update the annual budget for the Parks and Recreation Department based on projected capital improvement costs, and staffing needs, and operations and maintenance costs. Budget comparison with similar agencies can also be helpful. As shown in the graph below, the NRPA 2021 Agency Performance Review reports that recreation department operating expenditures per capita for populations from 50,000 to 99,999 were between $58.77 and $166.17 with a median of $101.65 per capita across the nation. Per capita expenditures of comparable agencies are shown in the Table below.

Counties with Populations Similar to Pender County	Population Estimate 2020	Per Capita Expenditures 2019
Columbus County	50,623	$65.67
Hoke County	52,082	$34.98
Watauga County	54,086	$46.43
Lenoir County	55,122	$9.59
Granville County	60,992	$17.53
Lee County	63,285	$16.13
Rutherford County	64,444	$121.55

FIGURE 14: OPERATING EXPENDITURES PER CAPITA (BY JURISDICTION POPULATION)



	All Agencies	Less than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 250,000	More than 250,000
Median	$88.30	$114.62	$100.93	$101.65	$74.87	$54.68
Lower Quartile	$48.84	$64.02	$60.04	$58.77	$45.39	$21.77
Upper Quartile	$159.07	$222.94	$195.81	$166.17	$154.56	$85.33

Some suggestions for alternative funding are provided below and on the following pages.

Donations

The solicitation of contributions is an acceptable method of fundraising for recreation departments. Donations, typically in the form of land, cash, labor, and materials, could be solicited to assist Pender County with its enhancement program. Corporations, civic organizations, individuals, and other groups generally donate to a specific park project; however, donations may also be solicited for multiple project improvements or additions. NRPA recommends the use of private, not-for-profit, tax-exempt foundations as a means of accepting and administering private gifts to a public park system.

It should be noted that the Parks Foundation of Pender County, Inc. is a 501(c)(3) nonprofit organization and considered a public charity under IRC Section 509(a)(2). EIN - 83-2319738. The Parks Foundation of Pender County's mission is to care for and improve Pender County's Parks to improve more than the County's beauty but also it's health, the community and economic strength. Donations can be accepted through the Parks foundation, and the Foundation can raise funds for County Parks and Recreation initiatives.

State and federal agencies offer numerous grants to fund parks and recreation projects. Grants, such as the opportunities listed below, should be investigated and pursued by Pender County for current and future park and recreation initiatives.

The Parks and Recreation Trust Fund (PARTF): A state-funded program with a maximum match amount of $500,000, PARTF was established for local governments and the North Carolina Division of Parks and Recreation to fund at a 50% local match the development and/or improvement of parks and recreation facilities and land acquisition.

The Recreation Trails Program (RTP): A $1.5-million federal program, administered by the United States Department of Transportation's Federal Highway Administration, RTP is a reimbursement grant program designed to help state, federal, or local government agencies provide and maintain recreational trails.

Federal Aid Construction Funds: National Highway System (NHS), Surface Transportation Block Grant Program (STBG), and Congestion Mitigation and Air Quality (CMAQ) funds support construction of pedestrian and bicycle transportation facilities.

The Land and Water Conservation Fund (LWCF): A federal program established for local and state governments to fund outdoor recreational development and land acquisition at a 50% match.

The Safe Routes to Schools Program: A federal program of the United States Department of Transportation's Federal Highway Administration (FHWA) for projects that improve the ability of primary and middle school students to walk and bicycle to school safely funded at an 80/20 match.

The Environmental Enhancement Grant Program (EEG): Funding for projects that address environmental needs of North Carolina, specifically to protect water quality as well as conserve natural areas, this program supports land acquisitions and easements, construction, remediation, restoration, and research, planning, education. The maximum award is $500,000.

The North Carolina Land and Water Fund (NCLWF): Funding to help finance projects that address water pollution issues, NCLWF will fund projects that contribute toward a network of riparian buffers and greenways for environmental, educational, and recreational benefits.

The USDA Natural Resource Conservation Service (NRCS): Funding at a 50% match for the operation and maintenance of watersheds whose areas are less than 250,000 square acres. The NRCS provides financial and technical assistance for the improvement of watershed protection, flood prevention, sedimentation control, public water-based fish and wildlife enhancements, and recreation planning.

State Construction Funds: Funds used for the construction of sidewalks and bicycle accommodations that are a part of roadway improvement projects.

The Division of Coastal Management (DCM): Grant funding for local governments in the 20-county coastal area for Public Beach and Waterfront Access projects through the Coastal Management Beach and Waterfront Access Program (CAMA). The DCM awards about $1 million a year in matching grants to local governments for projects to improve pedestrian access to the state's beaches and waterways. Local governments may use access grants to construct low-cost public access facilities, including parking areas, restrooms, dune crossovers and piers.

Implementing the recommendations of this comprehensive master plan will require a combination of funding sources that include local, state, federal, and private money. This section provides a listing of the most commonly used funds for park and greenway projects in North Carolina.

Dedicated Source of Local Funding: In order to leverage and provide matching funds for many of the programs listed Pender County should evaluate the existing departmental budget and funding for capital improvements.

Property/Sales Tax Revenues: General tax revenues traditionally provide sources for general operations and maintenance of park systems for local governments. Traditionally, ad valorem tax revenue has been the primary source of funding for the park and recreation enhancement of properties/facilities owned by local governments. Recreational opportunities are considered a public service and often are a standard line item on general fund budgets. Creative financial opportunities are possible; however, ad valorem taxes will continue to be the major revenue source to support the system. As such, communities often vote to raise their local tax rate temporarily in support of their park and recreation systems.

General Obligation Bonds: Many communities issue bonds, that are typically approved by the shareholders, to finance site development and land acquisition costs. The State of North Carolina grants local governments the authority to borrow funds for parks and recreation through the issuance of bonds. The amount is not to exceed the cost of acquisition or improvement of park and recreation facilities. Total bond capacities for local governments are limited for parks and recreation to a maximum percentage of assessed property valuation. Since the issuance of bonds relies on the support of the voting population, the implementation of awareness programs is absolutely essential prior to a referendum vote.

Fee Simple Purchase: Fee simple purchase is the most common method used to acquire municipal property for park facilities. Although it has the advantage of simplifying justification to the general public, fee simple purchase is the most difficult method to pursue due to limited monetary resources.

Fee Simple with Lease-Back or Resale: This method allows local governments to acquire land by fee simple purchase yet allows them to either sell or lease the property to prospective users with restrictions that will preserve the land from future development. The fee simple with lease-back or resale method of development commonly results from situations in which landowners, who have lost considerable monetary amounts in property value, determine that it is more economical to sell the land to the County (with a lease-back option) than to keep it.

Life Estate: A life estate is a gift whereby a donor retains the land during his/her lifetime and relinquishes title of the property after his/her death. In return, the owner (or family) is relieved of property tax for the given land.

Local Gifts: Donations of land, money, labor and construction can have significant impact on the acquisition and development of park property. The solicitation of local gifts is highly recommended and should be organized thoroughly, with the utilization of very specific strategic methods. This often untapped source of obtaining funds requires contacting potential donors, such as individuals, institutions, foundations, and service clubs.

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Long-Term Option: Long-term options allow municipalities to purchase property over a long period of time. This method is particularly useful because it enables the County to consider a particular piece of land that may have future value though it is not currently desired or affordable. Advantages to this method of property acquisition are that the County can protect the future of the land without purchasing it upfront, the purchase price of the land will not increase, and the County will have the right to exercise its option. The disadvantage to the County is that all privileges relinquished by the landowner require compensation in the form of securing the option.

Easement: An easement is the most common type of less-than-fee interest in land. An easement seeks to compensate the property owner for the right to use his/her land in some way or to compensate for the loss of his/her privileges to use the land. Generally, the landowner may still use the land and, therefore, continues to generate property tax revenue for the County.

Objective 2.2: Establish a Fee Review and Implementation Plan

Communities throughout the nation employ a wide variety of user fees for public recreational programs and services within their recreation departments. The amount of the fee is usually determined by a portion of the recreation costs needed for improvements and operations. These user fees are typically levied for special facilities such as water parks and golf courses; however, they can also be charged for the use of trails and ball fields. Pender County should continue to generate revenue by charging user fees for use of facilities, such as picnic shelters in order to cover operation and administrative costs. In addition, the County should continue to have a separate fee rate structure for residents and non-residents. As the park system continues to develop, the County should examine their fee structure to identify opportunities and additional revenue. The current user fees appear to be fair and reasonable for a majority of the County residents and non-residents. Elected officials should determine the fees and changes based on departmental input; the fees should not be so high that persons of modest income would ultimately be denied the use of park facilities.

Goal 3: Maintain and Improve Programming and Service Delivery

Objective 3.1: Provide the community with creative and inclusive recreation programs that are accessible and affordable to all citizens

The County provided 26 successful recreation programs/events in 2021, with a total of 55 event dates. Recreational programming is an integral part of a parks and recreation system. Programs can be athletics, classes, summer camps, and special events that celebrate holidays or important community celebrations. The current level of service should be maintained and expansion or improvement should consider the public input findings on program need included in this Plan and the Pender County Community Health Assessment.

Goal 4: Maintain, Improve, and Expand Facilities and Amenities

Objective 4.1: Increase investment in the maintenance of current facilities, equipment, and amenities

In order to maximize the life of current assets, tools such as an Asset Management Plan are suggested. Maintenance should be improved to reduce reactive actions and increase preventive measures. Additionally, the need for increased maintenance of current facilities and amenities was found to be a priority in stakeholder interviews.

Objective 4.2: Provide appropriate facility and amenity improvements and expansions

A Capital Improvement Plan (CIP) has been developed to include facility and amenity improvements and expansion, and is available in Appendix G. The CIP is designed to encompass, at a minimum, a ten-year period and includes a list of anticipated recreation projects based on the recommendations in this Plan. The proposed recreational project list provides costs based on recent (2020–2021) material/labor costs. The provided opinion of probable costs includes assumed general expenditures such as site preparation, building structures, access, site utilities, parking, and specific recreation improvements. The list provided also includes estimates for planning or design fees. The opinions of cost are preliminary in nature and are for planning purposes only. As the time approaches to consider the recommended improvements it will be necessary to receive up to date opinions of cost.

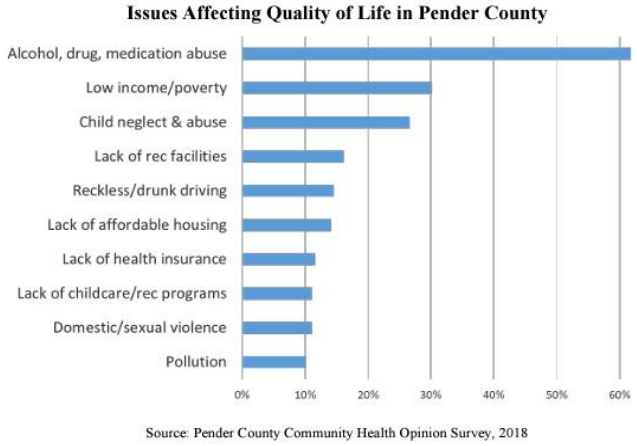
Objective 4.3: Seek and acquire additional land for future park development

As the County's population grows so too will demand for parks facilities, which requires park land. Based on the NRPA Park land guidelines with the exception of community parks, Pender County does not meet the national standard guidelines for park acreage needs, necessitating additional land acquisition. Land acquisition can take multiple forms. The solicitation of contributions is one acceptable method for recreation departments. These donations, typically in the form of land, cash, labor, and materials, could be solicited to assist Pender County with land acquisition. Corporations, civic organizations, individuals, and other groups generally donate to a specific park project; however, donations may also be solicited for multiple project improvements or additions. NRPA recommends the use of private, not-for-profit, tax-exempt foundations as a means of accepting and administering private gifts to a public park system.

The County should also consider providing developers with an option to pay a fee in-lieu of open space rather than to dedicate land for open space or recreation within conventional subdivisions. This method has proven to be successful for other local governments in providing a dedicated source of revenue earmarked for park development.

Objective 4.4: Develop additional park facilities and amenities

The North Carolina Office of State Budget and Management (OSBM) projects that in 2030, the permanent population of Pender County will increase by 11,950 people or 19.8% for a total population of 72,153. Additionally, it is projected that population increase will occur mostly from in migration, while natural growth from births will have a minor change in the county's population. As shown in the graph below, the 2018 Pender County Community Health Opinion Survey reported that among issues affecting the quality of life in Pender County the lack of recreation facilities was in the top five (5). If Pender County does not meet the facility and amenity needs of the current population, the need will be compounded as growth occurs.



Source: Pender County Community Health Opinion Survey, 2018

To that end, a Capital Improvement Plan (CIP) has been developed and is included at Appendix G. The CIP is designed to encompass, at a minimum, a ten-year period and includes a list of anticipated recreation projects based on the recommendations in this Plan. The proposed recreational project list provides costs based on recent (2020–2021) material/labor costs. The provided opinion of probable costs includes assumed general expenditures such as site preparation, building structures, access, site utilities, parking, and specific recreation improvements. The list provided also includes estimates for planning or design fees. The opinions of cost are preliminary in nature and are for planning purposes only. As the time approaches to consider the recommended improvements it will be necessary to receive up to date opinions of cost.

This total anticipated future recreational project cost of $29,167,500 represents the proposed, cumulative figure to be spent for park and recreation development, improvements, and renovations by the year 2032. The total figure does not consider an inflation rate over the 10-year period through the year 2032 (see Appendix G for the Capital Improvement Plan).

Objective 4.5: Continue to improve ADA accessibility of facilities and programs

As the County's overall population grows so too will the population of residents with disabilities. The County should continue to make accessibility improvement in facilities, programs, and communication as well as prepare for future demands. Some suggestions provided by the Health/Wellness/Access focus groups were: adaptive recreation programs for adults, more athletic programs for kids with developmental and physically disabilities, and the consideration of program transportation for populations that do not drive, such as older adults and people with disabilities.

ACTION AND IMPLMENTATION PLAN

Action item tables on the following pages identify concrete ways to meet the goals of increasing organizational capacity and efficiency, increasing funding opportunities, and maintaining, improving and expanding facilities, amenities, programming and service delivery. The implementation timeline for action items falls into three phases, short-term, mid-term, and long-term. As summarized in the table below, completion of short-term items is expected in the next 1-2 years, mid-term items are expected to be completed in 3-5 years and long-term items are expected to be completed in 6-10 years. Additionally, action items that do not have an end-date are labeled, ongoing.

Implementation Timeline	Expected Completion
Short-Term	1-2 years
Mid-Term	3-5 years
Long-Term	6-10 years
Ongoing	No end date

Capital cost estimates as well as the impact on the Parks and Recreation Department's operational budget are also identified in the tables on the following pages. A full Capital Improvement Plan is available in Appendix G. Action items shown in blue align with the action items assigned to the Parks and Recreation Department in Chapter 6 of the 2018 Pender 2.0 County Comprehensive Land Use Plan.



Tree Seedling Giveaway at Hampstead Kiwanis Park

Goal 1: Increase Organizational Capacity and Efficiency

Objective 1.1

Ensure adequate staffing for administration, maintenance, and programming to meet demand and ensure service quality

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.1.a Hire and train staff for current and future administration, maintenance, and programming needs	$0	TBD	Ongoing

Objective 1.2

Improve and expand internal and external communication of facility and program offerings

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.2.a Develop and implement a department marketing plan to inform the public of County recreation facilities, programs, and seasonal events	$0	Staff Time	Short-Term
1.2.b Update Marketing Plan annually. Develop a new Marketing Plan every five (5) years	$0	Staff Time	Ongoing

Objective 1.3

Strengthen and build partnerships, including intergovernmental partnerships (such as Pender County Schools) that will aid in providing recreational facilities and programs for the community

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
1.3.a Seek out new partnership opportunities and identify areas of possible growth for current partnerships	$0	• Staff Time • TBD • Potential Increased Revenue or Decreased Expenditures	Ongoing
1.3.b Continue to ensure all existing and future partnerships are formalized through a signed agreement such as an Memorandum of Understanding (MOU)	$0	Staff Time	Short-Term

Goal 2: Increase Funding Opportunities

Objective 2.1

Pursue Alternative Funding Strategies

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
2.1.a Continue to seek out and apply for grants including grants for recreation facilities, and programs	$0	Staff Time	Ongoing
2.1.b Seek out partners for grant submission in areas such as transportation and healthcare	$0	Staff Time	Ongoing
2.1.c Expand the utilization of the Parks Foundation to fund Parks and Recreation Department initiatives	$0	Staff Time	Mid-Term
2.1.d Consider contracting with or creating a position to perform resource development	Potential Matching Funds TBA	$40,00-$50,000 Annually	Short-Term Mid-Term
2.1.e Consider increasing spending to bring per capita figures closer to those of the counties in the region and communities of similar populations.	TBD	TBD	Mid-Term

Objective 2.2

Establish a Fee Review and Implementation Plan

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
2.2.a Create a fee structure methodology that is aligned with community values while generating adequate revenues to support Parks and Recreation initiatives	$0	• Staff Time • TDB • Potential Increased Revenue	Short-Term
2.2.b Review the fee structure annually and adjust pricing, if needed	$0	Staff Time	Ongoing

Goal 3: Maintain and Improve Programming and Service Delivery

Objective 3.1

Provide the community with creative and inclusive recreation programs that are accessible and affordable to all citizens

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
3.1.a Assess the opportunity to contract out future programming offerings	$0	TBD	Mid-Term
3.1.b Expand and develop program offerings based on demand	$0	• Staff Time • TBD	Mid-Term Ongoing
3.1.c Seek to make programming available in underserved areas of the County, such as the Maple Hill Community	$0	• Staff Time • TBD	Mid-Term Ongoing

Goal 4: Maintain, Improve, and Expand Facilities and Amenities

Objective 4.1

Increase investment in the maintenance of current facilities, equipment and amenities

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
4.1.a Develop and implement a Maintenance Operations Plan and policy to include all facilities and amenities	$0	Staff Time	Short-Term Ongoing
4.1.b Develop and implement an Asset Management Plan to include annual evaluation of amenity and equipment assets to ensure they meet appropriate standards of service	$0	Staff Time	Ongoing
4.1.c Assess field drainage issues at all facilities to develop and implement a Drainage Improvement Plan	See CIP	Staff Time	Short-Term Ongoing

Objective 4.2

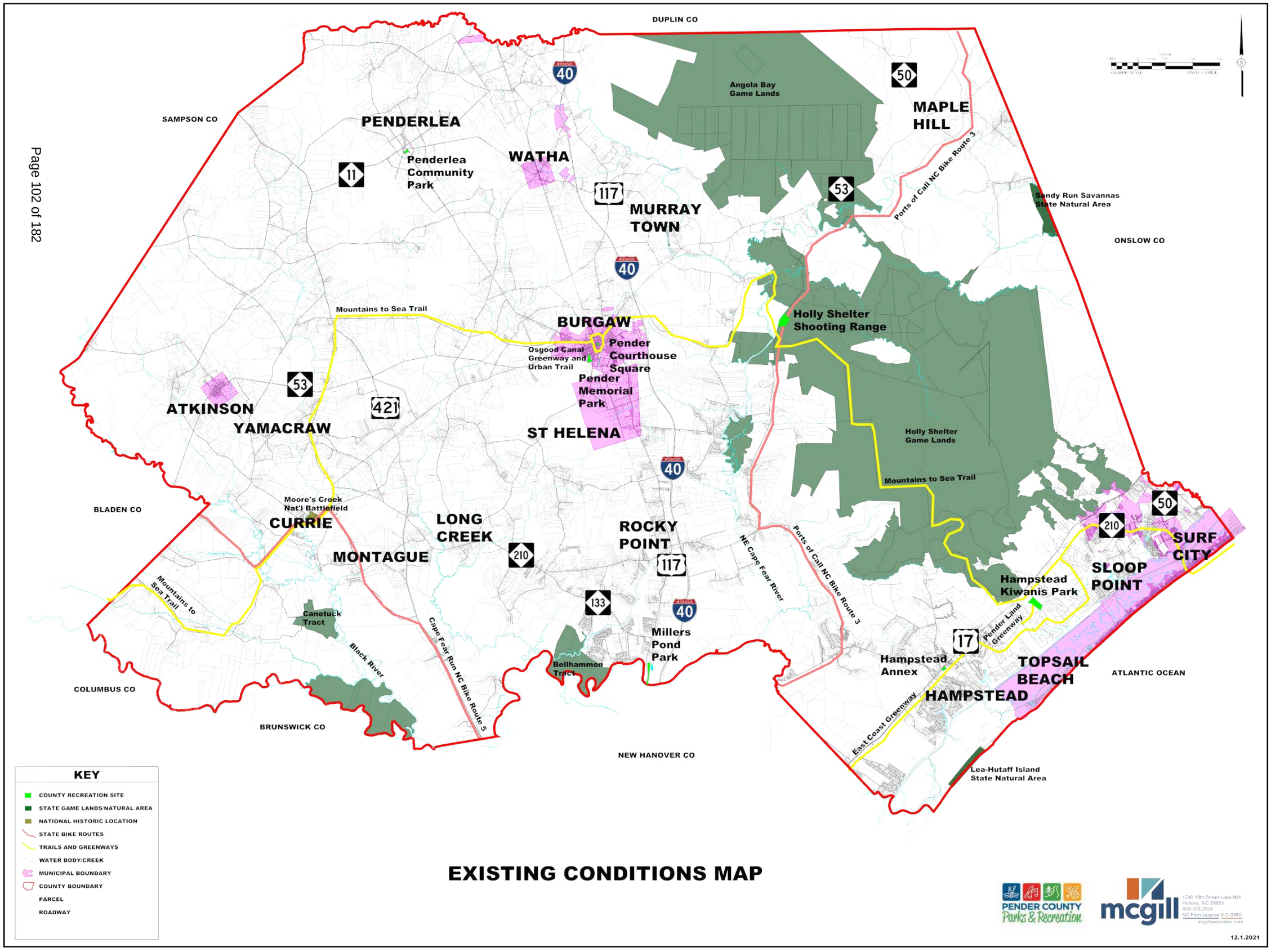
Provide appropriate facility and amenity improvements and expansions

Actions	Capital Cost Estimate	Operation Budget Impact	Timeframe to Complete
4.2.a Maintain a Capital Improvement Plan (CIP) to include the replacement and improvement of current facility and amenities assets	$0	Staff Time	Ongoing

4.2.b Where feasible, add fencing to facility perimeters and add surveillance cameras and site attendant patrols to mitigate security issues and provide a safer public environment for park patrons	TBD	Regular Maintenance Ongoing Expenditure	Ongoing
4.2.c Where feasible, provide access to Wi-Fi connectivity within parks	See CIP	Ongoing Expenditure	Mid-Term
4.2.d Consider providing entrance signage that is uniform and consistent to promote parks and recreation facilities, as well as wayfinding signage throughout the parks system	See CIP	Regular Maintenance	Mid-Term Ongoing
4.2.e Consider placing signage in parks that would identify historic and natural landmarks, or other educational content	See CIP	Regular Maintenance	Mid-Term Ongoing
Objective 4.3 *Seek and acquire additional land for future park development*			
Actions	**Capital Cost Estimate**	**Operation Budget Impact**	**Timeframe to Complete**
4.3.a As feasible, seek to acquire property in high growth areas and contiguous to existing County parks or other county owned property	TBD	$0	Ongoing
4.3.b As feasible, accept fee simple land donation for park development	$0	$0	Ongoing
4.3.c Consider adding language allowing developers to pay into a fee-in-lieu of open space requirement to fund land acquisition for parks	Potential Increased Revenue	$0	Mid-Term
4.3.d Identify opportunities to acquire land with water access suitable for public boat ramps	TBD	Staff Time	Ongoing
4.3.e Promote land uses and site designs that include public bicycle and pedestrian infrastructure and that establish connectivity to current and future public schools, parks, and other public destinations	$0	Staff Time	Ongoing
4.3.f Consult the North Carolina Natural Heritage Program's Natural Area Inventory of Pender County, North Carolina to identify land deemed to be significant natural resources, and evaluate for preservation and future parks	$0	Staff Time	Short-Term

Objective 4.4 *Develop additional park facilities and amenities*			
Actions	**Capital Cost Estimate**	**Operation Budget Impact**	**Timeframe to Complete**
4.4.a Maintain a Capital Improvement Plan (CIP) to include future facilities and amenities. Ensure that future capital improvement projects include a balance between revenue and nonrevenue generating facilities.	$0	Staff Time	Short-Term
4.4.b Engage in master planning for new facilities prior to final budgeting and/or design; thereby, making the phasing/ development more transitional and of higher quality	See CIP	Staff Time	Short-Term Mid-Term
4.4.c Where economically feasible, implement green building for existing and future parks facilities. Green building techniques consist of building materials and construction practices which reduce environmental impacts and promote energy efficiency	TBD	TBD	Ongoing
4.4.d Explore opportunities to develop park facilities with water access and public boat ramps	TBD	• Staff Time • Regular Maintenance	Mid-Term Long-Term
4.4.e Explore opportunities to develop FEMA properties owned by the county	See CIP	• Staff Time • Regular Maintenance	Mid-Term Long-Term
4.4.f Consider options to develop a Countywide Greenway Plan to outline priority locations for greenway facilities, funding mechanisms tied to future development, and continued maintenance	$0 In-House TBD Vendor	Staff Time	Mid-Term
Objective 4.5 *Continue to improve ADA accessibility of facilities and programs*			
Actions	**Capital Cost Estimate**	**Operation Budget Impact**	**Timeframe to Complete**
4.5.a Maintain a current ADA Transition Plan	$0 In-House TBD Vendor	• Staff Time • Monitoring, Reporting	Ongoing
4.5.b Update the ADA Transition Plan every five (5) years	$0 In-House TBD Vendor	Staff Time	Ongoing

Appendix A

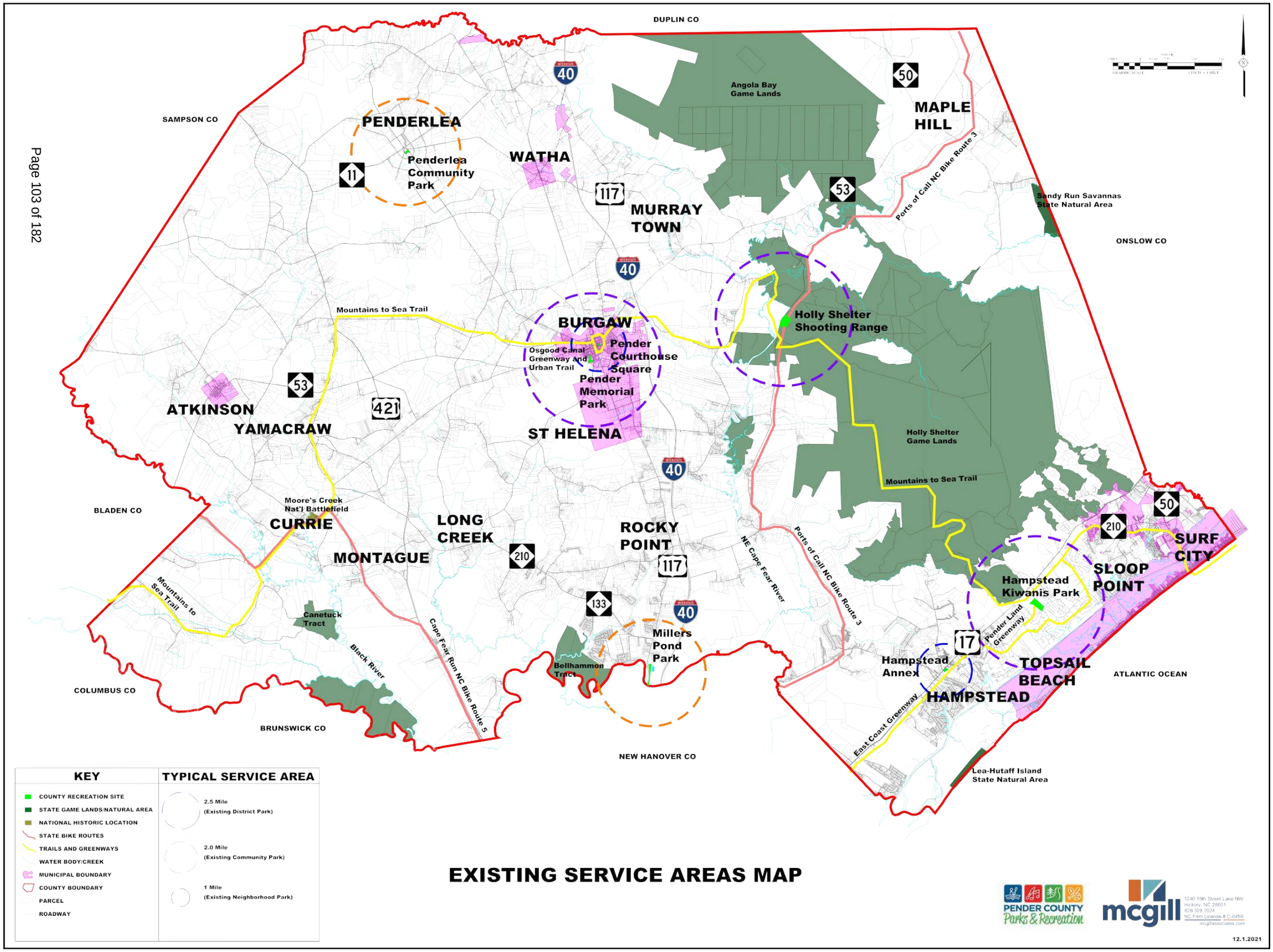


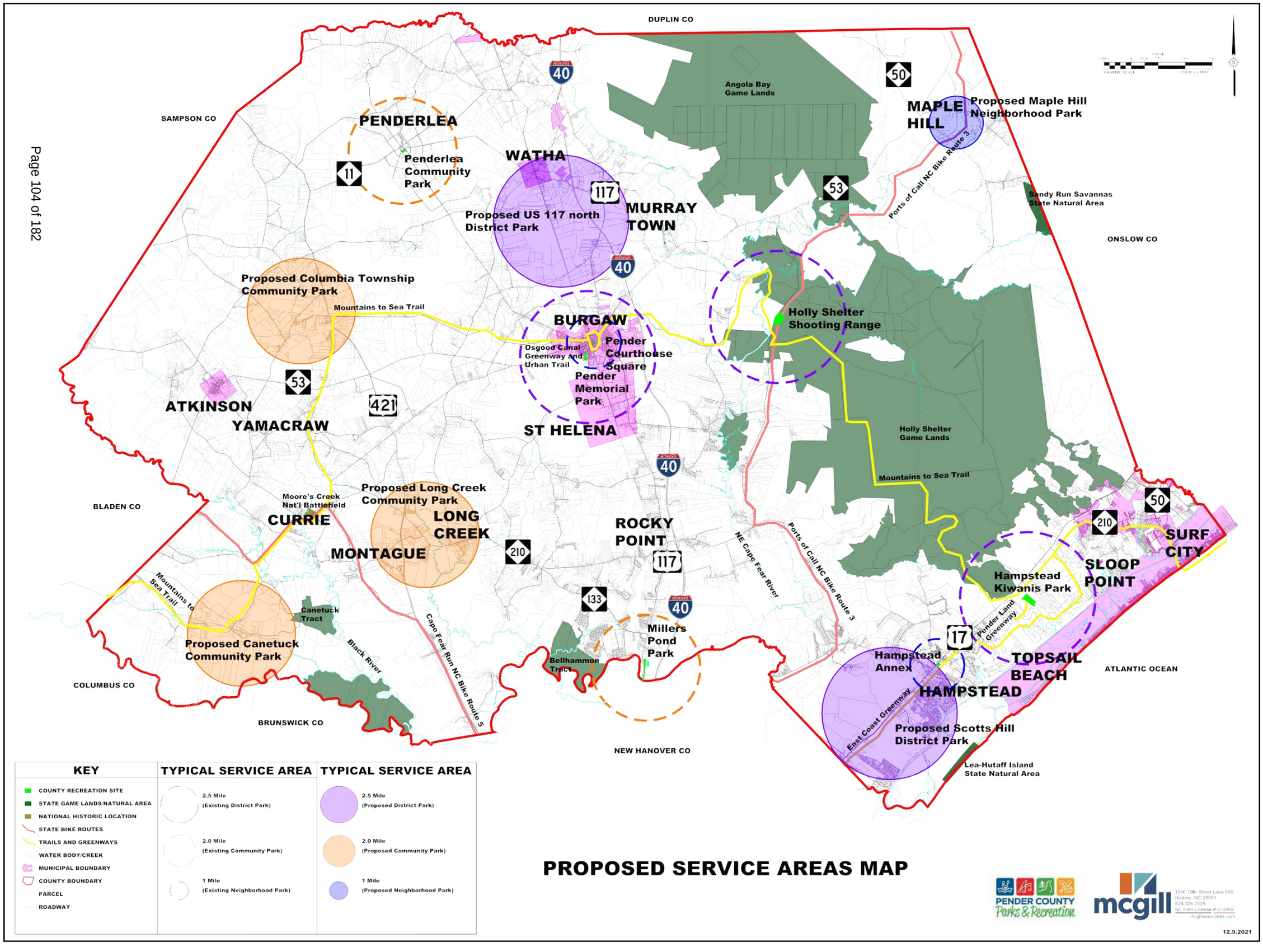
EXISTING CONDITIONS MAP

PENDER COUNTY Parks & Recreation

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Hickory, NC 28601
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mcgillassociates.com

12.1.2021


DUPLIN CO
SAMPSON CO
BLADEN CO
COLUMBUS CO
BRUNSWICK CO
NEW HANOVER CO
ONSLOW CO
ATLANTIC OCEAN
PENDERLEA
Penderlea Community Park
WATHA
MURRAY TOWN
Angola Bay Game Lands
MAPLE HILL
Ports of Call NC Bike Route 3
Sandy Run Savannas State Natural Area
Mountains to Sea Trail
BURGAW
Osgood Canal Greenway and Urban Trail
Pender Courthouse Square
Pender Memorial Park
Holly Shelter Shooting Range
ATKINSON
YAMACRAW
ST HELENA
Holly Shelter Game Lands
Moore's Creek Nat'l Battlefield
CURRIE
MONTAGUE
LONG CREEK
ROCKY POINT
NE Cape Fear River
Canetuck Tract
Black River
Cape Fear Run NC Bike Route 5
Millers Pond Park
Bellhammon Tract
SURF CITY
SLOOP POINT
Hampstead Kiwanis Park
Pender Land Greenway
Hampstead Annex
HAMPSTEAD
TOPSAIL BEACH
East Coast Greenway
Lea-Hutaff Island State Natural Area
KEY
COUNTY RECREATION SITE
STATE GAME LANDS/NATURAL AREA
NATIONAL HISTORIC LOCATION
STATE BIKE ROUTES
TRAILS AND GREENWAYS
WATER BODY/CREEK
MUNICIPAL BOUNDARY
COUNTY BOUNDARY
PARCEL
ROADWAY
TYPICAL SERVICE AREA
2.5 Mile (Existing District Park)
2.0 Mile (Existing Community Park)
1 Mile (Existing Neighborhood Park)
EXISTING SERVICE AREAS MAP
PENDER COUNTY Parks & Recreation
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12.1.2021



KEY	TYPICAL SERVICE AREA	TYPICAL SERVICE AREA
COUNTY RECREATION SITE	2.5 Mile (Existing District Park)	2.5 Mile (Proposed District Park)
STATE GAME LANDS/NATURAL AREA	2.0 Mile (Existing Community Park)	2.0 Mile (Proposed Community Park)
NATIONAL HISTORIC LOCATION	1 Mile (Existing Neighborhood Park)	1 Mile (Proposed Neighborhood Park)
STATE BIKE ROUTES		
TRAILS AND GREENWAYS		
WATER BODY/CREEK		
MUNICIPAL BOUNDARY		
COUNTY BOUNDARY		
PARCEL		
ROADWAY		

PROPOSED SERVICE AREAS MAP

PENDER COUNTY Parks & Recreation

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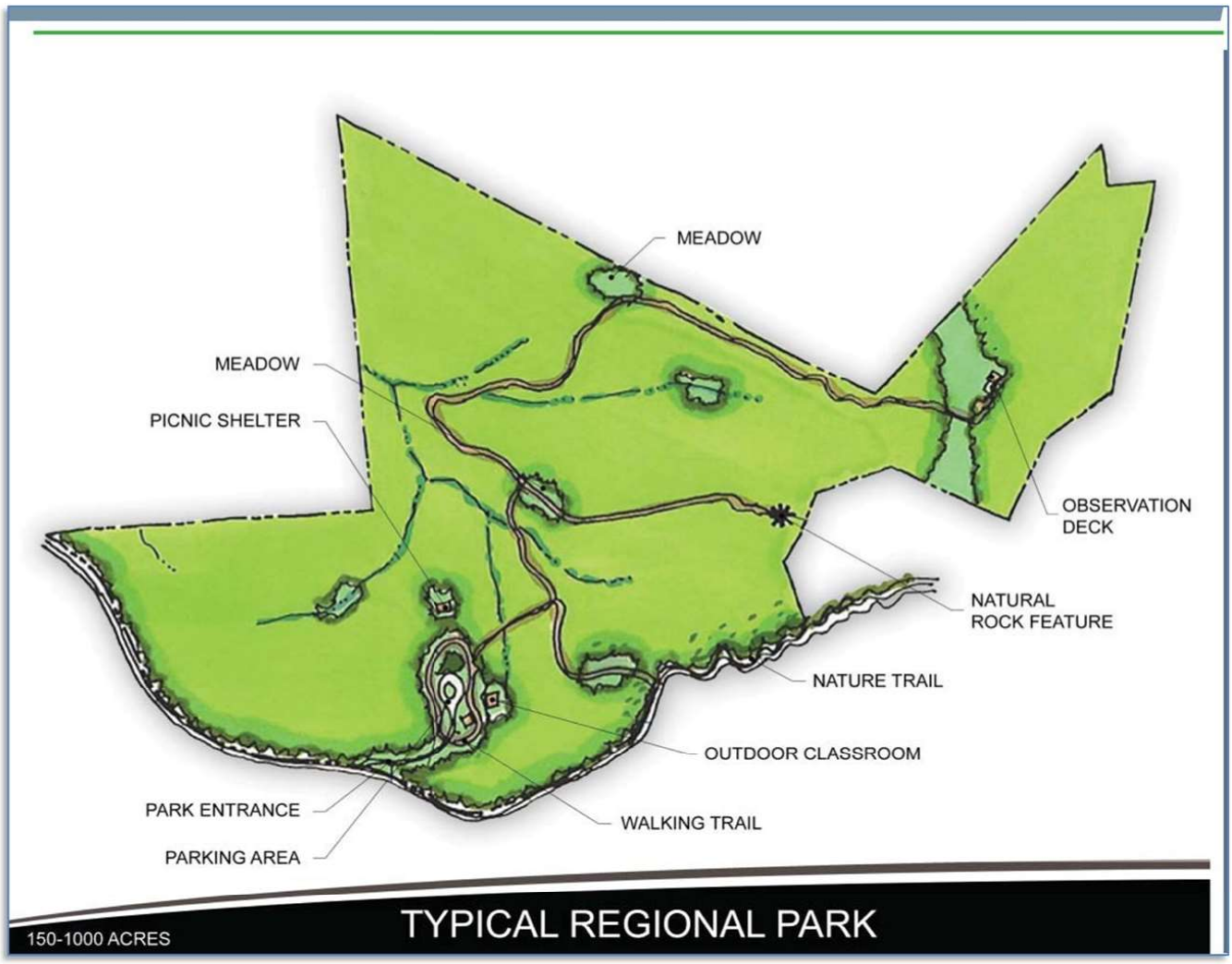
12.9.2021

Appendix B

Regional Parks

Regional parks are typically very large sites. On these sites, the unique qualities that exemplify the natural features found there, such as diverse land formation, vegetation, and wildlife, are preserved. Most regional park facilities contain environmental centers, campsites, nature trails, observation decks, and picnic areas. In addition, open fields for non-structured activities, such as frisbee throwing or kite flying, are also generally found there.

When land is acquired for the development of regional parks (or the expansion of existing sites), the land should be comprised of the previously mentioned characteristics and, whenever it is possible, accompanied by natural water features, such as lakes, rivers, or creeks. The majority of the site should be reserved for passive recreation, with the remaining acreage used for active recreation. Both the acquisition and the development of regional parks are typically undertaken by a federal or state agency.



Specific standards / criteria for developing regional parks are as follows:

Service Area:
10 acres per 1,000 persons

Acreage / Population Ratio:
Region wide

Minimum Size:
150-1,000 acres minimum with sufficient area to encompass the resources to be preserved and managed (10% of the site may be developed with facilities found in community parks.)

Typical Facilities:
Environmental center
Equestrian center
Group camping
Nature trails
Picnic shelters and grills
Boating
Parking
Fishing piers / boat docks
Caretaker's house
Primitive camping
Recreational vehicle camping
Observation deck
Picnic tables with grills (not under shelter)
Swimming
Restrooms / vending

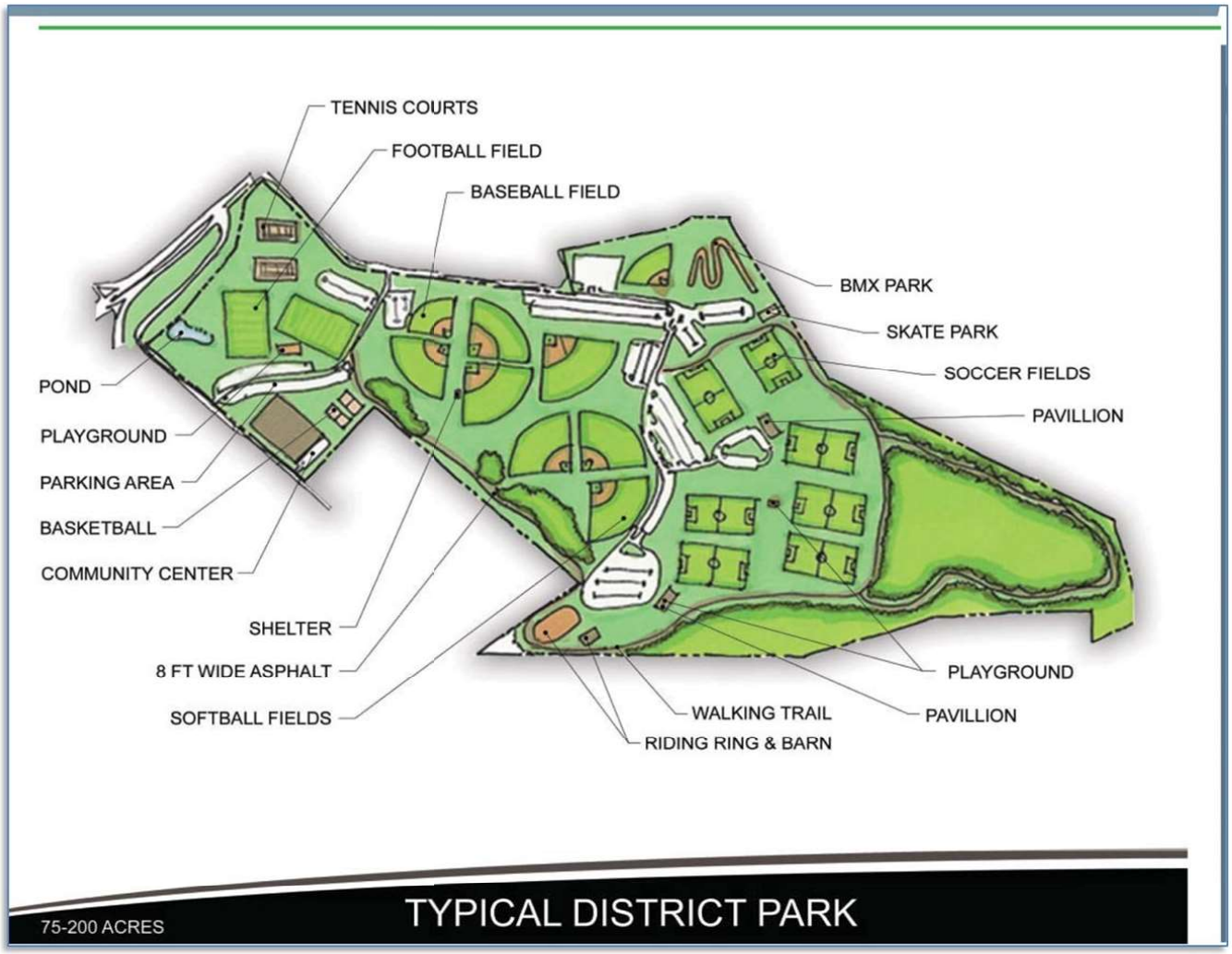


Moore's Creek National Battlefield, located in Pender County, serves a regional park that provides recreational open space, historical and educational opportunities to it's patrons.

District Parks

A district park functions as the major source of active recreation for several neighborhoods within a community. District parks are intensely developed, offering a multitude of facilities in order to serve their intended geographic user area. Activities are balanced between active and passive recreation. District parks are typically developed to accommodate athletic league sporting events and tournament competition. Passive recreation opportunities, such as walking for pleasure, wildlife observation, and picnicking are found in the undisturbed areas, preferably within surrounding buffers. District parks present great opportunities for non-traditional types of recreation.

Sites for district parks should be relatively level to alleviate excessive grading for the active facilities. When possible, there should be an equal balance of wooded and cleared areas. If a natural water feature is present, the adjoining land should be developed primarily as passive recreation. Accessibility to neighborhoods should be an important consideration when choosing sites. The development of district parks is typically the responsibility of county or municipal agencies.



Specific standards / criteria for developing district parks are as follows:

Service Area:
1 to 2 ½ mile radius

Acreage / Population Ratio:
5 acres per 1,000 persons

Desirable Range:
75-200 acres

Desirable Size:
+100 acres

Typical Facilities:
Playgrounds
Volleyball courts
Soccer / football field
Nature trail
Restrooms / concessions
Parking / service yard
Tennis courts (lighted)
Full or half size basketball courts
Baseball / softball / multipurpose field
Soccer practice field (movable goals)
Picnic tables with grill (with / without shelter)
Benches or bench swings
50% of site remains undeveloped

***Alternate Facilities:**
Tennis center
Observation decks
Recreation center
Amphitheatre
Fishing piers / boating / boat dock

* Alternate facilities may be added or substituted.



Pender County offers two parks to the community that are typical of district parks. Pender Memorial Park and Hampstead Kiwanis Park deliver recreational opportunities that are similar in programming and scope, and afford the members of the community and visitors the ability to play, relax, and enjoy the outdoors.

Community Parks

Community parks focus on meeting community based recreational needs, as well as preserving unique landscapes and open spaces. Compared to district parks, community parks have a smaller range of recreation facilities. They may host athletic league sports events and provide passive recreation. Fifty percent of the community park property should be developed for only passive recreation, with these relatively undisturbed areas serving as buffers around the park and / or acting as buffers between active facilities.

Community park sites should have varying topography and vegetation. A number of different tree species should also be present in forested areas. Community parks should contain cleared areas for the purpose of locating active recreational facilities. At least one natural water feature (lake, river, or creek) is desirable in community parks. The land acquired for use as a community park should be contiguous in nature and strategically located in order to serve all users within the designated community. The development of community parks typically falls within the realm of municipal responsibilities.



Specific standards / criteria for developing community parks are as follows:

Service Area:
1 to 2-mile radius

Acreage / Population Ratio:
2-5 acres per 1,000 persons

Desirable Range:
15-50 acres

Desirable Size:
25 acres

Typical Facilities:
Playgrounds
Swimming pool
Nature trails
Restrooms / concessions
Baseball / softball fields
Parking
Full size or half size basketball courts
Tennis / volleyball courts
50% of site to remain undeveloped
Soccer / multipurpose fields
Benches or bench swings
Picnic tables / shelter with / without grills

***Alternate Facilities:**
Recreation center
Disc golf
Observation decks
Natural water features
Amphitheatre
* Alternate facilities may be added or substituted.



Penderlea Community Park provides County run recreation to the surrounding community of Penderlea. This great community park is adjacent to Penderlea Middle School and provides visitors access to a variety of recreational resources including active programming at the gymnasium to performing arts in the auditorium.

Neighborhood Parks

Neighborhood parks offer the public a convenient source of recreation while serving as the social focus point of neighborhoods. Usually located within walking distance of the area serviced, neighborhood parks provide both active and passive recreation opportunities that are of interest to all age groups. The smaller size of neighborhood parks, as compared to those previously mentioned, requires intense development with fifty percent of each site remaining undisturbed to serve as a buffer between the park and adjacent property owners.



Specific standards / criteria for developing neighborhood parks are as follows:

Service area:
¾ to 1-mile radius to serve walking

Acreage / Population Ratio:
2 acres per 1,000 persons

Desirable Size:
7-15 acres

Typical Facilities:
softball or baseball field
Half basketball courts
Picnic shelter with grill
Benches or bench swings
Multipurpose field
50% of site to remain undeveloped
Picnic tables with grills (not under shelter)
Playground

***Alternate Facilities:**
Nature trails
Tennis courts
* Alternate facilities may be added or substituted.



Rotary Park in the Town of Burgaw provides an example of a neighborhood park. This quiet setting provides a space for families to gather and people of all ages and backgrounds to enjoy the outdoors.

Mini Parks

The function of a mini park is to provide very limited, isolated, or unique recreational needs. Mini parks are the smallest classification of parks. They are often provided by school and church playgrounds. These parks are located within walking distance of the area served and they provide limited recreational activities. Their very small size requires intense development and there is little or no buffer between mini parks and adjacent property owners.



Specific standards / criteria for developing mini parks are as follows:

Service Area:
¼ to ½ mile radius to serve walking

Acreage / Population Ratio:
0.5 acres per 1,000 persons

Desirable Size:
±1 acre

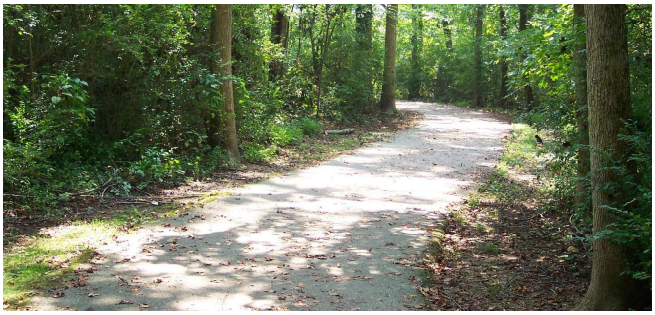
Typical Facilities:
Half basketball courts
Picnic tables with grills (not under shelter)
Benches or bench swings
Open play area playground

***Alternate Facilities:**
Nature trails
Tennis courts
* Alternate facilities may be added or substituted.



Mini parks are small places typically located in urban areas or associated with residential or institutional developments. These facilities can serve to bring communities together with events, promote local history, or deliver beauty to both residents and visitors.

Linear Parks / Greenways



A linear park is an area developed for one or more varying modes of recreational travel, such as hiking, biking, and driving. Linear parks are developed for several reasons:

- To connect existing recreational facilities
- To facilitate public right-of-ways
- To connect destination points
- For scenic views and leisure touring

The length and size of linear parks vary considerably, depending on their intended use, terrain of the park land and the distance between entities to be connected-such as parks, schools, cultural / historical resources, residential areas, businesses. Often, these linear parks are developed within a large land area designated for protection and management of the natural environment, with recreation opportunities as a secondary objective.

Unique or Special-Use Facilities

The unique or special-use facilities are park types that exist for the sole purpose of enhancing or utilizing a special man-made or natural feature. They can include beaches, parkways, historical sites, sites of archeological significance, swimming pools, conservation easements, and flood plains. Minimum standards relating to acreage or population have not been established by the park and recreation industry for this category of park. A size that is sufficient to protect and interpret the resource, while providing optimum use, is considered desirable.



Open Space

While it is realistic and appropriate to adopt population based standards for park land and facilities, it is not realistic to establish open space standards. The more reasonable method of establishing appropriate standards for open space is to determine the criteria necessary for the protection of significant natural areas contained therein.

Public open space is defined as any land acquired for the purpose of keeping it in a primarily undeveloped state. The functions of open space include:

- Preservation of drainage areas for water supplies (watersheds)
- Protection of areas which are particularly well suited for growing crops (farmland preservation)
- Protection of communities to prevent urban sprawl (greenbelts)
- Protection of wildlife habitat (sanctuaries)
- Protection of approach and take-off areas near airports (clear zones)
- Protection of undevelopable land (landfills)
- Protection of areas aesthetically pleasing for a corridor (viewshed)

While these areas are some of the more common open spaces, many others exist. Pender County' park system currently offer's natural open space at Millers Pond Park. Millers Pond Park is predominantly an open space facility featuring a pond, trails, and minimal day-use amenities such as a picnic shelter and playground.. This facility allows visitors to enjoy beautiful views of the surrounding flora and fauna while providing a mix of other amenities such as educational signage, fishing, and a canoe/kayak launch.



Appendix C

Poplar Grove Public Meeting

Facility	Count
Disc Golf Course	0
Dog Park	2
Event/Festival Space	3
Fitness Center	1
Playgrounds	2
Public Water Access	7
Sand Volleyball Courts	0
Skateboard Park	1
Nature/EE Center	2
Outdoor Baasketball Courts	1
Pickle-ball Courts	3
Picnic Shelters	3
Gymnasium	1
Lawn Game Area	0
Multi-purpose Field	3
Nature Preserve	3
Splash Pad	2
Swimming Pool	3
Tennis Courts	2
Walking/Jogging/Hiking Trail	5
Amphitheater	4
Baseball/Softball Fields	1
Bike Paths	6
BMX Track	0
Other	2

Program	Count
Summer Day Camps	1
Track Out Camp	1
Sports Clinic	0
Enrichment Programs	1
Teen Activities	1
Gymnastic Classes	0
Bingo Night	0
Trivia Event	1
E-Sports Program	0
Open Gym	4
Open Play	1
Cooking Workshop	0
Farmers Market	2
Yoga Class	1
Zumba Class	0
Spinning Class	0
Running Program	0
Walking Program	2
Sand Volleyball League	0
Indoor Volleyball League	1
Basketball League	0
Cornhole League	1
Kickball League	0
Pickle-ball League	2
Tennis League	1
Softball League	0
Outdoor Concerts	8
Indoor Concerts	2
Spring Special Events	1
Fall Special Events	2
Winter Special Events	0
Movie Nights	5
Drama Programs	0
Line Dance Classes	1
Shag Dance Classes	0
Art Programs	0
Crafting Workshop	0
Music Programs	1
Painting Programs	0
Kayaking Program/Trip	5
Fishing Event	0
Camping Event	1
Birding Program	2
Archery Program	0
Photography Contest	1
Composting Workshop	0

Comments	
Sun Shades over playground	
Park in Scotts Hill	

Penderlea Public Meeting

Facility	Count
Disc Golf Course	1
Dog Park	7
Event/Festival Space	1
Fitness Center	10
Playgrounds	3
Public Water Access	2
Sand Volleyball Courts	2
Skateboard Park	2
Nature/EE Center	4
Outdoor Baasketball Courts	2
Pickle-ball Courts	7
Picnic Shelters	11
Gymnasium	0
Lawn Game Area	9
Multi-purpose Field	1
Nature Preserve	1
Splash Pad	9
Swimming Pool	1
Tennis Courts	2
Walking/Jogging/Hiking Trail	10
Amphitheater	4
Baseball/Softball Fields	2
Bike Paths	2
BMX Track	2
Other	

Program	Count
Summer Day Camps	0
Track Out Camp	1
Sports Clinic	4
Enrichment Programs	0
Teen Activities	2
Gymnastic Classes	0
Bingo Night	7
Trivia Event	2
E-Sports Program	0
Open Gym	11
Open Play	1
Cooking Workshop	0
Farmers Market	9
Yoga Class	0
Zumba Class	5
Spinning Class	3
Running Program	1
Walking Program	2
Sand Volleyball League	1
Indoor Volleyball League	4
Basketball League	3
Cornhole League	8
Kickball League	1
Pickle-ball League	5
Tennis League	0
Softball League	1
Outdoor Concerts	9
Indoor Concerts	0
Spring Special Events	0
Fall Special Events	1
Winter Special Events	1
Movie Nights	2
Drama Programs	0
Line Dance Classes	0
Shag Dance Classes	1
Art Programs	1
Crafting Workshop	1
Music Programs	0
Painting Programs	1
Kayaking Program/Trip	2
Fishing Event	4
Camping Event	0
Birding Program	0
Archery Program	0
Photography Contest	0
Composting Workshop	1

Other Comments
Indoor Shooting Range
Science Class
History Class
Basic CPR Class
Amusement Park
Host Various Food Trucks for Events
Local Vendors Day-Come sell what you make. Ex) Spring Fling
Putt-Putt Golf
Adult Book Exchange
Owner/Pet Combo Water Fountain in Park Area
Shades over Playgrounds
Adult Book Exchange
Take a book leave a book box
Golf Course-Driving Range
Concert Tuesdays Gone
Putt Putt Golf

Hampstead Public Meeting

Facility	
Disc Golf Course	0
Dog Park	3
Event/Festival Space	2
Fitness Center	2
Playgrounds	0
Public Water Access	5
Sand Volleyball Courts	2
Skateboard Park	1
Nature/EE Center	0
Outdoor Baasketball Courts	1
Pickle-ball Courts	3
Picnic Shelters	1
Gymnasium	0
Lawn Game Area	1
Multi-purpose Field	2
Nature Preserve	5
Splash Pad	2
Swimming Pool	5
Tennis Courts	17
Walking/Jogging/Hiking Trail	6
Amphitheater	3
Baseball/Softball Fields	1
Bike Paths	8
BMX Track	0
Other	

Program	
Summer Day Camps	2
Track Out Camp	0
Sports Clinic	1
Enrichment Programs	0
Teen Activities	1
Gymnastic Classes	0
Bingo Night	1
Trivia Event	0
E-Sports Program	0
Open Gym	3
Open Play	1
Cooking Workshop	0
Farmers Market	5
Yoga Class	6
Zumba Class	3
Spinning Class	1
Running Program	0
Walking Program	2
Sand Volleyball League	2
Indoor Volleyball League	0
Basketball League	0
Cornhole League	0
Kickball League	0
Pickle-ball League	2
Tennis League	10
Softball League	1
Outdoor Concerts	13
Indoor Concerts	0
Spring Special Events	0
Fall Special Events	0
Winter Special Events	0
Movie Nights	2
Drama Programs	0
Line Dance Classes	2
Shag Dance Classes	1
Art Programs	0
Crafting Workshop	1
Music Programs	3
Painting Programs	0
Kayaking Program/Trip	4
Fishing Event	0
Camping Event	0
Birding Program	3
Archery Program	1
Photography Contest	0
Composting Workshop	1

Other Comments
Community Center MultiPurpose
Splash Parks
Boat Ramps
Trails
More Parks to reach all communities with services
East side community Center
Artist Colony: promote local crafts people with studio/default space
Nature programs to preserve our local resources (needs to be outside work days
Pollinator Gardens
Healing herbs/flowers
Community Garden with Bird/butterfly habitat
Build a green environment/garden oasis at home
How to workshops to compensate for the paving of the county
Kayak launch
Education programs/info about native plants versus invasive/non native

Cape Fear Middle School Public Meeting

Facility	
Disc Golf Course	0
Dog Park	0
Event/Festival Space	0
Fitness Center	1
Playgrounds	0
Public Water Access	1
Sand Volleyball Courts	0
Skateboard Park	0
Nature/EE Center	0
Outdoor Baasketball Courts	0
Pickle-ball Courts	0
Picnic Shelters	1
Gymnasium	0
Lawn Game Area	0
Multi-purpose Field	0
Nature Preserve	0
Splash Pad	0
Swimming Pool	0
Tennis Courts	0
Walking/Jogging/Hiking Trail	1
Amphitheater	0
Baseball/Softball Fields	1
Bike Paths	0
BMX Track	0
Other	

Program	
Summer Day Camps	1
Track Out Camp	0
Sports Clinic	0
Enrichment Programs	0
Teen Activities	0
Gymnastic Classes	0
Bingo Night	0
Trivia Event	0
E-Sports Program	0
Open Gym	0
Open Play	0
Cooking Workshop	0
Farmers Market	1
Yoga Class	0
Zumba Class	0
Spinning Class	0
Running Program	0
Walking Program	0
Sand Volleyball League	0
Indoor Volleyball League	0
Basketball League	0
Cornhole League	0
Kickball League	0
Pickle-ball League	0
Tennis League	0
Softball League	0
Outdoor Concerts	1
Indoor Concerts	0
Spring Special Events	0
Fall Special Events	0
Winter Special Events	0
Movie Nights	0
Drama Programs	0
Line Dance Classes	0
Shag Dance Classes	0
Art Programs	0
Crafting Workshop	0
Music Programs	1
Painting Programs	0
Kayaking Program/Trip	0
Fishing Event	1
Camping Event	0
Birding Program	0
Archery Program	0
Photography Contest	0
Composting Workshop	0

Other Comments

Cape Fear Community College Public Meeting

Facility	Count
Disc Golf Course	0
Dog Park	2
Event/Festival Space	2
Fitness Center	0
Playgrounds	1
Public Water Access	4
Sand Volleyball Courts	1
Skateboard Park	0
Nature/EE Center	2
Outdoor Baasketball Courts	2
Pickle-ball Courts	1
Picnic Shelters	1
Gymnasium	0
Lawn Game Area	0
Multi-purpose Field	1
Nature Preserve	2
Splash Pad	3
Swimming Pool	1
Tennis Courts	1
Walking/Jogging/Hiking Trail	5
Amphitheater	1
Baseball/Softball Fields	1
Bike Paths	4
BMX Track	0
Other	

Program	Count
Summer Day Camps	2
Track Out Camp	0
Sports Clinic	3
Enrichment Programs	1
Teen Activities	1
Gymnastic Classes	0
Bingo Night	0
Trivia Event	0
E-Sports Program	0
Open Gym	2
Open Play	0
Cooking Workshop	0
Farmers Market	5
Yoga Class	0
Zumba Class	1
Spinning Class	0
Running Program	0
Walking Program	1
Sand Volleyball League	1
Indoor Volleyball League	0
Basketball League	1
Cornhole League	1
Kickball League	0
Pickle-ball League	0
Tennis League	0
Softball League	1
Outdoor Concerts	4
Indoor Concerts	0
Spring Special Events	0
Fall Special Events	0
Winter Special Events	0
Movie Nights	0
Drama Programs	2
Line Dance Classes	0
Shag Dance Classes	1
Art Programs	0
Crafting Workshop	0
Music Programs	1
Painting Programs	0
Kayaking Program/Trip	1
Fishing Event	2
Camping Event	1
Birding Program	1
Archery Program	2
Photography Contest	0
Composting Workshop	0

Comments
Wrestling
Food Truck Rodeo

Moores Creek Public Meeting

Facility	
Disc Golf Course	3
Dog Park	0
Event/Festival Space	0
Fitness Center	0
Playgrounds	5
Public Water Access	4
Sand Volleyball Courts	3
Skateboard Park	0
Nature/EE Center	7
Outdoor Baasketball Courts	0
Pickle-ball Courts	2
Picnic Shelters	2
Gymnasium	0
Lawn Game Area	2
Multi-purpose Field	0
Nature Preserve	3
Splash Pad	4
Swimming Pool	2
Tennis Courts	0
Walking/Jogging/Hiking Trail	10
Amphitheater	4
Baseball/Softball Fields	3
Bike Paths	3
BMX Track	3
Other	

Program	
Summer Day Camps	0
Track Out Camp	2
Sports Clinic	1
Enrichment Programs	1
Teen Activities	4
Gymnastic Classes	0
Bingo Night	2
Trivia Event	1
E-Sports Program	0
Open Gym	0
Open Play	0
Cooking Workshop	0
Farmers Market	5
Yoga Class	2
Zumba Class	0
Spinning Class	0
Running Program	1
Walking Program	2
Sand Volleyball League	3
Indoor Volleyball League	0
Basketball League	1
Cornhole League	1
Kickball League	3
Pickle-ball League	0
Tennis League	0
Softball League	1
Outdoor Concerts	4
Indoor Concerts	0
Spring Special Events	0
Fall Special Events	5
Winter Special Events	0
Movie Nights	3
Drama Programs	1
Line Dance Classes	1
Shag Dance Classes	0
Art Programs	0
Crafting Workshop	3
Music Programs	3
Painting Programs	2
Kayaking Program/Trip	5
Fishing Event	2
Camping Event	0
Birding Program	2
Archery Program	4
Photography Contest	0
Composting Workshop	0

Maple Hill Public Meeting

Facility	
Disc Golf Course	0
Dog Park	0
Event/Festival Space	1
Fitness Center	3
Playgrounds	3
Public Water Access	7
Sand Volleyball Courts	0
Skateboard Park	0
Nature/EE Center	0
Outdoor Baasketball Courts	1
Pickle-ball Courts	0
Picnic Shelters	3
Gymnasium	1
Lawn Game Area	1
Multi-purpose Field	2
Nature Preserve	0
Splash Pad	6
Swimming Pool	5
Tennis Courts	1
Walking/Jogging/Hiking Trail	1
Amphitheater	1
Baseball/Softball Fields	1
Bike Paths	1
BMX Track	1
Other	0

Program	
Summer Day Camps	4
Track Out Camp	0
Sports Clinic	0
Enrichment Programs	5
Teen Activities	8
Gymnastic Classes	0
Bingo Night	0
Trivia Event	0
E-Sports Program	0
Open Gym	4
Open Play	0
Cooking Workshop	1
Farmers Market	1
Yoga Class	1
Zumba Class	2
Spinning Class	0
Running Program	1
Walking Program	1
Sand Volleyball League	0
Indoor Volleyball League	0
Basketball League	1
Cornhole League	0
Kickball League	2
Pickle-ball League	0
Tennis League	0
Softball League	0
Outdoor Concerts	1
Indoor Concerts	0
Spring Special Events	1
Fall Special Events	0
Winter Special Events	0
Movie Nights	1
Drama Programs	0
Line Dance Classes	0
Shag Dance Classes	0
Art Programs	2
Crafting Workshop	2
Music Programs	0
Painting Programs	1
Kayaking Program/Trip	2
Fishing Event	6
Camping Event	2
Birding Program	0
Archery Program	1
Photography Contest	1
Composting Workshop	0

Comment
Maple hill community park, picnic, basketball, swings, etc.

Burgaw Public Meeting

Facility	
Disc Golf Course	1
Dog Park	3
Event/Festival Space	4
Fitness Center	5
Playgrounds	2
Public Water Access	10
Sand Volleyball Courts	2
Skateboard Park	1
Nature/EE Center	1
Outdoor Baasketball Courts	1
Pickle-ball Courts	1
Picnic Shelters	4
Gymnasium	2
Lawn Game Area	1
Multi-purpose Field	3
Nature Preserve	0
Splash Pad	1
Swimming Pool	4
Tennis Courts	1
Walking/Jogging/Hiking Trail	2
Amphitheater	7
Baseball/Softball Fields	3
Bike Paths	4
BMX Track	2
Other	

Program	
Summer Day Camps	1
Track Out Camp	0
Sports Clinic	6
Enrichment Programs	3
Teen Activities	2
Gymnastic Classes	0
Bingo Night	2
Trivia Event	0
E-Sports Program	0
Open Gym	2
Open Play	0
Cooking Workshop	0
Farmers Market	5
Yoga Class	1
Zumba Class	0
Spinning Class	0
Running Program	0
Walking Program	0
Sand Volleyball League	0
Indoor Volleyball League	3
Basketball League	1
Cornhole League	3
Kickball League	4
Pickle-ball League	1
Tennis League	0
Softball League	1
Outdoor Concerts	7
Indoor Concerts	3
Spring Special Events	0
Fall Special Events	0
Winter Special Events	0
Movie Nights	4
Drama Programs	1
Line Dance Classes	0
Shag Dance Classes	3
Art Programs	0
Crafting Workshop	0
Music Programs	0
Painting Programs	0
Kayaking Program/Trip	2
Fishing Event	4
Camping Event	2
Birding Program	0
Archery Program	0
Photography Contest	0
Composting Workshop	0

Comments
Beer and Wine Tasting
Cook off's (chili, BBQ, Icecram, Chickenbog
Fireworks
Beach Music Fest

Appendix D

Pender County Parks and Recreation Survey

Pender County is updating its Comprehensive Parks and Recreation Master Plan to determine which recreational facilities and programs are needed in the future. We are seeking input from your household to help us determine those needs. Please take this opportunity to talk with members of your household and take part in helping us identity parks and recreation needs in Pender County. At the end of the survey, you will be asked demographic questions. These questions are designed to collect data that will help Pender County Parks and Recreation pursue grant funding for parks and recreational facilities.

If you would like more information about Pender County Parks and Recreation facilities and programs, please call 910-259-1330, email parksandrec@pendercountync.gov, or visit our website at penderpr.recdesk.com

If you have questions concerning the survey, please call 910-259-1330.

1. **Check which of the following you think is/are important for Pender's public parks and recreation activities and services to provide for its citizens. (Check up to 5)**

___Improved physical and mental health
___Economic development opportunities
___Structure and supervision for children and youth
___Improve quality of life
___Accessible places to enjoy nature
___Positive alternatives to unfavorable behavior
___Fun for participants and observers
___Positive change in personal attitude
___Increase in community pride
___Increase in tourism
___Cultural education
Other:_____

2. **Where in Pender County is each of the following parks/facilities needed? (If none are needed, please leave the row blank.)**

Facilities	Scotts Hill	Hampstead	Burgaw/ St.Helena	Rocky Point/ Long Creek	Willard/ Watha/ Penderlea	Currie/ Atkinson	Surf City/ Topsail	Maple Hill
Amphitheater								
Baseball/Softball Fields								
Bike Paths								
BMX Track								
Disc Golf Course								
Dog Park								
Event/Festival Space								
Fitness Center								
Gymnasium/Community Center								
Lawn Game Area (horseshoes, bocce ball, etc.)								
Multi-purpose Fields (soccer, football, lacrosse)								
Nature Preserve								
Nature/Environmental Education Centers								
Outdoor Basketball Courts								
Pickleball Courts								
Picnic Shelters								
Playgrounds								
Public Water Access								
Sand Volleyball Courts								
Skateboard Park								
Splash Pad								
Swimming Pool								
Tennis Courts								
Walking/Jogging/Hiking Trails								
Other:								

3. What are the top three recreation facilities that your household would like to see provided?

Facility 1_____

Facility 2_____

Facility 3_____

4. Where in Pender County are the following programs needed? (If none are needed, please leave the row blank.)

Programs	Scotts Hill	Hampstead	Burgaw/ St.Helena	Rocky Point/ Long Creek	Willard/ Watha/ Penderlea	Currie/ Atkinson	Surf City/ Topsail	Maple Hill
Adult Basketball League								
Adult Cornhole League								
Adult Exercise Classes (Yoga, Zumba, Spinning)								
Adult Kickball League								
Adult Pickleball League								
Adult Softball League								
Adult Tennis League								
Adult Volleyball League								
Art Programs								
Bingo Events								
Concerts								
Cooking Workshop								
Dance Classes								
Drama Programs								
Environmental Education Programs								
E-Sports Program								
Holiday Events								
Movie Nights								
Music Programs								
Open Field (Soccer, Football, Lacrosse, etc.)								
Open Gym (Basketball, Volleyball, Pickleball)								
Running/Walking Programs								
Teen Only Events								
Trivia Events								
Youth Enrichment Programs (STEM, Field Trips, etc.)								
Youth Gymnastic Classes								
Youth Sports Clinics								
Youth Summer Day Camps								
Other:								

5. What are the top three recreation programs that your household would like to see provided?

Program 1_____

Program 2_____

Program 3_____

6. In what parks and recreation programs has your household regularly participated <u>WITHIN</u> Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).

Program_____ Organization/Location_____

Program_____ Organization/Location_____

Program_____ Organization/Location_____

Others_____

7. **In what parks and recreation programs has your household regularly participated <u>OUTSIDE</u> Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).**

Program_____ Organization/Location_____

Program_____ Organization/Location_____

Program_____ Organization/Location_____

Others_____

8. **How should the County finance new recreation facilities? (Check up to 3)**

___County-wide Recreational Tax ___Parks and recreation bond issue ___Participation fee

___Voluntary development contributions ___Property Tax Other:_____

9. **If spending were increased for parks and recreation would you prefer the money be spent on acquiring and developing new parks and facilities or developing new recreational programs?**

___Acquire and develop ___New Programs ___Both ___Neither ___Undecided

10. **For each statement, please check the line that describes your feelings.**

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree
The existing activities for Pender County Parks and Recreation are adequate and meet the needs of my household.					
The existing facilities for Pender County Parks and Recreation are adequate and meet the needs of my household.					
Facilities and activities provided by Pender County Parks and Recreation are equally accessible to all citizens regardless of age, race, religion, gender, national origins, or physical ability.					
Pender County Parks and Recreation should partner with Pender County Schools to provide shared facilities for both school and public use.					
New recreation facilities should be developed at existing and new school sites for use by the public.					
I would be in favor of new or expanded financial methods to fund expanded facilities of Pender County Parks and Recreation.					

11. **Check the line that describes how you perceive the need for new or improved recreational facilities and recreation programs for your ZIP code.**

___Of extreme importance ___Of some importance ___Of no importance ___Undecided

12. **What means of transportation do you usually use to get to a park or recreation facility? (check all that apply)**

___Personal vehicle ___Bike ___Walk Other:_____

13. **How far would you be willing to travel from your home to use Pender County Parks and Recreation facilities?**

___1-5 miles ___6-10 miles ___11-15 miles ___Greater than 15 miles

14. **How far would you be willing to travel from your home to participate in Pender County Parks and Recreation programs?**

___1-5 miles ___6-10 miles ___11-15 miles ___Greater than 15 miles

15. **Check the line that describes how you perceive the need for greenways (which include non-athletic trails for walking, biking, and running) that would interconnect many areas, parks, and school facilities within Pender County.**

___Of extreme importance ___Of some importance ___Of no importance ___Undecided

16. Over the next 5-10 years, what do you think should be the department's top three priorities? Rank answer choices in order of importance by placing a #1 next to the top priority, a #2 next to the second most important priority, and a #3 next to the third most important priority.

___New parks
___New recreation center
___Other:_____
___Renovation of current parks
___New/improved programming
___Addition of sports programs

17. Please indicate which of the following ways you receive information about Pender County Parks and Recreation programs and also indicate which method you prefer to receive information.

	Currently	Prefer		Currently	Prefer
Pender County Website	____	____	Social Media	____	____
Newspaper/Direct mail	____	____	Phone	____	____
Brochures/Flyers	____	____	Word of mouth	____	____
Email/Electronic newsletter	____	____	I do not receive information	____	____
Other:_____	____	____			

****The demographic information you provide below is completely confidential.**

18. Check the racial/ethnic group that best describes your household.

___African American ___Caucasian ___Native American
___Asian/Pacific Islander ___Latino/Hispanic ___Interracial
___Other:_____

19. What is your annual household income?

___Less than $10,000
___$10,000 - $14,999
___$15,000 - $24,999
___$25,000 - $34,999
___$35,000 - $49,999
___$50,000 - $74,999
___$75,000 - $99,999
___$100,000 - $149,999
___$150,000 - $199,999
___$200,000 or more

20. What is your gender?_____

21. Including yourself, how many persons in your household are in the groups below?

___Young Children (5 &under) ___Youth (15-20) ___Adults (35-65)
___Children (6-14) ___Young Adults (21-34) ___Seniors (over 65)

22. What is your ZIP Code? _____

23. Please share any comments or thoughts you may have regarding Pender County parks and recreation activities and/or facilities. You may enclose an additional page if you need more space.

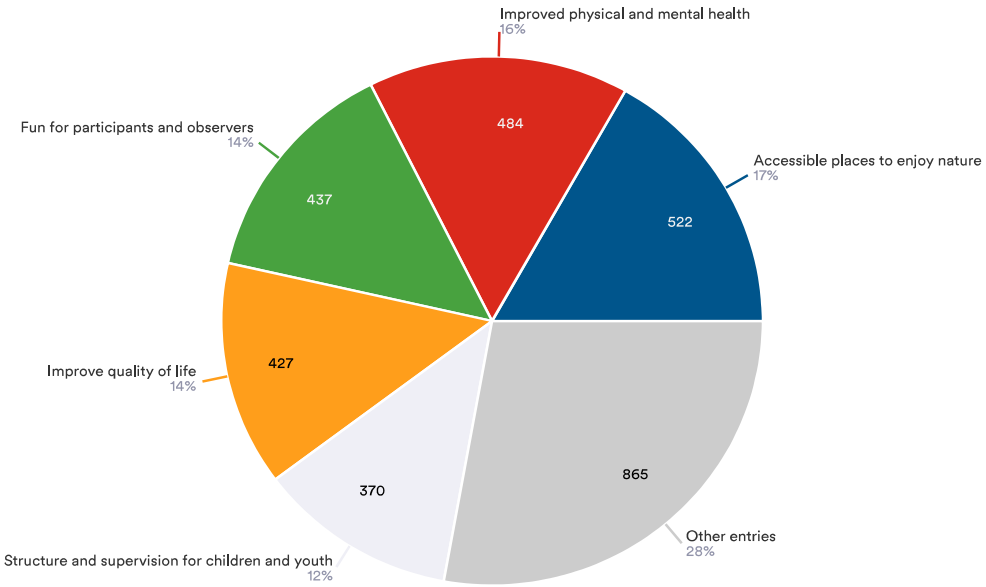
_____
_____

24. OPTIONAL: Name:_____**Email Address:**_____

Pender County Parks and Recreation Survey

Check which of the following you think is/are important for Pender's public parks and recreation services to provide for its citizens. (Check up to 5)

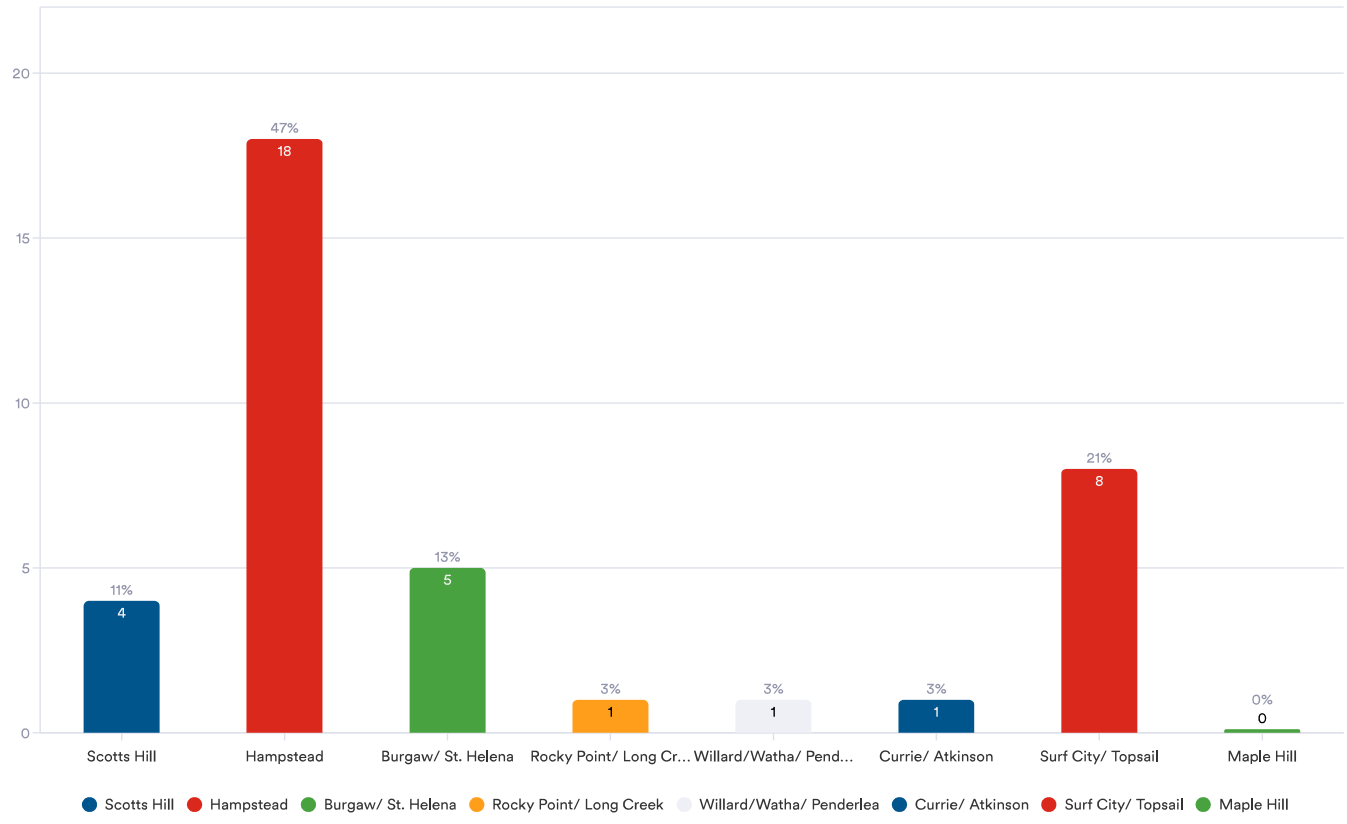
3105 Responses- 3 Empty



Pender County Parks and Recreation Survey

Where in Pender County is each of the following parks/facilities needed? (If none are needed, please leave the row blank.)

38 Responses- 6 Empty



Pender County Parks and Recreation Survey

Other Parks and Locations

31 Responses- 689 Empty

Data	Responses
[{"Park":"","Location":"Hampstead"}]	3
[{"Park":"","Location":"Surf City/Topsail"}]	3
[{"Park":"Go Kart Track ","Location":"Surf City/Topsail"}]	1
[{"Park":"Library","Location":"Surf City/Topsail"}]	1
[{"Park":"Free parking","Location":"Hampstead"}]	1
[{"Park":"Hockey Rink","Location":"Hampstead"}]	1
[{"Park":"Basketball","Location":"Hampstead"}]	1
[{"Park":"Indoor Basketball","Location":"Hampstead"}]	1
[{"Park":"Concerts and Dancing","Location":"Scotts Hill"},{"Park":"Concerts and Dancing","Location":"Burgaw/St. Helena"}]	1
[{"Park":"","Location":"Scotts Hill"}]	1
[{"Park":"More baseball fields","Location":"Hampstead"}]	1
[{"Park":"Hampstead","Location":"Hampstead"}]	1
[{"Park":"Kiwanis","Location":"Hampstead"}]	1
[{"Park":"Splash pad ","Location":"Hampstead"}]	1

Pender County Parks and Recreation Survey

Fill in the Blanks

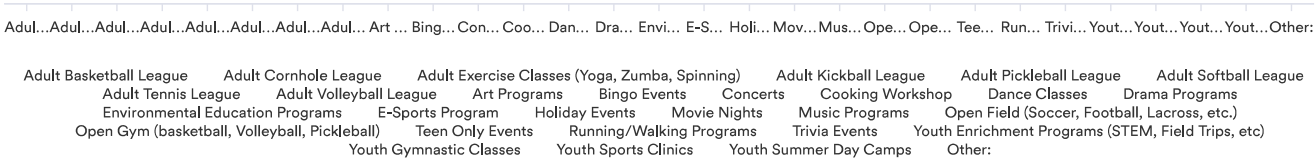
683 Responses- 37 Empty

Data	Responses
What are the top three recreation facilities that your household would like to see provided?Facility 1 Hiking trails . Facility 2 Gymnasium . Facility 3 Fitness center .	3
What are the top three recreation facilities that your household would like to see provided?Facility 1 Community Center . Facility 2 Multi-Purpose Fields . Facility 3 Walking/Jogging/Hiking Trails .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Bike path . Facility 2 Walking path . Facility 3 .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Restrooms . Facility 2 . Facility 3 .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Nature walking areas . Facility 2 Swimming Pool . Facility 3 Environmental Education Programs .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Splash pad . Facility 2 Walking hiking trails . Facility 3 Pool .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Splash pad . Facility 2 Public pool . Facility 3 Skate park .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 N/A . Facility 2 N/A . Facility 3 N/A .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Dog park in Hampstead . Facility 2 Nature / walking trail in Hampstead . Facility 3 Splash pad .	2
What are the top three recreation facilities that your household would like to see provided?Facility 1 Community Center . Facility 2 Multi-purpose fields . Facility 3 Walking/Jogging/Hiking Trails .	1
What are the top three recreation facilities that your household would like to see provided?Facility 1 Community Center . Facility 2 Multi-purpose fields . Facility 3 Walking/jogging/hiking trails .	1
What are the top three recreation facilities that your household would like to see provided?Facility 1 Amphitheater . Facility 2 Fitness Center . Facility 3 Picnic Shelter .	1
What are the top three recreation facilities that your household would like to see provided?Facility 1 Bike paths . Facility 2 Tennis Courts . Facility 3 Fitness Center .	1
What are the top three recreation facilities that your household would like to see provided?Facility 1 Fitness Center . Facility 2 Splash Pad . Facility 3 Pool .	1

Pender County Parks and Recreation Survey

Where in Pender County are the following programs needed? (If none are needed, please leave the row blank.)

673 Responses- 47 Empty



Adult Basketball League
Adult Cornhole League
Adult Exercise Classes (Yoga, Zumba, Spinning)
Adult Kickball League
Adult Pickleball League
Adult Softball League
Adult Tennis League
Adult Volleyball League
Art Programs
Bingo Events
Concerts
Cooking Workshop
Dance Classes
Drama Programs
Environmental Education Programs
E-Sports Program
Holiday Events
Movie Nights
Music Programs
Open Field (Soccer, Football, Lacross, etc.)
Open Gym (basketball, Volleyball, Pickleball)
Teen Only Events
Running/Walking Programs
Trivia Events
Youth Enrichment Programs (STEM, Field Trips, etc)
Youth Gymnastic Classes
Youth Sports Clinics
Youth Summer Day Camps
Other:

Pender County Parks and Recreation Survey

Other Programs and Locations

22 Responses- 698 Empty

Data	Responses
[{"Program":"Adult Soccer","Location":"Hampstead"}]	1
[{"Program":"Bike Paths ","Location":""}]	1
[{"Program":"None","Location":"Burgaw/St. Helena"}]	1
[{"Program":"Surf Rescue club","Location":"Surf City/Topsail"}]	1
[{"Program":"Pickleball","Location":"Surf City/Topsail"}]	1
[{"Program":"Anything fun and outside for the kids","Location":"Scotts Hill"}]	1
[{"Program":"Beach Run Series","Location":"Surf City/Topsail"}]	1
[{"Program":"Youth Wrestling","Location":"Surf City/Topsail"}]	1
[{"Program":"Bike lanes","Location":"Surf City/Topsail"},{"Program":"Running trails","Location":"Surf City/Topsail"}]	1
[{"Program":"","Location":"Hampstead"}]	1
[{"Program":"none","Location":""}]	1
[{"Program":"Surf lessons ","Location":"Hampstead"}]	1
[{"Program":"Swim team","Location":"Hampstead"}]	1
[{"Program":"Public horse shows ","Location":"Hampstead"}]	1

Pender County Parks and Recreation Survey

Fill in the Blanks

679 Responses- 41 Empty

Data	Responses
What are the top three recreation programs that your household would like to see offered?Program 1 NA . Program 2 NA . Program 3 NA .	3
What are the top three recreation programs that your household would like to see offered?Program 1 Running/ walking programs . Program 2 Basketball programs . Program 3 Youth sports .	3
What are the top three recreation programs that your household would like to see offered?Program 1 Concerts . Program 2 Open Gym . Program 3 Teen only events .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Concerts . Program 2 . Program 3 .	2
What are the top three recreation programs that your household would like to see offered?Program 1 N/A . Program 2 N/A . Program 3 N/A .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Art Programs . Program 2 Youth/Teen Gym . Program 3 Environmental Education .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Day camps . Program 2 After school programs . Program 3 Sports clinics .	2
What are the top three recreation programs that your household would like to see offered?Program 1 . . Program 2 . . Program 3 . .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Teen events . Program 2 Adult softball league . Program 3 Adult kickball league .	2
What are the top three recreation programs that your household would like to see offered?Program 1 None . Program 2 None . Program 3 None .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Movie nights . Program 2 Field trip opportunities for local schools . Program 3 Nature center .	2
What are the top three recreation programs that your household would like to see offered?Program 1 Concerts . Program 2 Open Gym . Program 3 Teen Only Space .	1
What are the top three recreation programs that your household would like to see offered?Program 1 Concerts . Program 2 Open gym . Program 3 Teen only events .	1
What are the top three recreation programs that your household would like to see offered?Program 1 Pickleball League/ Open gym . Program 2 Outdoor concerts . Program 3 Bingo/Trivia Event .	1

Pender County Parks and Recreation Survey

Fill in the Blanks

388 Responses- 332 Empty

Data	Responses
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Softball Organization/Location Burgaw Dixie Youth .Program Organization/Location . Others .	4
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Port city soccer/ kwanis park Organization/Location .Program Soft ball/ kwanis park Organization/Location Youth volleyball .Program Organization/Location . Others .	3
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program None Organization/Location .Program Organization/Location .Program Organization/Location . Others .	3
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Soccer Organization/Location Kiwanis park .Program Organization/Location .Program Organization/Location . Others .	2
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Kiwanis Park Organization/Location .Program Baseball Organization/Location Topsail Ball Club .Program Summer Day Camp Organization/Location EMA . Others .	2
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Surf city rec youth soccer Organization/Location Surf city .Program Surf city youth basketball Organization/Location Surf city .Program Surf city youth baseball Organization/Location Surf city . Others Kiwanis park, soundside park .	2
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Surf City Organization/Location .Program Tot time Organization/Location .Program Hampstead Organization/Location Storytime . Others Holiday events on island, spot festival in Hampstead .	2
In what parks and recreation programs has your household regularly participated WITHIN Pender County during the past two years? Include	

Pender County Parks and Recreation Survey

Fill in the Blanks

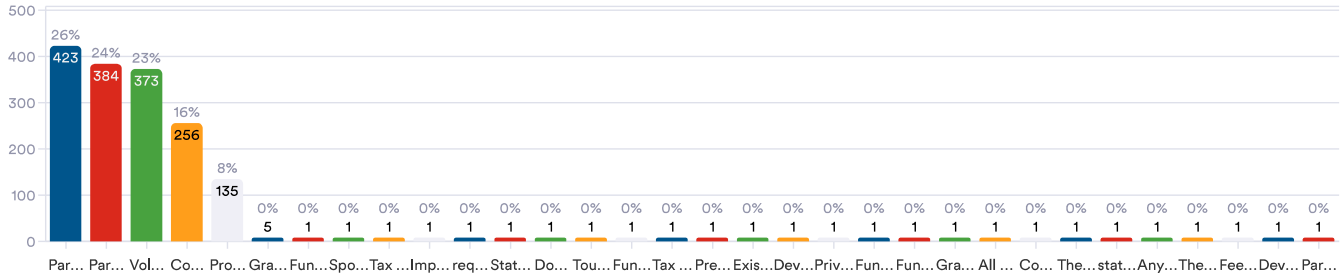
259 Responses- 461 Empty

Data	Responses
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program None Organization/Location .Program Organization/Location .Program Organization/Location . Others .	3
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program NA Organization/Location .Program NA Organization/Location .Program NA Organization/Location . Others .	3
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Senior Softball Organization/Location New Hanover, Brunswick, Onslow .Program Organization/Location .Program Organization/Location . Others .	2
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Theatre Camp Organization/Location Opera House Theatre Company .Program Basketball Camp Organization/Location Wilmington Parks Service .Program Art Programs Organization/Location Cameron Art Museum . Others .	2
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Wilmington swim academy Organization/Location Uncw .Program Hugh McRae splash pas Organization/Location Wilmington .Program Organization/Location . Others .	2
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Field Trip Organization/Location DC .Program Organization/Location .Program Organization/Location . Others .	2
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Use of parks in NHC Organization/Location .Program Organization/Location .Program Organization/Location . Others .	2
In what parks and recreation programs has your household regularly participated OUTSIDE Pender County during the past two years? Include programs and locations that were provided by public organizations (government) and non-public organizations (civic, church, private/nonprofit associations).Program Frisbee Golf Organization/Location Surf City .Program	1

Pender County Parks and Recreation Survey

How should the County finance new recreation facilities? (Check up to 3)

1602 Responses- 25 Empty

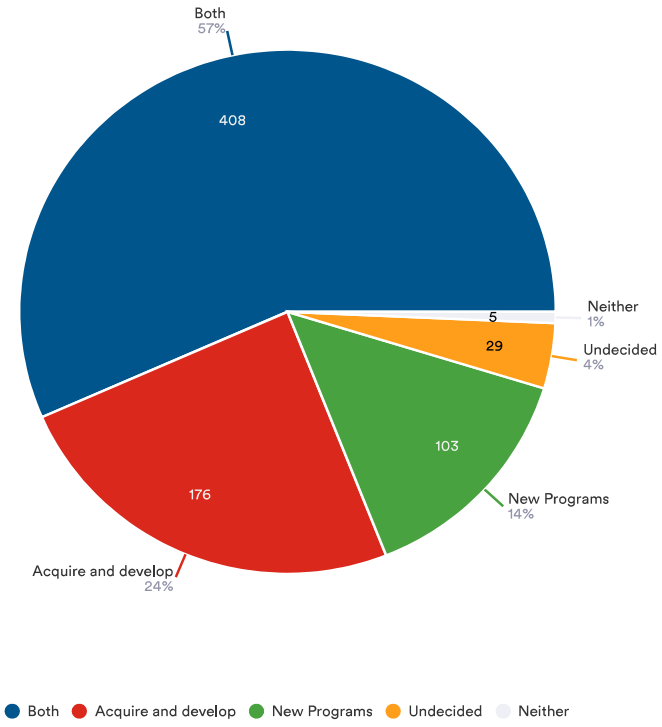


Data	Response	%
Participation fee	423	26%
Parks and recreation bond issue	384	24%
Voluntary development contributions	373	23%
County-wide Recreational Tax	256	16%
Property Tax	135	8%
Grants	5	0%
Fundraising, Donor Contributions, Grants	1	0%
Sponsor by local businesses	1	0%
Tax developers	1	0%
Impact taxes should be charged to those building new home development an...	1	0%
required development fees	1	0%
State Funds/New Developers	1	0%

Pender County Parks and Recreation Survey

If spending were increased for parks and recreation, would you prefer the money be spent on acquiring and developing new parks and facilities or developing new recreational programs and activities?

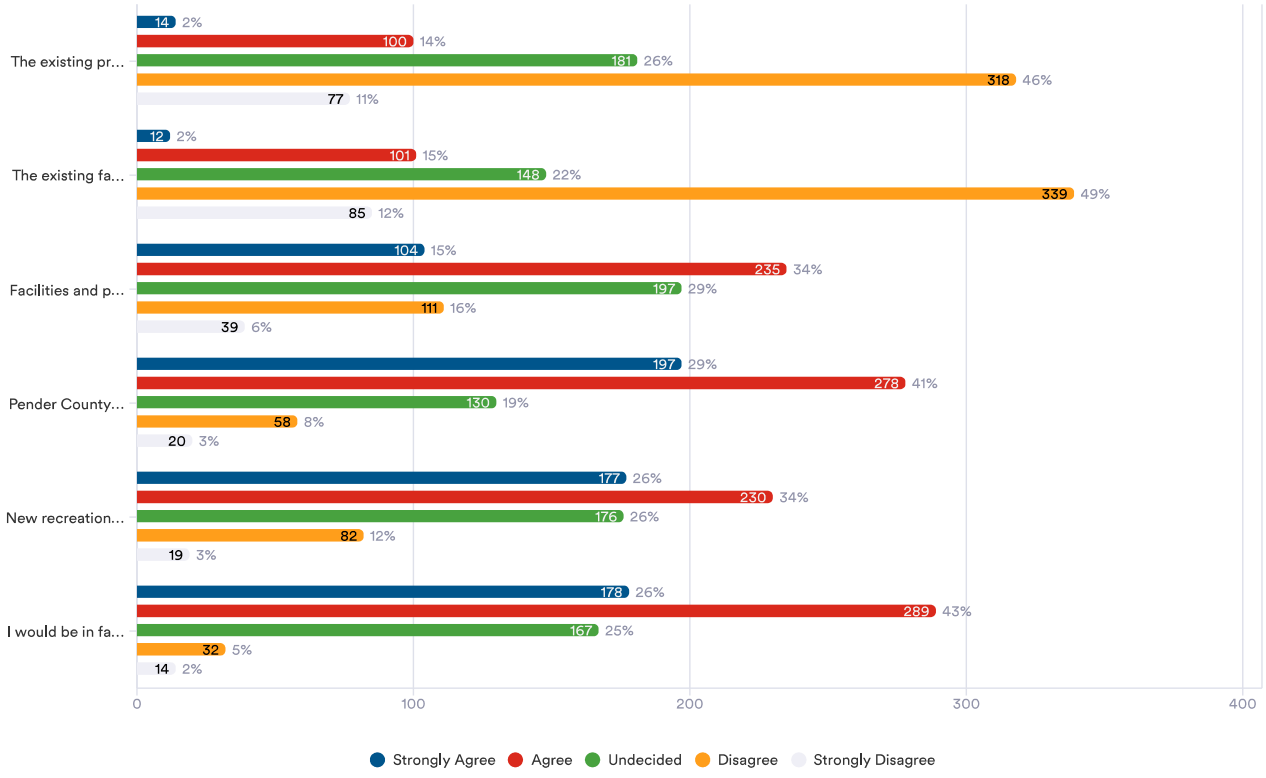
721 Responses- 28 Empty



Pender County Parks and Recreation Survey

For each statement, please check what describes your feelings.

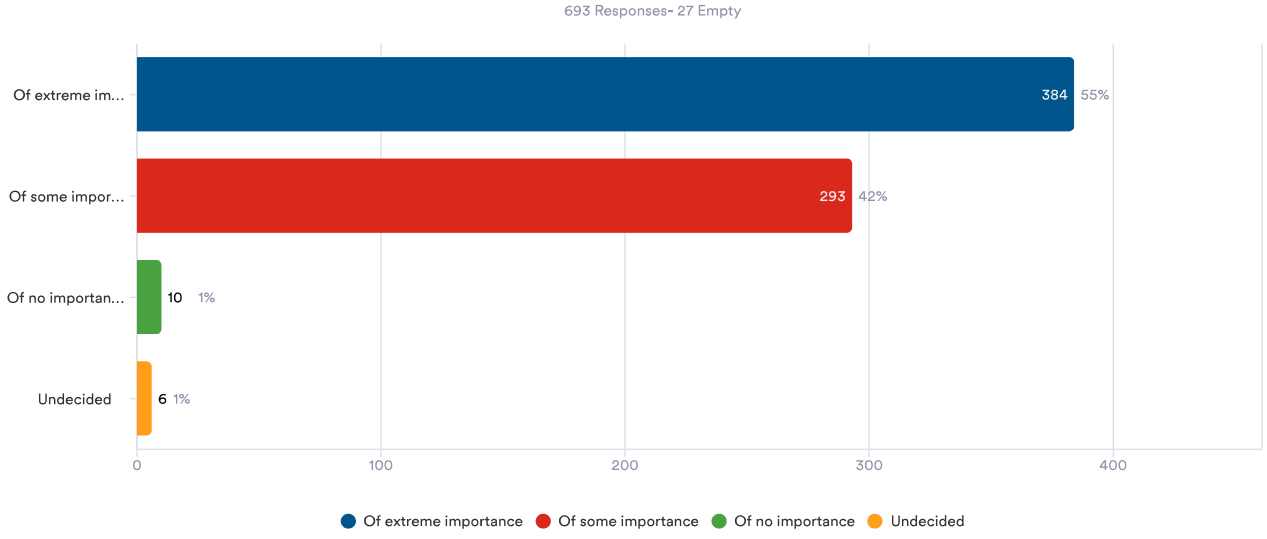
693 Responses- 27 Empty



Pender County Parks and Recreation Survey

Check the line that describes how you perceive the need for new or improved recreational facilities and recreation programs for your ZIP code.

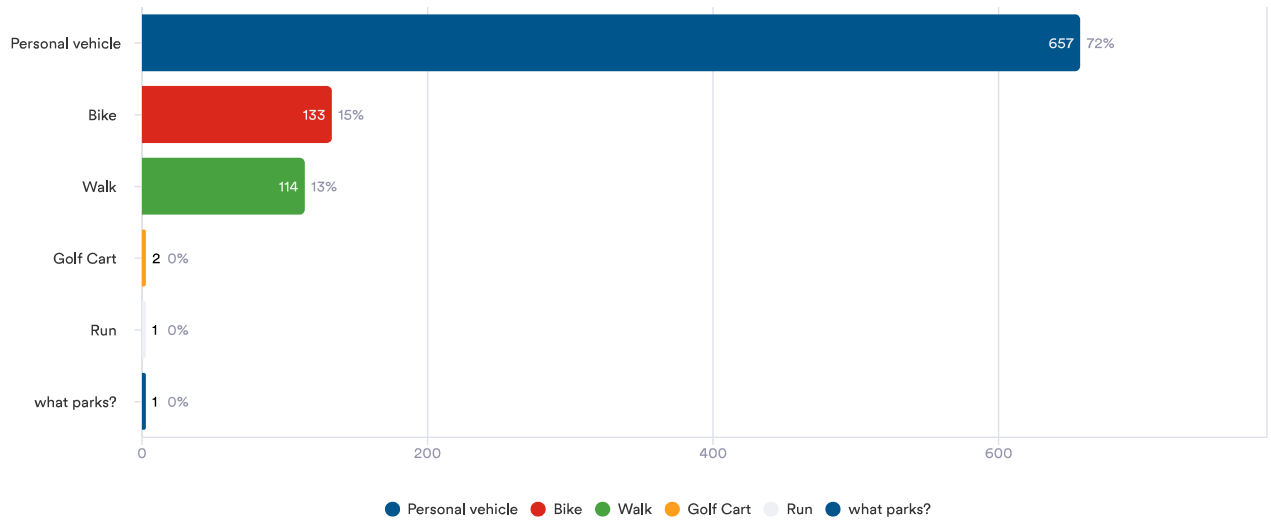
693 Responses- 27 Empty



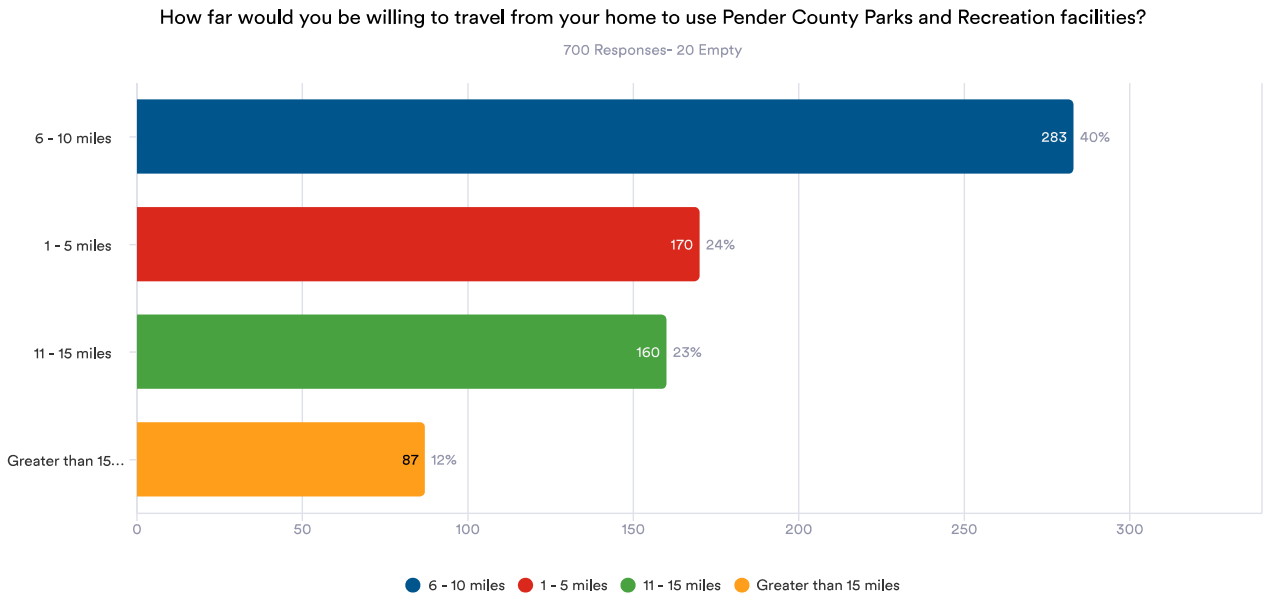
Pender County Parks and Recreation Survey

What means of transportation do you usually use to get to a park or recreation facility? (Check all that apply).

908 Responses- 18 Empty



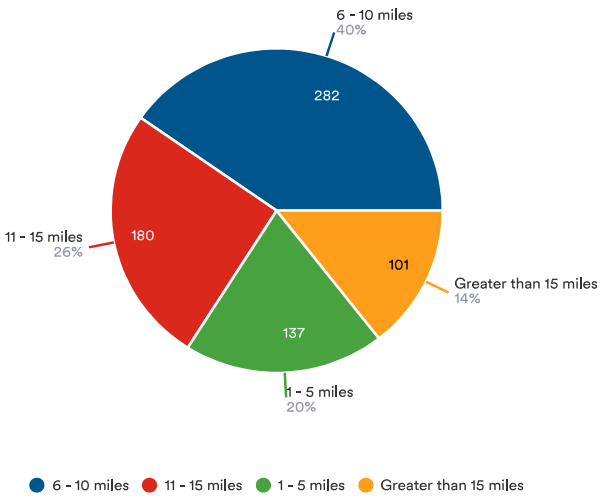
Pender County Parks and Recreation Survey



Pender County Parks and Recreation Survey

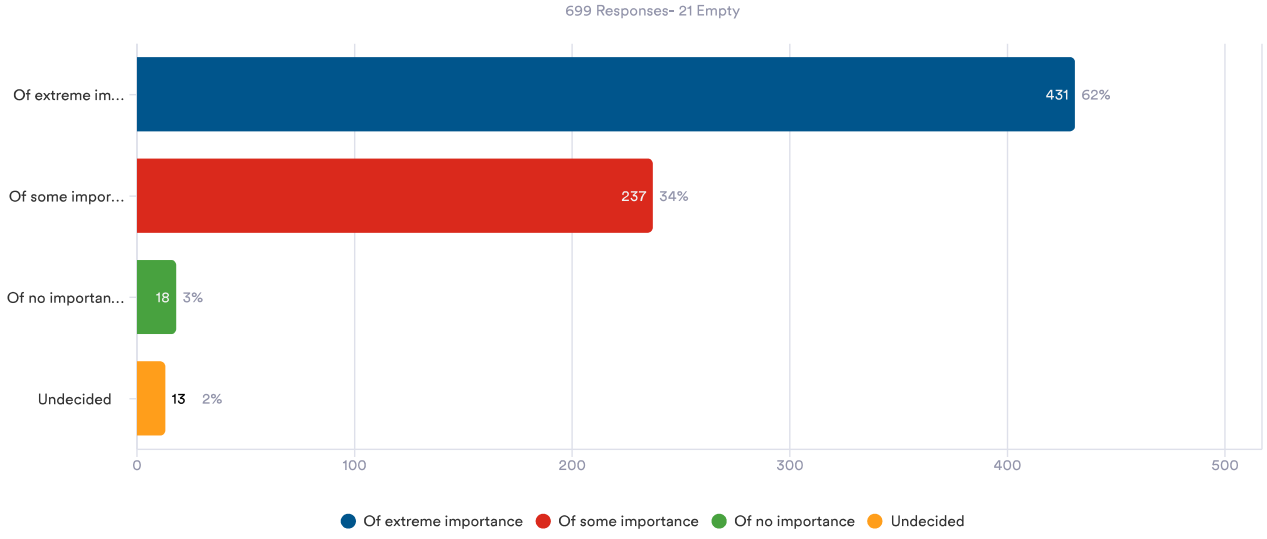
How far would you be willing to travel from your home to participate in Pender County Parks and Recreation programs?

700 Responses- 20 Empty



Pender County Parks and Recreation Survey

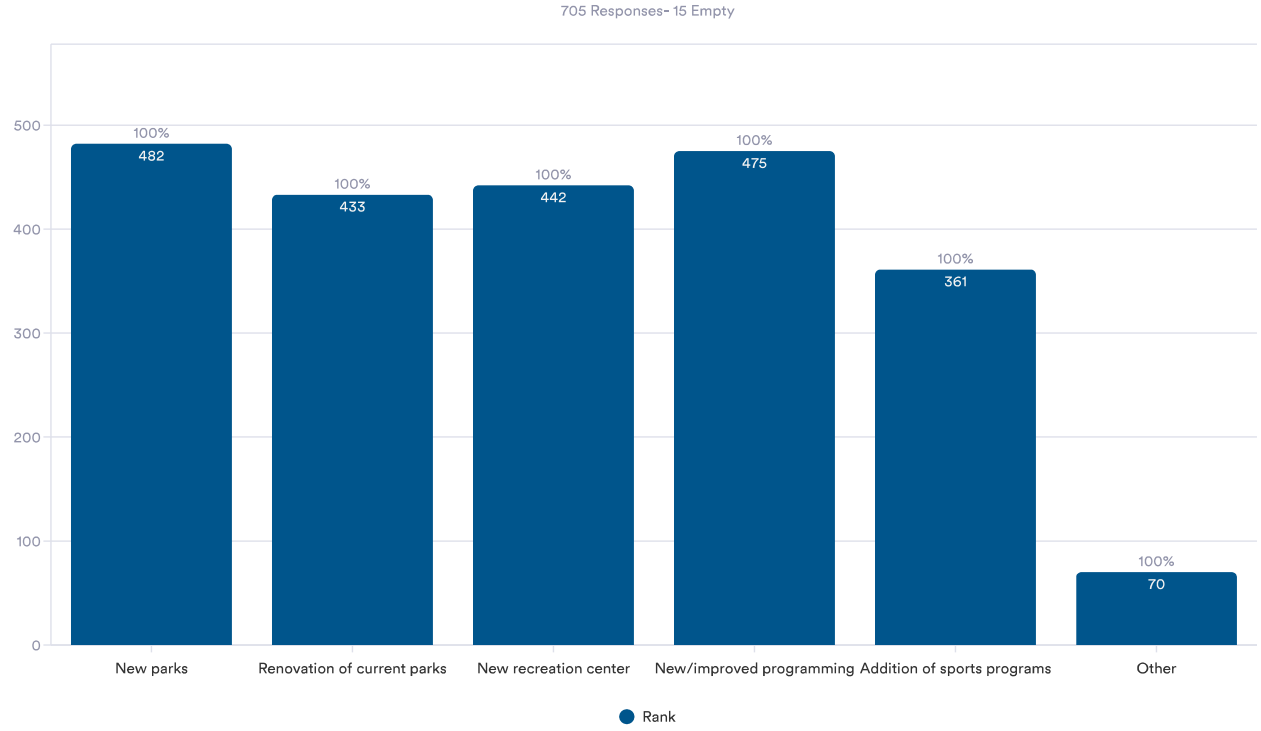
Check the line that describes how you perceive the need for greenways (which include non-athletic trails for walking, biking, and running) that would interconnect many areas, parks, and school facilities within Pender County.



Pender County Parks and Recreation Survey

Over the next 5-10 years, what do you think should be the department's top three priorities? Rank answer choices in order of importance where #1 is the top priority, #2 is the second most important priority, and #3 is the third most important priority.

705 Responses- 15 Empty



Pender County Parks and Recreation Survey

Other Priority

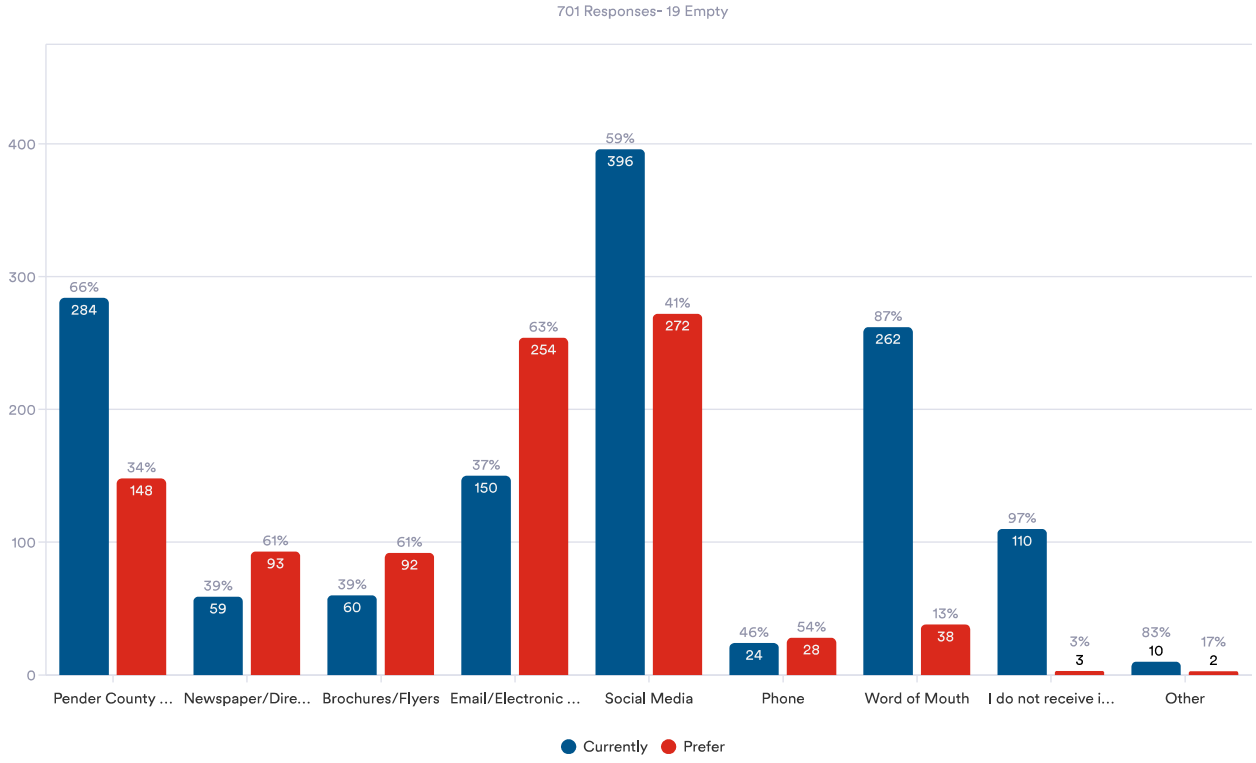
70 Responses- 650 Empty

Data	Responses
[{"Priority":"Splash pad","Rank":"1"}]	3
[{"Priority":"Splash pad ","Rank":"3"}]	3
[{"Priority":"Dog park in Hampstead ","Rank":"1"}]	2
[{"Priority":"None","Rank":""}]	2
[{"Priority":"Hiking/Biking Trails ","Rank":"2"}]	1
[{"Priority":"Sewer System ","Rank":"1"}]	1
[{"Priority":"No Paid Parking","Rank":""}]	1
[{"Priority":"Swim team (pool in surf city)","Rank":"1"}]	1
[{"Priority":"No paid parking","Rank":"1"}]	1

Pender County Parks and Recreation Survey

Please indicate which of the following ways you receive information about Pender County Parks and Recreation programs and also indicate which method you prefer to receive information.

701 Responses- 19 Empty



Pender County Parks and Recreation Survey

Other methods of receiving information

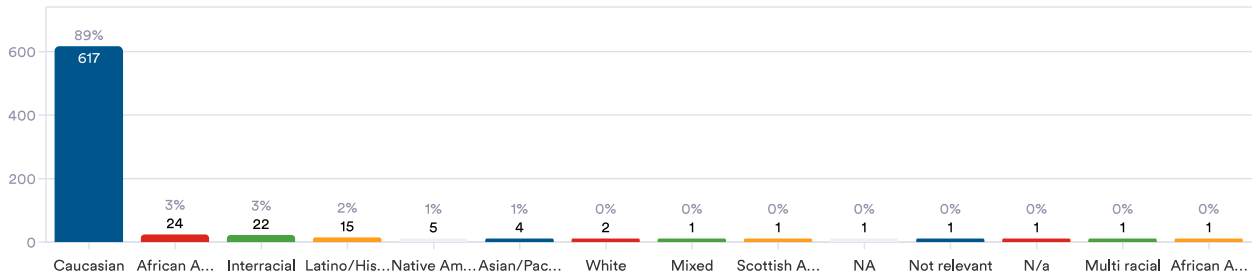
12 Responses- 708 Empty

Data	Responses
[{"Method":"Schools and community","Status":"Currently"}]	1
[{"Method":"Text ","Status":"Prefer"}]	1
[{"Method":"Search ","Status":"Currently"}]	1
[{"Method":"HOA","Status":"Currently"}]	1
[{"Method":"Topsail Voice","Status":"Currently"}]	1
[{"Method":"School System ","Status":"Currently"}]	1
[{"Method":"none","Status":"Prefer"}]	1
[{"Method":"Email ","Status":"Prefer"}]	1
[{"Method":"Children ","Status":"Currently"}]	1

Pender County Parks and Recreation Survey

Check the racial/ethnic group that best describes your household.

696 Responses- 24 Empty

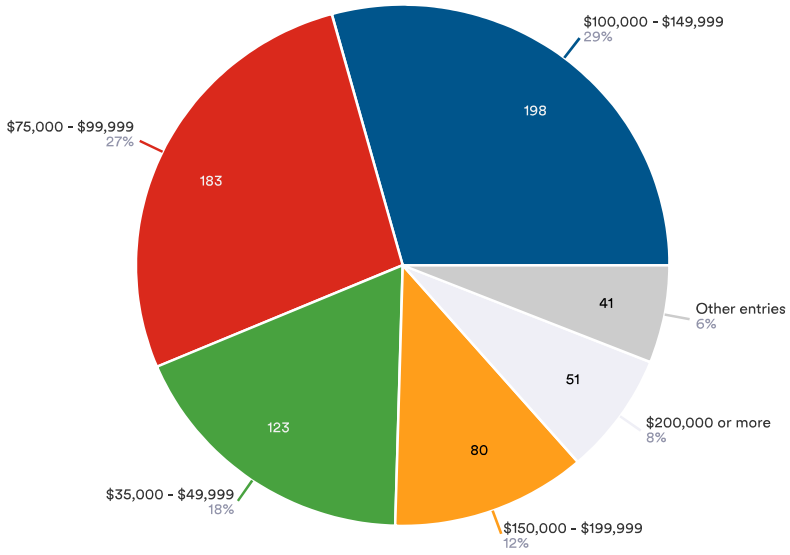


Data	Response	%
Caucasian	617	89%
African American	24	3%
Interracial	22	3%
Latino/Hispanic	15	2%

Pender County Parks and Recreation Survey

What is your annual household income?

676 Responses- 44 Empty



Pender County Parks and Recreation Survey

What is your gender?

682 Responses- 38 Empty

Data	Responses
Female	299
Male	134
Female	120
F	46
female	39
M	14
male	11
Male	2
female	2

Pender County Parks and Recreation Survey

Including yourself, how many persons in your household are in the groups below?

703 Responses- 17 Empty

Data	Responses
Adults (35-65) [2]	67
Children (6-14) [2] Adults (35-65) [2]	52
Seniors (over 65) [2]	44
Young Children (5 &under) [1] Children (6-14) [1] Adults (35-65) [2]	28
Young Children (5 &under) [2] Adults (35-65) [2]	24
Adults (35-65) [1]	23
Children (6-14) [2]	21
Children (6-14) [3] Adults (35-65) [2]	16
Seniors (over 65) [1]	15

Pender County Parks and Recreation Survey

What is your Zip Code?

698 Responses- 22 Empty

Data	Responses
28443	430
28445	70
28425	55
28457	53
28411	16
28478	14
28421	10
28460	6
28435	6

Pender County Parks and Recreation Survey

Please share any comments or thoughts you may have regarding Pender County parks and recreation programs and/or facilities.

629 Responses- 91 Empty

Data	Responses
None	23
NA	19
N/A	18
Na	11
N/a	10
.	9
n/a	7
none	3
Thanks	2

Appendix E

Pender County Wellness/Health/Access Focus Group Notes

The Wellness/Health/Access focus group included representatives from the older adult community, disability community, and healthcare community.

- Son autism spectrum Trillium gave advice on how to spend extra money's Invested with Liberty swing at HKP Like to see more of that
- With influx comes differently abled individuals
- More athletic for development and physically disabled kids
- Something not to have to drive to Wilmington for
- More athletic programs for kids who don't fit typical sports program… adaptive pe coach at UNCW programs to investigate see what interest is… adaptive baseball, golf, team sports with boys socialize while playing with a ball…Social situations expose to more experiences is good
- Mom. of 9 and 12 boys live a KHP run a bootcamp there love the facilities well-maintained age 70 to 20 with boot camp bring kids to play on playgrounds…
- Stride coach for Pender county Running program thru YMCA run a race at end of season
- Like youth 5 k program
- Her idea - different mike marks at park for boys' red for one mile 5 for 5 miles new ideas
- HKP outdoor basketball does not hear parking lot in sight of playground
- In winter cold under pavilion… paved surface to exercise on in winter would be nice
- Fitness stations could be added
- Little lost and found boxes??
- Bottle fillers approved for future more sanitary than water fountains
- Black River health care facility partnerships Contribute providers or health care camp In Burgaw, older adults really need to be outside getting exercise too what can we do to aid that? Heath care outdoor camps… Transportation and communication and programs Has IT people could help with website. Have social media person is big…
- Need volunteers to park to help there
- Black River has put out thru local churches Spanish farm workers program
- All board members attend churches in Burgaw area
- Communication to seniors is critical Atkinson, Maple Hill, and Burgaw
- Black Ridge Family practice… help all ages…2 pharmacies put into there
- P&R takes champions
- Walking Club… seniors
- partnership Pender Senior Games WE don't do anything for seniors
- runs two senior centers, state made it difficult to continue, has a gym does senior programming in Burgaw. Another senior center is north of Hampstead
- Need public transit for the entire county

- better access to gyms in Pender county Need to get seniors out Folks walk around the courthouse all the time Need more walking trails in county
- PT love movement she is a physical therapist Access Wilmington board member, seniors out to decrease isolation social is needed, not just physical movement put flyers where seniors still go
- Barriers – communication, transportation, covid fear, accessibility, connectivity
- 10 years in the future: what will it look like
- Bike Paths, multi-use paths
- Lighting on trails community grown immensely over past year… security related issues,
- Cameras for security…vandalism….
- Scoreboards on baseball field why not work in fall?
- UP to rec partner to run them…
- No dogs at park due to feces….
- Dog park potential
- Wes does Sr trips start back up after covid…Has outdoor pavilion did outdoor fitness classes…employee all instructors. fit over 50, the chi… evidence based… body pump, cycling classes…. classes in Hampstead also
- Adult athletics kickball, sand volleyball, coed softball
- Community events
- Turkey bingo. drive in. gives away frozen turkeys…at both parks
- Ladies' bingo night lake point country club
- Community and partnerships…
- Daytime volleyball league…
- indoor pool, classes, and lanes… very needed
- Only pool at coastal fitness only 3 lanes heated for therapy not regulation size very hot very dark
- Pool with dome for summer and winter, so almost better to do indoor poor
- Porters neck area is where YMCA should locate
- New management has make coastal fitness boom…
- Population explosion…Hampstead… offer on houses is fast…
- Joint venture school system and county P&R….
- Land at a premium over in east… Land for new schools and put in pool should be considered

Outdoor Adventure Focus Group Notes 10/18/21

The Outdoor Adventure focus group included representatives from local cycling groups, state and private recreation facilities, and a private recreation tour company.

- More safe places- park to park
- Hampstead – North area of County - park- Surf City Bridge- decent bike lanes 75%- public restroom
- South Topsoil-dangerous- no safe cycling roads
- Outdoor Adventure-
- NH county lots of parks- green space
- Pender County- Moore Battlefield - eastside, dog walk, kayak, hiking at park
- Need more parks- hiking trails longer than one mile
- Osgood Canal- Burgaw- want more natural experience like Carolina Beach SP - places to picnic and play
- NPS- not put in a playground Atkinson- more green space
- Western Portion of the county - private sector owns lot of the land
- Increased access for water- fishing
- Need access to more safer areas, kayak,
- Hunts Bluff wildlife spot - need more like this
- Kayak landing- possibly in FEMA parcels: Take outs- NE, Cape Fear and Black River
- 48 acres adjacent to Moores Creek National Battlefield Park property- launch
- Nature education – signage
- Support facilities- parking
- FEMA properties in that area- potential takeout locations
- Bike racks access park- grant Cape Fear cyclist - Fat tire and gravel bike trails-9 off road trails Possibly Holly Shelter Game lands
- Mountain bike and pump tracks
- SORBA has park in Elizabethtown - make off road bike ride- Blue Clay Park
- Water access points- buyout property important that development will happen again, farmland is disappearing.
- Rocky Point-development, trees not being logged= nature park like Smith Creek Park natural preserve
- Lots of logging going on
- East side access point- non -motorized & kayak access
- NE Cape Fear- up to Maple Hill needs to be
- Kayak- Old Lanes ferry property would be an awesome park
- Tourism- ICWW access tourism Black River
- SP- 3 sisters' area eco- tourism
- Currently only access from private land

- Way finders' signage
- Beatty Bridge- Hunts Bluff - Tickets- cars parked on side of road in boat launch area, partnership- land allows parking for that
- Honor box-
- Routes, land, partnership- MP on Black Pier
- ICWW- Lee Isle- kayak launch, tours bird watching, beach comber
- Planning- spotlight Pender County Natural Reserve
- Pipe dream - Rail Trail- Wilmington 4-mile section take to downtown Breweries and burgers DOT Rt of way, NH to Burgaw
- Transportation bicycle trail development
- Similar- 421 corridor Blueberry Road and NC 21
- River through Currie- parks along future corridor
- Long Creek School- park potential outdoor fields soccer, basketball
- gates closed – moved to churches bb& soccer
- Long Shore had too much dumping had to lock it- next Monday- burn exercise burn a few of the buildings- demo the rest of buildings- long term parking.
- Outdoor bb and open space- fields
- 60 acres north of Burgan- mile and ½ North- Morton property- regional park- ball field – these will be in addition to Pender Memorial Park
- zipline and ropes- not there yet thought process- push boundaries
- Par course maybe
- Land adjacent to park- state tries to get it
- Great Currie Action Group
- Millers Pond Park- one like it is needed
- Venus Flytrap and LL Pines- education area at Kiwanis Park
- Website- highlight amenities - GIS map identifies park just need to put it on their website.
- MP Park- Rail Trail and Renovate area Fort Shaw Henry- DOT & wildlife -old Slave laundry
- Fortress- Venus fly trap education
- We are losing Joe- He is retiring and losing his institutional knowledge is a huge loss His crew does a good job on the field, but playgroup, press box- receives zero maintenance
- County is 900 square miles, We need park maintenance back to P&R
- Got to do basics – 130 acres added in the last 1 ½ year- yet no additional staff
- Staff maintain what to have now is not enough staff

Future Opportunities Focus Group Notes 10/18/21

The Future Opportunities focus group included representatives from communities such as Willard, and Maple Hill where no parks and recreation activities currently occur, as well as representatives of the Hispanic and foster parent communities.

- Splash pad is needed.. Folks got to New Hanover County to use their facilities. Hispanic community needs a splash pad in Burgaw
- Yes, need a splash pad here Why have we not built one?– We need to expand Pender Memorial, soccer fields, travel soccer, bring business here like in Ogden. Our field quality is better than there, and they have tournaments
- Maple Hill- walking trail at old elementary school
- Travel to Onslow County splash park – travel from Burgaw 25 minutes away
- Travel to Onslow County splash park about the same distance away
- Park, splash pad, swing, playground, benches, shelter, par course, lighting
- Now walk at local Church- streets not safe, kids play in streets- no parks
- Fire department- accidents on highways- not safe
- If county not purchase- lease property- future partnership- building on HWY 53
- Corner of Weston and Old Road- buyout property several possibilities
- Willard area - partner with old school- large area in the flood area
- No post office- building condemned – the Post office works out of truck
- Hispanic community- soccer and playground
- County Commissioners – for areas they represent not in the county
- Trails, swings, softball, basketball, pavilions, playground. Splash pad
- William and Napoleon - Dee and Zack- set up meeting with him if Dee gets ok for meeting
- COE- drainage issues

Arts/Drama Focus Group Notes 10/18/21

The Arts/Drama focus group included representatives from the local artists' community, art educators, as well as a private performance arts company.

- Concerts- performing arts, summer camps, arts, and crafts – we need these
- Need more concerts at Topsail, Burgaw, and Hampstead
- Have Penderlea auditorium in future – use effectively
- Topsail and Rocky point- summer camps
- Reorganize Arts Council, stronger country wide organization
- Arts in the park- full time with school system. Kids and art
- Splatter day (Jackson Pollack) in the park
- Art Exposure- Hampstead
- Hampstead Annex auditorium- Topsail HS has huge auditorium
- Cripple Creek- be on board
- Barn Quilt- Trail want to start that kick off- thinking of using school art
- Needs to on County GIS map and P&R map
- Eden- once a month Pender Arts Council 6-8 kids- painting on canvas – Aug- Oct- Saturdays-do one at Millers Pond Park "Venus Fly Trap"
- Spot Festival- fish, public art, private business sponsor
- Performing arts- story telling, theme to a season, Christmas caroling in parks
- Pender County unique and tell history of your county
- Williams- lives in Burgaw and wrote Fresh Prince of Belair TV show) – He wrote Pender journey stories- This needs to be heard more
- People love Pender stories, kids ok- love to see activities targeting adults
- Art council- only funding- ghost walk – apply be in budget- apply for grants in Spring
- So many ways folks express themselves – write poetry, photography, express yourself emotionally
- Open mic reading
- Adult photography contest
- Wilmington – lots of authors- public readings
- Creative writing classes for adults
- Basic photo class
- Weekend classes- adults and kids
- Atkinson Fire department - has line dancing there
- Topsail Height community theater- Wilmington – 20 different groups
- Hampstead Annex- stage- great location
- Tour a production to Pender County
- Arts Expo and food trucks- one day event

- Already have concerts, shag lessons before concert, live dance lessons before concerts
- Drum circle in Wilmington – need one here
- 5 senses festival
- Salvation Army Band- community band
- HS has marching bands at town square
- Springfest- private committee- Burgaw Festival – home grown/handmade
- Culinary arts- blueberry arts
- Homemade ice cream competition
- Chorus- com. choir- “vocal”
- art beat- old rescue square building?
- Sock hop in gym ‘film- tourism movie trail- film Pender County
- Arts Council- EMS building – so lost lease complementary use if not in use
- Want Howards Dept. store for lease now
- Sandford- Temple Theater
- American Legion- in bad shape
- Bandana Mexican Restaurant was here in food trucks

Youth Focus Group Notes 10/20/21

The Youth focus group was comprised of teens who participate in local sports and other recreation activities such as skateboarding.

- Penderlea Park -Student – learning how to buy car, sew, cook. life skills … money management… classes…. how to do your taxes
- Use parks and trails, play tennis, courthouse square
- Blueberry festival. need an event stage outdoor is needed
- School theater bring to community… special events…
- Communication promotion info to high schools…
- Instagram, announcements at schools, volunteer opportunities
- Email from school…
- Social media would reach more kids…
- Weekly newsletter of opportunities
- GPS….to find places or ask a native
- Flyers thru schools… traditional schools mostly elementary…
- Flyer would stand out…
- 1 - Water don’t have it Get new facilities before duplicate existing
- 2 - Nature park (outdoor classrooms)
- 3 - Sports
- 4 - Trails

- 1 - Sports in Atkinson Don't have access Too far to drive to Burgaw to get to things
- 2 - Outdoor /Nature Park
- Community Centers, teen centers senior centers Programming
- Arts, technical, young family support…
- Teen stuff in school - redundant
- Communication for volunteer opportunities Need for Community Service for college opportunities
- Adulting – mock job interviews, resume career info
- How to deal with stress – arts or physical exercise
- Change or Die now…. Growth is coming… not stopping
- Smaller centers in each area… making a desert of resources
- Partnerships with church for program spaces
- A lot of stuff happening in Topsail all the time. Kiwanis Park. Always happening
- Just bring a soccer ball… kick around with whoever is there Cause know someone will be there
- Not a place in Burgaw – no place to go where you know friends will be…
- Value of outdoor spaces. not in school or inside….
- Teens run away if told what to do…self-directed activities
- Mentorship – with younger students…bad home life… can't fix that is one go…
- Safe, but not facilitated…
- Access of resources Community Center – Safe fun… KP know no one bring beer there or drugs safe fun
- Food nights. volunteer opportunities…
- Teen youth Council YES!!! Very much needed!!
- Arboretum… older generations know a lot about plants. Plants are trendy now
- Volunteer opportunities…with that
- Multigenerational program…
- Cultural stuff too

Pender Co. Schools Stakeholder Interview 10/18/21

- Partnership very good- schools- specific- try to improve system past years on campus -middle schools. Rec partners indoors and outdoors
- Custodial fee-
- Burgaw Middle School and Topsail both use P&R properties-
- Burgaw - bb, sf, soccer Topsail- bb, youth bb, summer camp.
- Apparent communication issues- soccer Hampstead
- Future- maximize and share in joint fees
- HKP- Scott Hill joint use
- Security
- Maintenance issues & utilities – joint - who takes care of what should be reviewed by County departmental staffs.
- Timer on lights – power issues
- Everyday cleaning – ABS contract
- Pender Co. Schools has more schools than Chatham Co.
- Still silos in county sometimes limit good communication
- 9 elementary, 6 middle, 3 traditional high schools, Early College
- School system open to future joint ventures with parks & recreation such as shared athletic field development between school and park facilities.

Pender County Grounds Maintenance Stakeholder Interview 10/18/21

- Communications failures between two departments
- Rec. last minute changes schedule
- Maintenance can't keep up with standard - too many fields
- Two guys whole summer only- impossible
- All County buildings - had to contract out mowing, limited staffing- contractor out- caused complaints
- Limited staffing- county depts, turf knowledge needs good supervisor
- HKP- 3-4 people per day
- Maintenance shed- house equipment permanently-Need a shop big enough for all equipment and to have room to get them out without having to move other pieces of equipment
- Current shop has to move equipment out to get to the correct one needed
- Need staff to build parks
- "fee" structure to use to meet costs
- Tax bond- referendum
- Specialized facilities – dog pound
- District Maintenance – report to 1
- 1 truck in Hampstead- plan your week ahead- 60 days only with Joe
- Team focusses on problems

- New man hired- spray, chemicals, repair
- Fields away and locked away- spray at 6 a.m. to keep kids off while spraying.
- No room for fertilizer here
- If expand park could use two real mowers here- need a tractor here – no place to put it.
- 26 additional cares and PH 3 new park will need a maintenance shop area.
- New parks- 3 Cots Hill area- next 10 years – Abby Nature Preserve
- Build shop with expansion
- Not adequate staff when rec is going on. Stop the vandalism and damage.
- Joe here 15 years- people except fields to be pristine
- Staffing people with knowledge and park attendants
- New staff with turf meeting
- County exploding- training staff
- Pro day- Jacksonville 12 people on staff- crew of 18 take care of parks
- County- Brunswick
- Split P&R
- Split Fleet & county duplication of equipment not really
- dilemma “silo” county centralize operations
- 3rd party vendor- lack of attention to details
- Need a supervisor to manage staff for main
- Removed crew leaders- 4 workers 1 workman hire one 2 temporary in summer
- Need a supervisor not a worker bee
- Playground maintenance- CPSC other facility many complex issues in maintenance plumbing, electrical, “facilities” staff gym
- No janitorial staff at park on weekends.

Facility Maintenance Stakeholder Interview 10/19/2021

- Joe is amazing, Stager…plans materials and staffing
- Contracted with lowest bidder this summer. got grass cut, but no Joe
- If Joe’s name on it. takes pride in his work
- New guy will adapt… and take over Joe’s job… Mike needs to learn turf management
- Had landscaping company
- All need certifications with chemicals and spraying knowledge
- OSHA paid a visit… no body certified. No forklift procedure, sent to lawyer.
- In 10 years - rely more on staff and less contractors… pay better not get out of that hole. very understaffed…developments huge subdivisions Penderlea Buildings need a lot of work to them Gym needs to be raised to not flooded Buy land now and bank it…
- Total budget is 3 million… his 4 sections Have 900000 to repair building

- Copied one section from New Hanover County…operate in gray we don't have a true policy… over 500 request a PO order
- Services and parts turnkey… need a PO for work… Must wait a few days for po, created rules not written… word of mouth. now $1000 must have 3 quotes
- Legal documents… having to go by someone's word…. Finance dept changes guidelines constantly…
- Having to write small service agreements.
- No preventive maintenance understaffed under paid… pay scale and steps. no documentation to get steps in Pender County…
- Joe did OSHA 10 when he first came… Had never had the training- Modules and get certification - reduces injuries should be an incentive for trainings - Lots of county turnover 3 risk managers in 9 months - In 10 years if nothing changes be worse than now
- 5 staff maybe 10 years' experience if add together- best one is looking to leave….
- County leadership is not grown with the county's population growth. Still small rural mentality…. Strong arming and intimidation are not working…. but how leadership is doing
- Need written policies approved by board these are not…

Pender County Sheriff Department Stakeholder Interview 10/20/21

- Major Mike Collier Retired SHP, work with Sherriff Dept. now
- Daughter went to 5 world series with her teams
- Burgaw dixie built existing facilities (concession and restroom) with county
- HKP – some tension at first
- Facilities good, Miller Pond Park – nature park
- 49 million jail and 911 center and LEC
- Land adjacent Heidi Trask – BMX pump track and ropes course, disc golf potentially future
- Shooting range – class was a great partnership It was a hit.. Waiting list for women's shooting class Needs to be done again Range staff worked great. Both pistol and rifle
- Thru NRA program…Set up classes on our own would be successful
- Grant helped with cost for supplies… first of year schedule another women's
- class
- Range is not set up to benefit Sherriff for shooting
- Disc golf is growing just not in a wetland need a course
- Walking trail need one at Pender memorial park
- Also need walking trail with par course in our parks
- Basketball courts…
- Rocky point across from Della Rosa. Pine trees near corn field… made a full court basketball court every weekend Hispanic play there Great! 200 people there

- Provide basketball courts prevent Juvenile Delinquents
- Programs – SRO, Summer camps talk to kids even adult programs, seniors
- Adult softball leagues
- Adult men's basketball leagues
- Beach volleyball for adults
- Kickball league
- Youth sports monopolize all fields
- Annual meeting – expectations, needing to know schedules. East is worse than West
- Rec leagues had control of lights, now 3 staff, not just Dee
- Dixie youth - concessions at BMP…. Rec partners run it
- Notified – specific police call at P&R facilities See if text could go to P&R staff when call comes in
- Staff need to be at parks when open… report done per day
- Need PARTNERs in annual meeting – they have to notify P&R
- Communication is a huge issue
- IF P&R close fields, sent to Rec Partners Leaders
- Additional programs Contact with Sherriff like DSS Deputy sits at front
- Parks contract like SRO $50 K
- Park staff when parks programmed is needed
- Surveillance in needed at all parks now Sherriff needs access to these cameras

Stakeholder Interview Health and Environmental Health Dept Notes 10-20-21

The Pender County Health and Environmental Health Department stakeholder interview was comprised of staff from Nursing, Environmental Heath, and Health Education.

- Get flyers in lobby, link on website, health educ doing festivals at booths, sharing P&R events, partnership at booths
- Add P&R info on their brochures
- Voter Registration, Precinct registration,
- Travel and work with heath dept
- Appreciate coming to summer staff – summer camp, bug wipes
- Health educ sunscreen and medicine and candy germs and wash hands
- Primary care clinic …. issues, walking trails, go to local parks, nurses doing education, share park brochure…. Park RX
- Outreach 5 and younger WIC Dept,
- New facilities…walking trails, tennis courts, basketball goals, Rocky point area…seniors need places to walk…
- Accessibility to community parks
- Field spaces for kids to play sports
- Grant to partner with P&R for not smoking

- Jim is like Brad at PMP. He is great park attendant but part time… need more there He can't be there all the time
- NH county – miracle field… something similar for here
- Signs with healthy tips put up along the trails, scan codes. trees and nature or history
- Penderlea history…
- Story boards rotate to different parks
- Volleyball – indoor can be done at Penderlea
- Millers Pond – mosquito educational signage, info on ticks
- When design parks – environmental parks
- Food oriented – plan review 30 days prior for concession… food
- Food trucks permitted thru environmental health
- Septic issues…
- Comp Park with water use for one year…. for vault toilet

Emergency Management Stakeholder Interview 10/19/21

- Emergency Meeting- Eastside layer pop
- Showers for staff- only 1; Need 1 female 1 male for emergency workers
- Kitchen- using agriculture building nowhere to sleep, windows everywhere
- At least 2 showers for men and 2 for women and kitchen are needed
- Facility- large parking lot- tarps and water and not outside EOC
- Ability to stage out tarps and water at different areas around county
- Hookups for generators
- Morton - small center would be perfect
- Dog park is needed
- Auditorium - events programs
- Canoe/kayak access
- Open space area
- Internet access very spotty in county
- Com. Parks- kids go to for internet for school
- No public Wi-Fi in parks
- Library has public Wi-Fi only
- Safe walking trails
- Abbey Nature Preserve- dogs are allowed
- Cycle Paths-
- BMX-
- Multi -use paths
- Bike lane
- County internet- needed
- EOM- rented warehouse for storage

- Used churches in past in Florence
- 4 or 5 were underwater and not have generator backup
- HKP= staged supplies there on county property at other properties
- Emergency mgt.- grants??Are any available??
- Community center- first Resp. stay- shelter for citizens and distribution center- built-in generator to run operations multiple rooms
- EMS has boats for emergencies
- Multipurpose center- EM, HR, P&R, rentals-
- Event space- backup EOC
- Backup EOC- Hampstead Fire Dept. (ocean)
- Josh did a map of where water was
- EOC back up in a Western portion of county
- Community house and RR station are rented.
- Rental space could be good closer to Burgaw
- Need comparable park to HKP near Burgaw
- Mike Gibson and James McMillian- water shed guidance – city ordinance – exceptions walking trails around water shed
- 5-acre parcel- retention pond on property
- 5000sq. ft. paved surface asphalt - tried pervious cement at festival park did not like the results.
- Storm water guidelines- trail- .2-mile 10 wide in grass

Planning and Community Development Stakeholder Interview 10/19/21

- Recreational units. sliding scale based on homes you are building
- 34-99 units – invest 10K in recreational units
- 100-149 – 15K
- Some neighborhoods. going to vastly exceed… clubhouse and marina
- We need to up the investment we are requiring, not just for rec units but open space also
- County sewer to Blueberry Road and 421 Will be huge. Big time with New Hanover County 6 industries there
- Pocket Park at entrance to industrial park… Dense type of development at industrial park
- Commerce Park to Downtown Wilmington in 7 minutes….
- Proposing to amend the comprehensive plan to provide dense residential development
- 421 rail trails to blueberry rd.
- Developer interested in 2-3000 homes
- Need a regional park in that area
- Rocky point 750 home project will go next month. west of 117 and south of 210

- Over 300 acres…
- Very warm with new subdivisions… Commissioners. more out in open challenges development brings.
- Hampstead not a lot of land left
- Scots Hill… 3000 units. Blake Farm just getting going. DR Horton…. American Builder
- All current sewer is private owned some towns. Commercial in Rocky point and in Commerce Center. Some schools
- County does not operate sewer So no control of build out
- Salter's Haven 300 homes… higher than average
- Scotts Hill has vacant land there… McAdams Homes.
- Hospital goes in Scotts Hill across County line
- Hampstead is not incorporated…
- 6 municipalities in this county surf city, topsail, Atkinson, Watha, St Helena, Burgaw
- 12-13K live in municipalities
- 63K population
- 421 a lot of big tracts.
- Weir property on ICWW…For Sale…25 acres developer just built road to front door
- Challenge skinny rectangle kayak 500 feet of kayak launch
- Passive Park Talk to Wildlife Resources Commission about joint venture
- 25 more to add since Hurricane Matthew
- FEMA restrictions… No building unless restroom open to public…Vault toilet
- Problem if in flood way… engineer no impact study
- Lanes Ferry would be great park for kayak launch NE Cape Fear. a lot of work already done… clear where restaurant used to be about 4 acres
- Other side of bridge is nice parcel also
- Paddle trail on NE Cape Fear... could have tent sites or camping platforms

West Recreation Partners Stakeholder Interview 10/18/21

- More appropriate fields football, soccer, bb, basketball, soccer and fb- split fields – lines of different colors Lines are painted by volunteers, and shortage of parent volunteers
- Past used 2 elementary, Burgaw Middle and Pender High
- Never enough parking
- Basketball at schools K-3, 6-8 practices in week 4 different gyms
- Burgaw, West Pender, (Penderlea out of the way for most folks)
- West Pender is more suitable
- Younger kids – (purchased 4 goals for use at Burgaw Elementary- basketball program bought them)
- West Pender schools furnished it all for the program there

- Summer- need a place to go swim- no public pools in Pender County
- Walking track- hang banners
- 220-230 kids play basketball- West Pender
- NW Cape Fear River divides county
- 250-307 soccer participants
- 125-150 football with cheer participants
- Communication- schools respond- principal has better structure
- Communication- advertise progress that are rec partner ran
- Indoor - at least 2 full size gyms
- Lacrosse is in West Pender County now
- Need more restrooms- Memorial Park
- Facility park attendants are desperately needed at Hampstead Kiwanis
- Middle School refs- basketball
- 1 reg 1 med 1 small flag 6 under 4& 5 players soccer
- Need 1/3 more fields now, imagine needs with expected growth.
- Room for cheerleaders plus EMS
- 9 large field - stripe as needed
- Park- Pender Memorial -Need playground on each side
- Lighting- only one lit field Need all fields lit
- Rocky Pt. Burgaw, Wallace, Willard, Atkinson- kids from everywhere
- Not low – cost friendly
- Rocky Pt. and Morton- run two leagues at different parks
- Kids age out at 14
- Need cloverleaf baseball fields and press box- fields 300' fence
    - 50,70,90
- 15' fence- concrete path 10' wide- next to fence
- Build- tournaments – make money
- Nets, press box, netting to stop footballs
- Multi-use from start Skin – no grass infield
- Play oldest age group
- Football-
- NEED - Concessions- bottom of press box and restrooms, restrooms also at field house with storage, covered batting cages- carpet- concrete
- 2 90'batting cages split in the middle Will give 4 cages to use in the rain
- Parking is needed ADA access to all fields- connectivity
- Soccer- Ogden Park- practice field
- Soccer 3 events EW soccer N-S football
- Soccer cross country state tournaments HS level
- Drainage/ turf /lighting
- Light pole- for sports complex- plan light poles for additional events
- Need track around the football complex… would limit space

- Track could be used for fun run
- Wear and tear of fields from overuse,
- Pender Memorial Park – football, soccer and lacrosse
- Concerns – equipment to maintain, need volunteers from younger parents
- West Pender has transportation issues for kids to be involved in programs
- Penderlea is too far out for most to travel too with working parents
- No concessions at school gyms
- Heavily rely on Dee and fees can't be increased to keep costs affordable for most of county
- Need field space, have to turn kids away
- Barriers – kids at two different high schools
- County vs municipality – so spread out across the county
- Travel from Atkinson to Hampstead is at least 30 minutes
- Consider District parks since county so large

East Recreation Providers Stakeholder Interview Notes 10//18/21

- Biggest- pop growth – so program growing
- Younger ages- more kids than final
- 270 kids this fall, young families- T-ball, find coaches.
- Multi Use Field- T ball field
- 225 field need another one
- Issues getting board members
- No storage for T-ball, etc.,
- Can't reschedule if it rains out
- Play longer games instead of # of games
- Parking is bad one side, issue parking at Pender Memorial - safety issue with kids
- Need to get community more involved
- Wrightsville Beach P&R – must register thru their system- Lacrosse- do all registration – admin fee- resident/nonresident. Talk to Katie about it.
- Lacrosse- girls what's available
- Link website from Pender Co P&R
- Put on FB of Pender County, emails- Rec. desk- Pender County
- Communication
- More restrooms- safety
- No food trucks allowed - need one at the second field.
- Same issue 12 years ago – Kiwanis members are old and in bad health
- Need to talk with them
- We have a sponsor to construct a wall ball for free - just need to finalize the location for it.
- 2-3 multipurpose fields Lacrosse use feasibility use 30-45 girls ½ span field

- Portable fence- 50, 70,090 plugs portable fencing
- Bring backstops up
- Subsurface drainage
- Artificial turf
- Need another football field add lights to it, press box with storage- built at practice field. Storage facility via sports- like a mini storage building.
- All different users – fundraising is an issue for groups- sponsors- Wilmington gets them.
- Once a quarter- rec partners not supporting each other
- Annual meeting expectations in person- conversation
- Leadership changes- ease of transition on Rec desk all scheduling
- Schedule lights
- Rec desks create rec partner better
- Message board controlled by Kiwanis
- Message boards- locked
- Document policy and procedure of rec
- New sponsors - banners on fields Kiwanis control
- Partnership agreement
- 15 Pender County with HK Park Inc.
- Potential amendments to agreement Banners
- Concession stand - if can get back to run it
- Some signs have lifetime rights naming rights policy
- Light playground and fields lit for games
- Maintenance staffing
- Need social media IT person
- Dee is only on call emergency number – a lot of work
- Restroom- gross- need staff for them
- Western Park- Currently County staff paint all field lines, collaborating with schools.

- Use Elementary schools for practice
- Facilities use Pender County schools
- All maintenance done by Tim’s league parents
- Topsail H.S. not sharing football field
- Liability not too- have staff here volleyball/lacrosse
- Netting keeps soccer balls out of marsh
- Water access/ kayak access

Special Events Stakeholder Interview 10/19/2021

- Community building, pickle ball, outdoor concert center
- Population and young families
- NC Spot Festival needs land- currently operate on 42 acres currently utilize road in middle of it use front ¾ for event - back field for parking They charge admission 8-10 K
- Blueberry festival is not moving Located in downtown at courthouse, 2019 40K attendees 1 day on Saturday Add Friday locals' night
- Next 10 years – growth of Pender County…
- Influx of population – outdoor attractions… nature based. Holly shelter game lands, more natural parks. Holly Shelter is state lands… subdivision borders it now; Conversation has been had with Wildlife. buffer with hunters and hiking
- Need places to have events – space Indoor, outdoor, concert venue,
- HKP hub for community – Special events – accomplish out of 10-year goal
- 2 sons outdoor family camping often. Place brings people together, event Nov 14 Church party for the community For Topsail Bring people together no church that day
- Hampstead no anchor… Where people and places go, and BE not just go and DO
- Parks - find peace and being
- Lived here 4 years… camping at game lands during hunting season…
- Raise them to be outdoors men… outside and venues Planning to build church – event space for community green space very important Food trucks. just be there
- Family center - multigenerational Place to invest in families. Indoor space for sports
- Our county does not have a park on the water… more than Millers Pond
- Need boat ramps in county but needed according to survey
- Surf city every Friday night… movies and bands… don't want to put heavy on the fields parking issues
- Families 32-26 age families moving here with NEEDS
- Kite festival at Carolina Beach
- Surf City – not work with county on programming
- Day trippers $100 a day tourism…
- Waterfront on ICWW… Kayak groups to lee Island… conservation
- Scots' Hill pristine marsh land
- No timeline for HKP expansion…
- Food Truck carousel with power so no generator noise
- Center with alcohol permits…
- Anything to bring people together
- Pender County does not have an arboretum… NH county has weddings and events there

- Botanical garden would be worthwhile
- Visitor Center – Venus Fly traps and pitcher plants and pocosin and Black River
- Programming once you have a facility P&R is small dept. so creative with their programs
- Kick or treat – Saturday in HKP
- How to better get the word out – strong online presence next 10 years. continue to progress locations on google maps email lists
- COMMUNICATION – Double Down on Social Media
- Webpage idea can be printed and shared…
- Outsource social media – bring in with a story… hire a coordinator
- Where are people we want to get into our program. Social media bigger reach
- Of your community
- Multi-faceted approach to communication
- No COUNTY BRAND!!! At HKP NEED it to be countywide.
- Kiwanis Park… silo Kiwanis has fb page for park Pender County not able to use it
- County Fair- no location for that …
- Cape Fear Regional Fair for the region
- Revenue generator – venues. Beneficial for county to have amenity to do this
- What is unique about this area? East side Maximize greatness No anchor here is east Pender
- Beautiful scenery boat ramps if we don't design about our culture or we will lose it. Land will not be here if don't buy it now
- Tell past story of Pender Co.
- Outdoor green spaces for communities
- Need another RV and Tent Campground
- Vacationers - not stay in hi-rise hotel RV exploded with Covid

Appendix F

PENDER COUNTY - PARKS AND RECREATION MASTER PLAN/2022-2032

10 Year Anticipated Future Recreational Project List

CATEGORY / IMPROVEMENT	COST	YEAR 1 2022-2023	YEAR 2 2023-2024	YEAR 3 2024-2025	YEAR 4 2025-2026	YEAR 5 2026-2027	YEAR 6 2027-2028	YEAR 7 2028-2029	YEAR 8 2029-2030	YEAR 9 2030-2031	YEAR 10 2031-2032	FUTURE
Existing Parks Renovations/Improvements												
Hampstead Kiwanis Park												
Address field drainage	**$130,000**		$65,000				$65,000					
Install fiber cable	**$18,000**	$18,000										
Upgrade security cameras	**$27,500**	$27,500										
Update playground equipment	**$300,000**				$150,000						$150,000	
Add wayfinding and parking signage	**$10,000**		$10,000									
Update park signage throughout park	**$8,000**			$8,000								
Install roof for performance area	**$100,000**			$100,000								
Install maintenance building with fenced yard	**$100,000**		$100,000									
Implement master plan for adjacent land	**$3,500,000**	$2,000,000				$1,500,000						
Sub-total	**$4,193,500**											
Millers Pond Park												
Install fiber cable	**$10,000**	$10,000										
Install security cameras	**$12,500**	$12,500										
Add educational and mile marker signage	**$10,000**			$10,000								
Assess/repair existing playground	**$50,000**							$50,000				
Add swing set to playground	**$8,000**			$8,000								
Install benches around pond (8)	**$15,000**					$15,000						
Add unsheltered picnic stations (3)	**$7,500**		$7,500									
Install environmental center	**$800,000**									$800,000		
Sub-total	**$913,000**											
Pender Memorial Park												
Address field drainage	**$130,000**		$65,000				$65,000					
Upgrade security cameras	**$15,000**						$15,000					
Assess/repair existing playground	**$100,000**			$50,000				$50,000				
Add picnic shelters (1)	**$50,000**						$50,000					
Sub-total	**$295,000**											
Penderlea Community Park												
Install 1/4 mile walking path (8' wide)	**$95,000**	$95,000										
Install security cameras	**$25,000**			$25,000								
Add picnic shelters/restroom building	**$200,000**	$200,000										
Add unsheltered picnic stations (3)	**$7,500**					$7,500						
Install benches (5)	**$10,000**			$10,000								
Install outdoor drinking fountain	**$8,000**			$8,000								
Replace flooring in classroom 3	**$10,000**		$10,000									
Install A/V equipment in auditorium	**$150,000**			$150,000								
Sub-total	**$505,500**											
Pender Courthouse Square												
Add mile marker signage	**$5,000**		$5,000									
Install gazebo for performance venue	**$120,000**	$120,000										
Sub-total	**$125,000**											

Holly Shelter Shooting Range												
Install maintenance shed	**$10,000**	$10,000										
Vaulted Restroom	**$70,000**		$70,000									
Construct a shotgun range	**$250,000**			$250,000								
Sub-total	**$330,000**											
Hampstead Annex												
Install A/V equipment in auditorium	**$150,000**			$150,000								
Sub-total	**$150,000**											
Existing Parks Recreation Improvements Total	**$6,512,000**	**$2,493,000**	**$332,500**	**$769,000**	**$150,000**	**$1,522,500**	**$195,000**	**$100,000**	**$0**	**$800,000**	**$150,000**	**$0**
New Facility Development												
Future District Park (Central Pender Park)												
Implementation Phase One	**$2,815,000**	$2,815,000										
Implementation Phase Two	**$3,150,000**				$3,150,000							
Implementation Phase Three	**$1,500,000**								$1,500,000			
Sub-total	**$5,965,000**											
Future District Park (Scotts Hill)												
Master Planning	**$40,000**									$40,000		
Land acquisition	**$1,000,000**					$1,000,000						
Implementation	**$6,000,000**											$6,000,000
Sub-total	**$7,040,000**											
Future Community Park (Long Creek Property)												
Replace existing playground	**$100,000**		$100,000									
Site Prep	**$50,000**		$50,000									
Install picnic / restroom facility	**$250,000**		$250,000									
Walking Trail	**$100,000**						$100,000					
Sub-total	**$500,000**											
Future Community Park (Canetuck Property)												
Implementation	**$45,000**	$30,000		$15,000								
Sub-total	**$45,000**											
Future Community Park												
Master Planning	**$35,000**										$35,000	
Land acquisition	**$500,000**										$500,000	
Implementation	**$2,000,000**											$2,000,000
Sub-total	**$2,535,000**											
Future Neighborhood Park (Maple Hill)												
Master Planning	**$30,000**							$30,000				
Land acquisition	**$500,000**							$500,000				
Implementation	**$1,750,000**										$1,750,000	
Sub-total	**$2,280,000**											
Future Water Access												
Land acquisition	**$2,500,000**											$2,500,000
Sub-total	**$2,500,000**											
New Facility Development Total	**$20,865,000**	**$2,845,000**	**$400,000**	**$15,000**	**$3,150,000**	**$1,000,000**	**$100,000**	**$530,000**	**$1,500,000**	**$40,000**	**$2,285,000**	**$10,500,000**
Total Anticipated Projects Budget Cost	**$27,377,000**	**$5,338,000**	**$732,500**	**$784,000**	**$3,300,000**	**$2,522,500**	**$295,000**	**$630,000**	**$1,500,000**	**$840,000**	**$2,435,000**	**$10,500,000**

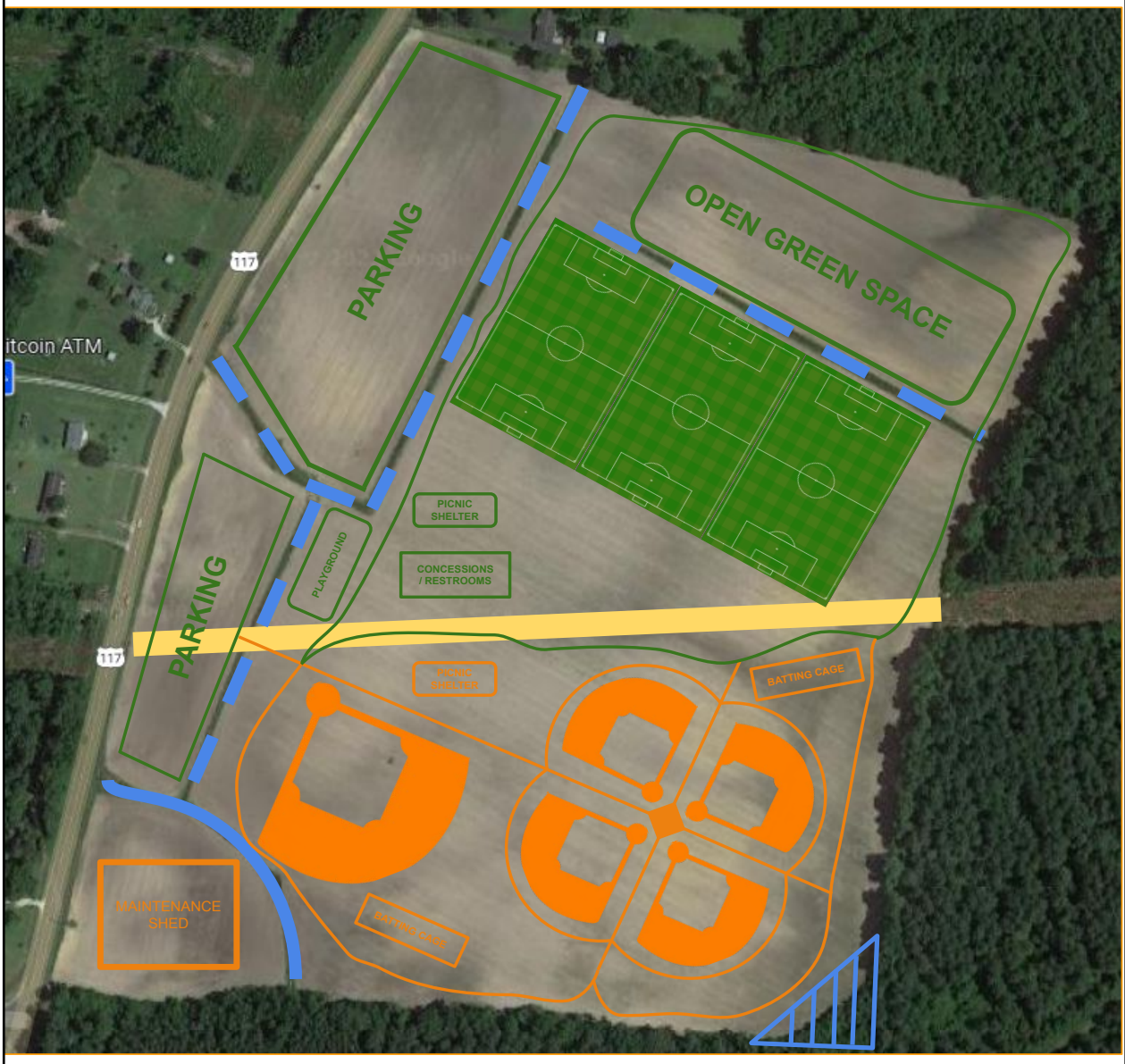
Pender County
Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Central Pender Park Phase 1

TO:	Board of County Commissioners
FROM:	Dee Turner
DATE:	April 19, 2022
SUBJECT:	Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Central Pender Park Phase 1

SUMMARY:
The Parks and Recreation Trust Fund (PARTF) is an annually state funded program for land acquisition, the development and/or improvement of parks and recreation facilities. PARTF is a dollar-to-dollar matching grant with a maximum match of $500,000.

The proposed Central Pender Park Phase 1 will be located on approximately twenty-eight (28) acres of the sixty (60) acre parcel purchased in 2021 by Pender County on Highway 117N, approximately 3 miles from the Town of Burgaw. Phase I of the park will help alleviate the current overcrowding of the recreation facilities at Pender Memorial Park. During Fall seasons, the youth athletic associations for football/cheerleading and soccer must share use of one (1) lighted multipurpose field and two (2) unlighted practice fields for games and practices, serving an average of 335 youth per week for 3 1/2 months per year. Due to lack of multipurpose field space, football teams and cheerleading squads must practice in the outfield of the baseball/softball fields. Therefore, the baseball/softball youth athletic association is unable to have a Fall season, which leaves approximately 150 additional youth not playing a Fall sport. The Parks and Recreation Department has received numerous requests for adult leagues for softball, flag football and soccer. The addition of these multipurpose fields will allow the possibility of adult athletic leagues to be offered. To make the park more enjoyable a playground and picnic shelter are included in Phase 1 along with support facilities.

ACTION REQUESTED:
Requesting Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Central Pender Park Phase 1


PARKING
OPEN GREEN SPACE
117
itcoin ATM
PICNIC SHELTER
CONCESSIONS / RESTROOMS
PLAYGROUND
PARKING
117
PICNIC SHELTER
BATTING CAGE
MAINTENANCE SHED
BATTING CAGE

Project Cost

Pender County – Central Pender Park Development

Project Elements (Include specific units – sizes, numbers, lengths, etc.- for each item.)	Unit	Unit Cost	Total Item Cost
Restroom/Concession Stand	Lump Sum	$350,000	$350,000
Picnic Shelter (24’ x 36’ with 4 picnic tables and 4 trash cans)	Lump Sum	$50,000	$50,000
Playground (Play Structure with accessible surfacing)	Lump Sum	$150,000	$150,000
Multi-Purpose Field (With lights, irrigation, sub-surface drainage)	4	$350,000	$1,400,000
Multi-use Path (8 foot wide, will also provide accessible routes to site amenities)	3500 Linear Feet	$50/Linear Foot	$175,000
Parking Lot (Asphalt)	Lump Sum	$650,000	$650,000
Utilities (Sewage Field, Wells, Pump House, etc.)	Lump Sum	$50,000	$50,000
Cost to build			**$2,825,000**

Contingency Cost of the Building

Contingency (not to exceed 5% or $50,000 of the cost to build, whichever is less)	Lump Sum	$50,000	$50,000

Total Project Cost	$2,875,000
Total PARTF Grant Request	$500,000
Total Local Match	$2,375,000

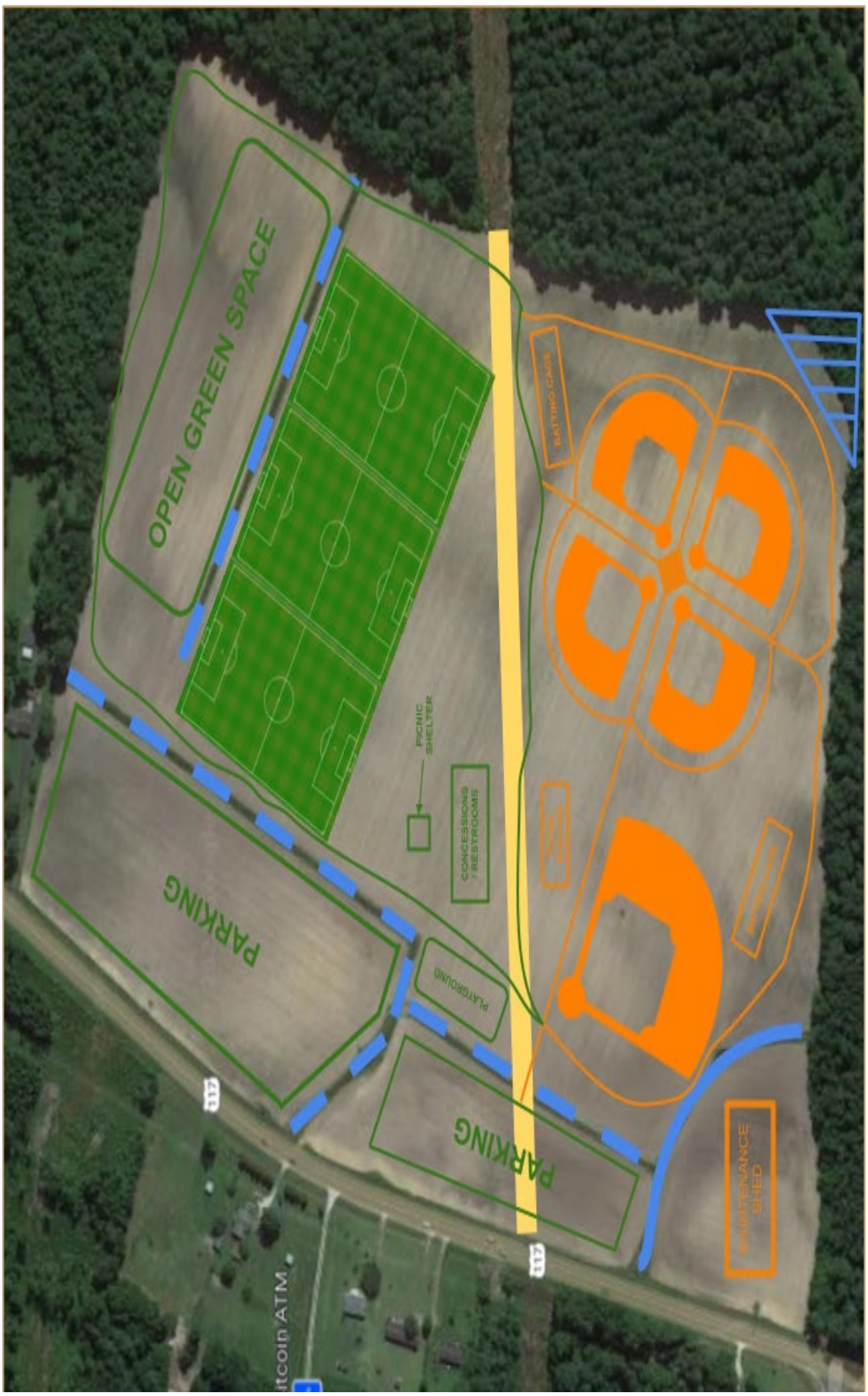
PENDER COUNTY
Parks & Recreation

Central Pender Park – Phase 1

Parks and Recreation Trust Fund Grant Application

Pender County Board of Commissioners Meeting

March 14, 2022


OPEN GREEN SPACE
PARKING
PARKING
PICNIC SHELTER
CONCESSIONS / RESTROOMS
PLAYGROUND
BATTING CAGES
MAINTENANCE SHED
Bitcoin ATM

Pender County
Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Hampstead Kiwanis Park Phase 4

TO:	Board of County Commissioners
FROM:	Dee Turner
DATE:	April 19, 2022
SUBJECT:	Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Hampstead Kiwanis Park Phase 4

SUMMARY:
The Parks and Recreation Trust Fund (PARTF) is an annually state funded program for land acquisition, the development and/or improvement of parks and recreation facilities. PARTF is a dollar-to-dollar matching grant with a maximum match of $500,000.

The proposed Phase 4 of Hampstead Kiwanis Park will add the highly requested tennis, pickleball and basketball courts to the array of recreation facilities available for use. The addition of a multipurpose field will help alleviate the overcrowding of the existing multipurpose fields. During Spring and Fall seasons, the youth athletic associations for football/cheerleading, soccer and lacrosse must share use of three (3) lighted multipurpose field and one (1) unlighted practice field for games and practices, serving an average of 285 youth per week for seven (7) months per year. The Parks and Recreation Department has received numerous requests for adult leagues for softball, flag football and soccer. The addition of these multipurpose fields will allow the possibility of adult athletic leagues to be offered.

ACTION REQUESTED:
Requesting Approval to Submit a 2022 Parks and Recreation Trust Fund Grant Application for Hampstead Kiwanis Park Phase 4


Sloop Point Loop Rd
Hampstead Kiwanis Park
Community park with a sizable playground
ServiceMaster Restoration of Wilmington
Pickleball
Basketball
Lawn Game Area
Restroom / Picnic Shelter
Tennis
PARKING
Concessions / Restrooms

Project Cost

Pender County – Hampstead Kiwanis Park Phase 4

Project Elements (Include specific units – sizes, numbers, lengths, etc.- for each item.)	Unit	Unit Cost	Total Item Cost
Restroom/Picnic Shelter	Lump Sum	$350,000	$350,000
Tennis Courts (6 regulation tennis courts, with fencing)	Lump Sum	$250,000	$250,000
Pickleball Courts (4 regulation pickleball courts with fencing)	Lump Sum	$100,000	$100,000
Basketball Courts (2 regulation basketball courts)	Lump Sum	$90,000	$90,000
Multi-Purpose Field (With lights, irrigation, sub-surface drainage)	2	$350,000	$700,000
Multi-use Path (8 foot wide, will also provide accessible routes to site amenities)	1500 Linear Feet	$50/Linear Foot	$75,000
Picnic Area (4 picnic tables and 1 trash can)	Lump Sum	$5,000	$5,000
Lawn Game Area (2 sets of cornhole boards)	Lump Sum	$5,000	$5,000
Parking Lot (Asphalt)	Lump Sum	$325,000	$325,000
Utilities (Wells, Pump House, Sewer Hookup, etc.)	Lump Sum	$50,000	$50,000
Cost to build			**$1,950,000**

Contingency Cost of the Building

Contingency (not to exceed 5% or $50,000 of the cost to build, whichever is less)	Lump Sum	$50,000	$50,000

Total Project Cost	$2,000,000
Total PARTF Grant Request	$500,000
Total Local Match	$1,500,000

PENDER COUNTY
Parks & Recreation

Hampstead Kiwanis Park – Phase 4

Parks and Recreation Trust Fund Grant Application

Pender County Board of Commissioners Meeting

March 14, 2022


Sloop Point Loop Rd
Sloop Point Loop Rd
Sloop Point Loop Rd
Sloop Point Loop Rd
ServiceMaster Restoration of Wilmington
Hampstead Kiwanis Park
Basketball
Volleyball
Lawn Game Area
Restroom / Picnic Shelter
PARKING
Concessions / Restroom

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Travis Henley
DATE:	April 19, 2022
SUBJECT:	REZONE 2022-29

SUMMARY:
Michael Nadeau, applicant, on behalf of Thomas and Rebecca Benfield, owners, is requesting approval of a Zoning Map Amendment to rezone two tracts totaling approximately 11.5 acres of land from the RP, Residential Performance zoning district to the GB, General Business zoning district. The subject property is located on US HWY 17, approximately one-fifth of a mile south of the intersection of Sloop Point Road and US HWY 17 in the Topsail Township and may be further identified by Pender County PINs 4215-20-1529-0000 and 4215-20-2983-0000.

ACTION REQUESTED:
Consideration of Zoning Map Amendment Request

ATTACHMENTS:
1. Staff Report
2. Application
3. Narrative
4. Site Plan
5. UDO Table of Permitted Uses
6. Powerpoint Slides

STAFF REPORT FOR REZONE 2022-29
ZONING MAP AMENDMENT APPLICATION

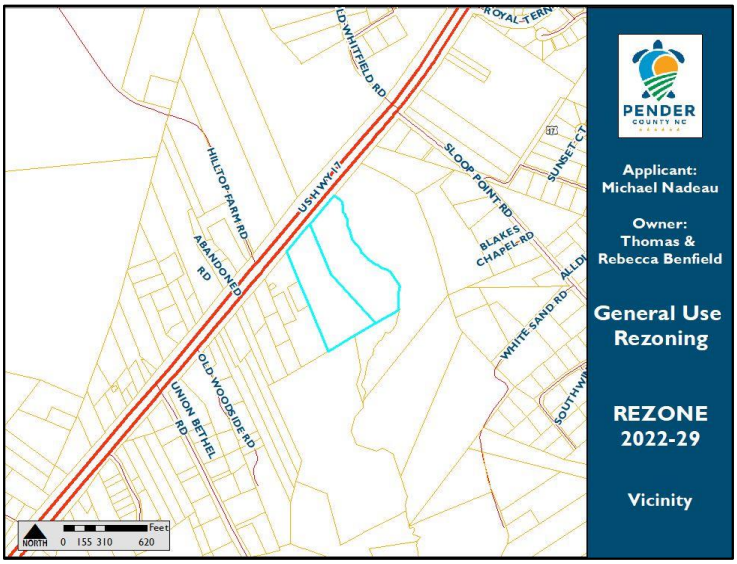
APPLICATION SUMMARY	
Case Number	REZONE 2022-29
Hearing Dates	March 1, 2022 Planning Board April 19, 2022 Board of Commissioners
Applicant	Michael Nadeau
Property Owner(s)	Thomas and Rebecca Benfield
Parcel Identification Number	4215-20-1529-0000 4215-20-2983-0000
Acreage	11.50
Township	Topsail
Pender 2.0 Future Land Use Category	Low-Density Residential

REZONING PROPOSAL

Michael Nadeau, applicant on behalf of Thomas and Rebecca Benfield, owners, is requesting approval of a Zoning Map Amendment to rezone two tracts totaling approximately 11.5 acres of land from RP, Residential Performance zoning district to GB, General Business zoning district.

LOCATION

The subject property is located east of US Highway 17, approximately 1,000 feet south of the intersection of Sloop Point Road and US Highway 17.



REZONING PROPOSAL

The applicant is proposing to rezone approximately 11.50 acres from the RP, Residential Performance zoning district to the GB, General Business zoning district. Because this is a general use rezoning, a conceptual plan is not included within the application. If approved, the site could be developed based upon all uses that are permitted by right or by Special Use Permit in the GB, General Business zoning district. However, any future development of the site must comply with the standards of the GB, General Business zoning district and is subject to review and approval by the Technical Review Committee (TRC) to ensure compliance with all applicable local, State, and Federal regulations.

The General Business zoning district is primarily intended to accommodate uses which require close access to major highways. The district is established to provide convenient locations for businesses which serve the needs of surrounding residents, including office, retail, and personal service uses.



Dimensional Requirements
As this is a general use rezoning, the standard setbacks in the GB, General Business zoning district apply and are outlined in the table below. The dimensional standards are proposed to apply uniformly to all buildings and uses on the subject properties.

Minimum Setback (General Business)	
Front	25'
Side	10'
Rear	10'
Corner	12'
Max. Height	40'
Structure Separation	20'

The minimum lot size in this district is 15,000 square feet, and both subject properties are compliant with this standard.

Allowable Uses
Because this is a general use rezoning, the site could be developed based upon all uses that are permitted by right or by Special Use Permit in the GB, General Business zoning district. The table below provides a general list of typical developments permitted in the GB, General Business zoning district. A comprehensive list of all uses from Section 5.2.3 of the UDO is included in Attachment 1.

	GB, General Business
Residential Uses	Upper story Residential
Commercial Uses	≈ 83 uses by-right (Retail Trade, Real Estate and Rental and Leasing, Professional Scientific and Technical Services, Educational Services, ≈ 18 uses w/ SUP (Utilities, Manufacturing, Arts, Entertainment, and Recreation etc.)

TRANSPORTATION INFRASTRUCTURE

Access
Both subject properties have direct access to US HWY 17, which is identified as a Major Arterial Roadway according to the Wilmington Metropolitan Planning Organization (WMPO). A southbound-to-northbound U-turn movement is present along US HWY 17 at the subject properties. Redevelopment of the subject properties would involve driveway approval from the North Carolina Department of Transportation (NCDOT).

Traffic
Traffic Impact Analyses (TIA) are not required for general use rezoning since a site-specific development plan is not required to be included in the application package. The UDO requires a Traffic Impact Analysis (TIA) to be completed when a development generates 100 trips in the morning or evening peak hours or over 1,000 trips per day. If approved and developed in the

future, estimated trip generation data will be required during the review of any site-specific development plan to determine if a TIA is required.

NCDOT Average Annual Daily Traffic (AADT) – 2020; WMPO Roadway Capacities – 2020

Road	Location	Volume (V)	Capacity (C)	V/C
US HWY 17	21000 Block (Between its intersections with Sloop Point Loop Rd and Old Woodside Rd)	31,020.46	44,677.78	0.69

OTHER INFRASTRUCTURE

Utilities

Public water is available through Pender County Utilities (PCU) and according to available GIS data, the nearest PCU water main is along the east side of US HWY 17. Based on available data and information from private sewer providers, sewer is not currently available in this location. The method of water and sewer service will be determined when a site-specific development plan is submitted for review.

Schools

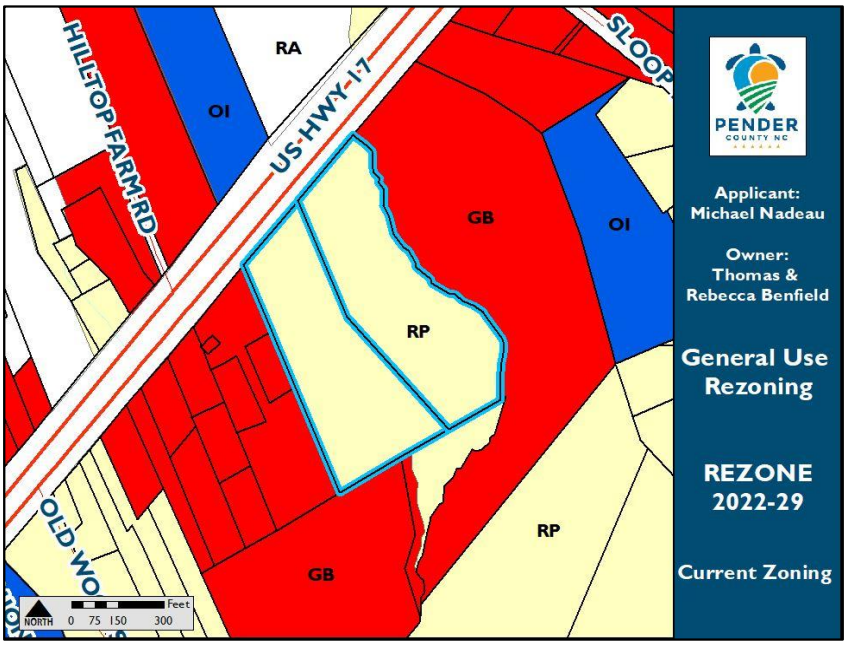
There is no development proposal associated with this general use rezoning, so no specific impacts to the school system are known at this time. However, because the proposed rezoning is from a predominantly residential zoning district to a predominantly commercial zoning district, an impact to school capacity is not anticipated.

ENVIRONMENTAL CONCERNS	
Special Flood Hazard Areas	The subject property does not contain any Special Flood Hazard Areas[1].
Wetlands	Portions of the subject property may contain wetlands[2, 3]. The location of any wetlands will be verified when a site-specific development plan is submitted for review. Any disturbance within these wetlands is subject to review and approval by the U.S. Army Corps of Engineers.
Areas of Environmental Concern	The subject property does not contain any Areas of Environmental Concern (AEC)[4].

[1] According to the effective regulatory and preliminary Flood Insurance Rate Maps NC Flood Risk Information System (NC FRIS)
[2] According to the NC Division of Coastal Management (NC DCM)
[3] According to the National Wetlands Inventory (NWI)
[4] According to the North Carolina Department of Environmental Quality (NCDEQ)

EVALUATION

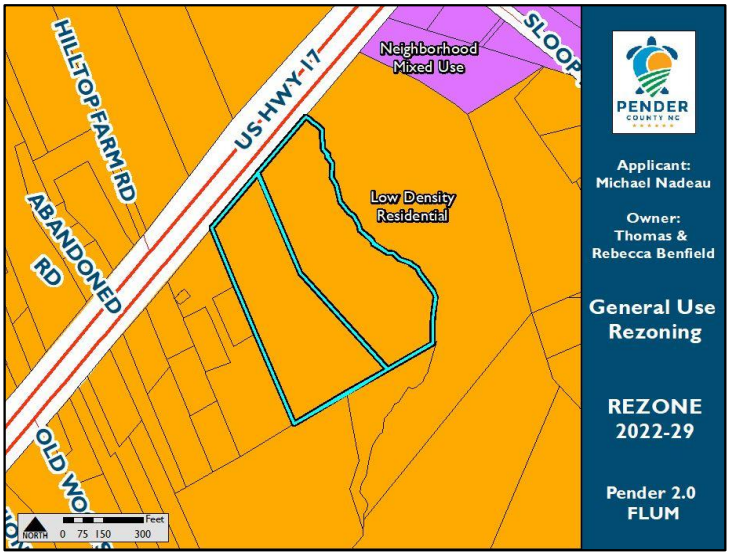
Below: Zoning Map of the Area



CHARACTERISTICS OF THE SURROUNDING AREA		
	LAND USE	**ZONING**
North	Vacant, Commercial	GB, General Business
East	Vacant	GB, General Business and RP, Residential Performance
South	Non-Conforming Residential, Commercial	GB, General Business
West	Commercial, Public Services	GB, General Business; O&I, Office and Institutional; and RA, Rural Agriculture

Surrounding Zoning
The subject properties are currently located within the GB, General Business zoning district. Properties immediately adjacent to the subject properties are currently zoned GB, General Business as indicated by the table above.

Pender 2.0 Comprehensive Land Use Plan Compliance: The subject property is located within the Low-Density Residential Future Land Use Classification as shown in the Future Land Use Map within the Pender 2.0 Comprehensive Land Use Plan. This future land use category is established in areas that are typically established single-family neighborhoods with a low-density residential development pattern. Appropriate uses include single-family dwellings and neighborhood-scale institutional facilities. Commercial and industrial uses are inappropriate in these areas, as are large institutions and other significant traffic generators. Duplexes and townhomes may be suitable when proposed as part of a master planned community whereby the dimensional requirements and uses forming the outer boundary of the community are compatible with the adjacent properties or permissible uses. Development density within this category is two dwelling units per acre or less.



The GB, General Business zoning district is inconsistent with the Low Density Residential future land use classification due to its allowance for non-residential uses, which are not desired in areas designated Low Density Residential.

In addition to conflicting with the Future Land Use Map, the proposal was found to conflict with the following two policies within the Pender 2.0 Comprehensive Land Use Plan:

> **Policy 5.1.D: Focused Growth and Development:** The County supports a growth pattern that includes low density single-family residential communities, but also allows for the strategic placement of higher density residential, mixed uses, and commercial development to accommodate and support future population growth, where necessary infrastructure exists or is planned.
>
> **Policy 5.1.H: Mixed Use Development:** The County supports a wide range of commercial and residential development at varying intensities, when appropriately located, and provided that impacts to adjacent property owners and traffic congestion is mitigated.

While the proposal would allow for non-residential uses to be established, the Future Land Use Map's preferred growth scenario designates specific areas for non-residential development while

reserving others for primarily commercial development. In the Low Density Residential future land use category, non-residential uses considered inappropriate.

Unified Development Ordinance Compliance: Section 3.3.5 of the Unified Development Ordinance provides for standards that shall be followed by the Planning Board and Board of County Commissioners before a favorable recommendation of approval for a rezoning can be made. These standards include evaluating proposals against whether adequate public facilities/services (i.e. water, wastewater, roads, schools, etc.) exist, are planned, or can be reasonably provided to serve the needs of any permitted uses likely to be constructed as a result of such change. The standards have been outlined in this report for consideration by the Planning Board and Board of County Commissioners.

3.3.5 Approval Criteria for Rezoning

The reviewing bodies (Planning Board and Board of Commissioners) shall consider the following matters in deciding a rezoning proposal, in addition to any other considerations as detailed in the specific rezoning application type:

A. Whether the entire range of uses permitted by the proposed change would be appropriate to the area concerned, including that the proposed rezoning not:
    1. be detrimental to the natural environment,
    2. adversely affect the health, safety, or welfare of residents or workers in the area,
    3. be detrimental to the use or development of adjacent property,
    4. materially or adversely affect the character of the general neighborhood, and
    5. be reasonable as it relates to the public interest.
B. Whether adequate public facilities/services (i.e.- water, wastewater, roads, schools, etc.) exist, are planned, or can be reasonably provided to serve the needs of any permitted uses likely to be constructed as a result of such change;
C. Whether the proposed change is consistent with the County's Comprehensive Land Use Plan, CAMA Land Use Plan, and any other adopted land use document.

Planning Staff is submitting the proposal for Board of Commissioners consideration. The proposed Zoning Map Amendment is inconsistent with the Future Land Use Map and two policies within the Pender 2.0 Comprehensive Land Use Plan.

The proposed GB, General Business zoning district rezoning request is inconsistent with the Pender 2.0 Comprehensive Land Use Plan and the allowable uses within the requested zoning district are incompatible with the surrounding area. Therefore, Planning staff respectfully recommends denial of the Zoning Map Amendment as detailed in this report.

At their March 1, 2022 meeting, the Pender County Planning Board voted unanimously (5-0) to recommend approval of the Zoning Map Amendment, finding the proposal to be consistent with surrounding zoning while citing a need for commercial growth in the northern portion of Hampstead.

BOARD OF COMMISSIONERS ACTION NEEDED:

TO APPROVE: Motion to approve the Zoning Map Amendment and to make a finding of denial because although the approval of the Zoning Map Amendment conflicts with the Pender 2.0 Comprehensive Land Use Plan, the approval is reasonable and in the public interest and furthers the goals of the Pender 2.0 Comprehensive Land Use Plan because [INSERT REASONING]…

TO DENY: Motion to deny the Zoning Map Amendment and to make a finding of denial because the proposal conflicts with the Future Land Use Map within the Pender 2.0 Comprehensive Land Use Plan and conflicts with the following policies in the Plan:

- Policy 5.1.D
- Policy 5.1.H

The proposed rezoning is consistent with the Low-Density Residential Future Land Use classification in the Pender 2.0 Comprehensive Land Use Plan because it has the potential to be generally consistent with current land uses in the vicinity.

PLANNING BOARD ACTION FOR GENERAL USE REZONING	
MOTION	**SECONDED**
Pitts	Buchanan

APPROVED	DENIED	UNANIMOUS
Yes	-	Yes

Mosca	Jordan	Beaudoin	Buchanan	Gruntfest	Pitts	Teachey
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Rezoning/Zoning Map Amendment Checklist

☑	Signed application form
☑	Application fee
☑	A list of names and addresses, as obtained from the county tax listings and tax abstract, all adjacent property owners, including property owners directly across any road or road easement, and owners of the property under consideration for rezoning.
☑	Two (2) business size envelopes legibly addressed with **first class** postage for each of the adjacent and abutting property owners on the above list.
☑	Accurate legal description or a map drawn to scale showing the property boundaries to be rezoned, in sufficient detail to for the rezoning to be located on the Official Zoning Map.
☑	18 (11"x17") map copies to be distributed to the Planning Board
☑	20 (11"x17") map copies to be distributed to the Board of Commissioners
☑	Digital (.pdf) submission of all application materials
☑	A description and/or statement of the present and proposed zoning regulation or district boundary and stating why the request is being made and any information that is pertinent to the case. If the owner and applicant are different, the letter must be signed by both parties.

Office Use Only

☐	**ZMA Fees:** (*$500.00 for first 5 acres; $10/acre thereafter up to 1,000 acres; $5/acre thereafter)*	**Total Fee Calculation: $**

Attachments Included with Application: (Please include # of copies)

CD /other digital version	☐ Y ☐ N	Plan Sets	# of large	# of 11X17	Other documents/Reports	☐ Y ☐ N

Payment Method:	**Cash :** ☐ $_____	**Credit Card:** ☐ Master Card ☐ Visa	**Check:** ☐ Check # _____

Application received by:		**Date:**
Application completeness approved by:		**Date:**

Dates scheduled for public hearing:
- ☐ **Planning Board:**
- ☐ **Board of Commissioners:**

RETURN COMPLETED APPLICATION TO:
Pender County Planning & Community Development
805 South Walker Street
P.O. Box 1519
Burgaw, NC 28425

Pender County
Planning and Community Development

805 S. Walker Street
PO Box 1519
Burgaw, NC 28425

Phone: 910-259-1202
Fax: 910-259-1295
www.pendercountync.gov

Zoning Map Amendment Submission (Rezoning)

Applications will be considered for review by Staff only when deemed complete. The application will be regarded as incomplete until the following items are received by the Planning and Community Development Staff.

1. ✓ **Pre-submittal Meeting**
   Date of Meeting DEC 5? 2021 - MR BENFIELD SPOKE TO CARLENE
2. ✓ **Signed Application**
3. ✓ **Payment**
   $500 for the first 5 acres; $10/ acre thereafter up to 1,000 acres; $5 per acre thereafter
4. ✓ **Requested Revision Boundary Map**
   Rezoning must correspond with the boundary lines of existing platted lots or tracts. Where the boundaries of a rezoning request do not follow a boundary line or a split zoned property line, it must be possible to subdivide and develop that portion of the property outside the proposed rezoning boundary in accordance with the existing zoning and other requirements of this Ordinance. An illustration containing a metes and bounds description is required.
4. ✓ **Narrative**
   A description and/or statement of the present and proposed land use classification and stating why the request is being made and any information that is pertinent to the case.
5. ✓ **Digital Submission**
   For all documents submitted in paper copy, bring a digital copy with paper submission.
6. ✓ **Adjacent Property List**
   A list of names and addresses, of the owners of all properties located within 500-feet of the perimeter of the project bounds as obtained from the county tax listings and tax abstract, of the property under consideration for project parcel.
7. ✓ **Adjacent Property Envelopes**
   The applicant shall provide a set of business envelopes addressed to each person of the owners of all the properties located within 500-feet of the perimeter of the project bounds, accompanied with the amount of postage required for first class postage.

I certify that all information presented in this application is accurate to the best of my knowledge.

Signature of Applicant _____ Date 1/4/22

Printed Name MICHAEL NADEAU

Staff Initials: _____
Date: _____

APPLICATION FOR REZONING (Zoning Map Amendment)

THIS SECTION FOR OFFICE USE

Application No.	ZMA	Date	
Application Fee	$	Invoice	
Pre-Application Conference		Hearing Date	

SECTION 1: APPLICANT INFORMATION

Applicant's Name:	Michael Nadeau	Owner's Name:	Thomas Benfield & Rebecca Benfield
Applicant's Address:	15894 Highway 17	Owner's Address:	70 Grey Feather Dr
City, State, & Zip	Hampstead, NC 28443	City, State, & Zip	Las Vegas, NV 89135
Phone Number:	(910) 620-1237	Phone Number:	(252) 327-0167
Email Address:	mike@creativecommercial.biz	Email Address:	genebenfield@me.com

Legal relationship of applicant to landowner: Agent

SECTION 2: PROJECT INFORMATION

Property Identification Number (PIN):	4215-20-1529-0000 & 4215-20-2983-0000	Total property acreage:	11.5 Acres
Current Zoning District:	RP	Proposed Zoning District:	GB
Project Address:	21100 Highway 17 Hampstead, NC 28443		
Description of Project Location:	2 parcels approximately 11.5 Acres on US Highway 17 per Pender County Deed Book 3336, Page 111		

SECTION 3: SIGNATURES

~~Applicant's~~ Signature	Thomas Benfield	APPLICANT:		Date:	12/29/21
~~Applicant's Name~~ Printed	THOMAS BENFIELD	MICHAEL NADEAU		Date:	12/29/21
Owner's Signature	Rebecca Benfield			Date:	12-29-21
Owner's Name Printed	REBECCA BENFIELD	12/29/21		Date:	12-29-21

NOTICE TO APPLICANT

1. Applicant must also submit the information described on the Rezoning Checklist.
2. Applicant or agent authorized in writing must attend the public hearing.
3. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Planning Board or other authorized person agrees to table or delay the hearing.
4. All fees are non-refundable
5. A complete application packet must be submitted prior to the deadline in order to be placed on the next Planning Board Agenda

BENFIELD REZONING REQUEST
NARRATIVE
JANUARY 2022

This 11.5-acre parcel is the fourth lot south of the corner of Highway 17 and Sloop Point Road. This commercial node has grown to include a variety of uses including retail operations, service businesses and the Pender Senior Center. Within this immediate area, over 30 parcels are currently zoned for non-residential use.

The subject tracts now requested for rezoning, however, remain zoned Residential Performance. We ask these two tax parcels be rezoned to General Business, matching the neighbors on both sides and across the highway. While the Future Land Use Plan targets this area for low density residential use, the Comprehensive Land Use Plan does recognize appropriate exceptions:

> "Encourage more intensive land uses in key locations identified for such growth" (Goal 5.1)
>
> "Allow for the strategic placement of . . . . commercial development to accommodate and support future population growth" (Policy 5.1.D)
>
> "Support a wide range of commercial development, particularly those businesses that provide needed services" (Policy 5.1K)

We propose this rezoning would be fully consistent with the surrounding properties, expanding much-needed commercial land to provide for our community's future business needs.

Pender Senior Center
Eastern Outfitters
Pender Pines
Sloop Point Road
Hilltop Grocery
State Boat Ramp
Connolly Tree Preservation
SITE
Highway 17
Sloop Point Boat Storage

Pender County
Planning and Community Development

805 S. Walker Street
PO Box 1519
Burgaw, NC 28425

Phone: 910-259-1202
Fax: 910-259-1295
www.pendercountync.gov

Table of Permitted Uses
Pender County Unified Development Ordinance

5.2.3 Table of Permitted Uses

The Table of Permitted Uses shows those principal uses that are permitted by right, permitted subject to limited use standards, or permitted subject to a Special Use Permit.

TABLE OF PERMITTED USES											
P=Permitted Use D=Permitted w/ Use Standards S=Special Use Approval Required SD=Special Use Approval Required w/ Additional Standards PM=Permitted in conjunction w/ the MDP process											
Use Category Specific Use Type		Residential				Mixed Use	Commercial		Industrial		Special Purpose
		Zoning Districts									
Use Type	Ref NAICS	RA	RP	RM	MH	PD	GB	OI	IT	GI	EC
RESIDENTIAL											
SFD: Detached-Conventional		P	P	P	P	P					
SFD: Detached Zero Lot Line				P		P					
SFD-Attached: Duplex		P	P	P		P					
SFD-Attached: Multiplex				P		P					
SFD-Townhouse (5+ attached)				P		P					
Multifamily (condominium/apartment)				P		P					
Upper Story Residential						P	P	P			
Accessory Dwelling Unit		D	D	P		D					
Accessory Dwelling Unit on Non Residential Principal Uses		D				D			P	P	
Manufactured Home		P	D		P						
Manufactured Home Park					PMD						
ACCESSORY USES AND STRUCTURES											
Accessory Structures		P	P	P	P	P	P	P	P	P	
Cottage Occupations		SD	SD	SD		SD	SD				

Home Occupation		D	D	D	D	D	D				
Agritourism Activities on active farms		D	D	D	D	D	D	D	D	D	D
Sector 21: MINING, QUARRYING, OIL AND GAS EXTRACTION											
Nonmetallic Mineral Mining & Quarrying	2123	S								S	
Except: 212392 Phosphate Rock Mining											
Except: 212321 Borrow Pit Sand Mining			PMDS			PMD					
Sector 22: UTILITIES											
Fossil Fuel Electric Power Generation	221112									S	
Other Electric Power Generation	221119	S	S			S			P	P	
Electric Bulk Power Transmission & Control	221121	S	S	S	S	S	S	S	P	P	
Natural Gas Distribution Except Transmission Lines	221210									P	
Water Supply Facilities*	221310		S			PM				P	
Sewage Treatment Facilities*	221320		S	PMD/S		PMD/S				P	
Except: Sewage Lift Stations*		SD	SD	PMD/S	PMD/S	PMD/S	D	D	D	D	
*County Owned or County Service District Provided Systems=P											

		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
Sector 23: CONSTRUCTION											
Construction of Buildings	236						D		P	P	
Heavy and Civil Engineering Construction	237						D		P	P	
Specialty Trade Contractors	238						D		P	P	
Sectors 31-33 MANUFACTURING											
Artisan Manufacturing		S	S			P	P		P		
Food Manufacturing	311									P	
Beverage and Tobacco Product Manufacturing	312									P	
Textile Mills	313									P	
Textile Product Mills	314									P	
Apparel Manufacturing	315									P	
Wood Product Manufacturing	321								P	P	
Truss Manufacturing	321214						S		P	P	

Prefabricated Wood Building Manufacturing	321992						S		P	P	
Prefabricated Metal Building and Component Manufacturing	332311						S		P	P	
Paper Manufacturing	322									S	
Converted Paper Product Manufacturing	3222									P	
Printing and Related Support Activities	323								P	P	
Petroleum and Coal Products Manufacturing	324									S	
Synthetic Dye and Pigment Manufacturing	32513									P	
Other Basic Organic Chemical Manufacturing	32519									P	
Resin, Synthetic Rubber & Artificial Synthetic Fibers and Filaments Manufacturing	3252									P	
Pharmaceutical Manufacturing	3254								P	P	
Paint, Coating and Adhesive Manufacturing	3255									P	
Soap, Cleaning Compound and Toilet Preparation Manufacturing	3256									P	
Other Chemical Product and Preparation Manufacturing										P	
Except: 32592 Explosive Manufacturing											
Plastics and Rubber Products Manufacturing	326									P	
Clay Product and Refractory Manufacturing	3271									P	
Ready-Mix Concrete Manufacturing	32732									P	
Concrete Pipe, Brick, & Block Manufacturing	32733									P	

		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
Sectors 31-33 MANUFACTURING											
Other Concrete Product Manufacturing	32739									P	
Gypsum Product Manufacturing	32742									P	
Fabricated Product Manufacturing	332									P	
Machine Shops; Turned Product; and Screw, Nut, and Bolt Manufacturing	3327								P	P	

Machinery Manufacturing	333									P	
Computer & Electronic Product Manufacturing	334								P	P	
Electrical Equipment, Appliance, & Component Manufacturing	335									P	
Transportation Equipment Manufacturing	336									P	
Furniture and Related Product Manufacturing	337								P	P	
Miscellaneous Manufacturing	339								P	P	
Sector 42 WHOLESALE TRADE											
Wholesale Trade	42	S							P	P	
Sectors 44-45 RETAIL TRADE											
Motor Vehicle and Parts Dealers	441	S					P		P		
Furniture and Home Furnishings Stores	442						P		P		
Electronics and Appliance Stores	443	S				P	P		P		
Building Material, Garden Equipment & Supplies Dealers	444	S					P		P	P	
Food and Beverage Stores	445	S	S			P	P		P		
Health and Personal Care Stores	446	S	S			P	P	P	P		
Gasoline Stations	447	S				P	P		P		
Clothing and Clothing Accessories Stores	448	S				P	P		P		
Sporting Goods, Hobby, Book, and Music Stores	451					P	P		P		
Miscellaneous Store Retailers	453	S				P	P				
Non store Retailers	454	S				P	P		P		
Liquefied Petroleum Gas Dealers	454312									P	
Sectors 48-49: TRANSPORTATION AND WAREHOUSING											
Air Transportation	481								P	P	
Rail Transportation	482								P	P	
Truck Transportation	484								P	P	
Transit and Ground Passenger Transportation	485								P	P	

Interurban and Rural Bus Transportation	4852						P		P	P	
Taxi and Limousine Service	4853						P		P	P	
School and Employee Bus Transportation	4854								P	P	
Charter Bus Industry	4855								P	P	
Support Activities for Transportation	4881								P	P	
Support Activities for Road Transportation	4884	S					P		P	P	
Postal Services	491110	S	S			P	P	P			
Couriers and Messengers	492						P	P	P	P	
		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
Sectors 48-49: TRANSPORTATION AND WAREHOUSING											
Warehousing and Storage	493	S							P	P	
Sector 51: INFORMATION											
Information	51					P	P	P	P	P	
Finance and Insurance	52	S	S			P	P	P	P	P	
Sector 53: REAL ESTATE AND RENTAL AND LEASING											
Real Estate and Rental and Leasing	53	S	S			P	P	P	P	P	
Commercial and Industrial Machinery and Equipment Rental and Leasing	5324								P	P	
Sector 54: PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES											
Professional, Scientific, & Technical Services	54	S	S			P	P	P	P	P	
Sector 55: MANAGEMENT OF COMPANIES AND ENTERPRISES											
Management of Companies and Enterprises	55	S	S			P	P	P	P	P	

Sector 56: ADMINISTRATIVE AND SUPPORT AND WASTE MANAGEMENT AND REMEDIATION SERVICES											
Administrative and Support Services	561	S				P	P	P	P	P	
Solid Waste Collection Public	562111	P	P	P	P	P	P	P	P	P	
Solid Waste Collection Private	562111									S	
Solid Waste Landfill	562212									S	
Solid Waste Combustors and Incinerators	562213									S	
Other Nonhazardous Waste Treatment and Disposal	562219	S					S		S	S	
Remediation Services	562910									S	
Materials Recovery Facilities	562920									S	
All Other Waste Management Facilities	56299									S	
Sector 61: EDUCATIONAL SERVICES											
Educational Services	611	P	S			P	P	P			
Business Schools, Computer & Management Training	6114	S				P		P	P		
Technical and Trade Schools	6115	S				P	P	P	P	P	
Other Schools and Instruction	6116	S				P	P	P	P		
Sector 62: HEALTH CARE AND SOCIAL ASSISTANCE											
Ambulatory Health Care Services	621					P	P	P			
Except: Outpatient Mental Health and Substance Abuse Centers	62142						P	S			
Hospitals	622	S				P	P	P			
		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**

Sector 62: HEALTH CARE AND SOCIAL ASSISTANCE											
Except: Psychiatric and Substance Abuse Hospitals	6222							S			
Except: Outpatient Mental Health and Substance Abuse Hospitals	62142						S	S			
Nursing and Residential Care Facilities	623	S	S			P	P	P			
Except: Residential Mental Retardation, Mental Health & Substance Abuse Facilities	6232	S						S			
Social Assistance	624	S				P	P	P			
Vocational Rehabilitation Services	6243						P	P	P	P	
Sector 71: ARTS, ENTERTAINMENT, AND RECREATION											
Performing Arts Companies	7111	S				P	P				
Spectator Sports	7112	S					P		P		
Promoters of Performing Arts, Sports and Similar Events	7113	S				S	S				
Agents and Managers for Artists, Athletes, Entertainers and Other Public Figures	7114					P	P	P			
Museums, Historical Sites and Similar Institutions	712	S				P	P	P			
Amusement and Theme Parks	713110	S				S	S				
Amusement Arcades	713120						P				
Golf Courses and Country Clubs	713910	S	PM			P					
Fitness & Recreational Sports Centers	713940	S				P	P	P	P		
Bowling Centers	71395					P	P	P	P		
All Other Amusement & Recreation Industries	71399	S				P	P		P		
Aviation Clubs, Recreational	713990	S	S			P	P		P		
Canoeing, Recreational	713990	S	S			P	P		P		
Fishing Clubs, Recreational	713990	S	S			P	P		P		

Flying Clubs, Recreational	713990	S	S			P	P		P		
Guide Services (i.e. Fishing, Hunting, Tourist)	713990	S	S			P	P		P		
Horse Riding, Recreational	713990	P	S								
Outdoor Shooting Ranges	713990	S									
		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
Sector 72: ACCOMMODATIONS AND FOOD SERVICES											
Hotels and Motels	72111					P	D	D			
Bed and Breakfast Inns	721191	S	S		S	P	P				
All Other Traveler Accommodation	721199	S	S		S	P	P				
RV Parks and Recreational Camps	7212	SD					SD				
Recreational and Vacation Camps	721214	S									S
Rooming and Boarding Houses	721310	S				P	P				
Full Service Restaurants	7221	S				P	P	P	P	P	
Limited Service Eating Places	7222	S				P	P	P	P	P	
Special Food Services	7223	S				P	P	P	P	P	
Drinking Places (Alcoholic Beverages)	7224	S				P	P				
Sector 81: OTHER SERVICES, EXCEPT PUBLIC ADMINISTRATION											
Automotive Repair and Maintenance	8111	S					P		P	P	
Electronic and Precision Equipment Repair and Maintenance	8112	S					P	P	P	P	
Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance	8113								P	P	
Personal and Household Goods Repair and Maintenance	8114	S				P	P	P	P	P	
Personal Care Services	8121	P	S			P	P	P	P		

Funeral Homes and Funeral Services	81221	S					P	P	P	P	
Cemeteries and Crematories Except: Private Cemetery	81222	S	S			S	S	S	S	S	
Coin Operated Laundries and Drycleaners	812310	P				P	P				
Dry-cleaning and Laundry Services	812320	S				P	P		P	P	
Linen & Uniform Supply	81233								P	P	
Other Personal Services	8129	S				P	P	P	P		
Pet Care Services	812910	D					D		D	D	
Religious Organizations	8131	P	S			P	P	P	P		
Grant making and Giving Services	8132					P	P	P	P		
Social Advocacy Organizations	8133					P	P	P	P		
Civic and Social Organizations	813410	S	S			P	P	P			
Business, Professional, Labor, Political and Similar Organizations	8139					P	P	P	P		
Public Administration	92	P	P	P	P	P	P	P	P	P	
			Zoning Districts								
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
MISCELLANEOUS USES											
Adult and Sexually Oriented Businesses									S	S	
Adult Retail									S	S	
Bona fide Farm Purposes		D	D	D	D	D	D	D	D	D	D
Child Care Center		P	S			S	P	P			
Community Boating Facility		SD	SD	SD	SD	SD					
Community Boating Facility in conjunction with a Master Development Plan		SD	PMD	PMD	PMD	PMD					
Disaster Volunteer Housing		D	D	D	D	D	D	D	D	D	
Family Care Home		D	D	D	D	D					
Family Child Care Home		P	P			P	P	P			
Industrial Park										SD	
Marina (Commercial)		SD	PMD			PMD					

Portable Storage Containers		D	D	D	D	D	D	D	D	D	
Private Cemetery less than 6,000 sq. ft.		D	D				D	D	D		
Private Cemetery 6,000 sq. ft. and larger		S	S				S	S	S		
Public Parks		P	P	P	P	P	P	P	P	P	
Private Residential Boating Facility		D	D	D	D	D					
Salvage Operations		S								D	
Storage of Merchandise, Materials or Equipment On Site Inside or Outside An Enclosed Building, Excluding Salvage		S							P	P	
Storage of boats and watercraft outdoors or on dry stack structures							S				
Sweepstakes Center							SD		SD	SD	
Telecommunication Facilities		SD	SD			SD	SD	SD	SD	SD	
Telecommunication Facilities – Public Safety		SD	SD			SD	SD	SD	SD	SD	
Temporary Manufactured Homes		P	P			P					
Temporary Modular/Manufactured Offices						P	P	P	P	P	
Temporary Fruit & Vegetable Stands		P	P								
Temporary Buildings for Construction or Development		D	D	D	D	D	D	D	D	D	
Temporary Events		D					D	D	D	D	

Pender County
Request for Board Action

TO:	Board of County Commissioners
FROM:	Travis Henley
DATE:	April 19, 2022
SUBJECT:	SUP 2022-27

SUMMARY:
Randy Chapman, applicant, on behalf of Kenneth and Karen McCabe, owners, is requesting the approval of a Special Use Permit to allow for the storage of boats and watercrafts outdoors. The subject property is zoned GB, General Business zoning district, is approximately 1.35 acres, and is located on US HWY 17 across from Perkins Drive in the Topsail Township. The subject property may be further identified by Pender County PIN 4226-75-1116-0000.

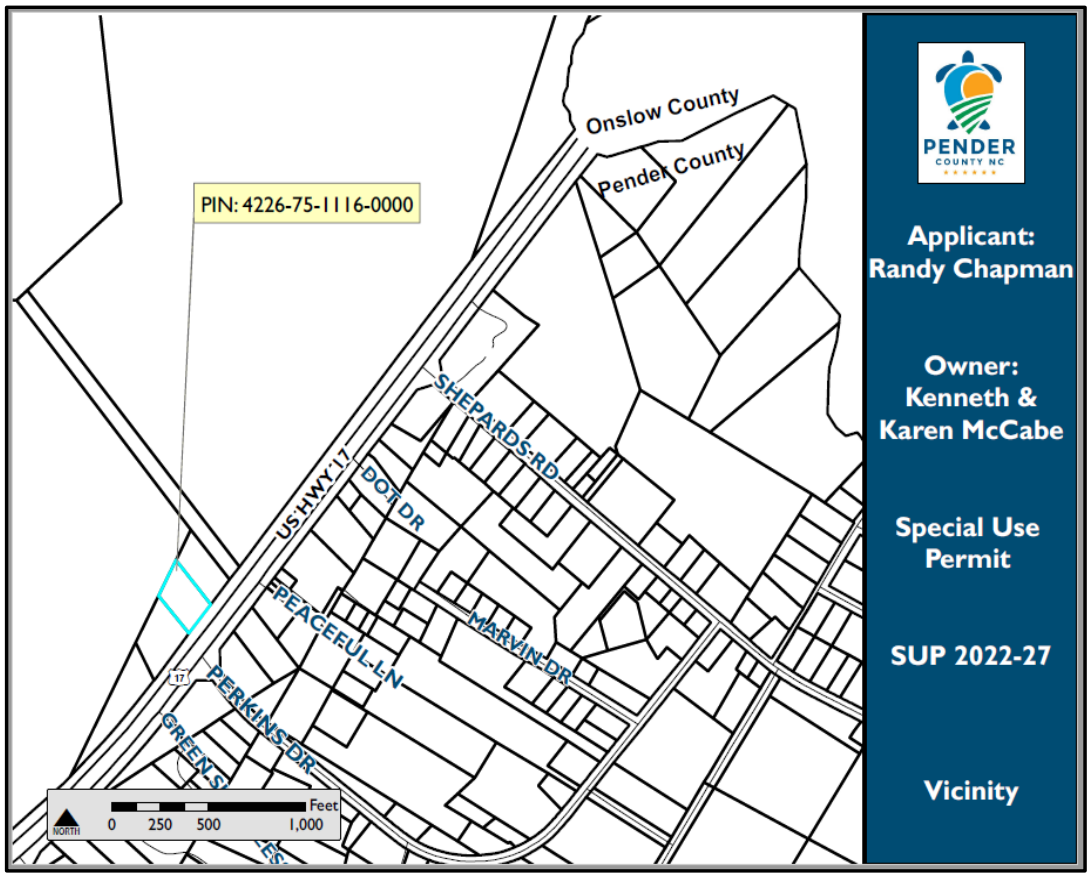
ACTION REQUESTED:
Consideration of Special Use Permit Request

ATTACHMENTS:
1. Staff Report
2. Application
3. Narrative
4. Site Plan
5. Board Action Form
6. SUP Approval and Revocation Procedures
7. Powerpoint Slides

STAFF REPORT FOR SUP 2022-27
SPECIAL USE PERMIT APPLICATION

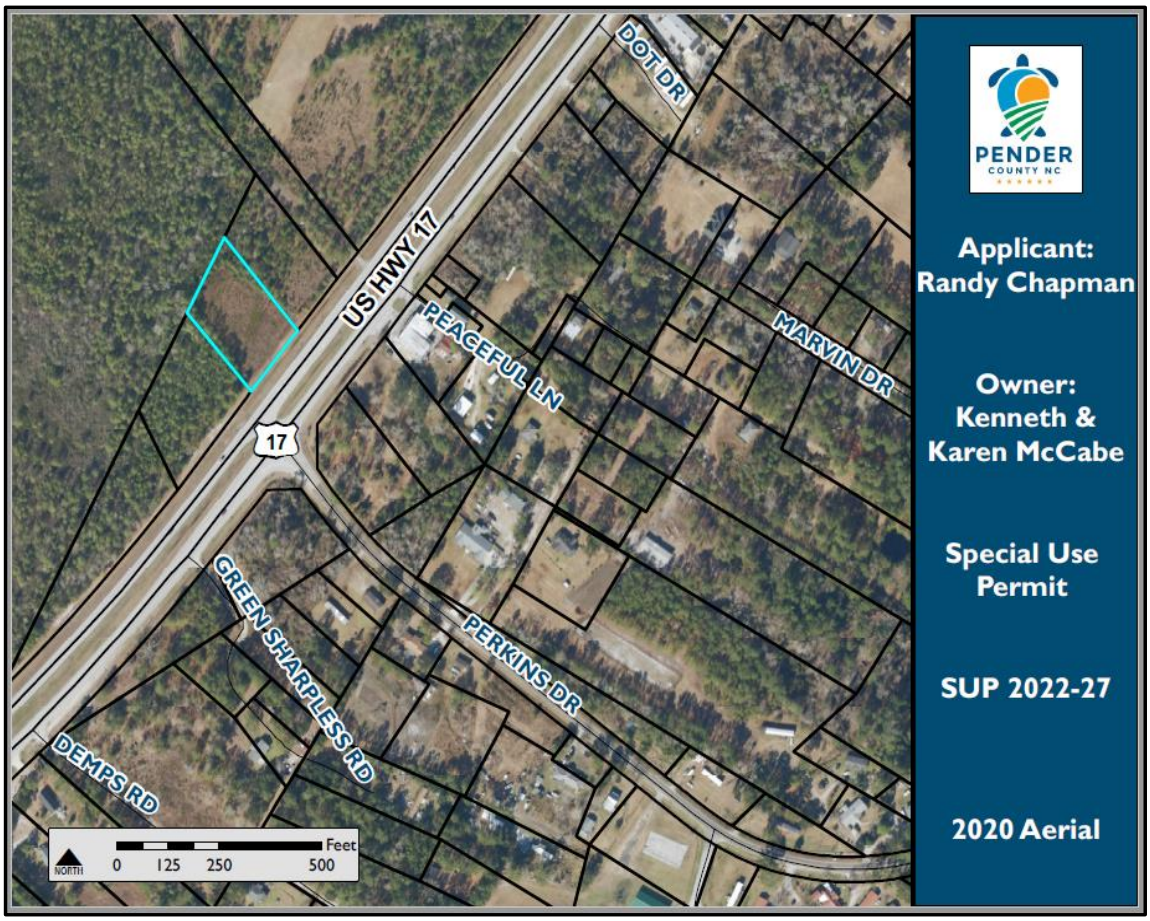
APPLICATION SUMMARY	
Case Number	SUP 2022-27
Hearing Date	April 19, 2022 Board of County Commissioners
Applicant	Randy Chapman
Property Owners	Kenneth and Karen McCabe
Parcel Identification Number	4226-75-1116-0000
Acreage	1.1
Township	Topsail
Zoning District	GB, General Business
Pender 2.0 Future Land Use Category	Rural Agriculture

SPECIAL USE PERMIT PROPOSAL
Randy Chapman, applicant, on behalf of Kenneth and Karen McCabe, owners, are requesting the approval of a Special Use Permit to allow the storage of boats and watercraft outdoors. The use is proposed within the GB, General Business zoning district on approximately 1.1 acres.
LOCATION
The subject property is located across from Perkins Dr on N US Hwy 17 in the Topsail Township.



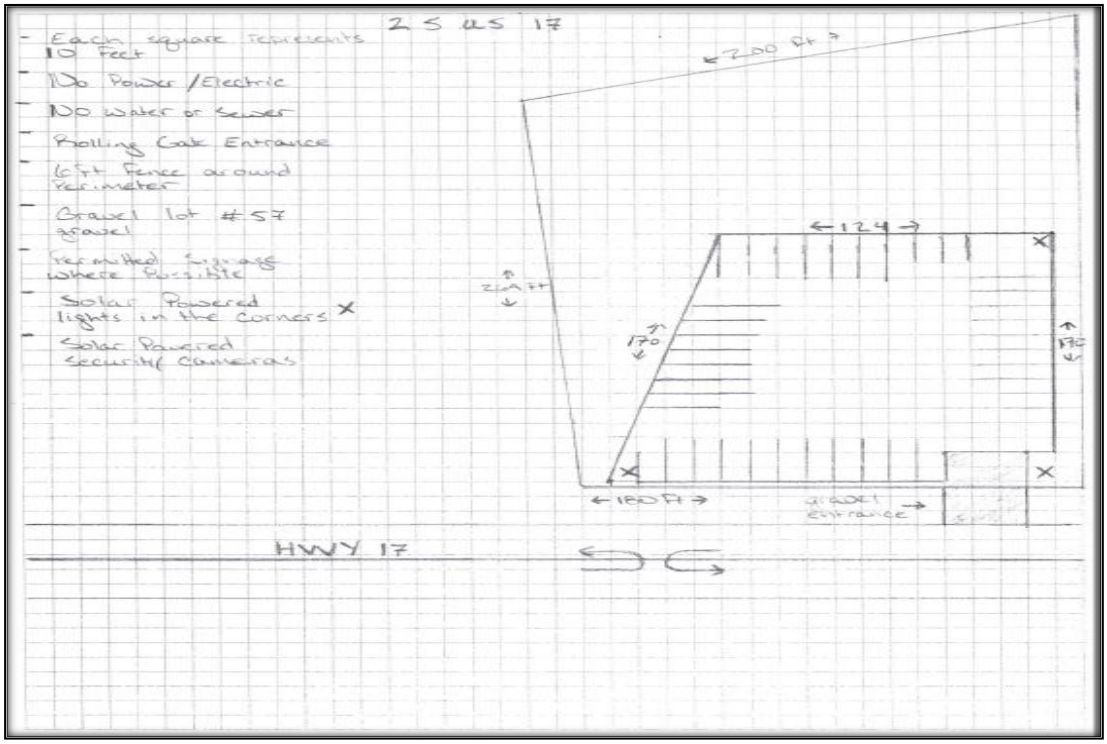
SPECIAL USE PERMIT PROPOSAL

The applicant is seeking to obtain a Special Use Permit in order to place an approximately .65-acre gravel storage facility with approximately 34 storage spaces. The subject property is in the GB, General Business, zoning district. The applicant is proposing to use the storage facility for the storage of boats and boat trailers.



According to the applicant's submitted letter the purpose for the storage facility is to store personal boats and trailers and to be open to the public to store boats and trailers on the property for a fee. The applicant has stated in the submittal letter, that 75% of the property is cleared. To make the facility work with the site, additional trees and shrubs will be required to be removed. The site will have a chain link fence approximately 6 feet in height around the perimeter with a gated entrance. The applicant has proposed a buffer of 5 feet between the fence and any wetlands. Per the applicant's letter the facility will have solar lighting with no structures. The site will not be requiring water or power to operate. The operations of the facility will be for storage only with no staff on site. This facility will be self-automated by allowing the tenants to pay over the phone or online. The applicant also does not expect an increase in traffic due to the construction of the storage facility.

Below: Applicant's Site Plan



Hours of Operation
According to the applicant, the customers of the storage facility will have 24-hour access. The facility will have no staff on site.

Access
The site is accessed using US HWY 17. The applicant will be required to obtain a driveway permit through NCDOT to access the property.

Traffic

A Traffic Impact Analysis (TIA) is not required for the proposed special use permit because it is estimated to generate less than 100 trips in the morning and evening peak hours and less than 1,000 trips per day. Any road improvements will be NCDOT.

NCDOT Average Annual Daily Traffic (AADT)

Road	Location	Volume	Capacity	V/C
US HWY 17 N	25000 Block	18,000	44,678	0.42

[1]*Information based off* ***NCDOT Average Annual Daily Traffic (AADT) 2020***
[2]*Information for Capacity is planned capacity*

Because a Traffic Impact Analysis is not required to be completed at this time that analyzes roadway impacts as a result of the development, the volume to capacity ratio for US HWY 17 near the subject site has been provided. This ratio is based on average daily trips and the design characteristics of a given roadway, which can provide a general idea of the function of such roadway. Based upon the available volume to capacity data, US HWY 17 in this area has capacity to handle the anticipated traffic volume increases associated with the proposed Special Use Permit.

Landscaping and Buffers
Developments in commercial districts are required to provide specific buffers along the certain parcel boundaries on the subject property. As proposed, the subject site will be required to meet the landscaping and buffering standards outlined in the table below. If approved, landscaping and buffering will be evaluated when a site-specific development plan is submitted.

Required Buffers	
Buffer Type	**Location of Buffer**
Type A	Along East property line (front)
Type B	Along North property line (right side)
Type C	Along South property line (left side)
Type B	Along West property (rear)

Signage
There is no proposed signage at this time. Any proposed signage shall be required to be in conformance with the standards of the Unified Development Ordinance.

Utilities
According to the applicant, the property will require no water or power for this use, respectively. However, if this Special Use Permit is approved, all proposed utility systems are subject to review and approval by Pender County Environmental Health.

ENVIRONMENTAL CONCERNS	
Special Flood Hazard Areas	The subject property does not contain any Special Flood Hazard Areas[1].
Wetlands	Portions of the subject property may contain wetlands[2,3]. No Jurisdictional Determination for the U.S. Army Corps of Engineers has been submitted by the applicant, which will be required prior to any administrative approvals. Any disturbance within these wetlands is subject to review and approval by the U.S. Army Corps of Engineers.
Areas of Environmental Concern	The subject property does not contain any Areas of Environmental Concern (AEC)[4].

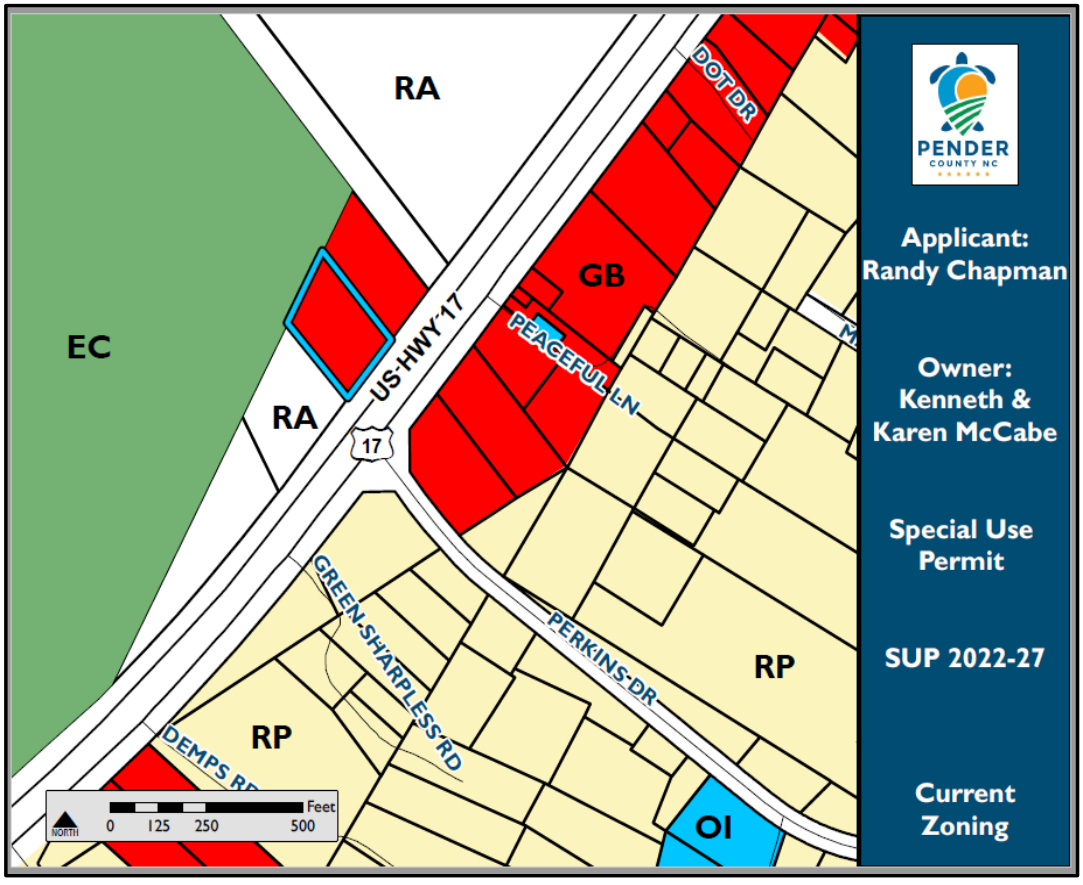
[1] According to the effective regulatory and preliminary Flood Insurance Rate Maps NC Flood Risk Information System (NC FRIS)
[2] According to the NC Division of Coastal Management (NC DCM)
[3] According to the National Wetlands Inventory (NWI)
[4] According to the North Carolina Department of Environmental Quality (NCDEQ)

EVALUATION

Basis for Granting SUP
Approval and revocation procedures for Special Use Permits are located in Sections 3.12.3 and 3.12.4 of the Pender County Unified Development Ordinance.

Zoning and Existing Land Use in Area
The majority of the existing property is vacant with existing commercial and residential use across US HWY 17.

Below: Zoning Map of the Are



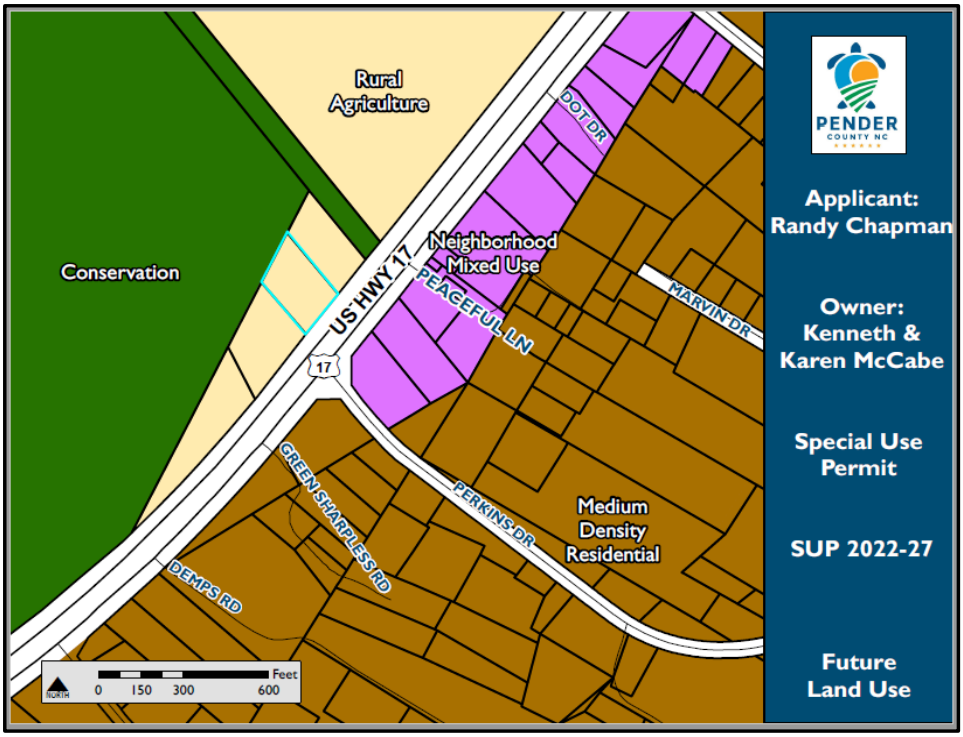
CHARACTERISTICS OF THE SURROUNDING AREA		
	LAND USE	**ZONING**
North	Undeveloped, Private Airport	GB, General Business & RA, Rural Agricultural
East	Undeveloped	EC, Environmental Conservation
South	Undeveloped	RA, Residential Agricultural
West	Undeveloped, Auto Repair Business, Residential, & Place of Worship	GB, General Business & OI, Office Institutional

Unified Development Ordinance Compliance
The Pender County Unified Development Ordinance (UDO) defines Miscellaneous Uses in the GB, General Business zoning district. The use, as proposed, is classified as the Storage of boats and watercraft outdoors or on dry stack storage which is allowable through Special Use Permit approval.

		Zoning Districts									
Use Type	**Ref NAICS**	**RA**	**RP**	**RM**	**MH**	**PD**	**GB**	**OI**	**IT**	**GI**	**EC**
MISCELLANEOUS USES											
Storage of boats and watercraft outdoors or on dry stack storage							S				

Prior to issuance of final zoning approval, a site development plan must be submitted and approved in accordance with all applicable provisions of the Pender County Unified Development Ordinance. The site development plan shall be reviewed by members of the Pender County Technical Review Committee (TRC). Furthermore, the proposal is subject to all other applicable federal, state, and local permits and approvals.

Pender 2.0 Comprehensive Land Use Plan Compliance
The subject property is classified as Rural Agriculture in the Pender 2.0 Comprehensive Land Use Plan's Future Land Use Map. These areas are an essential part of the County's economy and agricultural heritage. Within the Rural Agriculture future land use category, agriculture uses are highly encouraged. Preservation of prime farmland soils for continued prosperity of farming and forestry operations should be considered. Manufactured homes and very low density single-family detached dwellings are appropriate uses in this category. Commercial, civic, office, and institutional uses are permitted where compatible with existing neighborhoods and as a resource or employment opportunity for area residents.



The proposed use is consistent with the Rural Agriculture future land use category. The Pender 2.0 Future Land Use Plan states that commercial, civic, office, and institutional uses are permitted where compatible with existing neighborhoods and as a resource or employment opportunity for area residents. The residential development density within this category is one dwelling unit an acre or less. Expansion of centralized water and sewer systems within this future land use category are discouraged, unless necessary to protect public health when existing systems fail. The proposed use is consistent by creating a service for residential development in the area.

In addition to the proposal's consistency with the Future Land Use Map, the proposed Special Use Permit is also consistent with the following goals, objectives, and policies within the Pender 2.0 Comprehensive Land Use Plan:

> **Policy 5.1.FF: Rural Non-Residential Uses:** The County shall continue to accommodate limited non-residential uses in rural areas.
>
> **Goal 5.8: Topsail Planning Area:** Protect existing single-family neighborhoods and coastal habitats from the expansion of incompatible land uses, while focusing more intensive growth and development in key locations along the US 17 corridor and in accordance with the US 17 Bypass and Collector Street Plan.

The proposed SUP does not appear to be inconsistent with any goals, objectives, or policies within the Pender 2.0 Comprehensive Land Use Plan.

PROPOSED CONDITIONS

Conditions to Consider in Issuing a Special Use Permit for this Project

1. The project shall comply with all requirements of the Pender County Unified Developed Ordinance.
2. The obligations imposed by this permit will be the responsibility of the property owner and shall continue in effect for the duration of this permit.
3. The applicant shall meet all other local, state, and federal regulations.
4. Any violations of the conditions of this permit, confirmed by the Zoning Administrator shall result in the pursuit of revocation actions pursuant to N.C.G.S. 160D-403(f), if not corrected within 30 days of receipt of the notice of violation.
5. Unless a request for additional time is granted or approved otherwise as a condition of the permit, a Special Use Permit shall expire and become void if final Zoning Approval has not been issued for the project within 24 months after the Notice of Approval of the Special Use Permit has been served on the applicant.

APPLICATION FOR SPECIAL USE PERMIT

THIS SECTION FOR OFFICE USE			
Application No.	SUP	Date	
Application Fee	$	Invoice Number	
Pre-Application Conference		Hearing Date	

SECTION 1: APPLICANT INFORMATION

Applicant's Name:	Randy Chapman	Owner's Name:	KENNETH & KAREN McCABE
Applicant's Address:	122 Marcil Ln.	Owner's Address:	137 N. BELVEDERE DR
City, State, & Zip	Hampstead, NC 28443	City, State, & Zip	HAMPSTEAD, NC 28443
Phone Number:	910-231-1738	Phone Number:	910-297-0183 / 910-547-1527
Email Address:	rchapman917@gmail.com	Email Address:	mcabek2@bellsouth.net
Legal relationship of applicant to landowner:			

SECTION 2: PROJECT INFORMATION

Property Identification Number (PIN):	4226-75-1116-0000	Total property acreage:	1.35
Zoning Classification:	GB	Acreage to be disturbed:	.65
Water Provider:	N/A	Wastewater Provider:	N/A
Project Address:	2 S. US17 Hampstead, NC 2844	NAICS Code:	
Description of Project Location:	The cleared portion of the lot		
Describe activities to be undertaken on project site:	Boat + Boat Trailer storage		

SECTION 3: SIGNATURES

Applicant's Signature		Date:	3-2-22
Applicant's Printed Name:	Randy Chapman	Date:	
Owner's Signature	Karen L. McCabe / Kenneth McCabe	Date:	3/3/22
Owner's Printed Name:	KAREN L. McCABE / KENNETH McCABE	Date:	3/3/22

NOTICE TO APPLICANT

1. Applicant must also submit the information described on the Special Use Checklist.
2. Applicant or agent authorized in writing must attend the public hearing.
3. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Board of Commissioners or other authorized person agrees to table or delay the hearing.
4. Applicant may wish to review the required findings for approval of a Special Use Permit found on page 1 of this application
5. **Permit will become void after 12 months if a final zoning permit is not obtained, unless specifically requested at the time of public hearing.**

APPLICATION FOR SPECIAL USE PERMIT

THIS SECTION FOR OFFICE USE			
Application No.	SUP	**Date**	
Application Fee	$	**Invoice Number**	
Pre-Application Conference		**Hearing Date**	

SECTION 1: APPLICANT INFORMATION

Applicant's Name:	Randy Chapman	**Owner's Name:**	Randy Chapman
Applicant's Address:	122 Marcil Ln.	**Owner's Address:**	122 Marcil Ln
City, State, & Zip	Hampstead, NC 28443	**City, State, & Zip**	Hampstead, NC 28443
Phone Number:	910-231-1738	**Phone Number:**	910-231-1738
Email Address:	rchapman917@gmail.com	**Email Address:**	rchapman917@gmail.com
Legal relationship of applicant to landowner:			

SECTION 2: PROJECT INFORMATION

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SECTION 3: SIGNATURES

Applicant's Signature		**Date:**	3-2-22
Applicant's Printed Name:	Randy Chapman	**Date:**	3-2-22
Owner's Signature		**Date:**	3-2-22
Owner's Printed Name:	Randy Chapman	**Date:**	3-2-22

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4. Applicant may wish to review the required findings for approval of a Special Use Permit found on page 1 of this application
5. **Permit will become void after 12 months if a final zoning permit is not obtained, unless specifically requested at the time of public hearing.**

2 S US HWY 17

Hampstead NC .

Parcel # 4226-75-1116-0000

The objective with this lot is to create a storage area for boats and boat trailers. This is a solution for a problem I have with my other business in Pender County, Aquaholics Boat Rentals LLC. I currently do not have a place to store 8 boats and trailers. Hopefully we can make this work, not only for myself, but for other businesses and individuals in need as well.

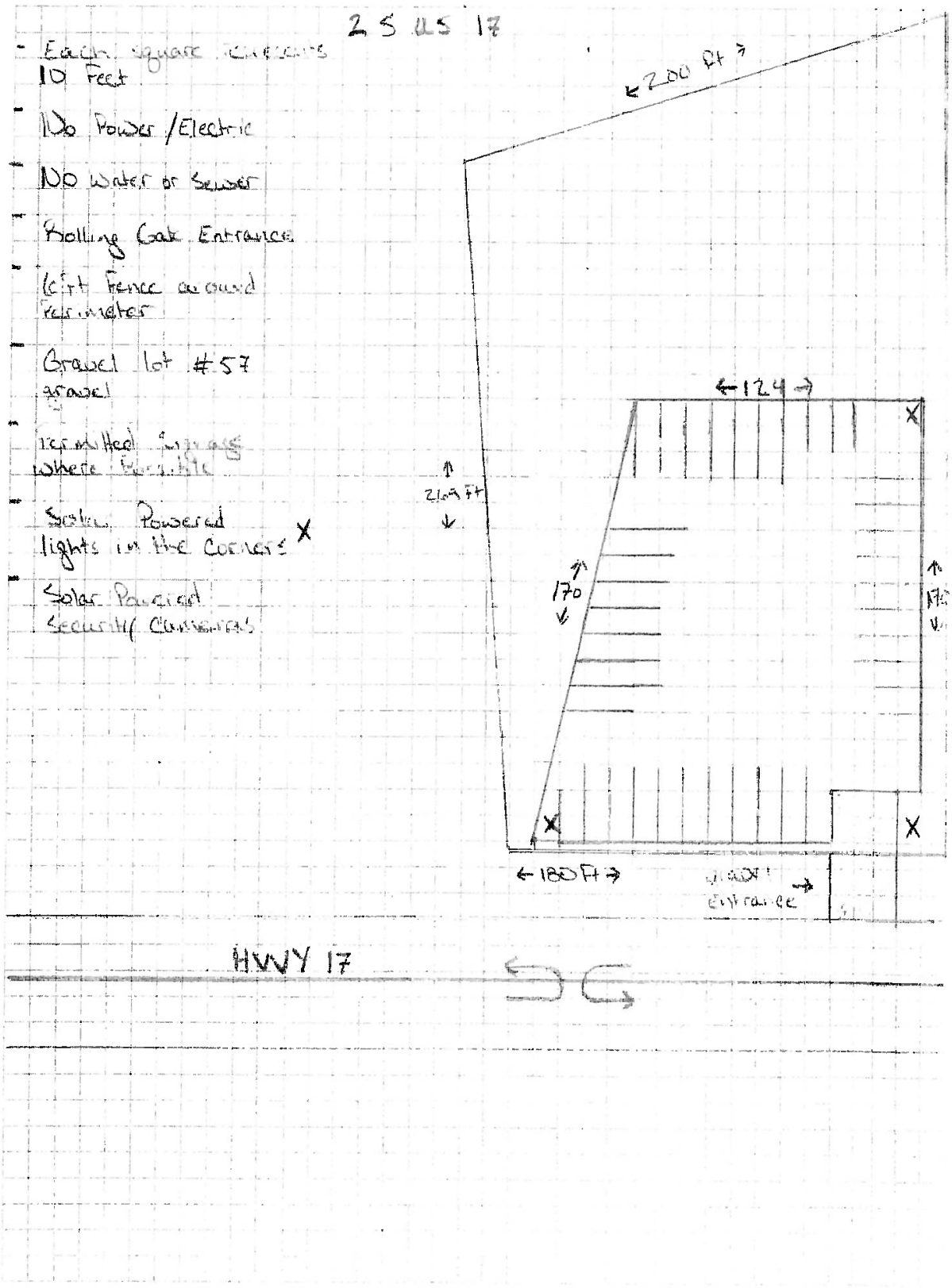
Overall, the construction impact will be minimal as the lot is already 75% cleared. The northern side of the lot will need trees and shrubs cleared which will be done by a local company. The perimeter of the lot will be enclosed with a 6ft chain link fence, with a rolling gate entrance. Once the trees are removed the lot will be ready for grading which can be done with the use of a small bobcat. After the lot is graded and leveled, I will lay a geo textile fabric, and then gravel it. The gravel will be # 57 gravel that is at least 4 inches thick, per the NC DEQ and State Storm Water's recommendations. The corners of the lot will have solar powered lights, preventing the need for any electricity on site. The site will only consist of a fence around the perimeter, with a 5ft buffer in between the fence and any wetland. Gravel lot to prevent anyone from getting stuck, and solar powered lights so it is visible at night. We will not have any type of building structure on site. There will not be a need for power or water. Gravel entrance, 20ft wide from 17S to the lot.

I do not believe any state or federal permits will be required for the project. If any are necessary, please explain what for.

Activities to take place on the lot are simply the parking of boat or boat trailers. Customers will prepay over the phone or through a website. The intent is for this to be self automated. Once someone prepays for their spot they will be given a code for entrance to the property as well as a preassigned parking spot. There will not be a need for any employees at the location. There will not be a kiosk on site, because payment will be taken over phone or through the website. I intend for customers to have 24 access to their equipment. I don't expect an increase in traffic in the area due to the storage lot. I don't feel the Storage lot will have an impact with traffic, it's a relatively small storage lot and there will only be a handful of people entering or leaving on a daily basis.

Pender County is growing at a rapid pace. Boating is part of the culture in this area. HOA's prevent a lot

of people from parking their vessel at their house, which make outside storage a necessity for the area.The demand is greater than what's currently available. I do not feel there will be a negative impact on the community, as the lot I'm hoping to occupy will be the only developed lot on the south side of 17 at the moment. The lot will be a positive impact on the community as it will give people in the area another option for storage of their trailer's, allowing them to be compliant with their HOA policies. It will also offer a solution for an already existing business in Pender County that continues to grow year after year. I look forward to working with the town to make this happen.


2 5 05 17
Each square represents 10 Feet
No Power / Electric
No water or Sewer
Rolling Gate Entrance
Silt Fence around perimeter
Gravel lot #57 gravel
reinforced fencing where feasible
Solar Powered lights in the Corners
Solar Powered Security Cameras
200 Ft
124
210 Ft
170
180 Ft
Entrance
HWY 17

Pender County

Request For Board Action

DATE OF MEETING:	April 19, 2022
REQUESTED BY:	Travis Henley, Director, Planning & Community Development
SHORT TITLE:	Resolution Requesting Approval of a Special Use Permit for the construction and operation of an outdoor boat storage facility.
BACKGROUND:	Randy Chapman, applicant, on behalf of Kenneth & Karen McCabe, owners, is requesting the approval of a Special Use Permit to allow the storage of boats and watercrafts outdoors. The subject property is zoned GB, General Business zoning district, is approximately 1.35 acres, and is located on US 17 across from Perkins Drive in the Topsail Township. The subject property may be further identified by Pender County PIN 4226-75-1116-0000.
SPECIFIC ACTION REQUESTED:	To hold a public hearing and consider the approval of a Special Use Permit for the construction and operation of an outdoor boat storage facility.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

On April 19, 2022 the Pender County Board of Commissioners (approved, modified, denied) a Special Use Permit as described herein. The Chairman/County Manger is authorized to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED: **SECONDED:**

☐ APPROVED ☐ DENIED

YEA VOTES: ☐ BROWN ☐ MCCOY ☐ NEWTON ☐ PIEPMEYER ☐ WILLIAMS

George R. Brown, Chairman Date

Clerk to the Board Date

7) Existing and proposed streams, drainage ways, ponds, lagoons, wetlands, flood plains, berms, etc.
8) Existing and proposed structures and on-site improvements;
9) Existing and proposed fencing, vegetative screening and buffering;
10) Existing and proposed signs, lighting, landscaping, walks, parking and drives;
11) Detail any expected impact to the community, such as; traffic, noise, vibration, glare, odor, dust, etc. and the method being used to lessen these impacts.

3.12.3 Procedures for Reviewing Applications

A. The special uses, as specified in the various districts, may be established only after review and approval by the Board of Commissioners.

B. The Board of County Commissioners, acting in a quasi-judicial manner and setting, shall hear evidence from the applicant and any interested members of the public.

C. The Board of Commissioners shall hold a public hearing on the application for a Special Use Permit within sixty (60) days after the completed application is filed.

D. The Administrator shall cause notice of the hearing to be published once a week for two successive calendar weeks. The notice shall be published for the first time not less than ten (10) nor more than twenty-five (25) days before the date fixed for the hearing.

E. All Special Use Permit applications must be presented to the Administrator for a determination of completeness.

F. An appeal from a completeness determination may be made to the Board of Adjustment within twenty (20) days of the determination.

G. The Board of Commissioners shall approve, modify, or deny the application for a Special Use Permit. In approving a Special Use Permit, the Board of Commissioners, with due regard to the nature and state of all adjacent structures and uses in the district within same is located, shall make written findings that the following are fulfilled:

1) The use requested is listed among the special uses in the district for which application is made, or is similar in character to those listed in that district;
2) The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor adversely affect the safety, health, morals, or welfare of the community or of the immediate neighbors of the property;
3) The proposed use shall not constitute a nuisance or hazard;
4) The requested use will be in conformity with the Pender County Land Use Plan and other official plans or policies adopted by the Board of County Commissioners;
5) Adequate utilities, access roads, drainage, sanitation or other necessary facilities have been or are being provided;
6) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize the traffic congestion in the public roads;
7) That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located; and
8) The proposed use shall not adversely affect surrounding uses and shall be placed on a lot of sufficient size to satisfy the space requirements of said use.

3.12.4 General Provisions Concerning Special Use Permits

A. Compliance With Other Codes - Granting of a Special Use Permit does not exempt the applicant from complying with all of the requirements of building codes and other Ordinances.

B. Revocation - In any case where the Special Use Permit or the conditions of a Special Use Permit have not been or are not being complied with, the Administrator may initiate a notice of violation for the provisions of this Ordinance and the conditions of the Special Use Permit not in compliance or the Administrator, may initiate notice of a public hearing to consider revocation of the permit by the Board of Commissioners or both actions may be initiated. Procedures for notice of such hearing shall be the same as procedures for consideration of an initial application for a Special Use Permit and the permittee shall be notified. After a public hearing has been held, the Board of Commissioners may revoke the Special Use Permit upon finding any of the following:

1) That the approval was obtained by fraud.
2) That the use for which such approval was granted is not being executed.
3) That the use for which such approval was granted has ceased to exist or has been suspended for one year.
4) That the permit granted is being, or recently has been exercised contrary to the terms or conditions of such approval.
5) That the permit granted is in violation of an Ordinance or Statute.
6) That the use for which the approval was granted was so exercised as to be detrimental to the public health or safety, or so as to constitute a nuisance.

C. Expiration - Unless a request for additional time is granted or approved otherwise as a condition of the permit, a Special Use Permit shall expire and become void if final Zoning Approval has not been issued for the project within 24 months after the Notice of Approval of the Special Use Permit has been served on the applicant. The Administrator may provide one extension of the expiration date by no more than 6 months, for complex projects requiring major state or federal permits, upon receipt of a written request for such extension by the applicant detailing the reasons for delay in completion of the requirements for the Zoning Approval.

D. Duration of Special Use - Any conditions imposed on a special use authorized and exercised shall be perpetually binding upon the property unless expressly limited by the Special Use Permit or subsequently changed or amended by the Board of Commissioners after application to the Board of Commissioners and a public hearing.

E. Conditions and Guarantees - Prior to the granting of any special use, the Board of Commissioners may stipulate such conditions and restrictions upon the establishment, location, or construction, maintenance, and operation of the special use as it deems necessary for the protection of the public and to secure compliance with the standards and requirements specified in this Ordinance. In all cases in which special uses are granted, the Board of Commissioners shall require such evidence and guarantees as it may deem necessary to assure that conditions stipulated in connection therewith are being and will be complied with.

1) Such conditions may include a time limitation.
2) Conditions may be imposed which require that one or more things be done before the use requested can be initiated. For example, "that a solid board fence be erected around the site to a height of six (6) feet before the use requested is initiated".