



Pender County

Agenda

Board of County Commissioners Meeting
Monday, June 6, 2022 @ 4:00 PM
Pender County Public Assembly Room
805 S. Walker Street, Burgaw, NC

	Presenter	Page
1. CALL TO ORDER		
2. INVOCATION Commissioner Newton		
3. PLEDGE OF ALLEGIANCE Commissioner Brown		
4. ADOPTION OF AGENDA		
5. PUBLIC HEARING		
5.1. Public Hearing Proposed FY 2022-2023 Budget and Economic Development and Economic Incentive Appropriations for FY 2022-23 DRAFT BUDGET AVAILABLE TO VIEW IN THE COUNTY MANAGERS OFFICE LOCATED AT 805 S. WALKER STREET BURGAW, NC or ONLINE AT https://www.pendercountync.gov/		
6. PUBLIC COMMENT		
7. CONSENT AGENDA		
7.1. Approval of Tax Releases and Refunds May 2022 Releases and Refunds - Pdf		5 - 7
7.2. Approval of a Budget Amendment for DSS Trust Fund Representative Payee through end of fiscal year BOA DSS Trust - Pdf		9 - 11
7.3. Approval of a Budget Amendment for EMS & Fire Tax Collections through end of fiscal year BOA EMS & Fire Tax Collections - Pdf		13 - 17
7.4. Approval of a Budget Amendment for Jail Inmate Trust Fund through end of fiscal year BOA Jail Trust - Pdf		19 - 21
7.5. Approval of a Budget Amendment for proceeds from sale of surplus property to go back into General Fund Fund Balance BOA Surplus Property - Pdf		23 - 24
7.6. Approval of a Budget Amendment for Town Tax Collections through end of fiscal year BOA Town Tax Collections - Pdf		25 - 27
7.7. Approval of Surplus Property Advertisement for Auction - 4131 US Hwy 117, Rocky Point Surplus - 4131 US Hwy 117 Rocky Point - Pdf		29 - 39

7.8.	Approval of the Board of Commissioner Meeting Minutes May 16, 2022 BOCC Meeting Minutes May 16, 2022 - Pdf		41 - 89
8.	APPROVALS AND RESOLUTIONS		
8.1.	Notice of Intent to File for 2022 School Bond and Reimbursement Resolutions School Bond Resolutions - Pdf	McEwen	91 - 97
8.2.	Bond Counsel Engagement Letter Pender County School Bond 2022 Bond Counsel Letter - Pdf	McEwen	99 - 105
8.3.	Adoption of FY 2022-2023 Budget Ordinance and Fee Schedule Adoption of FY 2022-2023 budget - Pdf	McEwen/Blue	107
8.4.	Approval of Budget Amendment and Purchase Order for Demolition Contract for Long Creek and select Tax Foreclosures with 4 Seasons Demolition in response to RFP #220512-228 Long Creek Demo - Pdf	White	109 - 133
8.5.	Approval of Budget Ordinance Amendment for Penderlea Community Park BOA - Pdf	White	135 - 137
8.6.	Award of Contract for Architectural and Engineering Design of future Health & Human Services Building with Bobbitt Construction in response to RFQ #220318-224 Bobbitt Construction for Design & Build - Pdf	Carolyn Moser	139 - 189
9.	DISCUSSION		
10.	APPOINTMENTS		
10.1.	Approval to remove District 1 Appointee to the ABC Board and "At Large" appointee on the Tourism Development Authority Appointment Discussion - Pdf	Commissioner Williams	191
10.2.	Approval of Appointment of Vice Chairman for the the Pender County Board of County Commissioners Appointment - Pdf		193
11.	MAPLE HILL WATER AND SEWER DISTRICT		
12.	ROCKY POINT WATER AND SEWER DISTRICT		
13.	SCOTTS HILL WATER AND SEWER DISTRICT		
14.	MOORES CREEK WATER AND SEWER DISTRICT		
15.	CENTRAL PENDER WATER AND SEWER DISTRICT		
16.	PENDER COUNTY BOARD OF HEALTH		
17.	SOCIAL SERVICES BOARD		
18.	ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS		
19.	CLOSED SESSION (IF APPLICABLE).		

20. NEXT MEETING DATE
June 20, 2022
4:00 PM
805 S. Walker Street
Burgaw NC
BOCC Meeting Room
21. ADJOURNMENT



Pender County Request for Board Action

TO: Board of County Commissioners
FROM: Justian Pound
DATE: June 6, 2022
SUBJECT: Approval of Tax Releases and Refunds

SUMMARY:

Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

ACTION REQUESTED:

Staff requests that the board approves the attached list of releases and refunds for May 2022.



Pender County

Request For Board Action

DATE OF MEETING: June 6, 2022

REQUESTED BY: Justian Pound, Tax Assessor, Tax Assessor's Office

SHORT TITLE: Approval of Tax Releases and Refunds

BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

RELEASES OVER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
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NONE

REFUNDS OVER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2021	COOPER, JOSHUA DAVID	244387320	114.89	MILTRY EXEMPT
2021	GREGG, DONALD STEVEN	244958094	153.43	SOLD
2021	HARDEE, WENDY FLETCHER	246440814	588.34	SOLD
2021	HYATT, DAVID OWEN	244401282	104.03	SOLD
2021	NEGELE, LORRAINE ELLEN	244493577	139.41	DOUBLELIST
2021	SALGADO, ALBANO, JOSEPH JR	328061436	312.16	SOLD

TOTAL REFUNDS OVER \$100 \$1,412.26

RELEASES UNDER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
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NONE

REFUNDS UNDER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2020	AGOULNIK, ARTEM SERGEEVICH	245530624	53.92	SOLD
2021	ANGE, TAMMY KING	244401330	28.30	SOLD
2021	BEATTY, PAULA MCALLISTER	245162064	19.88	ADJSTD VALUE
2021	BOND, JENNIFER LYNN	327234380	97.02	SITUS
2021	COBURN, ELISE RENEE	244401867	3.33	SOLD
2021	COBURN, MARK ELISHA	244401999	94.24	DESTROYED
2021	FLEWELLIN, JAMAICA LAKAY	244947369	73.65	SOLD
2020	GORSKY, FREDERICK JACOB	245644641	15.40	SOLD

2020	HEARNE, LYNDELL SMITH	244387182	9.74	SOLD
2021	HEARNE, LYNDELL SMITH	244367176	33.21	SOLD
2020	JONES, IVORY KEVIN	245644890	36.95	SOLD
2020	LAFFERTY, THOMAS ARTHUR	244401210	93.59	SOLD
2020	LODATO, JANNINE AMY	244946997	3.87	SOLD
2021	LOPEZ SANJUAN, JIMMY	246029997	30.77	SOLD
2020	MARTIN, JIMMIE LEE	245774961	2.91	SOLD
2020	MCEWEN, CHADWICK WINSTON	245530446	28.02	DESTROYED
2020	MCINTOSH, CLAUDE STEVEN	244010145	3.71	SOLD
2020	MCINTOSH, MARY LYNN	246045981	73.61	DESTROYED
2020	NEGELE, RAYMOND D	244493595	84.22	DOUBLELIST
2021	PIERCE, ETHELYN HENDERSON	246029641	13.93	SOLD
2020	PITTS, KAREN	245644878	3.75	SOLD
2020	ROBERTSON, DEBRA LYNN	246046143	65.76	SOLD
2021	RODRIGUEZ, SIMON	244402467	24.42	SOLD
2021	WALTON, RICHARD ANTHONY	246045564	8.86	ADJSTD VALUE
2020	WATSON, SYLVIA FRANK	244387347	60.53	SOLD
2021	WILLSON, SCOTT MARTIN	246029772	22.18	DOUBLELIST

TOTAL REFUNDS UNDER \$100	\$985.77
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TOTAL OF ALL RELEASES	NONE
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TOTAL OF ALL REFUNDS	\$2,398.03
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Pender County
Approval of a Budget Amendment for
DSS Trust Fund Representative Payee
through end of fiscal year

TO:	Board of County Commissioners
FROM:	Meg Blue
DATE:	June 6, 2022
SUBJECT:	Approval of a Budget Amendment for DSS Trust Fund Representative Payee through end of fiscal year

SUMMARY:

This items is to request approval of a Budget Amendment for DSS Trust Fund Representative Payee through end of fiscal year. This will budget for fiscal year deposits and disbursements for the DSS Representative Payee transactions.

ACTION REQUESTED:

Approval of a Budget Amendment for DSS Trust Fund Representative Payee through end of fiscal year

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022
Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 **Fund** 12 - DSS
Department 100 - PUBLIC ASSISTANCE

Purpose of Request
Budget DSS Trust account deposits and DSS Trust disbursements.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	12-362000	Trust Deposits	150000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	12-406600	Custodial Disbursements	150000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

	Account # (ORG-OBJECT)	Account Description	Amount
13			

Total Revenues

150000

Total Expenditures

150000

Budget Amendment Balances when Zero.

0

Prepared By:

Angela Miller

Email

amiller@pendercountync.gov



Pender County
Approval of a Budget Amendment for
EMS & Fire Tax Collections through end
of fiscal year

TO: Board of County Commissioners
FROM: Meg Blue
DATE: June 6, 2022
SUBJECT: Approval of a Budget Amendment for EMS & Fire Tax Collections
through end of fiscal year

SUMMARY:

This items is to request approval of a Budget Amendment for EMS & Fire Tax Collections through end of fiscal year. This will budget for fiscal year collections and disbursements for the EMS & Fire Tax Collections transactions. These are rough estimate projections to ensure that our budget is enough to pay out our collections, not guaranteed funds to be disbursed.

ACTION REQUESTED:

Approval of a Budget Amendment for EMS & Fire Tax Collections through end of fiscal year

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022
Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022
Fund 27 - EMS FUND
Department 550 Rescue Squad

Purpose of Request
Budget estimated EMS tax collections and budget payments of those taxes.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	27-310000	EMS Taxes	485000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	550-454000	EMS & Rescue	485000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

	Account # (ORG-OBJECT)	Account Description	Amount
13			

Total Revenues 485000

Total Expenditures 485000

Budget Amendment Balances when Zero. 0

Prepared By: Angela Miller **Email** amiller@pendercountync.gov

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022

Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 Fund 26 - CO FIRE T

Department 540 Fire Dept

Purpose of Request

Budget estimated collections of Fire Taxes and budget payments of those taxes.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	26-310021	Pender Central	25000
2	26-310022	Sloop Point	160000
3	26-310023	Maple Hill	6000
4	26-310024	Rocky Point	23000
5	26-310025	Long Creek	8400
6	26-310026	Shiloh	6000
7	26-310027	Penderlea	118500
8	26-310028	Atkinson	3000
9	26-310029	Hampstead	137000
10	26-310032	Scotts Hill	10500
11	26-310033	Northeast Pender	30700
12	26-310034	Penderlea-Duplin	2100
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	540-454021	Pender Central	25000
2	540-454022	Sloop Point	160000
3	540-454023	Maple Hill	6000
4	540-454024	Rocky Point	23000
5	540-454025	Long Creek	8400

		Account # (ORG-OBJECT)	Account Description	Amount
6		540-454026	Shiloh	6000
7		540-454027	Penderlea	118500
8		540-454028	Atkinson	3000
9		540-454029	Hampstead	137000
10		540-454032	Scotts Hill	10500
11		540-454033	Northeast Pender	30700
12		540-454034	Penderlea-Duplin	2100
13				

Total Revenues530200

Total Expenditures530200

Budget Amendment Balances when Zero.

0

Prepared By:Angela Miller

Emailamiller@pendercountync.gov



**Pender County
Approval of a Budget Amendment for
Jail Inmate Trust Fund through end of
fiscal year**

TO:	Board of County Commissioners
FROM:	Meg Blue
DATE:	June 6, 2022
SUBJECT:	Approval of a Budget Amendment for Jail Inmate Trust Fund through end of fiscal year

SUMMARY:

This items is to request approval of a Budget Amendment for Jail Inmate Trust Fund through end of fiscal year. This will budget for fiscal year deposits and disbursements for the Jail Inmate transactions.

ACTION REQUESTED:

Approval of a Budget Amendment for Jail Inmate Trust Fund through end of fiscal year

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022
Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 **Fund** 45 - Jail Inmate Trust
Department 45 - Jail Inmate Trust

Purpose of Request
Budget Jail Inmate monies received and budget disbursements made on behalf of inmates or upon release.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	45-362000	Trust Deposits	200000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	45-406600	Trust Disbursements	200000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

	Account # (ORG-OBJECT)	Account Description	Amount
13			

Total Revenues

200000

Total Expenditures

200000

Budget Amendment Balances when Zero.

0

Prepared By:

Angela Miller

Email

amiller@pendercountync.gov



Pender County
Approval of a Budget Amendment for
proceeds from sale of surplus property
to go back into General Fund Fund
Balance

TO:	Board of County Commissioners
FROM:	Meg Blue
DATE:	June 6, 2022
SUBJECT:	Approval of a Budget Amendment for proceeds from sale of surplus property to go back into General Fund Fund Balance

SUMMARY:

This items is to request approval of a Budget Amendment for proceeds from sale of surplus property to go back into General Fund Fund Balance. This will put the proceeds of \$3,980,000, mostly from sales of land at the Pender Commerce Park, back into General Fund Fund Balance.

ACTION REQUESTED:

Approval of a Budget Amendment for proceeds from sale of surplus property to go back into General Fund Fund Balance

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022

Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 Fund 10 - GENERAL

Department 660 - NON-DEPARTMENTAL

Purpose of Request
Budget Surplus Property Sales revenue. This will reduce the General Fund Appropriated Fund Balance used in the year.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	10-3200008	Sales of Surplus Property	3980000
2	695-399000	General Fund Bal Appropriated	-3980000
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

Total Revenues 0 Total Expenditures 0

Budget Amendment Balances when Zero. 0

Prepared By: Angela Miller Email amiller@pendercountync.gov



**Pender County
Approval of a Budget Amendment for
Town Tax Collections through end of
fiscal year**

TO: Board of County Commissioners
FROM: Meg Blue
DATE: June 6, 2022
SUBJECT: Approval of a Budget Amendment for Town Tax Collections through end of fiscal year

SUMMARY:

This items is to request approval of a Budget Amendment for Town Tax Collections through end of fiscal year. This will budget for fiscal year collections and disbursements for the Town Tax Collections transactions.

ACTION REQUESTED:

Approval of a Budget Amendment for Town Tax Collections through end of fiscal year

Pender County Budget Ordinance Amendment

Date Thursday, May 12, 2022
Board Meeting Date (If Applicable) Monday, June 6, 2022
Fiscal Year FY 2021-2022

Fund 42 - Agent
Department 42 - Agency

Purpose of Request
Budget Town Tax collections and payments made to Towns for the Taxes collected on their behalf.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	42-300052	Ad Valorem Taxes-Burgaw	1270000
2	42-300053	Ad Valorem Taxes-St. Helena	47000
3	42-300054	Ad Valorem Taxes-Atkinson SW	28000
4	42-300055	Ad Valorem Taxes-Watha	8000
5	42-300057	Ad Valorem Taxes-Atkinson	60000
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	42-454052	Distribution-Burgaw	1270000
2	42-454053	Distribution-St. Helena	47000
3	42-454054	Distribution-Atkinson SW	28000
4	42-454055	Distribution-Watha	8000
5	42-454057	Distribution-Atkinson	60000
6			
7			
8			
9			

	Account # (ORG-OBJECT)	Account Description	Amount
10			
11			
12			
13			

Total Revenues1413000

Total Expenditures1413000

Budget Amendment Balances when Zero.

0

Prepared By:Angela Miller

Emailamiller@pendercountync.gov



**Pender County
Approval of Surplus Property
Advertisement for Auction - 4131 US
Hwy 117, Rocky Point**

TO:	Board of County Commissioners
FROM:	Meg Blue
DATE:	June 6, 2022
SUBJECT:	Approval of Surplus Property Advertisement for Auction - 4131 US Hwy 117, Rocky Point

SUMMARY:

Please consider attached documentation requesting authorization to advertise auction of surplus property located at 4131 US Hwy 117 in Rocky Point. Parcel ID - 3237-23-0468-0000

Note that this authorization only allows it to be publicly posted for auction, the final sale will require formal Board approval.

ACTION REQUESTED:

Approval of Surplus Property Advertisement for Auction - 4131 US Hwy 117, Rocky Point

Pender County Finance Department
PO Box 1578
Burgaw, North Carolina 28425



Asset Manager
Andy Devane
(910)
adevane@pendercountync.gov

Letter of recommendation for sale of real property

5/24/2022

Dear County Manager,

For your consideration is a proposed sale of parcel number 3237-23-0468-0000 located on US HWY 117 in-between 4105 and 4131 US Hwy 177 in Rocky Point that we acquired on 12/11/2014 thru tax foreclosure proceedings. The parcel consists of a wooded lot on 0.19 of an acre. The estimated tax value of the parcel is \$7,850.00 in GIS.

I recommend the sale, via auction, of this parcel on the GovDeals.com website as it reaches a global audience. I recommend the starting bid for this parcel will be the current tax value of the land and go up from there. The County will not make any guarantees on the use of these properties.

Published notice of the summary of this resolution and subsequent auction will be by electronic advertisement only on the County's website located under "Bid & RFP's." The electronic publication will provide a link to the GovDeals.com auction website. The electronic published notice and auction is pursuant to G.S. Chapter 160A-270(c).

Sincerely,

Andy Devane
Asset Manager

PO Box 1578 – 805 S. Walker Street, Burgaw, NC 28425



(910) 259-1282 Office | www.pendercountync.gov

Pender County Finance Department
PO Box 1578
Burgaw, North Carolina 28425



Asset Manager
Andy Devane
(910)
adevane@pendercountync.gov

Resolution

Resolution declaring the sale of a surplus asset to be Sold at Electronic Auction on GovDeals.com

LEGISLATIVE INTENT/PURPOSE:

The resolution declares the real property as a surplus asset that will be sold as individual on GovDeals.com after board approval for a duration of 30 days.

Published notice of the summary of this resolution and subsequent auction will be by electronic advertisement only on the County's website located under "Bids and RFP's." The electronic publication will provide a link to the GovDeals.com auction website.

THEREFORE, BE IT RESOLVED:

THAT, the real property more particularly described in Exhibit "A" is hereby declared surplus and the Asset Manager is authorized to publish notice and disposal of the property at public auction of the summary of this resolution and subsequent auction pursuant to G.S. Chapter 160A-270(c).

Adopted at a _____ meeting on
_____ 2022

Pender County Authorized Representative

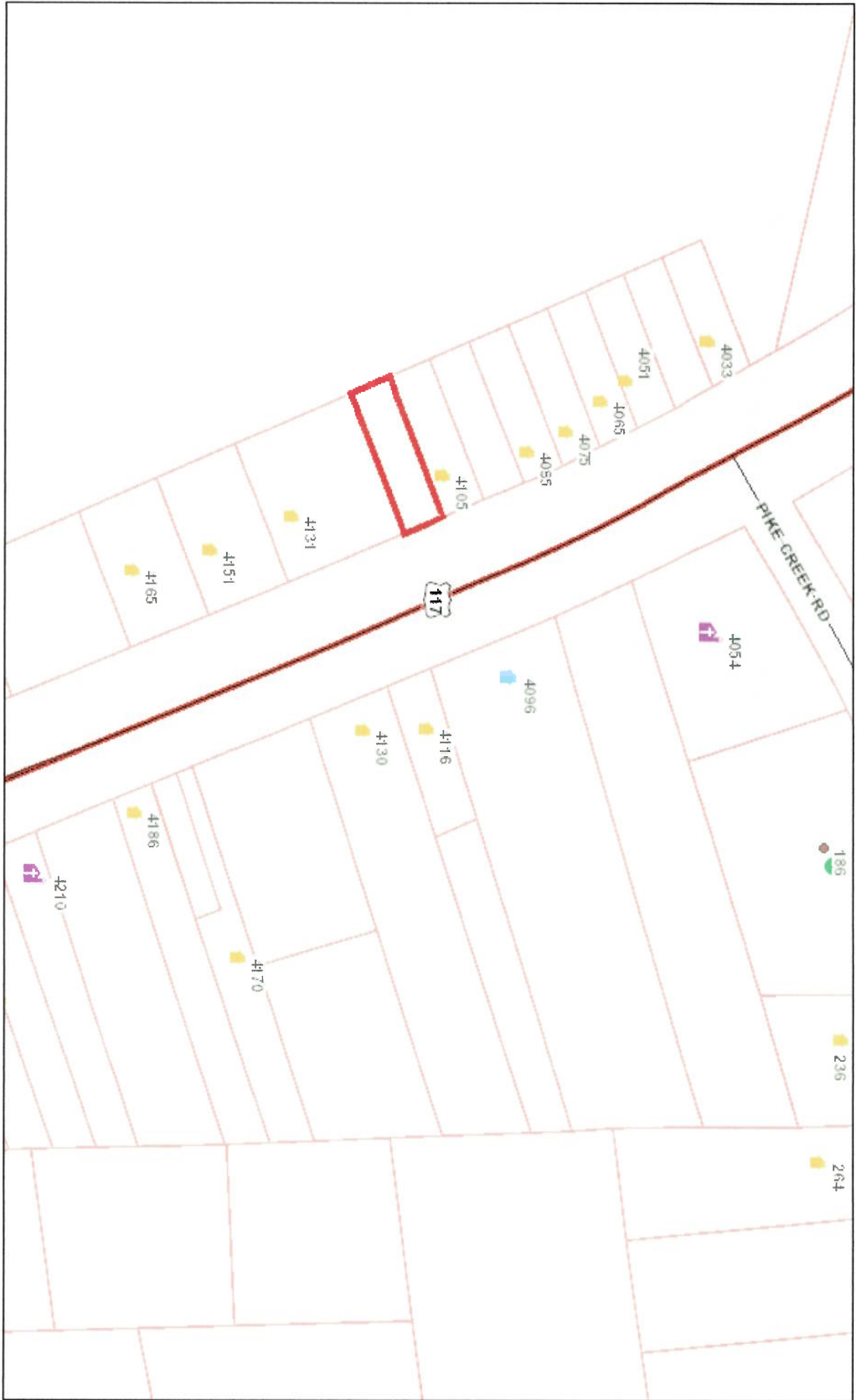
ATTEST:

County Clerk

PO Box 1578 – 805 S. Walker Street, Burgaw, NC 28425



(910) 259-1282 Office | www.pendercountync.gov



PIN: 3237-23-0468-0000
Owner: PENDER COUNTY
PO BOX 5
BURGAW, NC 28425

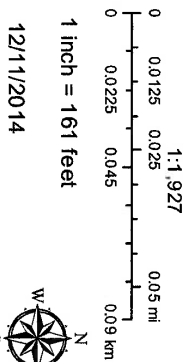
Deed Ref: 4506/290

Property
Address: 117 US HWY 117 S
Description: LT 16 PB 6/46 BORYK & PECORA LOTS

Sale Price: \$2,500
Sale Date: LAST_SALE_DATE
Plat: 00060046
Account No: 816789
Township: BURGAW
Subdivision:
Tax Codes: G01 F24 R40

Acres: 0.19
Land Value: \$7,850
Building Value: \$0
Total Value: \$7,850
Deferred Value: \$0
Exempt Amount: 7850
PCL Class: G
Heated Sq Feet:

Pender County



Barcode
B4506 P0290 12-11-2014
Pender County, NC Register of Deeds page 1 of 2 Sharon Lear Willoughby

Sharon Lear Willoughby Register of Deeds
12-11-2014 15:14:48.000 Pender County, NC
NC REVENUE STAMP: \$ 5.00 (#77759)

Excise Tax \$5.00	Return after recording to →	Sherman & Rodgers, PLLC
Parcel ID # 3237-23-0468-0000	Prepared by Richard T. Rodgers, Jr.	PO Box 250 Burgaw, NC 28425 ✓

BRIEF DESCRIPTION FOR INDEX →

STATE OF NORTH CAROLINA
COUNTY OF PENDER

DATE
12/11/2014

COMMISSIONER'S
DEED

Richard T. Rodgers, Jr., Commissioner
Sherman & Rodgers, PLLC
PO Box 250
Burgaw, NC 28425

Pender County
PO Box 5
Burgaw, NC 28425

"Grantor"

"Grantee"

Enter in appropriate block for each Grantor and Grantee: title vesting name, mailing address, and, if appropriate, character of entity, (e.g., corporation, partnership, trust, unincorporated association, etc.)

NOTE: When reference herein is made to the GRANTOR and/or the GRANTEE, the singular shall include the plural, the neuter shall include the masculine as well as the feminine.

WITNESSETH

That whereas, Richard T. Rodgers, Jr. was appointed commissioner under an order of the Superior Court of Pender County, North Carolina in the tax foreclosure proceeding filed at 13-CVS-860; and Richard T. Rodgers, Jr. was directed by the order as commissioner to sell the property hereinafter described at public sale after due advertisement according to law; and

Whereas, Richard T. Rodgers, Jr., commissioner, did on 09/19/2014, offer the land hereinafter described at a public sale at the Pender County Courthouse door, and Pender County became the last and highest bidder for said land for the sum of \$2,426.16; and the sale having been confirmed, and Richard T. Rodgers, Jr., commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;

FOR VALUABLE CONSIDERATION RECEIVED, receipt of which is hereby acknowledged, the GRANTOR hereby has bargained sold and conveyed in fee simple unto the GRANTEE all that certain lot or parcel of land in Pender County more particularly described as follows:

Being all of Lot #16 of the Boryk-Pecora Subdivision as the same is shown on a map recorded in Map Book 6 at Page 46 of the Pender County Registry. Reference to which is made for a more accurate and complete description.

Parcel ID: 3237-23-0468-0000

2



84506 P0291 12-11-2014 15:14:48.000
Sharon Lear Willoughby PROP
Pender County, NC Register of Deeds page 2 of 2

TO HAVE AND TO HOLD this realty and all privileges and appurtenances thereto belonging unto the GRANTEE its heirs, successors and/or assigns in as full and ample manner as Richard T. Rodgers, Jr., commissioner, is authorized and empowered to convey the same subject to Pender County and Municipal property taxes, the payment of which shall be assumed by the purchaser.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing.

(Entity Name)

USE BLACK INK ONLY

(Seal)

Richard T. Rodgers, Jr., Commissioner

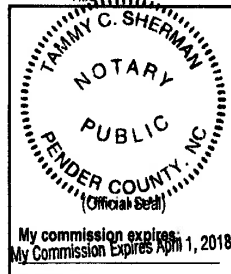
By:

Title

By:

Title

(Seal)



STATE OF NORTH CAROLINA, PENDER COUNTY

I certify that the following person(s) personally appeared before me this day, acknowledging to me that he is the Commissioner identified in this document evidencing this by personal knowledge of the signor, and signed this document in my presence: **name(s) of principal(s)**.

Richard T. Rodgers, Jr., Commissioner

↓ ↓ Official Signature of Notary ↓ ↓

← Printed (or typed) Name of Notary

12-11-14
Date:

STATE OF NORTH CAROLINA

FILED

IN THE GENERAL COURT OF JUSTICE

COUNTY OF PENDER

2011 DEC 12 AM 8:40

SUPERIOR COURT DIVISION

COURT FILE #: 13-CVS-860

PENDER COUNTY

PENDER CO., C.S.C.
Plaintiff(s),

v.

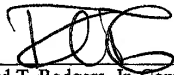
AURTHUR HOLMES, owner et. al.

BY

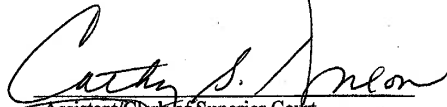
Defendant(s).

FINAL REPORT

The undersigned Commissioner shows the Court that he has delivered the deed as ordered and received the sums and made the disbursements as attached.



Richard T. Rodgers, Jr., Commissioner



Assistant/Clerk of Superior Court

12/12/14
Date of Audit and Approval

SV - 3237-23-0468-0000 13-CVS-860 - Holmes

PROTAX IS A DIVISION OF SHERMAN & RODGERS, PLLC - PO BOX 250, BURGAW, NC 28405 - (910) 259-2615
[HTTP://SHERMANANDRODGERS-PUBLIC.SHAREPOINT.COM/PROPERTY-FORECLOSURE](http://SHERMANANDRODGERS-PUBLIC.SHAREPOINT.COM/PROPERTY-FORECLOSURE)

Report of Sale Calculations for - 3237-23-0468-0000

Item	Incoming	Outgoing	Pre-Paid by Cty
Purchaser	\$2,434.26		
Pender County - Costs (court filings)			\$220.00
Pender County - Costs (service)			\$225.00
Pender County - Costs (publications)			\$85.20
Pender County ROD (revenue stamps)		\$5.00	
Pender County - Deed Filing Fees		\$26.00	
Pender County - Taxes			\$159.75
Sherman & Rodgers - Costs Advanced		\$142.00	
Sherman & Rodgers - Legal Fees		\$750.00	
Sherman & Rodgers - Commissioner's Fees		\$121.31	
Lawrence Boehling - Guardian ad litem fees		\$500.00	
Lawrence Boehling - Military Attorney fees		\$200.00	
TOTALS		\$1,744.31	\$689.95

Distribution Statement

Check to Pender County - Taxes	\$0.00
Check to Pender County - Costs	\$0.00
Check to Pender County - Publications	\$0.00
Check to Pender Registry	\$31.00
Check to Sherman & Rodgers	\$1,013.31
Check to Larry Boehling	\$700.00
TOTAL	\$1,744.31

SHERMAN AND RODGERS PLLC
OPERATING ACCOUNT
2109 CAPITAL DRIVE SUITE 170
WILMINGTON, NC 28405

PNC Bank, N.A. 040

5444

DATE 12-11-14 AMOUNT \$700.00

Seven hundred & no/100

PAY TO THE ORDER OF Lawrence Boehling

13-CVS-860-Holmes (GAL food)

APPROVED SIGNATURE

FD Reserve Business Transfer not valid

⑈005444⑈ ⑆054000030⑆ 5321834703⑈

SHERMAN AND RODGERS PLLC
OPERATING ACCOUNT
2109 CAPITAL DRIVE SUITE 170
WILMINGTON, NC 28405

PNC Bank, N.A. 040

5445

DATE 12-11-14 AMOUNT 431.00

Thirty-one & 00/100

PAY TO THE ORDER OF Pender City Register of Deeds

13-cus-800-Holmes

[Signature]
AUTHORIZED SIGNATURE

⑈005445⑈ ⑆054000030⑆ 5321834703⑈

INVOICE DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
12/08/14	230055	#3229-00-8834-0000	1,114.91		
12/08/14	230057	#5237-23-0488-0000	1,744.31		
27383 Sherman & Rodgers			3,158.92	276507	


PENDER COUNTY
GENERAL FUND
 P.O. BOX 187
 BURGAW, N.C. 28525
 PHONE: (919) 258-1282

BANK OF AMERICA
 ACH A/C 063000155

CHECK NO. **276507**
 276507

THIS DISBURSEMENT HAS BEEN APPROVED AS REQUIRED BY
 THE LOCAL GOVERNMENT AND FISCAL CONTROL ACT

VENDOR	CHECK DATE	CHECK AMOUNT
27383	12/08/2014	\$3,158.92

*****3,158 DOLLARS AND 92 CENTS

VOID AFTER 180 DAYS

PAY
 TO THE ORDER OF **Sherman & Rodgers**
 P.O. Box 260
 BURGAW NC 28425

L. Cantelitto
Ada M. Simmons

276507 # 053000196 # 000609000305



Pender County
BOCC Meeting Minutes May 16, 2022

TO: Board of County Commissioners
FROM: Tera Cline
DATE: June 6, 2022
SUBJECT: Approval of the Board of Commissioner Meeting Minutes May 16, 2022

SUMMARY:

Board of County Commissioners Meeting Minutes from May 16, 2022

ACTION REQUESTED:

Approval of Minutes



MINUTES
Board of County Commissioners Meeting
Monday, May 16, 2022 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT:

George Brown
Fred McCoy
Jacqueline A. Newton
David Piepmeyer
David Williams

MEMBERS ABSENT:

OTHERS PRESENT:

Chad McEwen, County Manager
Trey Thurman, County Attorney
Tera Cline, Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

Page

1 CALL TO ORDER

Chairman called the meeting to order at 4:00 PM

2 INVOCATION

Chairman administered the invocation.

3 PLEDGE OF ALLEGIANCE

Commissioner Newton led the Pledge of Allegiance.

4 ADOPTION OF AGENDA

Sheriff Cutler addressed the board and stated agenda item 9.6 needed to be removed from the agenda due to the department not receiving the grant. Item added in at 6.4 Resolution supporting NC DOT. Agenda item 21-2 SUP 2022-29 was withdrawn by the applicant and is being taken off the agenda.

- 4.1 Sheriff Cutler addressed the board and stated agenda item 9.6 needed to be removed from the agenda due to the department not receiving the grant. Item added in at 6.4 Resolution supporting NC DOT. Agenda

item 21-2 SUP 2022-29 was withdrawn by the applicant and is being taken off the agenda.

Motion approved to adopt agenda with removal and additions above.

Moved by George Brown, seconded by David Williams

Motion to amend agenda as stated above.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

4.2 Motion to adopt amended agenda.

Moved by David Williams, seconded by George Brown

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

5 PUBLIC HEARING

6 PUBLIC INFORMATION

6.1 Trillium Health Resources Annual Report Pender County

13 - 26

Dennis Williams, Trillium Health Resources, gave a yearly update on the Medicaid Transformation, organizational changes, different project updates. Mr. Williams went over the different numbers of Pender County citizens served by the program.

[Trillium Health Resources Annual Report - Pdf](#)

- 6.2 Town of Wallace and Airport Annual Update 27 - 40

Gage King, Wallace Airport, updated the board on new projects and projections for the airport.

[ACZ Update - Pdf](#)

- 6.3 Presentation of Proposed 2022 School Bond 41 - 43

Resolution sent by the Pender County school board for the County Commissioners to review. The school board did not have representation at the meeting. Chad McEwen, County Manager, read the resolution aloud and noted the Pender County school board would need to present the bond information to the BOCC.

[School Bond Resolution](#)

- 6.4 Resolution of support for NC DOT 45

Jessi Leonard, NC DOT, presented the project for US 17 Scotts Hill improvement project. Existing conditions, future outlook and current proposed plan and funding were presented.

[NC DOT support for US 17 Scotts Hill](#)

7 PUBLIC COMMENT

- 7.1 Warren Wooten, 405 Old Maple Hill Rd, expressed his concerns with the money being spent in regards to the county fire departments. Requested an update on the board that was to be organized to facilitate a study on the fire departments. Commissioner Newton explained to Mr. Wooten that a professional study was done.
- 7.2 Steven Yopp, Pender EMS and Fire, requesting approval for pay raise due to long hours and having to work other jobs. He spoke directly in regards to Pender EMS and Fire Only.

8 CONSENT AGENDA

- 8.1 Approval of a Budget Amendment for funds in Insurance/Property Loss in the amount of \$21,638.00.
- 8.2 Approval of BOA to purchase 0.85 of Land and a Building
- 8.3 Approval of Surplus Property Advertisement for Auction - 100 E Church Street, Atkinson
- 8.4 Approval of Surplus Property Advertisement for Auction - Tire Balancer
- 8.5 Approval of Surplus Property Advertisement for Auction - Various Listed Items

- 8.6 Approve Purchase Order and Budget Ordinance Amendment for Additional Water Taps by Sadale Utilities
- 8.7 Approval of Surplus Property Advertisement for Auction - Parks & Rec Activity School Bus
- 8.8 Approve Purchase Order to YSI, Inc for Pender Commerce Park Wastewater Treatment Plant Sensors Project
- 8.9 Approve Amendment No. 1 to Contract with McKim & Creed for Bidding, Construction Phase, and Closeout Services for the Pender Commerce Park Water & Sewer Main Extensions Project, Budget Ordinance Amendment, and Associated Purchase Order Revision
- 8.10 Approval to increase Purchase Order #35 to Christy Redfearn-Shelton in the amount of \$17,500.
- 8.11 Approval of a Budget Amendment to Increase the Department of Social Services Revenues and Expenditures for Fiscal Year 2021-2022 American Rescue Plan : \$326,139
- 8.12 Approval of the Board of Commissioner Meeting Minutes May 2, 2022
- 8.13 Budget Ordinance Amendment for Juvenile Crime Prevention Council - Discretionary Funds
- 8.14 Motion to approve Consent agenda

Moved by Jacqueline A. Newton, seconded by David Williams

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9 APPROVALS AND RESOLUTIONS

- 9.1 Resolution Authorizing Approval of Surf City Pyrotechnic Display on July 3, 2022 in Accordance with North Carolina General Statute 14-413.

Moved by David Williams, seconded by George Brown

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

- 9.2 Resolution Authorizing Approval of Union Rescue Pyrotechnic Display on July 3, 2022 in Accordance with North Carolina General Statute 14-413.

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

- 9.3 Award and Approval of Contract to Complete EWP Phase 2 - Bank Stabilization

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9.4 Approval of Amendment to the Housing Authority Administrative Plan

Moved by David Williams, seconded by Jacqueline A. Newton

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9.5 Authorization to Issue 8 Displaced Family Vouchers to Residents of Country Court

Moved by David Williams, seconded by Jacqueline A. Newton

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9.6 Approval for receipt of grant monies for ICAC

Removed from agenda due to grant not being granted to the sheriff department.

9.7 Approval of Increase in Budget Allocation to Pender EMS & Fire for Salary Increases in the amount of \$180,000.00 to cover current implementation of a 25% salary increase. Monies will be paid out of General Fund Balance 695-399000.

Moved by David Williams, seconded by Jacqueline A. Newton

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer		x		
David Williams	x			
	4	1	0	0

CARRIED.

- 9.8 Approval of a Budget Amendment to Decrease Health Department Revenues and Expenditures for Fiscal Year 2021-2022: \$39,900

Moved by George Brown, seconded by David Williams

Motion approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

- 9.9 Text Amendment to Pender County Code of Ordinance Section 24-69 and 70 47 - 48

Moved by George Brown, seconded by David Williams

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

[Firearms Ordinance update](#)

10 DISCUSSION

11 APPOINTMENTS

12 MAPLE HILL WATER AND SEWER DISTRICT

13 ROCKY POINT WATER AND SEWER DISTRICT

- 13.1 Approve Resolution Accepting the Deed of Dedication of Water Distribution System for Wyndwater Phase 5A

Moved by Fred McCoy, seconded by David Williams

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

14 SCOTTS HILL WATER AND SEWER DISTRICT

15 MOORES CREEK WATER AND SEWER DISTRICT

16 CENTRAL PENDER WATER AND SEWER DISTRICT

17 PENDER COUNTY BOARD OF HEALTH

18 SOCIAL SERVICES BOARD

19 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

Trey Thurman, County Attorney, stated he had notice in his folder that the county had been assigned a case manager for the opioid money. Items for closed session are 3, 4 and 6.

Chad McEwen, County Manager,

- Clarified that the he has been assigned the case manager for the opioid money and the paper given to Trey Thurman was to change the log in information to the portal and assign a new case manager in lieu of Mr. McEwen's departure.

Allen Vann, Assistant County Manager,

- Gave an update on the Hurricane drill that he attended at EM
- Reminded the board about the Kings Bluff dedication on Friday.

Doug Shipley, Assistant County Manager,

- Gave his update on the Hurricane Drill and thanked the departments that did attend and participated.

Commissioner Brown stated that county manager acted as directed by the Board of Commissioners in regards to Pender Ems and Fire accusations. Mr. Brown stated all departments have been treated fairly in regards to the budget process. Other board members agreed.

Commissioner Newton, thanked the board for the accommodations voted on at the previous meeting with regards to Pender Spring Fest, and it went very well. She stated she will be attending a flood coalition conference in June.

Commissioner McCoy, stated what a great time he had at Pender Spring fest and enjoyed square dancing with his family and seeing all the citizens enjoying themselves.

Chairman Piepmeyer, stated everyone should get out and vote. He said Spring Fest was great and Pete Cowan called him in regards to vendors parking on the street and asking the board to reconsider parking on the square.

20 CLOSED SESSION (IF APPLICABLE).

20.1 Motion to go into closed session for items 3 Attorney Client, Item 4 Economic Development, and Item 6 Personnel.

21 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/ RESOLUTIONS

21.1 REZONE 2022-29

Travis Henley, Planning Director, presented on behalf of Michael Nadeau, applicant on behalf of Thomas and Rebecca Benfield, owners, is requesting approval of a Zoning Map Amendment to rezone two tracts totaling approximately 11.5 acres of land from RP, Residential Performance zoning district to GB, General Business zoning district. The subject property is located on the east side of US Highway 17, approximately 1,000 feet south of the intersection of Sloop Point Road and US Highway 17. The applicant is proposing to rezone approximately 11.50 acres from the RP, Residential Performance zoning district to the GB, General Business zoning district. Because this is a general use rezoning, a conceptual plan is not included within the application. If approved, the site could be developed based upon all uses that are permitted by right or by Special Use Permit in the GB, General Business zoning district. However, any future development of the site must comply with the standards of the GB, General Business zoning district and is subject to review and approval by the Technical Review Committee (TRC) to ensure compliance with all applicable local, State, and Federal regulations. He stated to the board that this rezoning approval would result in a modified comprehensive plan future language map by virtue of statutory requirements.

Moved by David Williams, seconded by Fred McCoy

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton		x		
David Piepmeyer		x		
David Williams	x			
	3	2	0	0

CARRIED.

21.2 SUP 2022-29

Removed from Agenda

21.3 SUP 2022-28

Trey Thurman, County Attorney, swore in all speaking on SUP 2022-28. Chris Hatcher, Planner 1, presented on behalf of David R Johnson, applicant, on behalf of Johnson Family Farm Holdings, LLC and Beech Tree Farms, LLC, is requesting approval of a revision to a previously

issues Special Use Permit for the development of "The Gardens of Southeastern North Carolina." Two of the listed parcels received approval for SUP 2020-13 on July 6, 2020. This is a request to modify the existing SUP to include additional acreage and one additional use. The uses are proposed within the RA, Rural Agricultural zoning district on approximately 271.36 collective acres within the Pender County jurisdiction.

The subject property is located at 985 Johnson Nursery Rd, Willard in the Union Township. The applicant is seeking to revise Special Use Permit SUP 2020-13, that was approved on July 6, 2020, by adding an additional 106.67 acres to the existing 164.69 acres, along with the uses that were approved as part of the original SUP.

David Johnson, 985 JN Road, gave the the board a brief overview of his vision with this project. He shared upcoming events as well.

Moved by Jacqueline A. Newton, seconded by George Brown

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

21.4 REZONE 2022-30

Greg Feldman, Planner 1, presented on behalf of Cole Burack, applicant and owner, is requesting approval of a Zoning Map Amendment to rezone two tracts totaling approximately 2.2 acres of land from the RP, Residential Performance zoning district to the GB, General Business zoning district. The subject property is located on the east side of US Highway 17, approximately three quarters of a mile north of the intersection of Scotts Hill Loop Road and US Highway 17 in the Topsail Township and may be further identified by Pender County PIN(S) 3271-63-76560000 and 3271-63-8629-0000. The applicant is proposing to rezone approximately 2.20 acres from the RP, Residential Performance zoning district to the GB, General Business zoning district. Because this is a general use rezoning, a conceptual plan is not included within the

application. If approved, the site could be developed based upon all uses that are permitted by right or by Special Use Permit in the GB, General Business zoning district. However, any future development of the site must comply with the standards of the GB, General Business zoning district and is subject to review and approval by the Technical Review Committee (TRC) to ensure compliance with all applicable local, State, and Federal regulations. The GB, General Business zoning district is primarily intended to accommodate uses which require close access to major highways. The district is established to provide convenient locations for businesses which serve the needs of surrounding residents, including office, retail, and personal service uses.

Moved by Fred McCoy, seconded by David Williams

Motion Approved

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

22 NEXT MEETING DATE

Thursday May 19, 2022 at 4:00 PM
BOCC Meeting Room
805 S. Walker St
Burgaw, NC 28425

23 ADJOURNMENT



**Pender County
Trillium Health Resources Annual Report
Pender County**

TO: Board of County Commissioners
FROM: Dennis Williams
DATE: May 16, 2022
SUBJECT: Trillium Health Resources Annual Report Pender County

SUMMARY:
Trillium Health Resources Annual Report Pender County

TRILLIUM HEALTH RESOURCES ANNUAL REPORT PENDER COUNTY

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DENNIS WILLIAMS, BS

SOUTHERN REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Organizational changes
- County Data

Page 3 of 14



Who We Are - Numbers

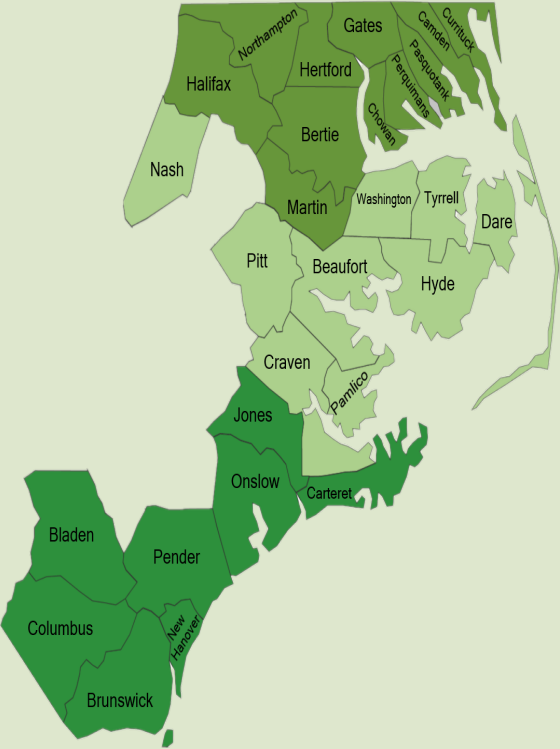
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- 28 Counties, but numbers are from last fiscal year with 26 counties
- 1,469,101 total population
- 244,075 Medicaid Eligible
- Served 58,452 individuals from mild to severe mental health needs
 - 70% with MH needs
 - 20% with SUD
 - 10% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 3,665- Largest County -New Hanover 238,907
- Cover over 12,000 square miles

Three Regions

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REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	252,211	4,235	11
Central	494,312	4,717	9
Southern	797,086	5,063	8



Medicaid Transformation- Standard Plans

Page 6 of 14

- **Standard Plan- 5 companies were awarded**
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5
 - ❖ **These Plans are managing the mild to moderate Medicaid behavioral health recipients**
- They started on July 1st 2021**

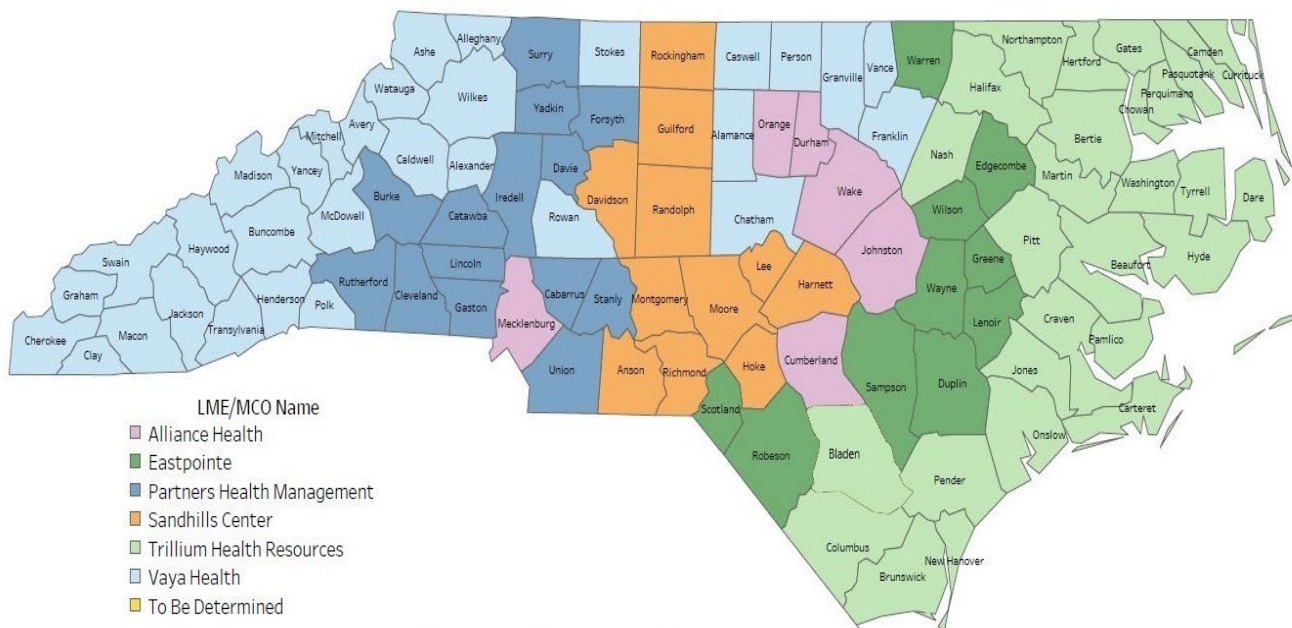
Medicaid Transformation Tailored Plan:

Page 7 of 14

- 7 of 7 LME/MCO's were awarded to become Tailored Plans
- 1 of the 7 - Cardinal Innovations, decided to merge with Vaya, so we will have 6 Tailored Plans
- Cardinal covered 20 counties, 11 of them decided to go to other MCO's besides Vaya, including Halifax county to Trillium, which occurred on December 1st 2021
- Bladen county requested to join Trillium from Eastpointe and that took effect on Feb. 1st 2022
- Original date to go live with the Tailored Plan was moved from July 1st, 2022 to December 1st 2022.

Behavioral Health I/DD Tailored Plan Regions

Page 8 of 14



Note: This map shows projected county assignments based on disengagements requested or approved as of 9/15/21. County realignment and disengagement requests must go through the process identified in law and rule which ultimately require approval by the DHHS Secretary.

Medicaid Transformation Tailored Plan Continued

Page 9 of 14

- We will have a readiness review late summer
- Dec. 1st 2022- Begin the Tailored Plan managing Severe Behavioral Health, Substance Use and I/DD population like we do today, but in addition managing individuals physical health
- We are contracting with a Pharmacy Benefits Manager to oversee contract with approximately 2000 pharmacies
- We are also going to be contracting with all Primary care agencies that serve individuals on Medicaid

Organizational Changes

- Leza Wainwright retired and Joy Futrell is our new CEO
- Richard Leissner moved to a new job, so Senitria Goodman is our new General Council
- Sue Ann Forrest is our new Director of Government Relations
- We have had to move staff because of the Tailored Plan requirements

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Organizational changes continued:

Page 11 of 14

Call Centers

- Pharmacy
- Provider
- Nurse
- Current Call Center

Care Management

- Whole Person Care

Disaster Response Unit

- Meeting with Emergency Management Departments
- Collection of Providers Disaster Response Plans
- Map to Readiness- before, during and after a Hurricane

Project Updates

- Naloxone kits
- Mobile Clinics
- Tribal Engagement
- Family Navigators
- Co-Responder Pilots
- CFAC adding a representative with TBI
- Healing Place in New Hanover

Page 12 of 14

Consumers served in Pender County

Total Consumers served - 1,476

- Mental Health - 1,112
- Substance Use - 386
- I/DD - 219

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?

Transforming Lives



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**Pender County
Town of Wallace and Airport Annual
Update**

TO: Board of County Commissioners
FROM: Gage King
DATE: May 16, 2022
SUBJECT: Town of Wallace and Airport Annual Update

SUMMARY:
ACZ Update to Pender County Commissioners

Henderson Field Airport Wallace North Carolina Pender County

Pender County Commissioners Meeting
May 2nd, 2022

ACZ



Henderson Field Airport today...



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HENDERSON FIELD AIRPORT ECONOMIC CONTRIBUTION

2019:

Total Annual Output in Dollars = \$5,260,000

Total Output in Employment = 30 jobs

Total State and Local Taxes = \$227,000

Source:

NCDOT Division of Aviation Economic Contribution of Airports in North Carolina.



AWOS PROJECT

- Phase 1 – Land Acquisition

- Completed 2020

- Phase 2 – Land Clearing

- Completed 2021

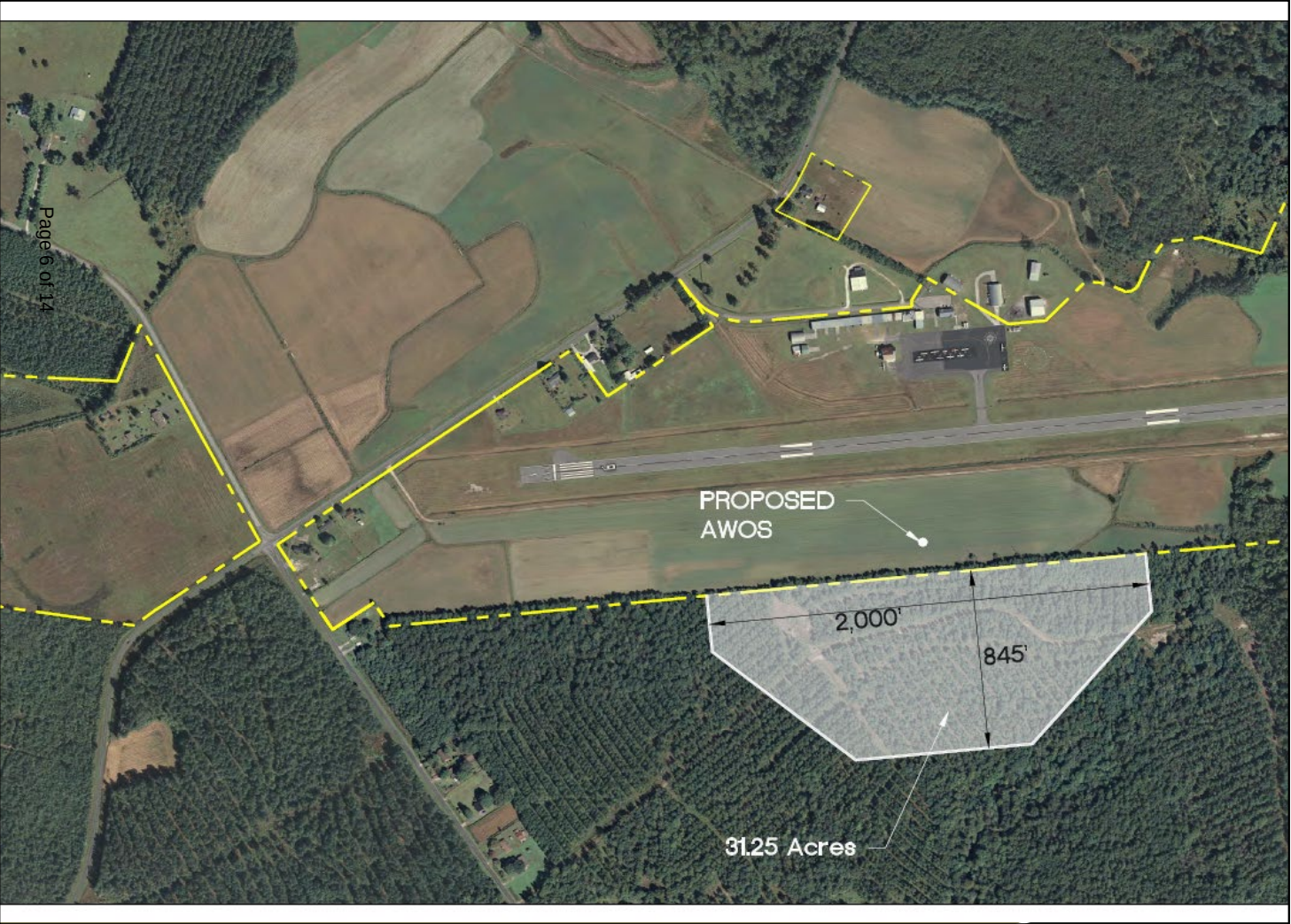
- Phase 3 – AWOS Site Construction and Equipment Install

- Expected Completion July 2022

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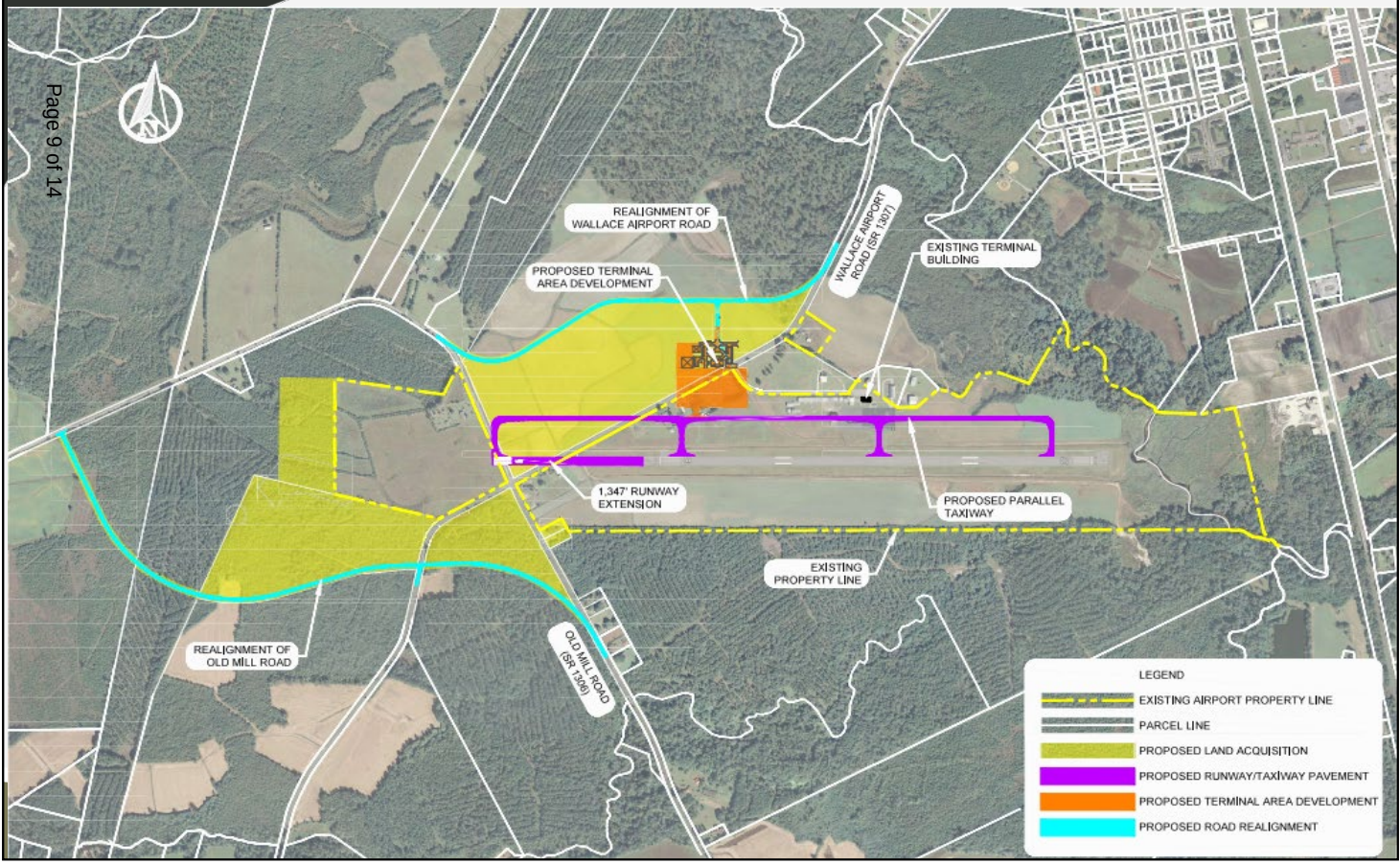
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AWOS PROJECT FUNDING SUMMARY

Funding Source: Non-Primary Entitlement Funds

AWOS Project Funding Summary		
Land Acquisition		\$ 129,928.00
Land Clearing		\$ 271,298.00
AWOS Installation <i>EST</i>		\$ 150,000.00
Total Funding		\$ 551,226.00
Total Local Match		\$ 32,450.00

Henderson Field Airport expansion...



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AIRPORT EXPANSION

- Phase 1 Land Acquisitions (Jan 2021- Apr 2022)

- Involved 4 Residential Properties

- Phase 2 Land Acquisitions (Started March 2022)

- Involves 6 Properties

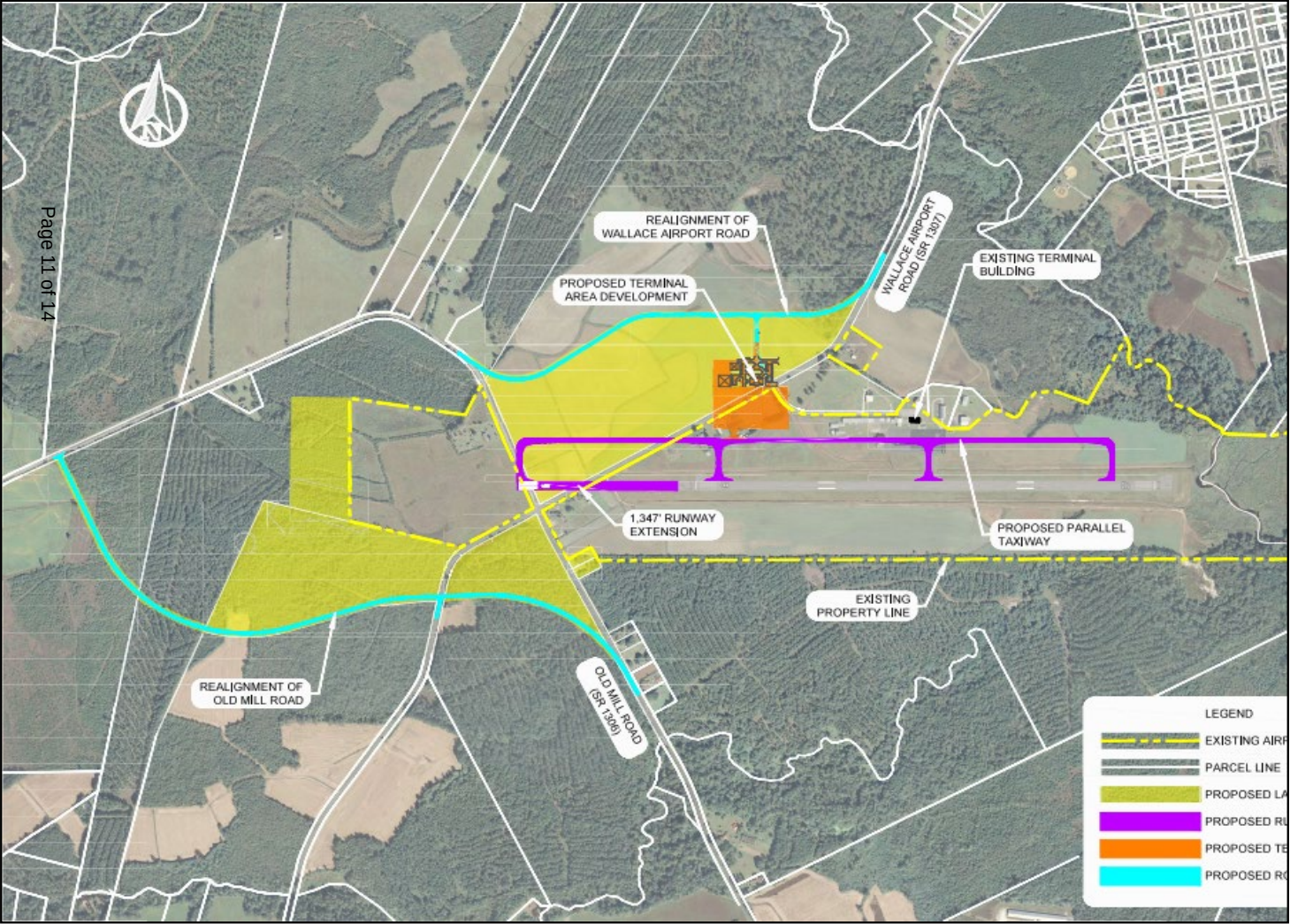
- Roadway Design and Engineering

- Jan 2021 - Dec 2022

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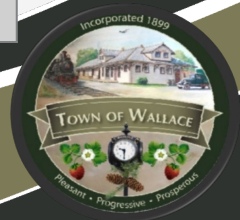
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FUTURE PROJECTS

Project	Est. Cost	Funded/Not Funded	Possible Funding Source
Apron Expansion/Taxiway	\$5,120,000	Funded	STIP
Runway Rehab Design	\$170,000	Funded	DOA
Parallel Taxiway	\$2,100,000	Not Funded	DOA/STIP/FAA
Runway Pavement Rehabilitation	\$3,200,000	Not Funded	DOA/STIP/FAA
Runway Light Rehabilitation	\$600,000	Not Funded	DOA/STIP/FAA



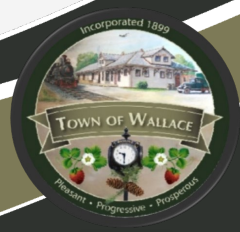
PENDER COUNTY CONTRIBUTION

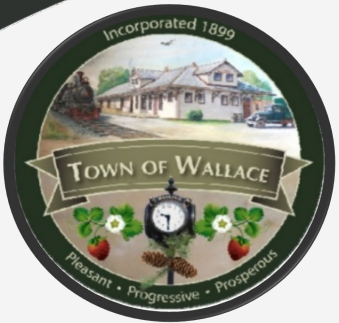
Pender County Balance: \$190,718.13

Current Pender County Request: \$50,000.00

Estimated Balance: \$240,718.13

Project	5% Local Match
Runway Rehabilitation/Taxiway Const.	\$265,000





CONTACT INFORMATION

GAGE KING

AIRPORT MANAGER

Tel. 910.285.6642
gking@wallacenc.gov

**PENDER COUNTY BOARD OF EDUCATION
RESOLUTION REQUESTING COUNTY TO ISSUE
GENERAL OBLIGATION BONDS**

WHEREAS, Pender County Schools is one of the fastest growing school districts in the State of North Carolina currently serving in excess of 10,000 students;

WHEREAS, Pender County is obligated to provide adequate school facilities for residents by providing funding for constructing new, expanding or renovating various school building and facilities in Pender County;

WHEREAS, the Pender County Board of Education is of the opinion that existing school facilities in Pender County are not adequate for the maintenance of public schools in the County for the term prescribed by law;

WHEREAS, the Pender County Board of Education has currently identified the most immediate needs in Pender County as addressed in this resolution;

WHEREAS, it is necessary to complete the projects attached hereto and entitled "2022 Construction Bond Request";

WHEREAS, the estimated cost of these projects is \$177,770,897;

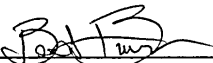
WHEREAS, a bond referendum is an appropriate manner in which to fund these projects; and

WHEREAS, the Pender County Board of Education wishes to work together with the Pender County Board of County Commissioners in presenting a bond referendum to the public which will address these critical capital needs.

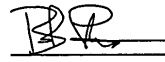
NOW, THEREFORE, BE IT RESOLVED, that the Pender County Board of Education resolves to request the Pender County Board of County Commissioners to place a bond referendum on the November 2022 General Election ballot which includes the projects identified in the attached "2022 Construction Bond Request" for Pender County Public Schools for \$177,770,897.

Adopted by the Pender County Board of Education this 10th day of May, 2022.

PENDER COUNTY BOARD OF EDUCATION

By 
CHAIRPERSON
Beth Burns, Vice Chair

ATTEST:


Clerk to the Board
Bob Fankboner

**PENDER COUNTY BOARD OF
EDUCATION
2022 Construction Bond Request**

New 1,200 Student 6-8 Middle School	\$ 67,636,800
New 800 Student K-5 Elementary School	\$ 43,920,000
	\$ 111,556,800
Topsail Middle School Renovation	\$ 22,601,432
Rocky Point Elementary School Addition	\$ 1,219,065
Burgaw Middle School Rebuild Cafeteria	\$ 4,272,000
Central Services Building/maintenance	\$ 21,000,000
8 Bay Maintenance Building	\$ 17,121,600
	\$ 38,121,600
GRAND TOTAL	\$ 177,770,897



Board of Commissioners
David A. Piepmeyer, Chairman
J. David Williams, Jr, Vice Chairman
Jaqueline A. (Jackie) Newton
Archibald "Fred" McCoy
George R. Brown

County Manager
Chad McEwen
County Attorney
Carl W. "Trey" Thurman, III
Clerk To the Board
Tera Cline

Resolution Of Support for NC DOT US 17 Scotts Hill Superstreet/RCI

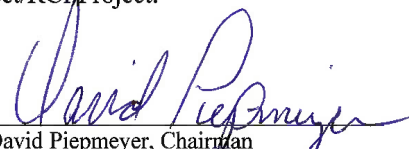
WHEREAS, North Carolina Department of Transportation is requesting a resolution of support to support improvements along the US 17 corridor Scotts Hill Superstreet/RCI project, utilizing high impact low cost funds; and

WHEREAS, the current proposed plan presented to the Pender County Board of County Commissioners by NCDOT gave an overview of existing conditions, future outlook, current proposed plan and needs-based project and funding; and

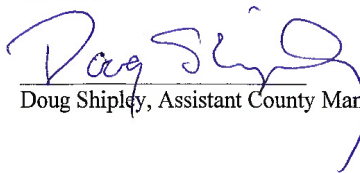
WHEREAS, the resolution requested to the County Manager's office has been delivered to the Board for review and consideration.

NOW, THEREFORE IT BE RESOLVED by the Pender County Board of Commissioners to support NC DOT US HWY 17 Scotts Hill Superstreet/RCI Project.

Adopted this the 19th day of May 2022.


David Piepmeyer, Chairman
Pender County Board of Commissioners

ATTEST:


Doug Shipley, Assistant County Manager

PO Box 5 – 805 S. Walker Street, Burgaw, NC 28425



(910) 259-1200 Office | www.pendercountync.gov

- **Sec. 24-69. - Firearm discharge regulations.**

It shall be unlawful for any person to discharge a firearm within 200 feet of any place of human habitation, church, or school within the county.

(Code 1992, § 9-104; Ord. of 5-15-1995(2), § 1)

- **Sec. 24-70. - Exceptions.**

This article shall not apply:

(1)

To persons discharging a firearm within 200 feet of their own home, residence, or place of human habitation which they occupy lawfully as owner, lessee, or invitee, so long as they have the permission of the owner, or lessee of such structure to discharge the firearm.

(2)

To persons discharging firearms used lawfully in defense of person or property in accordance with the laws of the state.

(3)

To authorized law enforcement officers discharging firearms in the course and scope of their law enforcement duties, or to persons discharging weapons under the lawful directions of a law enforcement officer acting within the course and scope of their official law enforcement duties.

(4)

To indoor firing ranges operating under a permit issued by the county.

(5)

To persons who have obtained the written permission of all owners, and lessees or other owners of possessory interests in places of human habitation within the area set forth in [section 24-69](#); or

(6)

To persons who utilize firearms discharging blank cartridges in the training of animals.

(7) To a legally established place of business conducting firearms sales and testing of said firearms for sale to a private citizen when the place of human habitation, church, or school within 200 feet was constructed after the date of legal establishment of the place of business. This subsection shall not apply to or exempt outdoor shooting ranges.

(Code 1992, § 9-105; Ord. of 5-15-1995(2), § 1)



Pender County Notice of Intent to File for 2022 School Bond and Reimbursement Resolutions

TO: Board of County Commissioners
FROM: Chad McEwen
DATE: June 6, 2022
SUBJECT: Notice of Intent to File for 2022 School Bond and Reimbursement Resolutions

SUMMARY:

Preliminary resolution Notice of Intent to File for a 2022 School Bond Referendum and Reimbursement resolution 2022 School Bond

ACTION REQUESTED:

Approval of Preliminary resolution Notice of Intent to File for a 2022 School Bond Referendum and Reimbursement resolution 2022 School Bond

**Resolution Stating Intent To Proceed with a Referendum
On General Obligation Bonds for School Facilities**

Introduction –

Pender County's long-range capital improvement plan contemplates funding for a wide variety of projects, and calls for funding those projects using the multiple tools available to the County. The Board has now received a request from the Pender County School Board to proceed with a referendum on the issuance of County general obligation bonds to provide funds for construction and improvement of school facilities in the County.

The issuance of these bonds is subject to the approval of the County's voters at a bond referendum. This resolution is the Board's first formal step toward placing these bonds before the voters.

BE IT THEREFORE RESOLVED by the Board of Commissioners of Pender County, North Carolina, that the Board makes an initial determination to proceed with a referendum on November 8, 2022, for County general obligation school bonds in the maximum amount of \$178,000,000.

BE IT FURTHER RESOLVED that Board makes the following findings of fact in support of its determination:

(1) The proposed capital projects are necessary and expedient for the County. The County has engaged in a substantial process of discussion with the County School Board, and in the review of the School Board's analysis of school facility needs. Based on this review and the School Board's analysis, the County determines that the proposed school improvements are necessary and expedient for the County.

(2) The amount of bonds proposed is adequate and not excessive for the proposed purpose.

(3) The County's debt management and budgetary and fiscal management policies have been carried out consistently in accordance with the law.

(4) The Board believe that the tax equivalent effect of paying principal and interest on the Bonds over the life of the Bonds will be between approximately 5 and 11 cents per \$100 of assessed valuation. The actual tax effect will depend on the final schedule for issuing the Bonds, the term of the Bonds, and the actual interest rates on the Bonds when issued. The County will work to minimize the tax rate impact, in a manner consistent with moving ahead on the project and addressing other County needs. Operating costs for the new school facilities will carry an additional cost.

BE IT FURTHER RESOLVED, as follows:

(a) The Board directs the County Manager to proceed with the authorization of the referendum, including proceeding with an application to the North Carolina Local Government Commission (the "LGC") for its approval of the proposed bonds. The Board appoints the County Manager as the County's authorized representative with respect to the LGC application process.

(b) The Board directs the County Manager, in collaboration with the Clerk, to publish a notice of the Board's intent to apply to the LGC for approval of the bonds. This notice must be in the form prescribed by statute and consistent with this resolution.

(c) The Board appoints Sanford Holshouser LLP as the County's bond counsel with respect to the proposed school bond referendum.

(d) The Board authorizes all County representatives to take all further action as they may consider desirable for accomplishing the purposes and intentions of this resolution. The Board ratifies all prior actions of County representatives in this regard. This resolution takes effect immediately.

* * * * *

I certify that the foregoing resolution was duly adopted at a meeting of the Board of Commissioners of Pender County, North Carolina, duly called and held on June 6, 2022, that a quorum was present and acting throughout the meeting, and that this resolution remains in full effect as of today.

Dated this ____ day of _____, 2022.

Chairman David Piepmeyer
Pender County Board of County Commissioners

[SEAL]

Tera Cline
Clerk, Board of Commissioners
Pender County, North Carolina

Pender County, North Carolina --

**Notice of Intent To Apply to the North Carolina Local Government
Commission for Approval of General Obligation School Bonds**

Please take notice as follows:

1. The Board of Commissioners of Pender County, North Carolina, intends to apply to the North Carolina Local Government Commission for the Commission's approval of general obligation bonds for the County.
2. The purpose of the proposed bond issue is to provide funds to pay capital costs of public school improvements.
3. The maximum amount of the bonds to be issued is \$178,000,000.
4. Any citizen or taxpayer of Pender County may, within seven days of this publication, file with the County's Board of Commissioners (by writing to the Clerk to the Board, 805 S. Walker St., Burgaw NC 28415) and the North Carolina Local Government Commission in Raleigh (by writing to the North Carolina Local Government Commission, Attention: Secretary of the Commission, 3200 Atlantic Avenue, Longleaf Building, Raleigh NC 27604), a written statement of any objections that citizen or taxpayer may have to the issuance of the bonds.

By order of the Board of Commissioners.

Tera Cline
Clerk, Board of Commissioners
Pender County, North Carolina

**Reimbursement Resolution for 2022 School Projects –
authorizing the County to reimburse itself for early Project
expenditures from later financing proceeds**

Introduction –

The County intends to undertake a Project (as described below), use its own funds to pay initial Project costs, and then reimburse itself from financing proceeds for these early expenditures. The Manager and the Finance Officer have advised the Board that it should adopt this resolution to document the County's plans for reimbursement, so as to comply with certain federal tax rules relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Pender County, North Carolina, as follows:

1. The Projects include construction and improvement of school facilities in the County.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected primary type of financing for the Project (which is subject to change) are general obligation bonds. The expected maximum amount of financing expected for the Project (including allowances for reserves and financing costs) is approximately \$178,000,000. If the voters fail to approve the general obligation bonds, the County will either use alternative financing or forego reimbursement of the Project costs.
3. Funds for the early Project expenditures may come from the the County's General Fund, the County's school capital reserve fund, or any other appropriate County fund.
4. The County intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for Project cost expenditures.

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Pender County, North Carolina; that this meeting was properly called and held on _____, 2022; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this _____ day of _____, 2022.

Chairman David Piepmeyer
Pender Board of County of Commissioners

[SEAL]

Tera Cline
Clerk, Board of Commissioners
Pender County, North Carolina



**Pender County
Bond Counsel Engagement Letter
Pender County School Bond 2022**

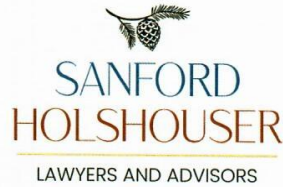
TO: Board of County Commissioners
FROM: Chad McEwen
DATE: June 6, 2022
SUBJECT: Bond Counsel Engagement Letter Pender County School Bond 2022

SUMMARY:

Engagement letter for Pender County School Bond 2022 from Sanford Holshouser

ACTION REQUESTED:

Approval of engagement letter



May 24, 2022

By Electronic Mail

Chad McEwen
County Manager
Pender County

Pender County – Proposed General Obligation School Bonds

Dear Chad:

Thank you for giving us at Sanford Holshouser this additional chance to work with you and for Pender County as bond counsel on the proposed 2022 school bond referendum and subsequent bond issues. We appreciate the opportunity and the County's confidence in us. I am writing now to confirm the scope of our work and our fee arrangements.

Project	We understand that the County plans to seek voter approval for an estimated \$178,000,000 in general obligation school bonds through a referendum to be held in November 2022.
Our role	Bond counsel to Pender County
Our fee	\$10,000 for completing the County Board authorization process, payable when that process is complete (currently scheduled for early August) Plus for each bond issue, a fee calculated as \$1.50 for every \$1,000 of bonds or notes issued in a transaction, with a minimum charge of \$12,500. Those fees will be paid in connection with each bond closing.

Sanford Holshouser LLP

May 24, 2022

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We make no separate charges for items such as travel expenses, copying charges, postage or courier fees or anything similar.

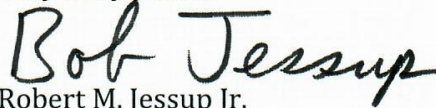
In the attachment to this letter, we've outlined our scope of work in more detail and further described our role in the financing and our billing practices. Please let us know if you have any questions or concerns you want to talk about.

* * * * *

I hope you will find this letter to set forth an arrangement acceptable to the County. Please call me if you have any questions or comments about the scope of our work or the fee arrangements. Otherwise, we will proceed as described in this letter unless we hear from you otherwise.

Thank you once again for this opportunity to work with you and for Pender County.

Very truly yours,



Robert M. Jessup Jr.

Also attached – Sanford Holshouser Form W-9

cc: Trey Thurman, Esq.
Margaret Blue
Sam Barnes, Esq.

Attachment to Our Engagement Letter

We look forward to working with you on the authorization and issuance of the proposed bonds.

Our scope of services

As bond counsel for the Pender County, our responsibilities will include the following:

- advising the County as to legal matters concerning the bond referendum and financing processes;
- preparing the primary financing documents, including all necessary proceedings of the Board of Commissioners and all required public notices;
- helping to coordinate the financing process with staff of the North Carolina Local Government Commission and the County's financial adviser;
- preparing documents required for the bond closings; and
- delivering our legal opinions at the closings, evaluating the validity of the County's repayment obligations and the tax treatment of interest payments made by the County.

We try to provide our services in a helpful, friendly manner. We want you to have confidence in us and in the process. The transaction shouldn't be just a "black box" that nobody at the County really understands or a cursory process of our telling you to "just sign this, just file that."

The County's application to the Local Government Commission is the County's responsibility. The application requires that we submit the forms of the financing documents and this fee arrangement letter, but the other forms and materials must be completed by County representatives in consultation with other advisers.

Sanford Holshouser LLP

May 24, 2022

page 4

Similarly, the preliminary and final official statements that are part of the bond offering process are the County's responsibility. The document is primarily managed by the LGC staff, but it is the County's responsibility under the federal securities laws to assure that the official statement is correct and complete in all material respects. Except as noted below, we will not assume or undertake responsibility for the preparation of the official statement, and we will not perform any investigation to determine its accuracy, completeness or sufficiency. We will not review the County's financial condition, the feasibility of the financed projects, or the adequacy of the security provided to bond owners, and we will express no opinion on these matters.

As part of our work as bond counsel, however, we will prepare summaries of bond documents and a form of our legal opinion to be included in the official statement, and we are responsible for those items. We will also review or prepare, and approve, any other descriptions in the official statement of (1) the terms of the bonds and the financing documents and (2) our legal opinion.

We represent only the County, as a separate entity.

We do not represent any individual County officer or individual Commissioner. Our professional duty of confidentiality, for example, runs only to the County as an entity and not to any individual representative. In some cases, the rules of professional responsibility for lawyers may require us to share information received from a County representative with other County representatives, or directly with the County Board. We will take direction for our work from the Finance Officer unless we are directed otherwise by the County Attorney or the County Manager. In addition, we expect to discuss confidential matters concerning the County's financial status and interests in the transaction with the County's financial adviser.

Our legal opinions must be objective.

Although we serve as bond counsel to the County, our written legal opinions must set forth our evaluation of legal matters without regard to the County's financial or other interests. We will not represent any other party to the transaction, although we will of course explain and discuss our view of the applicable law and requirements

Sanford Holshouser LLP

May 24, 2022

page 5

for compliance with all parties. Please also note that we are not financial advisers, and the County should not look to us, or rely on us, for financial advice.

We are proud of the clients we work for.

We are proud of our work and the clients we work for. We may list the County as a client (and include a description of our work for the County) on our web site and in marketing materials. Please let us know if you object to our doing so.

When our engagement ends

The County can fire us from our representation at any time for any reason. You will owe us only for the work we have done to that point. We can also terminate our work for the County at any time, but we are then required, by the rules of lawyers' professional responsibility, to take all steps reasonably necessary to make sure our resignation does not have a material adverse effect on the County's interests.

Otherwise, we generally consider our engagement as concluded with the closing of the financing, except for the completion of miscellaneous "post-closing matters," such as completing collected sets of financing documents or other matters we may identify prior to closing. After we provide all participants with copies of the final financing documents, it's our practice to then discard all remaining hard copies of any paperwork, and we may delete electronic copies at any time.

- Sanford Holshouser LLP

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SANFORD HOLSHOUSER LLP		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► P Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 209 LLOYD STREET STE 350	Requester's name and address (optional)	
6 City, state, and ZIP code CARRBORO, NC 27510		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
2	0	-	0	4	6	7	8	1 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► R M Jessup Jr.	Date ► 3-16-18
------------------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Pender County Adoption of FY 2022-2023 Budget Ordinance and Fee Schedule

TO: BOCC
FROM: Chad McEwen
DATE: June 6, 2022
SUBJECT: Adoption of FY 2022-2023 Budget Ordinance and Fee Schedule

SUMMARY:

In accordance with North Carolina General Statutes, Pender County's proposed budget for FY 2022-2023 has been submitted to the Board of County Commissioners and a copy is available for public inspection in the office of the Clerk to the Board, Pender County Administration Building, 805 South Walker Street, Burgaw, NC 28425. The Board of County Commissioners will hold a public hearing on the budget at 4:00pm, June 6th, 2022 in the Board room at the Pender County Administration Building located at the address above. The Budget Message, Budget Ordinance, and related Fee Schedule will be posted online as of Friday May 27th, 2022. They can be found at: <https://www.pendercountync.gov/fin/proposed-budgets-budget-ordinances/>

ACTION REQUESTED:

Adoption of FY 2022-2023 Budget Ordinance and Fee Schedule



**Pender County
Approval of Budget Amendment and
Purchase Order for Demolition Contract
for Long Creek and select Tax
Foreclosures with 4 Seasons Demolition
in response to RFP #220512-228**

TO: Board of County Commissioners
FROM: Zack White
DATE: June 6, 2022
SUBJECT: Approval of Budget Amendment and Purchase Order for Demolition Contract for Long Creek and select Tax Foreclosures with 4 Seasons Demolition in response to RFP #220512-228

SUMMARY:

On May 12th, 2022, the County issued RFP #220512-228. This RFP was issued to solicit Proposals from qualified Demolition Contractors available to . This decision was based mostly on price as detailed in the RFP and the bid tabulation is attached, along with the RFP and the recommended proposal.

This item is for award of Demolition Contract for Demolition Services for Long Creek and select Tax Foreclosure sites with 4 Seasons Demolition in response to RFP #. This was considered the lowest responsive responsible bidder in all cases. While the RFP allowed for separate award based on site estimates, this items allocates the amounts below:

From 665-404500 Contracted Services: Long Creek Demolition - \$90,000
From 450-404500 Tax Foreclosures - \$62,200

ACTION REQUESTED:

Approval of Budget Amendment and Purchase Order for Demolition Contract for Long Creek and select Tax Foreclosures with 4 Seasons Demolition in response to RFP #220512-228

Pender County Budget Ordinance Amendment

Page 2 of 25

Date Monday, June 6, 2022
Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 **Fund** 10 - GENERAL
Department 665 - PARKS & RECREATIONAL DEPARTMT

Purpose of Request
To allocate fund balance for demolition of Long Creek School property and several select Tax Foreclosures.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	695-399000	Fund Balance	152,200
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	665-404500	Contracted Services	90,000
2	450-404500	Contracted Services	62,200
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

	Account # (ORG-OBJECT)	Account Description	Amount
13			

Total Revenues

152200

Total Expenditures

152200

Budget Amendment Balances when Zero.

0

Prepared By:

Margaret Blue

Email

mblue@pendercountync.gov

REQUEST FOR PROPOSALS



Demolition Services

RFP # 220512-228

Date of Issue: May 12, 2022

Site 1 Tour - Former Long Creek School Site: May 19, 2022 at 1pm

Questions Due: May 20, 2022 at 9am

Proposals Due: May 23, 2022 at 2pm

Issued By:

**Trisha Newton, Purchasing Agent
Pender County Finance
805 S. Walker St. #1578
Burgaw, NC 28425
Phone: 910.259.1281**

Pender County
Request for Proposals # 220512-228
Demolition Services

The County of Pender (hereinafter referred to as “County”) is issuing this Request for Proposals (“RFP”) to obtain demolition services for property in accordance with the specifications contained herein. Pender County is seeking Proposals for a variety of demolition services in RFP # 220512-228 on multiple County owned sites, as well as remaining infrastructure at the former Long Creek School site are included. Sites may be awarded individually or all to one vendor. All work will be expected to be completed in June 2022.

A site visit has been scheduled for May 19th at 1pm at the former Long Creek School site, Project #1. Attendance at the site visit is not mandatory but is strongly encouraged. Any questions on this project are due to Trisha Newton at purchasing@pendercountync.gov and have been extended to May 20, 2022, at 9am. Answers will be provided the same day. Sealed bids are due no later than May 23, 2022 at 2pm in the Pender County Finance Office, located at 805 S. Walker St., Burgaw, NC 28425. Vendors are reminded to check back periodically for possible Addenda.

The County reserves the right to reject any or all proposals for which, in the County’s opinion, is in the best overall interest of the County and to waive minor irregularities in the evaluation process. County also reserves the right to further negotiate minor modifications with the successful proposer upon completion of the evaluation process prior to the execution of a final contract.

Identified Projects:

- Project 1: Remaining Structures at the Former Long Creek School Site (Appendix A)
Address: 23280 NC HWY 210, Rocky Point, NC 28457
Parcel PIN: 2295-13-4411-0000
- Project # 2: Blue House and Well (Appendix B)
Address: 208 Burgaw Creek Loop Road, Burgaw, NC 28425
Parcel PIN 3320-82-9153-0000
- Project # 3: Condemned Structure (Appendix C)
Location: 3340 Halfway Branch School Road, Ivanhoe, NC 28447
Parcel PIN 2350-15-2730-0000
- Project # 4: Remaining Structure and Well (Appendix D)
Location: 2907 Englishtown Road, Willard, NC 28478
Parcel PIN 2373-58-7162-0000

**Pender County
Request for Proposals # 220512-228
Demolition Services**

- Project # 5 Mobile Home (Appendix E)
Location: 403 Saddle Ridge Road, Currie, NC 28435
Parcel PIN 2274-57-5844-0000
- Project # 6 Rocky Point with Debris (Appendix F)
Location: 600 Cheshire Road, Rocky Point, NC 28457
Parcel PIN 3224-46-2015-0000
- Project # 7 Maple Hill with Debris (Appendix G)
Location: 960 Lee Road, Maple Hill, NC 28454
Parcel PIN 3392-53-8565-0000
- Project # 8 Multiple Structures (Appendix H)
Location: 1310 Slocum Trail, Atkinson, NC 28421
Parcel PIN 2266-21-6379-0000

Scope of Work:

The Proposer (also referred to as the “Contractor”) shall provide all materials, tools, machinery, labor, and supervision necessary for the demolition work of buildings and accessory structures. Demolition work shall include excavation of any footing foundations and removal of all debris from the demolition site. Additionally, the Contractor must properly fill and seal all damaged/exposed wells.*

Specific Requirements:

1. Contractor will acquire all required permits from the State of North Carolina – Department of Health and Human Services – Public Health, Pender County Building Inspections, Pender County Fire Marshal, and other organizations required to mitigate asbestos materials, remove debris, mitigate fuel/septic tanks, and transport debris.
2. Contractor shall secure and maintain, at their sole expense, at all times during the term of this contract:
 - a. Workers' Compensation Insurance - Coverage for all paid and volunteer workers meeting the statutory requirements of The North Carolina Workers' Compensation Act, North Carolina General Statutes § 97.
 - b. Commercial Automobile Liability – Coverage with limits no less than \$1,000,000 per occurrence for bodily injury and property damage for any vehicle used during

Pender County
Request for Proposals # 220512-228
Demolition Services

performance of contract services, including coverage for owned, hired, and non-owned vehicles.

- c. Commercial General Liability Insurance - Bodily injury and property damage liability as will protect contractor from claims of bodily injury or property damages. The amounts of such insurance coverage shall not be less than \$2,000,000.00 per occurrence and \$3,000,000.00 aggregate coverage.

Contractor, prior to commencement of any work or event, shall furnish to County proof of compliance with the insurance coverage requirements. County shall be named as an additional insured on all policies of insurance, except workers' compensation, specified above. Contractor upon request by County shall furnish a certificate of insurance from an insurance company, licensed to do business in the State of North Carolina and acceptable to County verifying the existence of any insurance coverage required by County. The certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage.

3. To the fullest extent permitted by laws and regulations, the Contractor shall indemnify and hold harmless County and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from the performance of the contract or the actions of the Contractor or its officials, employees, or contractors under the contract. This indemnification shall survive the termination of the contract.
4. Contractor must submit a breakdown of cost for each individual project for which they are interested in providing demolition services. The County will assume the contractor will accept award of any, multiple or all locations. If pricing is contingent on being awarded all project sites, it must be clearly stated. Contractor may provide pricing both ways, so long as it is broken down per project.
5. Proposals should detail specific timeline for each project.
6. Proposals should include cost for demolition and removal of identified above ground structures, as proper well fill and seal as needed.
7. Proposals should include cost for complete demolition and removal of any above ground portion of building structures including blocks, steps, ramps, HVAC systems, chimneys, foundation landscaping bricks, foundation slabs, fuel and septic tanks, and all building materials.

Pender County
Request for Proposals # 220512-228
Demolition Services

8. Complete demolition, removal and disposal of asbestos as required. Contractors will follow all permitted (NCDHHS) required steps to dispose of asbestos materials.
9. Contractor shall provide one-year warranty from final acceptance by County.
10. Proposal should include costs for graded, seeded/mulched site completed. Final graded site must include positive drainage that do not create areas that pond runoff.

***NOTES:**

The Contractor's procedure to abandon a well is to pump the tanks empty, destroy the structure by crumbling into the hole or remove the structures and take to the land fill. Once destroyed, the tank holes need to be chlorinated, lids removed and back filled with clean soil.

In the event of an in ground fuel tank, the contractor will remove any in ground fuel tanks and backfill hole with crushed brick and dirt.

County Responsibilities:

1. Provide one key contact person to ensure all parameters of work are accomplished and assist the contractor as needed.
2. Provide payment to the contractor in once work is complete.

Contractor Responsibilities:

1. Obtain all pertinent permits from required sources.
2. Demolish and remove materials to the satisfaction of the County
3. Provide a deliverable site condition at completion which shall consist of site with all structures removed, areas filled with inert debris and/or suitable soil material and compacted in a manner to prevent hazards.
4. Be fully and solely responsible for the safe work and complete safety compliance of Contractor's employees and agents, and the worksite, in accordance with all applicable Federal, State, and local laws and regulations that may apply, including OSHA. Where there is a conflict between the applicable regulations, the most stringent will apply.

Pender County
Request for Proposals # 220512-228
Demolition Services

Award of Contract

All submissions timely filed shall be promptly evaluated by County. Upon receipt of such notification the successful proposer shall immediately enter into final negotiations with County so that a contract may be executed within the shortest possible time. Failure to promptly begin negotiations in good faith may result in disqualification and selection of another proposer. No contracts with any selected proposer shall be binding until a contract is signed and executed by County and the successful proposer. All items in this RFP must be included in the proposed contract. County reserves the right to enter into a contract with another proposer in the event that the originally selected proposer fails to execute a contract with the County or defaults on its contract.

Equal Opportunity Employer

Pender County is an equal employment opportunity employer, is a federal contractor, and therefore the provisions and affirmative action obligations of 41 CFR § 60-1.4(a), 41 CFR 60-741.5(a), and 41 CFR 60-250.4 are incorporated herein by reference, where applicable.

E-Verify

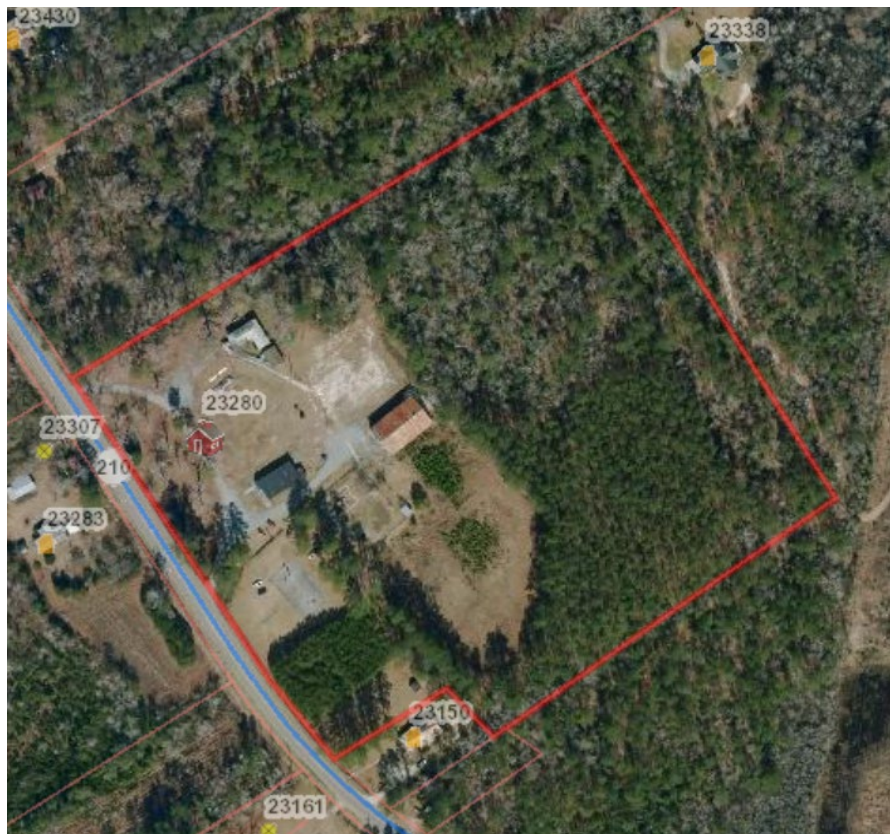
Compliance by submission of this proposal, each Contractor certifies that it and any subcontractors complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Contractors are directed to review the foregoing laws. Any awarded Contractor must submit a certification of compliance with E-Verify to the awarding agency, and on a periodic basis thereafter as may be required by the County.

**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX A - Project # 1

Description: Remaining Structures at the Former Long Creek School Site
Address: 23280 NC HWY 210, Rocky Point, NC 28457
PIN: 2295-13-4411-0000

Notes: The septic tank behind the gym and the tank beside the cafeteria have damage that are unrepairable. The visual inspection revealed that the tanks are cracked beyond repair, and the lid has crumbled and fell into the gym tank. The procedure to abandon these tanks is to pump the tanks empty, destroy the structure by crumbling into the hole or remove the structures and take to the land fill. Once destroyed, the tank holes need to be chlorinated and back filled with clean soil. The gym tank was discovered without a lid and presented a dangerous situation. Immediately staff covered the lid temporary with plywood to prevent someone from falling into the system.



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX A - Project # 1 (continued)



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX B - Project # 2

Blue House and Well
Address: 208 Burgaw Creek Loop Road, Burgaw, NC 28425
Parcel PIN 3320-82-9153-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX C - Project # 3

Condemned Structure

Location: 3340 Halfway Branch School Road, Ivanhoe, NC 28447

Parcel PIN 2350-15-2730-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX D - Project # 4

Remaining Structure and Well
Location: 2907 Englishtown Road, Willard, NC 28478
Parcel PIN 2373-58-7162-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX D - Project # 4 (continued)



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX E - Project # 5

Mobile Home

Location: 403 Saddle Ridge Road, Currie, NC 28435

Parcel PIN 2274-57-5844-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX F - Project # 6

Rocky Point with Debris

Location: 600 Cheshire Road, Rocky Point, NC 28457

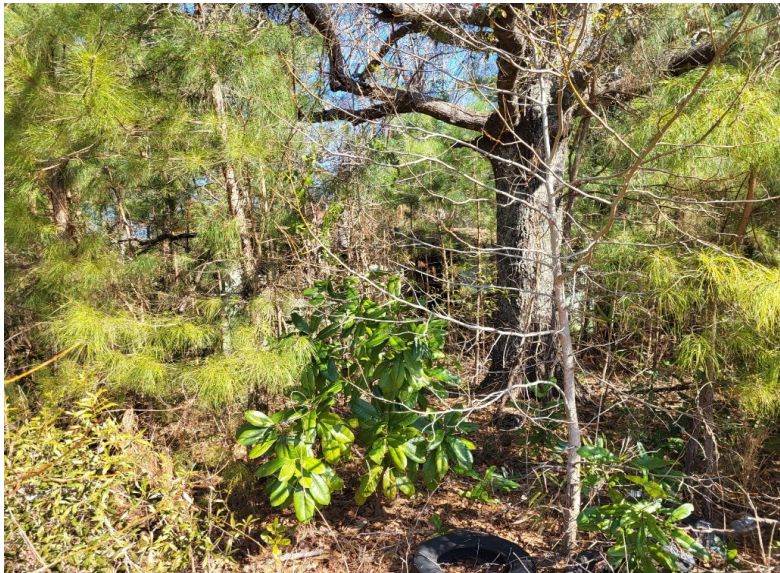
Parcel PIN 3224-46-2015-0000



Pender County
Request for Proposals # 220512-228
Demolition Services

APPENDIX G - Project # 7

Maple Hill with Debris
Location: 960 Lee Road, Maple Hill, NC 28454
Parcel PIN 3392-53-8565-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX H - Project # 8

Multiple Structures

Location: 1310 Slocum Trail, Atkinson, NC 28421

Parcel PIN 2266-21-6379-0000



**Pender County
Request for Proposals # 220512-228
Demolition Services**

APPENDIX H - Project # 8 (continued)



- E N D -

**Evaluation of Pender County RFP # 220512-228 for Demolition Services
May 23, 2022**

	4 Seasons Demolition	Robert Palmer & Sons	James Hill
	Price	Price	Price
Project 1	74,000	130,200	28,400
	Reduce by \$2,000 if no asbestos survey required. Will need to add for proper closure of 3 known septic systems and any unknown discovered. Will need to add for removal of 7 dead trees.	Confirms that it includes septic system at the former Long Creek School	Bid contain no details and the outlying price is of concern. Not considered as responsive, responsible bidder based on information provided.
SUBTOTAL	estimated \$90,000	130,200	28,400
Recommending a Not To Exceed Award to 4 Seasons Demolition for Project #1 (the site of the former Long Creek School) for \$90,000			
Project 2	8,900	17,100	4,200
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 3	7,900	9,000	3,950
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 4	14,500	14,800	5,975
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 5	6,400	9,200	4,875
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 6	9,800	14,600	3,900
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 7	6,900	15,000	3,900
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
Project 8	7,800	17,000	10,200
	Reduce by \$1,000 if no asbestosis seurvey required. Reduce by \$500 if no grading, seed and straw.		
SUBTOTAL	62,200	96,700	37,000
Recommending a Not To Exceed Award to 4 Seasons Demolition for all other Projects for \$65,000			
GRAND TOTAL	152,200	226,900	65,400
Recommending a Not To Exceed Award to 4 Seasons Demolition for \$155,000 in Total			



PO Box 15590, Wilmington, NC 28408
www.4seasonsdemolition.com

Date: 5/23/2022

Pender County Request for Proposals # 220512-228 Demolition Services

4 Seasons proposes to provide the following services for each of the projects listed:

Obtain necessary permitting.

Perform an asbestos survey (asbestos removal is not included).

Demolition and removal of any above ground portion of building structures including blocks, steps, ramps, HVAC systems, chimneys, foundation landscaping bricks, foundation slabs, fuel and septic tanks, and all building materials.

Proper well fill and seal as needed for identified wells.

Remove any in ground fuel tanks and backfill hole with crushed brick and dirt.

Grade, seed, and mulch sites upon completion of demolition.

Project #1: Remaining Structures at the Former Long Creek School Site (Appendix A)

Address: 23280 NC HWY 210, Rocky Point, NC 28457

Parcel PIN: 2295-13-4411-0000

Asbestos survey - \$2,000.00

Mobilization - \$500.00

Demolition - \$68,500.00

Grading, seed, and straw - \$3,000.00

Total - \$74,000.00

Project duration – 2 weeks

Project # 2: Blue House and Well (Appendix B)

Address: 208 Burgaw Creek Loop Road, Burgaw, NC 28425

Parcel PIN 3320-82-9153-0000

Asbestos survey - \$1,000.00

Mobilization - \$500.00



PO Box 15590, Wilmington, NC 28408
www.4seasonsdemolition.com

Demolition - \$6,900.00
Grading, seed, and straw - \$500.00
Total - \$8,900.00
Project duration – 2 days

Project # 3: Condemned Structure (Appendix C)
Location: 3340 Halfway Branch School Road, Ivanhoe, NC 28447
Parcel PIN 2350-15-2730-0000
Asbestos survey - \$1,000.00
Mobilization - \$500.00
Demolition - \$5,900.00
Grading, seed, and straw - \$500.00
Total - \$7,900.00
Project duration – 2 days

Project # 4: Remaining Structure and Well (Appendix D)
Location: 2907 Englishtown Road, Willard, NC 28478
Parcel PIN 2373-58-7162-0000
Asbestos survey - \$1,000.00
Well abandonment - \$3,500.00
Mobilization - \$500.00
Demolition - \$9,000.00
Grading, seed, and straw - \$500.00
Total - \$14,500.00
Project duration – 2 days

Project # 5 Mobile Home (Appendix E)
Location: 403 Saddle Ridge Road, Currie, NC 28435
Parcel PIN 2274-57-5844-0000
Asbestos survey - \$1,000.00
Mobilization - \$500.00



PO Box 15590, Wilmington, NC 28408
www.4seasonsdemolition.com

Demolition - \$4,400.00
Grading, seed, and straw - \$500.00
Total - \$6,400.00
Project duration – 2 days

Project # 6 Rocky Point with Debris (Appendix F)
Location: 600 Cheshire Road, Rocky Point, NC 28457
Parcel PIN 3224-46-2015-0000
Asbestos survey - \$1,000.00
Mobilization - \$500.00
Demolition - \$7,800.00
Grading, seed, and straw - \$500.00
Total - \$9,800.00
Project duration – 2 days

Project # 7 Maple Hill with Debris (Appendix G)
Location: 960 Lee Road, Maple Hill, NC 28454
Parcel PIN 3392-53-8565-0000
Asbestos survey - \$1,000.00
Mobilization - \$500.00
Demolition - \$4,900.00
Grading, seed, and straw - \$500.00
Total - \$6,900.00
Project duration – 2 days

Project # 8 Multiple Structures (Appendix H)
Location: 1310 Slocum Trail, Atkinson, NC 28421
Parcel PIN 2266-21-6379-0000
Asbestos survey - \$1,000.00
Mobilization - \$500.00
Demolition - \$5,800.00



PO Box 15590, Wilmington, NC 28408
www.4seasonsdemolition.com

Grading, seed, and straw - \$500.00

Total - \$7,800.00

Project duration – 2 days

Grand Total - \$136,200.00

President/Owner
4 Seasons Demolition Inc.
Cell # 910-612-2650
Chuck Ohnmacht



**Pender County
Approval of Budget Ordinance
Amendment for Penderlea Community
Park**

TO:	Board of County Commissioners
FROM:	Zack White
DATE:	June 6, 2022
SUBJECT:	Approval of Budget Ordinance Amendment for Penderlea Community Park

SUMMARY:

Due to ongoing supply chain issues and price fluctuation during FY21-22 we are requesting that the funds approved in capital outlay for the picnic shelter/restroom at Penderlea Community Park be transferred into the Penderlea Community Park Project line item.

ACTION REQUESTED:

Approve Budget Ordinance Amendment

Pender County Budget Ordinance Amendment

Page 2 of 3

Date Tuesday, May 24, 2022

Board Meeting Date (If Applicable) Monday, June 6, 2022

Fiscal Year FY 2021-2022 Fund 10 - GENERAL

Department 665 - PARKS & RECREATIONAL DEPARTMT

Purpose of Request

To set up Penderlea Community Park CIP project and move existing budgeted funds from Parks and Recreation budget to project to cover the costs.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	60-397000-6031	Transfer from General Fund	100000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	60-407460-6031	Construction	100000
2	665-407400	Capital Outlay	-100000
3	695-490000	Transfer to CIP	100000
4			
5			
6			
7			
8			
9			
10			
11			

	Account # (ORG-OBJECT)	Account Description	Amount
12			
13			

Total Revenues

100000

Total Expenditures

100000

Budget Amendment Balances when Zero.

0

Prepared By:

Zach White

Email

zwhite@pendercountync.gov



Pender County Request Board Approval

TO: Board of County Commissioners

FROM: Carolyn Moser

DATE: June 6, 2022

SUBJECT: Award of Contract for Architectural and Engineering Design of future Health & Human Services Building with Bobbitt Construction in response to RFQ #220318-224

SUMMARY:

At the February 7th, 2022 BOCC meeting, the Board authorized issue of RFQ #220318-224. This RFQ was issued to solicit Statements of Qualifications from qualified Design-Build teams interested in providing professional design and construction services for construction of a roughly 70,000 square foot multi-story Health & Human Services Facility on County owned land adjacent to the County Government complex in Burgaw.

This item is for award of Design-Build Contract for Architectural and Engineering Design of future Health & Human Services Building with Bobbitt Construction in response to RFQ #220318-224. This will authorize County staff to begin negotiations and move forward with the budget amendment and associated purchase order once terms are agreed.

This decision was based on multiple factors detailed in the RFQ and the bid tabulation is attached, along with the RFQ and the recommended proposal. The review committee consisted of Health & Human Services Director Carolyn Moser, Department of Social Services Director Wes Stewart, Assistant County Manager Allen Vann, Finance Director Margaret Blue, and Purchasing Manager Trisha Newton.

ACTION REQUESTED:

Award of Contract for Architectural and Engineering Design of future Health & Human Services Building with Bobbitt Construction in response to RFQ #220318-224

Pender County
Health Department

...Building a healthier tomorrow...

*Carolyn Moser, BSN, MPA
Health and Human Services Director*

REQUEST FOR QUALIFICATIONS (RFQ)

DESIGN BUILD FOR THE

PENDER COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT

PURPOSE:

The County of Pender is requesting qualifications from interested firms to provide their qualifications to successfully design and build (Architectural/Engineering/Construction) services for a new Health and Human Services building.

The Request will include the space/needs analysis and preliminary design work already completed (and is attached to this RFQ). The building will house both the Health Department as well as the Department of Social Services. Both departments suffer from overcrowded conditions, costly building repairs, and minimal storage space. In addition, the County desires to have all divisions for the Health and Human Services Department within one consolidated building.

Land acquisition is not required as the County currently owns a +/- 17-acre tract that has received Preliminary Terrestrial Survey, Wetlands Jurisdictional Determinations, Wetland Features, Correspondence with NC DEQ and a master site plan. This information is included in the Space Needs Analysis and Master Plan attached to this RFQ.

SCOPE:

The firm selected will work with the County Commissioners, County Manager/Assistant County Manager, Health Director and DSS Director to develop architectural and engineering blueprints as well as the construction of the proposed building, with a focus on current as well as future needs for the next 15 - 20 years. The design will take into consideration at least the following:

- Space needs and energy conservation
- Wireless networks and information technology
- Integrated training spaces
- Meeting spaces with a variety of recommended capacity
- Efficient processes for service delivery
- Efficient space usage for staffing and community services
- Resiliency design that provides for continuity of operations during disasters

Pender County Health Department

...Building a healthier tomorrow...

*Carolyn Moser, BSN, MPA
Health and Human Services Director*

BACKGROUND:

The current building housing the Pender County Department of Social Services is over 60 years old. As a former nursing home facility that closed in 2001, the building has been renovated inside and adapted to the needs of approximately 100 staff members. Very costly repairs have been required over the last several years related to heating and cooling and plumbing. As the building continues to age, the size and scope of repairs will continue to increase.

The current building housing the Pender County Health Department is over 30 years old. This building houses approximately 65 staff members. While the building maintenance has not been a significant factor space needs of the Health Department have outgrown the current allocated space.

DSS offers many services for all ages: Medicaid eligibility; Food Stamp eligibility; Subsidized child care; Non-Emergency transportation; Child and Adult Protective Services; Foster Care; and Child Support enforcement. There is an in-house attorney and the department provides space for supervised visits between families and children. DSS also serves as a training site for Social Work Interns. There is an average of 60 clients and their families that visit the department daily. During certain seasons of the year there are more clients requesting assistance.

DSS also occupies an additional leased space in downtown Burgaw that houses five employees with daily foot traffic.

The health department building houses approximately 65 employees and was built in 1992. Services have expanded since then in part due to a growing population. Some of the health department programs include clinical services for preventive and primary care for all ages; immunizations; dental clinic; WIC program; Environmental Health services; health education; preceptor for medical and dental students; and medical records. An average of 125 clients and their families visit the health department daily.

SUBMISSION REQUIREMENTS:

Information submitted must conform to the requirements of the RFQ and include the following:

- A. Design philosophy and understanding of project needs.
- B. Ability of the firm to undertake this project.
- C. Prior Design/Build service experience with projects of similar scale and complexity.
- D. Provide a few illustrative photographs or renderings of a relevant project that best exemplifies your qualifications for this project.
- E. Prior experience with public-sector clients and processes for projects, of similar scale and complexity.
- F. Professional qualifications of individuals assigned to the project.

Pender County Health Department

...Building a healthier tomorrow...

*Carolyn Moser, BSN, MPA
Health and Human Services Director*

- G. History of effective schedule and budget management for projects of similar scale and complexity,
- H. Use of processes that creatively engage County staff and other stakeholders in all stages of design.
- I. Fees and costs for the consulting team involved in the project.

TRANSMITTAL LETTER:

The transmittal letter shall contain:

- Contact information including name, address, phone number and email of the firm.
- Information regarding educational background and employment history.
- A statement that to the best of the respondent's abilities, all information contained in the RFQ submittal is complete and accurate.
- A statement granting the county and its representatives' authorization to contact any previous client of the respondent to ascertain an independent evaluation of the respondent or respondent's team members' performance.
- Other information you believe to be relevant.

RESERVATION OF RIGHTS:

The county reserves the right to reject all firms, decline to proceed with selection of any candidate, to request additional qualifications, and to make inquiries as may be necessary to verify qualifications. Nothing in this document shall require the county to proceed with design and/or construction.

ADDITIONAL INFORMATION:

1. An RFQ pre-submittal conference will not be held. The county welcomes questions prior to submission date.
2. Submit questions to Carolyn Moser, Health & Human Services Director (910) 259-1499 cmoser@pendercountync.gov or Wes Stewart Social Services Director (910) 259-1300 wstewart@pendercountync.gov.
3. **RFQ must be received by Carolyn Moser on or before 5:00 p.m., Friday, May 27, 2022 via hand delivery, postal/delivery service: 805 South Walker Street Burgaw, NC 28425 or email in a PDF file to cmoser@pendercountync.gov**

Late submittals will not be accepted.

Evaluation of Statements of Qualifications
Health and Human Services Design-Build RFQ # 220318-224

<i>Category</i>	<i>Criteria Summaries</i>	Barnhill Little	Bobbit	J.M. Thompson	Monteith	Samet
Design-Build Team: 30 points Evaluation of lead Design-Builder and Design-Builder's General Contractor/Builder (if different)	> GC experience with Design-Build Process > GC experience with similar project types > GC offering Project Managers and Superintendents experienced on similar project types > GC track record of "on-time and on-budget" projects > GC litigation, legal action, and safety records	21	30	27	15	18
Design-Build Team: 25 points Evaluation of Design Professionals	> Arch./Eng experience with the Team's GC > Arch/Eng experience with similar projects > Arch/Eng firm's litigation and/or arbitration records > Arch/Eng firm's reputation, references, and referrals	15	24	24	17	19
Project Schedule: 20 points Evaluation of Design-Build Team	> Team's ability to provide a proposed milestone schedule that illustrates the total project time (in weeks) to complete the project	20	20	20	20	20
Statement of WHY: 20 points Evaluation of Design-Build Team	> Statement of WHY the Team should be selected > Any unique qualifications relating to this project > Design-Build Team professional capacity (Section 3.3.12)	18	20	14	12	16
Responsiveness to RFQ: 5 points Evaluation of Design-Build Team	> B12 Extent to which the RFQ instructions were followed > Accuracy in reflecting the RFQ requirements	5	5	5	5	5
	<i>Totals</i>	79	99	90	69	78
	<i>Ranking</i>	4	1	2	6	5

Evaluation of Statements of Qualifications
Health and Human Services Design-Build RFQ # 220318-224

T.A. Loving
24
21
20
14
5
84
3



RESPONSE TO RFQ #220318-224
**DESIGN-BUILD SERVICES for PENDER COUNTY
HEALTH & HUMAN SERVICES FACILITY**

May 6, 2022



CONTACT: Tim Murphy, VP & Project Executive
tmurphy@bobbitt.com
direct. (919) 800-4653 | cell. (919) 630-5738
600 Germantown Road Raleigh, NC 27607
www.bobbitt.com



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Pictured: SC Department of Natural Resources

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BOBBITT

STATEMENT OF INTEREST

Pender County Finance Department
Attn: Trisha Newton
805 South Walker Street
Burgaw, NC 28425

*Pictured: Onslow County Consolidated
Human Services Facility*

May 6, 2022

It is with excitement that we present our response to your Request for Qualifications for Design-Build Services for your new Health and Human Services Facility. With our experienced group of design-build professionals, we feel we have the right team to serve Pender County and deliver the best designed and constructed facility to meet your needs both now and into the future. ***Our team will pick up where the Space Needs Analysis And Master Plan left off to pursue the design ingredients, layout, and streamlined effectiveness of the new building.***

Our design team leader, Bailey Allred, has a passion for designing efficient and effective municipal buildings and has already helped Onslow County with a similarly-functioning 88,000 sqft facility housing their health department, clinic, and social services department. Her passion will drive the whole design team to deliver an exciting and effective product that the staff and community will be proud of.

What you are getting with the Bobbitt Design-Build Team:

- A design-build company with 76 years of experience delivering over 4,000 projects throughout the Carolina.
- A regional team who loves our state and values its people and resources.
- A team of experienced and capable professionals who love what they do, and do it well.
- A design-build team who is known for being on-time and within budget.
- A design team who listens and then moves efficiently in the direction of meeting the County's facility needs.
- A preconstruction team who uses real world pricing and up-to-date indexes to estimate effectively and stay on top of market changes.
- A build team who is quality oriented and has the horsepower to meet schedules and stay on track.

- A proactive, solutions-oriented "total team" response to COVID issues, market volatility, supply chain delays and unforeseen conditions.
- A design-build team that cherishes repeat clients and building strong relationships between all team members.

Owners have told us the one thing that sets us apart from others was our ability to listen to their needs and interpret those discussions into well-designed, budget-conscious buildings. Good design does not cost any more than bad design, and we take that seriously. There is incredible pride that comes from delivering the best building for the best price for us. We know how important these facilities are to communities and how important every dollar is. This investment will be utilized for years to come and the opportunity to do it right the first time is critical!

We are ready to commit team members immediately to the Health and Human Services Facility project and work hand-in-hand with you and all of the county stakeholders to make this exciting and monumental project come to life. The team looks forward to meeting you in the near future, but if you have any questions in the meantime, please reach out to me at any time. ***I believe no one will work harder to serve Pender County than the Bobbitt Design-Build Team.*** Project success is in our DNA!



Tim Murphy, VP & Project Executive
Cell: (919) 630-5738; Email: tmurphy@bobbitt.com

COMPANY INFORMATION



BOBBITT

Company Name: Bobbitt Construction

Physical and mailing address:

600 Germantown Road
Raleigh, NC 27607

Primary contact:

Tim Murphy, VP, Project Executive & **Primary Point of Contact**

Main: (919) 800-4653

Cell: (919) 630-5738

Email: tmurphy@bobbitt.com

Number of years in business: Bobbitt has been in business for 76 years.

Number of employees: Bobbitt has 100 employees between two offices in North Carolina.

General description of firm: Bobbitt was founded in 1946 with offices in Raleigh, NC and Winston-Salem, NC. As a fully integrated Design Builder, we specialize in public and privately owned design-build projects throughout the Southeast. We follow a phased design process which ensures that the budget and the scope remain aligned. We pride ourselves on being stewards of your funds and always strive to maximize value and eliminate unwanted surprises.

Provide a list of the licensed contractors, licensed subcontractors, and licensed design professionals the Design-Build team proposes to use for the project's design and construction. Please see an organizational chart on page 25.

Form of firm ownership, including state of residency or incorporation: Bobbitt is an employee-owned, Corporation with two offices in North Carolina.

Succinctly describe the history and growth of your firm(s) and any past or current experience with the Design-Build team being proposed: In recent years, Bobbitt has been a four-time winner of Triangle Business Journal's Fast 50 Award which recognizes the area's fastest-growing companies. Similarly, we've won numerous EDGE Awards for Best Project, as well as for Environmental Stewardship.

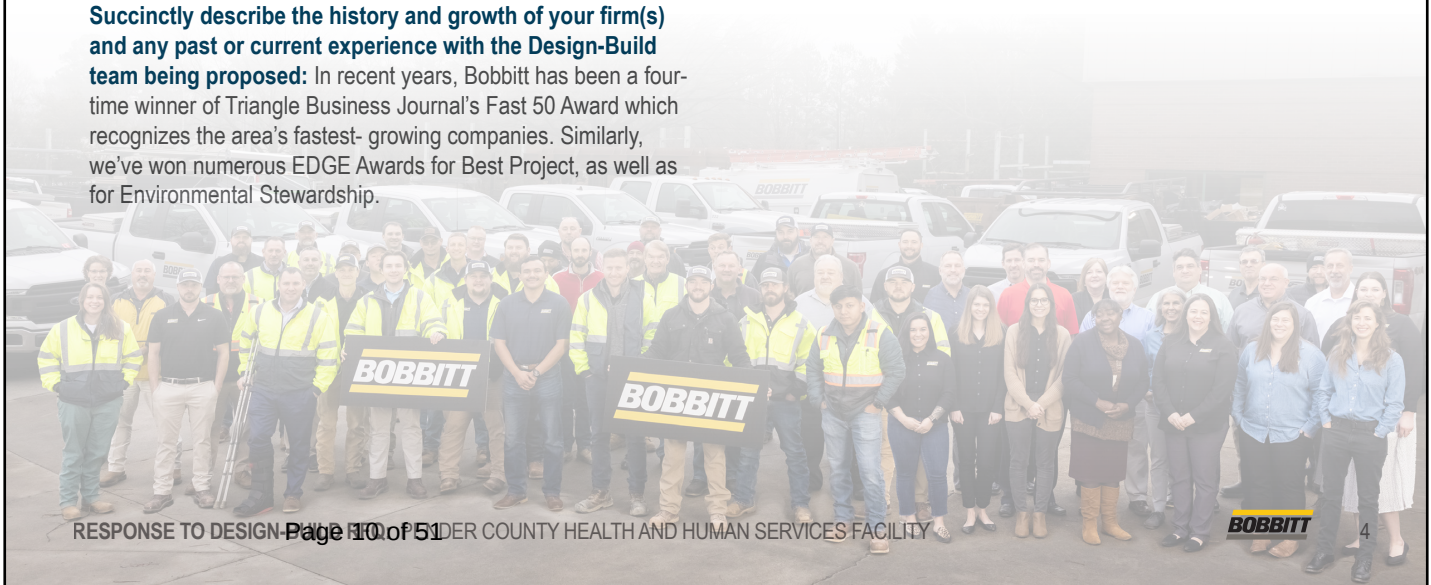
Bobbitt's experience with design-build is second to none in the region. In fact, Bobbitt has been practicing design-build for decades, long before the current trend towards design-build. Bobbitt is so committed to practicing the design-build philosophy we incorporated key aspects of design-build into our corporate structure. Team communications are streamlined, team collaboration unrestricted, team meetings are easily coordinated, and project issues are quickly communicated to all team members and solutions found.

Bobbitt, Lynch Mykins, Cape Fear Engineering and Optima Engineering have teamed to deliver you a seamless project. With our experience working together and our experience with the design-build delivery method, we feel this is the perfect team to deliver the Pender County Health and Human Services facility.

List any active or pending litigation with owners, subcontractors, and other construction-related entities and explain. Bobbitt has no pending litigation with owners, subcontractors or other construction-related entities.

List and briefly describe any and all legal actions for the past three years in which the respondent has been a debtor in bankruptcy, a defendant in a lawsuit for deficient performance under a contract or agreement; a respondent in an administrative action for deficient performance, or a defendant in a criminal action: Bobbitt has no legal actions with owners, subcontractors or other construction-related entities.

Has the firm(s) ever failed to complete work awarded to it or has it been removed from any project awarded to the firm(s)? Bobbitt has never failed to complete work we were awarded or been removed from any project.



COMPANY INFORMATION



Company Name: Lynch Mykins Structural Engineers

Physical and mailing address:

301 North West Street, Suite 105
Raleigh, NC 27603

Primary contact:

Jeff Morrison, *VP & Structural Engineer*
Main: (919) 782-1833
Cell: (919) 302-5165
Email: jmorrison@lynchmykins.com

Number of years in business: Lynch Mykins has been in business for 48 years.

Number of employees: Lynch Mykins has 65 employees throughout three offices.

General description of firm: Lynch Mykins was founded in 1974 and has over four decades of experience in providing high quality structural engineering services all over the U.S. Our team has worked on nearly every conceivable building type including Higher Education, Federal/State/Local, Entertainment and Arts, Healthcare, Hospitality, K-12, Historic Restoration, and commercial. Dedicated to creative approaches, collaborative processes and integrated design, Lynch Mykins is headquartered in Raleigh, North Carolina, with offices in Virginia Beach, Virginia and Richmond, Virginia.

Provide a list of the licensed contractors, licensed subcontractors, and licensed design professionals the Design-Build team proposes to use for the project's design and construction. Please see an organizational chart on page 25.

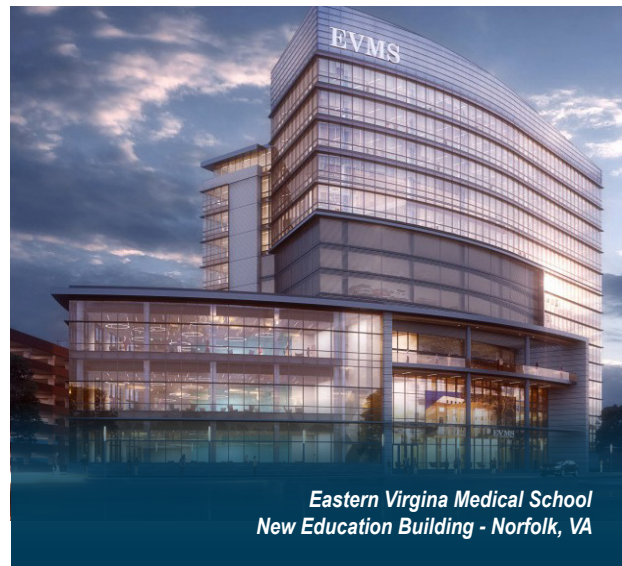
Form of firm ownership, including state of residency or incorporation: Lynch Mykins is a HUB certified, S Corporation in NC.

Succinctly describe the history and growth of your firm(s) and any past or current experience with the Design-Build team being proposed: For over a decade, Lynch Mykins has been working with Bobbitt to design and build the spaces where people live, work and play across the mid-Atlantic region. By providing consistent and reliable work for Bobbitt over the years, we have become a trusted advisor to their team. We have worked together on everything from civic structures such as Hoke County's Agriculture Building in Raeford, NC to private buildings such as the Kioti Warehouse in Wendell, NC. We currently have sixteen active projects with Bobbitt.

List any active or pending litigation with owners, subcontractors, and other construction-related entities and explain. Lynch Mykins has one claim pending for a project that is still under construction. The project is the Fort Leonard Wood Hospital Replacement. This is an approximately \$305M design build project that is about 10% completed. This claim asserts that our compliance with review comments by the owner (US Army Corps of Engineers - USACE) resulted in additional costs to the project for which the design team should be responsible. However, the general contractor is also planning to submit a claim for equitable adjustment to USACE for these same additional costs. We believe that is the appropriate action and that USACE will agree with the merits of the claim and the claim against Lynch Mykins will ultimately be resolved in our favor.

List and briefly describe any and all legal actions for the past three years in which the respondent has been a debtor in bankruptcy, a defendant in a lawsuit for deficient performance under a contract or agreement; a respondent in an administrative action for deficient performance, or a defendant in a criminal action: See above answer.

Has the firm(s) ever failed to complete work awarded to it or has it been removed from any project awarded to the firm(s)? Lynch Mykins has never failed to complete work we were awarded or been removed from any project.



*Eastern Virginia Medical School
New Education Building - Norfolk, VA*

COMPANY INFORMATION



Company Name: Cape Fear Engineering

Physical and mailing address:

151 Poole Road, Suite 100
Leland, NC 28451

Primary contact:

Matt Haley, PE, *Civil Engineer*
Main: (910) 383-1044
Cell: (910) 338-8602
Email: matt.haley@capefearengineering.com

Number of years in business: Cape Fear Engineering has been in business for 25 years.

Number of employees: Cape Fear Engineering has 56 employees.

General description of firm: Since 1997, Cape Fear Engineering's priority has been to deliver exceptional engineering, surveying, architectural, and geotechnical services to our local North Carolina region. Our company philosophy and mission is to remain a small business in order to ensure that our clients receive personal attention throughout a project's life span, whether it is a small single lot survey to commercial or municipal multi-phased design-build projects. Cape Fear Engineering is registered with the State of North Carolina (C-1621).

Provide a list of the licensed contractors, licensed subcontractors, and licensed design professionals the Design-Build team proposes to use for the project's design and construction. Please see an organizational chart on page 25.

Form of firm ownership, including state of residency or incorporation: Cape Fear Engineering is an employee-owned, S Corporation in North Carolina.

Succinctly describe the history and growth of your firm(s) and any past or current experience with the Design-Build team being proposed: Cape Fear Engineering has proven experience with providing full civil engineering designs. Our talented staff are committed to providing reliable, high quality services. We believe that our team is our strongest asset and we bring the best professionals and staff to each project with the goal of having every client become a satisfied repeat client.



Bobbitt and Cape Fear Engineering have built our teaming relationship working together on multiple local projects for both municipal and private clientele. The team engages the design-build customer during the initial planning phase for a full understanding of our client's objectives and design these projects to fully deliver on these expectations. The primary firms have delivered design-build projects for municipal and government clients that exceed well over a billion dollars worth of completed facilities. Our firms' cultures are each based on a solid foundation of trust and integrity with the common goal of bringing design-build projects to completion on time and within budget.

List any active or pending litigation with owners, subcontractors, and other construction-related entities and explain. Cape Fear Engineering has no pending litigation with owners, subcontractors or other construction-related entities.

List and briefly describe any and all legal actions for the past three years in which the respondent has been a debtor in bankruptcy, a defendant in a lawsuit for deficient performance under a contract or agreement; a respondent in an administrative action for deficient performance, or a defendant in a criminal action: Cape Fear Engineering has no legal actions with owners, subcontractors or other construction-related entities.

Has the firm(s) ever failed to complete work awarded to it or has it been removed from any project awarded to the firm(s)? Cape Fear Engineering has never failed to complete work we were awarded or been removed from any project.



Pine Valley Branch Library -
Wilmington, NC

COMPANY INFORMATION



Company Name: Optima Engineering

Physical and mailing address:

150 Fayetteville Street, Suite 520
Raleigh, NC 27601

Primary contact:

Amanda Brooks, PE, *Electrical Engineer*

Main: (919) 926-2209

Cell: (919) 413-3566

Email: abrooks@optimaengineering.com

Number of years in business: Optima Engineering has been in business for 30 years.

Number of employees: Optima Engineering has 75 employees between two offices.

General description of firm: Optima Engineering is recognized as a regional leader in sustainable engineering and offers innovative and progressive design solutions. Founded in 1992, Optima provides MEP+T services. With offices in Charlotte and Raleigh, the team is strategically positioned to provide high performance, sustainable, efficient engineering design for all building types to clients throughout North Carolina. Optima Engineering has been behind the concept of Net Zero since 2006, savings Owners money, lowering the impact on the environment, and providing for more resilient buildings in the future.

Provide a list of the licensed contractors, licensed subcontractors, and licensed design professionals the Design-Build team proposes to use for the project's design and construction. Please see an organizational chart on page 25.

Form of firm ownership, including state of residency or incorporation: Optima Engineering is an S corporation in North Carolina.

Succinctly describe the history and growth of your firm(s) and any past or current experience with the Design-Build team being proposed: Optima has a wealth of design-build experience with many kinds of buildings, including municipal facilities. HVAC design, electrical systems, plumbing, fire alarms, lighting and sustainable technology implementation are just a few areas in which we have significant experience.

Whether we are designing integrated systems or stand-alone projects, Optima Engineering always adds valuable insight to our clients' projects.

List any active or pending litigation with owners, subcontractors, and other construction-related entities and explain. Optima Engineering has no pending litigation with owners, subcontractors or other construction-related entities.

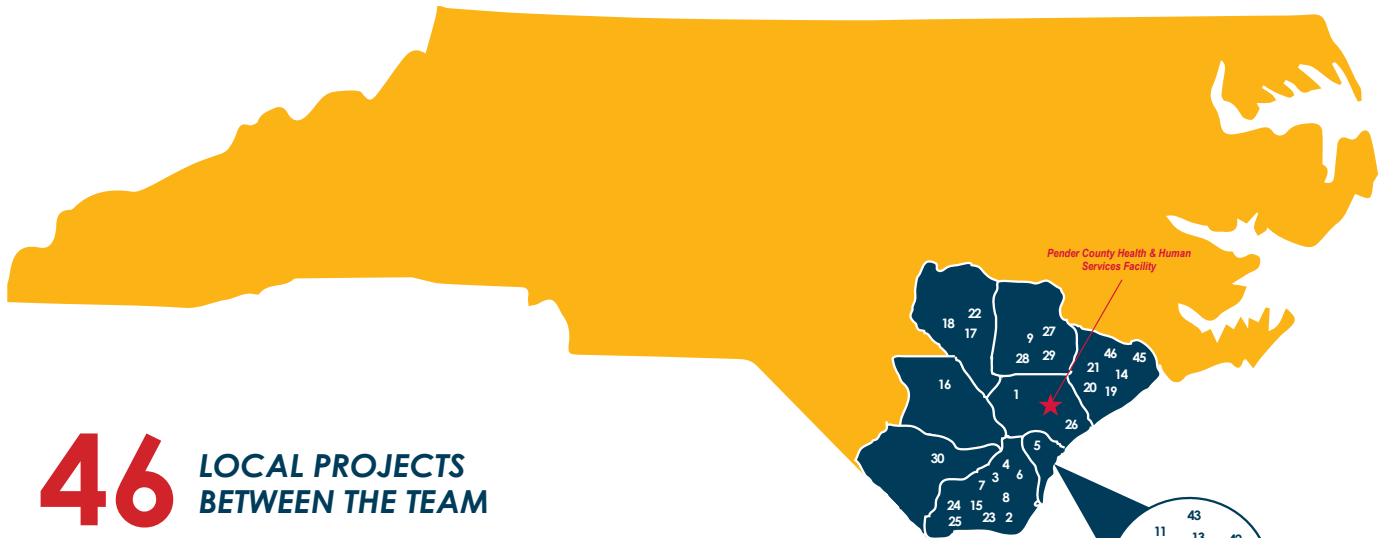
List and briefly describe any and all legal actions for the past three years in which the respondent has been a debtor in bankruptcy, a defendant in a lawsuit for deficient performance under a contract or agreement; a respondent in an administrative action for deficient performance, or a defendant in a criminal action. Optima Engineering has no legal actions with owners, subcontractors or other construction-related entities.

Has the firm(s) ever failed to complete work awarded to it or has it been removed from any project awarded to the firm(s)? Optima Engineering has never failed to complete work they were awarded or been removed from any project.



Novant Cancer Center -
Charlotte, NC

TEAM'S LOCAL EXPERIENCE



46 LOCAL PROJECTS BETWEEN THE TEAM

1. Westgate of Burgaw - Burgaw, NC
2. Saint James Fire Station - Saint James, NC
3. Winnabow Fire Station - Winnabow, NC
4. Leland Fire Station - Leland, NC
5. Mill Outlet Village - Wilmington, NC
6. Brunswick Forest Vet Hospital - Leland, NC
7. Navassa Fire Department - Leland, NC
8. Wellington Technical Yarns - Leland, NC
9. Paul Phillips Warehouse - Wallace, NC
10. Carolina Beach State Park Campground Cabins - Carolina Beach, NC
11. Bijou Park Retaining Park - Wilmington, NC
12. UNC Wilmington Belk, Graham, Hewlett Hall Renovation - Wilmington, NC
13. UNC Wilmington Student Recreation Fields - Wilmington, NC
14. Fire Station #4 - Jacksonville, NC
15. Brunswick Retail Center - Leland, NC
16. Bladen County K8 School - Elizabethtown, NC
17. Union High School 179D - Clinton, NC
18. Sampson County 911 & EMS - Clinton, NC
19. Camp Lejeune - AS518 Maintenance Hangar- Jacksonville, NC
20. Camp Lejeune AS215 Repair Family Services Center - Jacksonville, NC
21. Western Blvd II Retail Park - Jacksonville, NC
22. Rolling Ridge Assisted Living - Newton Grove, NC
23. Ocean Isle Retail - Ocean Isle, NC
24. Oceanside Family Medical - Shallotte, NC
25. Sunset Beach Fire Station - Sunset Beach, NC
26. Evolve at Surf City Apartments - Surf City, NC
27. Hall Solar 2MW AC Solar PV - Teachey, NC
28. Ludie Brown 2MW AC Solar PV - Teachey, NC
29. Wallace Town Hall Study - Wallace, NC
30. Whiteville ABC Store - Whiteville, NC
31. UNCW MARBIONC Energy Model - Wilmington, NC
32. Advance Home Care Wilmington - Wilmington, NC
33. WMI Coastal Prep School Phases I & II - Wilmington, NC
34. Wilmington Health - Wilmington, NC
35. Independence Mall Renovation & Shop Space - Wilmington, NC
36. UNCW Dining Hall Advanced Planning & Design - Wilmington, NC
37. UNCW Modular Chem Lab - Wilmington, NC
38. UNCW DOBO Phase II Modular Trailers - Wilmington, NC
39. UNCW Coastal Engineering Building - Wilmington, NC
40. UNCW Parking Deck II and Surface Parking - Wilmington, NC
41. Blake Farms Apartments - Wilmington, NC
42. Evolve Saxon Place Apartments - Wilmington, NC
43. Cino Office Building & Parking Deck - Wilmington, NC
44. Novant Brunswick Medical Office Building & Upfits - Wilmington, NC
45. Onslow County Consolidated Human Services Building - Jacksonville, NC
46. Onslow County Courthouse - Jacksonville, NC

Provide three references similar to the project required herein.



Location: 645 East Palmer Street, Raeford, NC 28736

Dates of services performed: July 2019 - July 2020

Physical description: This 16,860 sqft steel-structured building has clear spans for a large meeting room, a standing seam roof, and an exterior drop-off canopy for buses. It was designed to have a cohesive look with the existing Health and Human Services building on the same campus. The site has an abundance of paved parking and two bio-retention ponds for stormwater management.

Original Budget: \$4,288,157; **Final Cost:** \$4,269,557
***\$18,599 SAVINGS FOR OWNER**

Brief description of project: As the Design-Builder, Bobbitt provided the new facility to serve as a community center, a learning center, and an emergency shelter. It also serves as the Emergency Operations Center for the county and had a strategic IT infrastructure for this purpose. The large meeting room can be divided with self-storing folding partitions for smaller gatherings or classes. A catering kitchen provides food services to the meeting rooms and a large demonstration kitchen is the main teaching center of the facility. The facility was dedicated to former Hoke County Commissioner, Robert A. Wright.

Services performed as Builder: Bobbitt provided estimating, preconstruction, design and construction services.

Owner Reference:

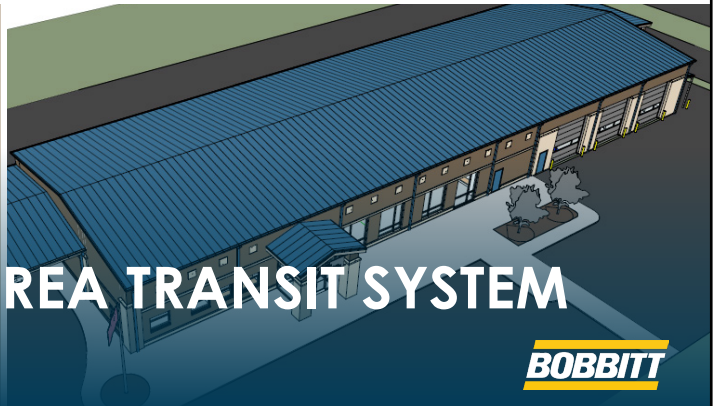
Letitia Edens, *Hoke County Manager*

Address: 645 East Palmer Street, Raeford, NC 28736

Email: ledens@hokecounty.org; Phone: (910) 875-8751

"Whenever an issue would arise during construction, the Bobbitt Project Manager, Tim Murphy would always provide several different scenarios as potential solutions in order for us to more quickly make the right decision. He also brought us some great ideas that we hadn't thought of, including added scope from the savings we were able to reallocate from other areas... On a scale from 1 to 10, I would say Bobbitt is a 10 and I would highly recommend."

- Letitia Edens, *Hoke County Manager*



JOHNSTON COUNTY AREA TRANSIT SYSTEM (JCATS), SELMA, NC

Location: 1050 West Noble Street, Selma, NC 27577

Dates of services performed: November 2021 - TBD: project currently underway

Physical description: This project consists of a new 11,040 sqft Administrative and Maintenance Facility for the repair of fleet of buses that serve the senior community throughout Johnston County. It will hold driver dispatch services, a driver lounge, offices, a waiting area for transfers and public meeting rooms.

Original Budget: \$2,400,000; **Final Cost:** TBD: project currently underway

Brief description of project: Currently, JCATS operates out of an outdated 2,000 sqft modular office unit. The unit is limited to no more than 20 occupants but they have 40 employees with no space for training or a passenger waiting area. The new 11,040 sqft Administrative and Maintenance Facility will better support the repair of buses that serve the senior community throughout Johnston County. In addition to the day-to-day transportation duties, JCATS plays a vital role in Johnston County Emergency Services' emergency operation plan by providing transportation to shelters during times of natural disaster, inclement weather and other evacuation emergencies. This facility will enhance those

critical operations during times of crisis.

Services performed as Builder: Bobbitt is providing estimating, preconstruction, design and construction services.

Owner Reference:

Jimmy Boykin, VP

Address: 1090 West Market Street, Smithfield, NC 27577

Email: jimmy@sgcdesignbuild.com; Phone: (919) 934-6651



Location: 3149 Swift Creek Road, Smithfield, NC 27577

Dates of services performed: July 2020 - August 2021

Physical description: The new 39,000 sqft, three-story building consists of a steel framed structure and two pre-engineered metal building hangar structures separated by a freestanding CMU firewall. The three-story building houses a flight school with supporting flight operations and an in-house flight simulator, Blue Line Aviation corporate offices and a restaurant on the third floor.

Original Budget: \$7,500,000; **Final Cost:** \$9,685,655
(Owner initiated change orders)

Brief description of project: One core responsibility was to integrate beauty with function. The Owner wanted to pay homage to the existing Johnston County terminal building while making clear this facility is something unique. The design incorporates multiple aeronautical references. The night-time views of the building's lighted atrium add life to the airport when little or no activity is present. Parallel was the idea of providing a quality environment in the business and hangar areas while balancing the cost appropriate for construction and finishing.

The upper level restaurant helps the bottom line for the business while providing a place for social interaction. The sweeping views of the airport and runway provide for operations/ security and to connect the users with their surroundings, activity in and around the airport, and was specifically designed with outdoor areas.

Services performed as Builder: Bobbitt provided estimating, preconstruction, design and construction services.

Owner Reference:

Trey Walters, Owner

Address: 3149 Swift Creek Road, Smithfield, NC 27577

Email: trey@bluelineaviationllc.com; Phone: (919) 578-3713

RELEVANT EXPERIENCE OF DESIGNER



Location: 612 College Street, Jacksonville, NC 28540

Dates of services performed: 2014 - 2017

Physical description: This 88,000 sqft, three-story facility was designed to house the county's health department and clinic as well as the Department of Social Services.

Original Budget: \$14,747,620; **Final Cost:** \$15,252,132
(Additional funding, scope added)

Brief description of project: This project combines Onslow County's Health Department and Department of Social Services programs into one efficient and accessible complex. This 88,000 sqft, Consolidated Human Services building provides a full-service clinic with patient rooms, nursing stations, counseling rooms, observation rooms, lab and testing operations, pharmacy, and many other health-related services. In addition, the center includes conference and training spaces, administrative office areas, as well as, employee break rooms and patient and visitor gathering areas.

The three-story facility holds the corner of College and Warlick Streets preserving the urban context of the site, while creating a large open courtyard, connecting the indoor and outdoor spaces, ideal for functions such as health screening, farmer's markets and educational events.

Services performed as Designer: Programming, Schematic Design, Design Development, Construction Documentation, Construction Administration

Owner Reference:

Angela Lee, *Previous Health Director for Onslow County*
Address: 249 Billingsley Road, Charlotte, NC 28211
Email: Angela.Lee@Mecklenburgcountync.gov;
Phone: (910) 340-7737

**This project was designed by proposed Project Architect, Bailey Allred at a previous design firm.*



Location: 500 North Beckford Drive, Henderson, NC 27536

Dates of services performed: 2019 - 2021 (Design through Construction Administration)

Physical description: A 45,000 sqft renovation of an old middle school to house all County Department of Social Services functions as well as the senior center.

Original Budget: \$2,700,000; **Final Cost:** \$3,038,711
(Accepted alternates and added scope for Youth Services)

Brief description of project: Several buildings were identified for use by the County and their desire was to explore their physical condition and suitability for use. This assessment provided a review & analyzation of several existing buildings & County departments for both programmatic layout and building condition; provided diagrammatic plans that identify current space allocations, along with recommendations for future space allocations; and provided associated project budget costs for each recommendation.

This county-wide study led to a Department of Social Services specific feasibility study to determine the best location for an expanded facility to house the many departments that were scattered throughout the county in one location. A test-fit was provided, which found that with some renovation work, the Department of Social Services could occupy the former Eaton Johnson Middle School and provide better services to its clients

Services performed as Designer: Master Planning, Programming, Schematic Design, Design Development, Construction Documentation, Construction Administration

Owner Reference:

Jordan McMillen, *Vance County Manager*
Address: 122 Young Street, Henderson, NC 27536
Email: JMcMillen@vancecounty.org; Phone: (252) 738-2002

**This project was designed by proposed Project Architect, Bailey Allred at a previous design firm.*



ONSLOW COUNTY COURTHOUSE, JACKSONVILLE, NC

Bailey Allred,
Lead Designer

Location: 602 Anne Street, Jacksonville, NC 28540

Dates of services performed: 2015 - 2019

Physical description: The three-story building expansion was approximately 60,677 sqft, including a mechanical penthouse located within the gable roof, and an additional 38,954 sqft of renovation to the existing facility.

Original Budget: \$16,500,000; **Final Cost:** \$16,413,219

***UNDER BUDGET**

Brief description of project: Responding to the needs of a growing population in Onslow County, the courthouse expansion was in the planning stage for years. Through a meticulously planned phasing of the project, the renovations and additions did not affect the daily operations of the courthouse. The new three-story addition embraces the traditional context of the existing facility, while providing modern upgrades in design and technology to sustain the needs of a growing county.

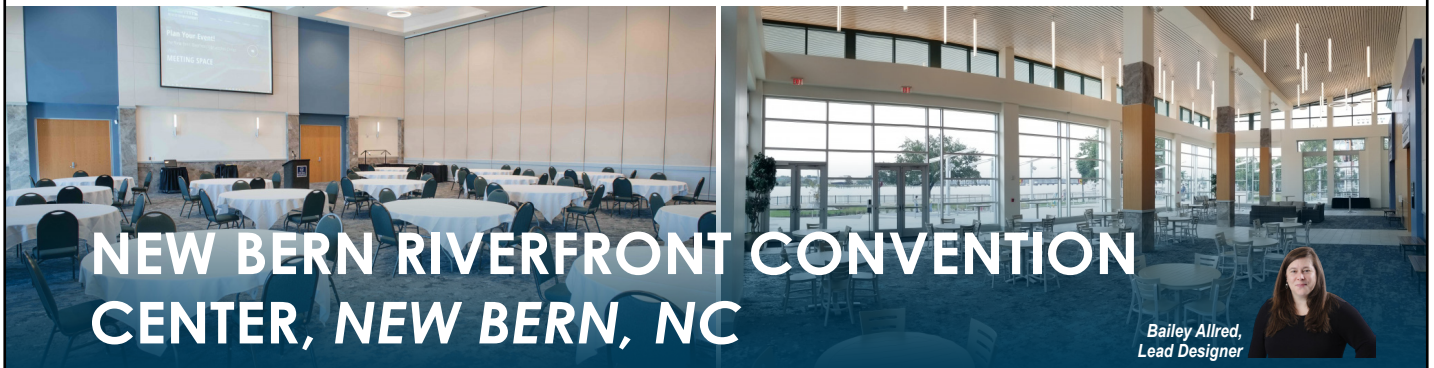
The expansion is approximately 60,677 sqft, including a mechanical penthouse located within the gable roof, and an additional 38,954 sqft of renovation to the existing facility. The courthouse provides a large open lobby, ample queuing space, new traffic court, clerk/cashier spaces, district attorney area, waiting areas, four new courtrooms, judge's chambers, offices, lawyer lounges, custody mediation office, conference rooms and state-of-the-art security systems.

Services performed as Designer: Programming, Schematic Design, Design Development, Construction Documentation, Construction Administration

Owner Reference:

Lisa Brown, Onslow County Clerk of Superior Court
Address: 602 Anne Street, Jacksonville, NC 28540
Email: lisa.m.brown@nccourts.org; Phone: (910) 478-3600

**This project was designed by proposed Project Architect, Bailey Allred at a previous design firm.*



NEW BERN RIVERFRONT CONVENTION CENTER, NEW BERN, NC

Bailey Allred,
Lead Designer

Location: 203 South Front Street, New Bern, NC 28560

Dates of services performed: 2019 - 2020

Physical description: Work included renovation of 46,000 sqft over two stories as well as 1,850 sqft addition, 5,700 sqft exterior patio addition and exterior event spaces including a wedding plaza.

Original Budget: Two Phases - \$10,245,061

Final Cost: \$10,245,061

Brief description of project: This project began as a renovation due to damage from Hurricane Florence that flooded the center. This became a strategic project to not just repair, but to breath new life into their convention center with all new finishes and lighting, expanded prefunction areas, elevator modernization and expanded exterior patio and exterior event spaces.

Services performed as Designer: Repair assessment for FEMA, Schematic Design, Design Development, Construction Documents, Construction Administration

Owner Reference:

Mary McGee, *Assistant Director of New Bern Riverfront Convention Center*

Address: 203 South Front Street, New Bern, NC 28560

Email: mmcgee@cravencountync.gov;

Phone: (252) 637-1551 (ext. 4600)

**This project was designed by proposed Project Architect, Bailey Allred at a previous design firm.*



Location: 279 South Bickett Blvd, Louisburg, NC 27549

Dates of services performed: 2020 - 2021

Physical description: A 35,900 sqft facility which houses County Training, Senior Center, Board of Elections and Veterans Services.

Original Budget: \$2,500,000; **Final Cost:** \$2,201,500
***UNDER BUDGET**

Brief description of project: The Master Plan for the county provided a comprehensive long-term strategy for future development of all capital improvements to support the role, mission and efficiency of a growing Franklin County population. Lease termination for their Senior Center prompted quick action from the design team to utilize a newly available tenant space for multiple county services. Within an existing vacated Walmart space, we were faced with the challenge of fitting four distinct programs within a narrow 35,900 sqft space abutted on both sides by retail spaces.

With a strict budget, We developed a plan that accommodated all desired program elements while utilizing new adjacencies for shared conference and training spaces between departments to maximize their programmable space. The design team divided the space to ensure different departments were easily identifiable off one main secure entry lobby which was an important aspect to the County and a unique challenge with such a narrow footprint.

Services performed as Designer: Feasibility Study, Programming, Interior Space Planning, Schematic Design, Design Development, Construction Documents, Construction Administration

Owner Reference:

Kim Denton, *County Manager*
 Address: 279 South Bickett Blvd, Louisburg, NC 27549
 Email: kdenton@franklincountync.us;
 Phone: (919) 469-5994

**This project was designed by proposed Project Architect, Bailey Allred at a previous design firm.*



Location: 3802 College Road, Wilmington, NC 28412

Dates of services performed: 2017 - 2019

Physical description: The Pine Valley Branch Library in Wilmington, NC is a new 19,500 sqft state-of-the-art facility boasting a variety of modern design elements. The facade includes a variety of metal wall panels, storefront and curtainwall, and tongue-and-groove wood ceilings and soffits that provide a continuous flow between interior and exterior. The interior of the building includes a complex, futuristic lighting system with a sophisticated lighting control system.

Original Budget: \$5,700,000; **Final Cost:** \$5,700,000

Brief description of project: Cape Fear Engineering was the Civil Designer for construction of the Pine Valley Branch Library facility located on a 2.9 acre site. Site planning included layout for building, parking, pedestrian circulation, grading, stormwater and utility plans, erosion control and other site and utility features. Utilities include domestic and fire water, sanitary sewer, and stormwater collection systems.

The permitting included modification of two existing stormwater permits, an erosion control permit and CFPWA approval for water.

Services performed as Designer: Cape Fear Engineering provided full civil engineering services.

Owner Reference:

Kevin Caisson, *New Hanover County Facilities Project Manager*
Address: 200 Division Drive Wilmington, NC 28401
Email: kcaison@nhcgov.com; Phone: (910) 798-4338

**This project was completed by Cape Fear Engineering.*



NEW HANOVER COUNTY SENIOR RESOURCE CENTER – EXTERIOR RENOVATIONS, WILMINGTON, NC



Location: 222 College Road, Wilmington, NC 28403

Dates of services performed: 2018 - 2020

Physical description: Cape Fear Engineering provided professional engineering and surveying services for the renovation of the exterior parking, sidewalks, and site features to alleviate flooding nuisances.

Cost Description: Confidential

Brief description of project: Cape Fear Engineering provided professional engineering and surveying services for the renovation of the exterior parking, sidewalks, and site features to alleviate flooding nuisances. This included demolition plans for all non-compliant ADA parking, ramps, sidewalks and crosswalks. New improvement designs of ADA compliant parking spaces, sidewalks, ramps, crosswalks as well as a new drop-off drive at the building. Total parking spaces were increased by using areas that were not being utilized. Incorporated NCDEQ stormwater permitting and erosion control plans.

New drainage structures and flow patterns were installed to eliminate nuisance flooding and standing water in walkways and parking areas. A new covered pick-up area was installed for Meals-on-Wheels program. Existing landscaping and planting were redesigned to replace overgrown and inaccessible landscape areas for the users.

Services performed as Designer: Cape Fear Engineering provided full civil engineering and surveying services.

Owner Reference:

Kevin Caisson, *New Hanover County Facilities Project Manager*
Address: 200 Division Drive Wilmington, NC 28401
Email: kcaison@nhcgov.com; Phone: (910) 798-4338

**This project was completed by Cape Fear Engineering.*

RELEVANT EXPERIENCE OF BUILDER



HARDEEVILLE RECREATION CENTER, HARDEEVILLE, SC

BOBBITT

Location: 285 John Smith Road, Hardeeville, SC 29927

Dates of services performed: October 2019 - December 2020

Physical description: This recently completed project included the design and construction of a new 36,000 sqft recreation and community center. It included a gymnasium with two NCAA-size basketball courts with seating for 1,000 spectators, two racquetball courts, a large fitness/workout room, three multipurpose rooms, a 2,200 sqft large events room that can be divided into up to three spaces, a catering kitchen/concession stand and an elevated walking track.

Original Budget: \$8,500,000; **Final Cost:** \$8,500,000

Brief description of project: This highly anticipated community building had been the goal of community leaders for over six years. The facility is the newest asset to the Hardeeville community, providing a venue for athletic tournaments, community meeting space and a safe gathering space for the community's youth.

Recently, the Hardeeville Parks, Recreation and Tourism Department was awarded the Parks Excellence Award for Hardeeville Recreation Center. The award is presented to departments that exemplify celebrating people, parks and programs.

Services performed as Builder: Bobbitt provided estimating, preconstruction, design and construction services.

Owner Reference:

Rhett Lott, *City of Hardeeville Manager*

Address: 205 Main Street, Hardeeville, SC 29927

Email: rlott@hardeevillesc.gov; Phone: (843) 784-2231



ALEXANDER OFFICE BUILDING II, RALEIGH, NC

BOBBITT

Location: 7780 Brier Creek Parkway, Raleigh, NC 27617

Dates of services performed: September 2006 - May 2007

Physical description: A 57,000 sqft four-story office building.

Original Budget: \$3,869,395; **Final Cost:** \$3,869,395

Brief description of project: Bobbitt teamed with local design firm Maurer Architecture to build Alexander Office Park office development near Brier Creek in Raleigh, NC. The first major office building in the area, Alexander Office Park stands at four stories and measures 57,000 sqft. It is constructed of conventional steel and slab-on-deck upper floors with a masonry and EIFS facade.

Services performed as Builder: Bobbitt provided estimating, preconstruction and construction services.

Owner Reference:

Neal Morris, *Owner*

Address: 7780 Brier Creek Parkway, Raleigh, NC 27617

Phone: (919) 676-6504



Location: 76 Hunter Street, Apex, NC 27502

Dates of services performed: April 2021 - TBD: project currently underway

Physical description: Hunter Street Station is a 27,958 sqft mixed-use building in downtown Apex. The bottom floor of the two-story building will have great covered outdoor dining on each end for potential restaurant tenants. The upstairs portion of the building will be fully occupied by the Withrow and Terranova law firm.

Original Budget: \$4,000,000 ; **Final Cost:** TBD: project currently underway

Brief description of project: Hunter Street Station is a 27,958 sqft mixed-use building in downtown Apex. Located directly across from Apex Town Hall, with on street parking, this modern design will be a great addition to a downtown in transition. The bottom floor of the two-story building will have great covered outdoor dining on each end for potential restaurant tenants. In between the restaurant tenants is ample space for retail tenants with storefront glass entries on the front and back for easy customer access. The upstairs portion of the building will be fully occupied by the Withrow and Terranova law firm. Their office will feature open space with a ton of natural light and a two story foyer open to the building's main entrance.

Services performed as Builder: Bobbitt provided estimating, preconstruction and construction services.

Owner Reference:

Ben Withrow, *Patent Attorney*

Address: 76 Hunter Street, Apex, NC 27502

Email: bwithrow@wt-ip.com; Phone: (919) 630-4726



MAYNE PHARMA VISITOR'S CENTER, GREENVILLE, NC

BOBBITT

Location: 1240 Sugg Parkway, Greenville, NC 27834

Dates of services performed: April 2017 - June 2018

Physical description: A two-story, 36,000 sqft office building which includes a full cafeteria, gym, conferences rooms, training rooms, and employee work areas. The two-story entry with a curved staircase and glass curtain wall provides a welcoming entrance to all visitors with great natural light.

Original Budget: \$5,779,745 ; **Final Cost:** \$5,998,356

**The owner was so pleased with the Bobbitt team, they kept increasing our scope which resulted in multiple Owner initiated change orders.*

Brief description of project: Bobbitt was chosen to design and build the Mayne Pharma Visitor's Center. Mayne Pharma Visitor Center is a two-story, 36,000 sqft building located in Greenville, NC. It is an office building which includes a full cafeteria, gym, conferences rooms, training rooms, and employee work areas. The two-story entry with a curved staircase and glass curtain wall provides a welcoming entrance to all visitors with great natural light. The brick, glass and EIFS exterior façade blend nicely with the other buildings we constructed on their campus. The building is fully sprinklered, has an elevator, and multiple stair locations for easy flow throughout the space. It was built using conventional steel, has a rubber roof and a utility screen wall to shield all HVAC equipment.

Services performed as Builder: Bobbitt provided estimating, preconstruction, design and construction services.

Owner Reference:

Ron Rogers, Owner

Address: 800 Cooke Road, Nashville, NC 27856

Email: ron.rogers@asterralabs.com; Phone: (252) 714-0892



WAKE COMPETITION – HOCKEY, MORRISVILLE, NC

Location: 103 Nova Drive, Morrisville, NC 27560

Dates of services performed: May 2018 - March 2020

Physical description: The 118,507 sqft indoor practice facility for Carolina Hurricanes includes 23,334 sqft of 2nd floor space. The building houses two hockey rinks with viewing stands, locker rooms, training facilities, office space, a restaurant and pro shop. The building is protected from the elements by a Butler MR-24 Standing Seam roof with Thermal Bridging System and 14" of blanket insulation (R-33).

Original Budget: \$3,284,761; **Final Cost:** \$3,284,761

Brief description of project: Indoor Hockey Rinks for Rec use and Practice facility for Carolina Hurricanes. This facility totals 118,507 SF with 23,334 SF of 2nd floor space. The building houses two hockey rinks with viewing stands, locker rooms, training facilities, office space, a restaurant and pro shop. The building is protected from the elements by a Butler MR-24 Standing Seam roof with Thermal Bridging System and 14" of blanket insulation (R-33). The walls consist of 2' thick Thermal Wall Insulated metal panels and a mix of decorative masonry, storefront glass, and architectural panels. The restaurant, pro shop and covered canopy are conventional buildings supplied through Butler (BlueScope Conventional Services).

Services performed as Builder: Bobbitt provided estimating, preconstruction and construction services.

Owner Reference:

Jeff Ammons, *Ammons Building Corporation*
Address: 7200 ACC Blvd, Suite 101, Raleigh, NC 27617
Email: jeff@ammonsmail.com; Phone: (919) 453-0175

MINORITY PARTICIPATION PLAN



Indicate whether offeror is a Minority Business Enterprise and any Minority Business firms on the Design-Build team.

BOBBITT HUB PLAN Bobbitt understands the importance of having a HUB plan (per N.C.G.S 143-128.2g) and fully intends to implement this plan on this project. It's our desire to meet the minority participation goal of 10% HUB overall participation percentage goal in the procurement of consulting and professional expenditures related to building construction projects.

While Bobbitt is not a Minority Business, we take minority participation goals seriously and do not rely on subcontractors alone to achieve it. Our design partner Lynch Mykins is a MWBE company and will be involved from day one.

NORTH CAROLINA DATABASES Bobbitt is 100% committed to using the HUB database, NC Interactive Purchasing System (IPS) as well as other HUB databases including our own subcontractor database. It's our intention to utilize these databases to their fullest and offer up the chance for everyone on that database to submit a quote.

WRITTEN NOTICE TO DATABASE Bobbitt will provide written notice to all subcontractors on these databases, as well as written notice to any other disadvantaged business community organizations. We will contact HUBs that reasonably could be expected to submit a quote. It's our intention to get in contact with as many HUBs as possible in order to give them an opportunity to submit a quote.

BEST VALUE SELECTION All construction work and trades are open to minority and women owned businesses to perform. In our bid solicitation and evaluations, we will break up divisions of work into smaller portions to facilitate HUB participation. Bobbitt does not self-perform any construction work and is not set on using any single subcontractor. It is our policy to get multiple quotes for each trade, which includes getting HUB quotes. We can review each quote with the Pender County and decide together which subcontractor is best suited for the job based on cost, availability, safety record, financial stability and SDBE and WSDBE participation.

ASSISTANCE PROVIDED Bobbitt will be available to all HUB companies to provide assistance reviewing applicable plans, specifications and descriptions of items. In fact, we will even hold a specified meeting to go over everything about the project with minority and women owned subcontractors, which can be advertised in the initial solicitation of those subcontractors. It is our intention to make sure all subcontractors have access to our Bobbitt team to ask questions, so they understand everything about the project.

ADVERTISEMENT Bobbitt will advertise in general circulations, trade associations and minority/women focused media. We will defer to the NC HUB office for suggested advertising methods.

TIMELINESS OF ADVERTISEMENTS Bobbitt will contact the various media for their ad due dates for distribution. When we are close to having bid packages ready, we will advertise in the media when bid packages will be available and when bids will be due.

OUR COMMITMENT Bobbitt's approach to diversity and inclusion is governed by two guiding principles: (1) adopt an unparalleled commitment to diversity and (2) execute our mission, goals and objectives with full accountability. The end result is HUB participation that exceeds goals and promotes the long-term viability and economic success of HUB firms. Charles Hall, proposed project manager will lead our diversity and inclusion program on the Pender County Health and Human Services facility.

GOALS AND OBJECTIVES The Bobbitt team is fully committed to meeting or exceeding the goal of 10% diverse business participation on this project. Upon award, our team will work closely with Pender County to tailor a comprehensive diversity plan specifically designed to achieve the project goal. That plan will further define team activities from contract award to project closeout that follow our Six-Step Approach

1. **EXTENSIVE OUTREACH** Our outreach effort is aggressive, comprehensive, targeted and ongoing. We identify HUB firms, communicate project opportunities and encourage them to prequalify for projects. We also support the community through training and workshops that prepare HUBs to do business with us in North Carolina.
2. **PREQUALIFICATION** Prequalifying the best certified HUB contractors in the marketplace.
3. **PUBLIC BIDDING** Getting the most complete and competitive pricing while still allowing HUB firms to be profitable and successful.
4. **TECHNICAL ASSISTANCE** We are committed to complying with the County's goals and expectations. Your proposed Project Manager, Charles Hall will personally review the progress of all HUB efforts to ensure compliance.
5. **CONTRACT COMPLIANCE** We are committed to complying with and meeting Pender County's goals and expectations.
6. **PREPARATION OF REPORTS** We will prepare monthly reports in strict compliance with the County's guidelines.

DESIGN-BUILD TEAM



This local team brings a wealth of experience with:

- Municipal facilities
- Working together on previous Design-Build projects
- Executing Owners wants within their budget

Provide a list of qualified and available personnel resources, identifying experience and ability for key personnel.
Please see [pages 26 through 32](#) for key personnel.



DESIGN

PRECONSTRUCTION

CONSTRUCTION





As Project Executive, Tim will oversee the successful completion of the project. Tim works closely with clients building relationships while overseeing all phases of project preconstruction and construction. Tim adds tremendous value to projects as he brings over 30 years of experience in commercial construction, specializing in municipal and safety/education projects. Tim will be the primary point of contact throughout the entire project.

EDUCATION

Business Administration,
University of Delaware

QUALIFICATIONS

OSHA Certified
Procore PM Certification

Tim Murphy, Project Executive

PROJECT EXPERIENCE *Project completed with past employer.

Hoke County Agricultural Building, Raeford, NC This 16,860 sqft building was designed to have a cohesive look with the health and human services building across the street. The building included a full-size drop-off for buses and can be used as an emergency shelter and an emergency operations center. It has a large meeting space for the community and a large demonstration kitchen.

***USPS - Bear Postal Facility, Bear, DE**
Site development and new 25,000 sqft facility.

***Howard High School of Technology, Wilmington, DE** Site development, 21,000 sqft addition and renovation.

***State of Delaware Dept. of Corrections, Buildings D, K & L, Smyrna, DE** A 29,000 sqft renovation in two buildings of the prison, converting the interiors from holding cell facilities to secure medical treatment facilities.

***The Bascom, Highlands, NC** A 26,000 sqft concrete and steel-structured Fine Arts Center with reclaimed wood aesthetic features built into the rock of the NC mountains. The facility houses gallery spaces, offices, teaching studios, gathering spaces and occupies six acres of site development.

Bengal Towne Centre, Fuquay-Varina, NC This mixed-use building was designed with 16,000 sqft of underground parking, 25,000 sqft of retail space on the main level and three levels of residential condominiums. Each residential level is 25,000 sqft with 26 well-appointed units per level. Altogether, the building is 116,000 sqft with up to eight retail first floor tenant spaces, 78 residential units, two elevators and three stair towers.

Dillon Christian School Classroom Addition, Dillon, SC The 16,000 sqft CMU and steel addition features a media center, library, student science labs and administrative offices.



Bailey brings over 18 years of experience in the design profession providing specialized programming, planning, and design knowledge for many public projects. She brings a wealth of experience designing Health and Human Service facilities. This knowledge will prove beneficial for the Pender County Health and Human Service facility.

EDUCATION

Bachelor of Architecture,
Environmental Design,
North Carolina State University

Bachelor of Architecture,
North Carolina State University

QUALIFICATIONS

Registered Architect NC & FL

Bailey Allred AIA, NCARB, LEED GA, SEED, Principal Architect

PROJECT EXPERIENCE *Project completed with past employer.

***Onslow County Human Services Building, Jacksonville, NC** The 88,000 sqft, three-story facility was designed to house the health department, clinic and department of social services.

***Onslow County Courthouse, Jacksonville, NC** The three-story building expansion was approximately 60,677 sqft, including a mechanical penthouse located within the gable roof, and an additional 38,954 sqft of renovation to the existing facility.

***Vance County Department of Social Services, Henderson, NC** A 45,000 sqft renovation of an old Middle School to house all county department of social services functions as well as the Senior Center.

Johnston County Area Transit System, Selma, NC This project consists of a new 11,040 sqft Administrative and Maintenance Facility for the repair of fleet of buses that serve the senior community throughout Johnston County.

***Liberty Police Department, Liberty, NC** The 6,600 sqft replacement police department facility for the town of liberty was designed to include bulletproof glass, private offices, secure administrative area and lobby, interview rooms, intox room, booking, evidence processing/storage, patrol room, break and training room, armory, records storage and sally port.

***New Bern Riverfront Convention Center, New Bern, NC** This project began as a renovation due to damage from Hurricane Florence that flooded the center. This became a strategic project to not just repair, but to breath new life into their convention center with all new finishes and lighting, expanded prefunction areas, elevator modernization and expanded exterior patio and exterior event spaces. Work included renovation of 46,000 sqft over two stories as well as 1,850 sqft addition, 5,700 sqft exterior patio addition and exterior event spaces including a wedding plaza.



As Preconstruction Manager, Andy works closely with clients from the initial meeting through preconstruction. His primary responsibility is the management of the entire preconstruction process to ensure the project meets the client's functional, cost and schedule requirements. He is a certified Design-Build Professional as well as a Professional Engineer.

EDUCATION

Master of Science,
Structural Engineering
Penn State University

Bachelor of Science,
Engineering Management
Missouri University of Science &
Technology

Andy Speck PE, DBIA, Director of Preconstruction

PROJECT EXPERIENCE

Hoke County Agricultural Building, Raeford, NC This 16,860 sqft building was designed to have a cohesive look with the health and human services building across the street. The building included a full-size drop-off for buses and can be used as an emergency shelter and an emergency operations center. It has a large meeting space for the community and a large demonstration kitchen.

Wake Competition Center Hockey, Morrisville, NC The 118,507 sqft indoor practice facility for Carolina Hurricanes includes 23,334 sqft of 2nd floor space. The building houses two hockey rinks with viewing stands, locker rooms, training facilities, office space, a restaurant and pro shop. The building is capable of housing the ice rink with a Butler MR-24 standing seam roof and Thermawall insulated metal panels.

Waste Management Materials Facility, Morrisville, NC This new materials recovery facility will provide a complete waste collection service for homes and businesses, including recycling and distribution, waste disposal, dumpster rental and customer drop-off.

Youngsville Public Works, Youngsville, NC The new 5,600 sqft maintenance building will be used for police and emergency vehicles included five bays with lifts for servicing heavy vehicles, a wash bay, an office and a break room.

Blue Line Aviation, Smithfield, NC The new 39,000 sqft, three-story Corporate office/Aviation school consists of a steel framed structure and two pre-engineered metal building hangar structures separated by a freestanding CMU firewall. The three-story building houses a flight school with supporting flight operations and an in-house flight simulator, Blue Line Aviation corporate offices and a restaurant on the third floor.



As Estimator, Katharine will select qualified subcontractors, craft detailed estimates and help identify value-engineering possibilities. Katharine has over nine years of experience estimating complicated structures, similar to the Pender County Health and Human Services facility.

EDUCATION

Bachelor of Architecture,
Parsons School of Design

QUALIFICATIONS

OSHA 30-Hour

Katharine Teague, Preconstruction Manager / Estimator

PROJECT EXPERIENCE

Johnston County Area Transit System, Selma, NC This project consists of a new 11,040 sqft Administrative and Maintenance Facility for the repair of fleet of buses that serve the senior community throughout Johnston County.

Westgate of Burgaw, Burgaw, NC The project consist of a 16,000 sqft auto dealership and service facility.

The Grove, Durham, NC This in-process three-story, 46-unit townhome development will include high end finishes and a contemporary design.

Begal Towne Centre, Fuquay-Varina, NC This mixed-use building was designed with 16,000 sqft of underground parking, 25,000 sqft of retail space on the main level and three levels of residential condominiums. Each residential level is 25,000 sqft with 26 well-appointed units per level. Altogether, the building is 116,000 sqft with up to eight retail first floor tenant spaces, 78 residential units, two elevators and three stair towers.

Dillon Christian School Classroom Addition, Dillon, SC The 16,000 sqft CMU and steel addition features a media center, library, student science labs and administrative offices.

Chatham Park Amenity Building, Pittsboro, NC The 3,320 sqft building will serve the community with a gathering space for meetings, parties and pool activities. It will housing the pool equipment and a concession stand for people at the pool, with gated access.

Holloway Studios, Durham, NC This multi-family project includes 19 three-story townhomes in Durham. The project is \$6.5 million, and Bobbitt is providing site work and vertical work starting in April 2022.



Jeff Morrison PE, Structural Engineer

PROJECT EXPERIENCE

Granville County Department of Health and Human Services Office Building, Oxford, NC

Building K, Department of Health and Human Services, Goldsboro, NC

Wake County Public Health, Raleigh, NC

Wayne County Department of Social Services, Goldsboro, NC

Cabarrus County Courthouse, Concord, NC

Onslow County Courthouse Addition and Renovation, Jacksonville, NC

Administrative Offices of the Courts Renovation, Wallace, NC

Raleigh Police Department Evidence Storage, Raleigh, NC

Youngsville Public Works, Youngsville, NC

The new 5,600 sqft maintenance building will be used for police and emergency vehicles included five bays with lifts for servicing heavy vehicles, a wash bay, an office and a break room. **BOBBITT**

City of Raleigh Civic Campus Phase 1, Raleigh, NC

Hoke County Agricultural Building, Raeford, NC

This 16,860 sqft building was designed to have a cohesive look with the health and human services building across the street. The building included a full-size drop-off for buses and can be used as an emergency shelter and an emergency operations center. It has a large meeting space for the community and a large demonstration kitchen. **BOBBITT**

Orange County Southern Campus Expansion, Chapel Hill, NC

Jeff is dedicated to providing exceptional service to clients on all projects. He works closely with all team members to verify that the client's needs are being met in the most cost-effective and efficient ways possible. Since 1999, Jeff has successfully managed the construction documentation and construction administration of a broad range of projects Jeff works tirelessly to verify that buildings are designed to be functional, durable and easy to maintain.

EDUCATION

Master of Science,
Civil Engineering,
North Carolina State University

Bachelor of Science,
Civil Engineering,
Old Dominion University



Matt Haley PE, Civil Engineer

PROJECT EXPERIENCE

Monterey Heights Water Interconnect, Wilmington, NC

Comprehensive routing study for approximately 7,000 LF of 16-inch water line. Performed detailed existing conditions survey and base map development. Evaluated the need for permanent and temporary easements. Provided detailed cost analysis. Prepared construction documents and obtained applicable permits. Performed construction administration and inspections during construction. Final As-builts and permit certifications were included in the scope.

Pine Valley Library, Wilmington, NC

CFE was the Civil Designer for construction of a Public Library facility located on a 2.9 acre site. Site planning included layout for building, parking, pedestrian circulation, grading, stormwater and utility plans, erosion control and other site and utility features. Utilities include domestic and fire water, sanitary sewer, and stormwater collection systems.

New Hanover County Emergency Buildings, Wilmington, NC

Provided full Civil, Survey, Geotechnical and SUE services at all project sites. Included in the design process was submittal to the City of Wilmington Technical Review Committee as well as full Zoning Compliance approvals. NCDEQ Stormwater Management Permits were also modified for each site to account for the increase in built upon areas and change in site conditions.

As a civil engineer, Matt has designed roadways, water distribution systems, force mains, pump stations, gravity sewers, low pressure sewer systems, and storm water management systems for federal, municipalities, Design/Build projects, commercial sites, and numerous large residential developments in the local area.

EDUCATION

Bachelor of Science,
Civil Engineering,
North Carolina State University

QUALIFICATIONS

Professional Engineer in NC, VA,
SC, NM, MS, GA, FL

Page 34 of 51





For over 30 years, Glenn has been involved in all aspects of material testing, design recommendations and reviews geotechnical investigations, existing conditions assessments, and soil analysis.

EDUCATION

Bachelor of Science,
Construction Engineering,
Florida International University

QUALIFICATIONS

Professional Engineer in NC, VA, FL

Glenn Hohmeier PE, Geotechnical Engineer



PROJECT EXPERIENCE

Consolidated Human Services Building, Jacksonville, NC

The project included a multi-story office building within the City of Jacksonville. Provided construction materials testing and special inspection services, including earthwork, deep foundations, foundation reinforcement, concrete, CMU reinforcement, mortar and grout, structural steel welding, high-strength bolting and steel frame, and seismic analysis for mechanical and electrical component installation.

Patriot Tire and Auto, Jacksonville, NC

The project included a single story commercial building within the City of Jacksonville. Provided construction materials testing services including, earthwork and shallow foundations recommendations, concrete and structural steel inspections.

Onslow County Animal Shelter, Jacksonville, NC

The project included a single story addition to the existing animal shelter within the City of Jacksonville. Provided construction materials testing services, including earthwork and shallow foundation inspections, concrete and CMU mortar and grout inspections.



Jason performs surveys for residential, federal, municipal, and commercial clients, including but not limited to large design-build layouts, residential subdivision layout and commercial construction stake-out for roadway and utility projects. He is also proficient in deed research for boundary, easement, right of way and elevation surveys. Jason is adept in performing all types of land surveys and producing detailed maps utilizing up to date AutoCAD software.

EDUCATION

Bachelor of Science,
Forest Management,
North Carolina State University

QUALIFICATIONS

Professional Land Surveyor, NC
License

Jason Fisher PLS, Land Surveyor

PROJECT EXPERIENCE

NC Highway 50 and SR 1534 (Belt Road) Improvements, Pender County, NC

Project is located in Surf City and includes a new intersection, signalization and widening. CFE provided full route location and existing conditions survey. Set GPS control using OPUS as well as tying to geodetic monuments. Included in CFE's scope was Level B SUE.

Pine Valley Street Rehabilitation and Drainage Improvements, Wilmington, NC

Provided surveying services including existing conditions, boundary survey, easement mapping, utility locates, topographic surveys, and rights-of-way for 2,800 LF (84,000 sqft) of cross-county easements for the City of Wilmington. Provided deed research for easements. Surveyed 14,250 LF (427,500 sqft) of right-of-way. Documented critical and historic drainage issue areas through photographs to help identify issues. Provided survey and engineering services for approximately 12 months.

Police, Fire and Training Facility Wilmington, NC

Provided surveying services including existing conditions and tree survey, topographic surveys, and boundary surveys of 15-acres for the City of Wilmington. Wetlands were located, surveyed and included in the existing conditions survey map.



Amanda Brooks, PE
Principal Electrical Engineer

PROJECT EXPERIENCE

Amanda's unique perspective and critical work experience bring tremendous value to our clients, their projects, and the Optima team. She has extensive experience in the design and development of various electrical systems, surveying existing systems, calculating building loads, Energy analysis modeling, and Revit and AutoCAD document drafting for various markets including government, municipal and civic facilities.

EDUCATION

Bachelor of Science,
Electrical Engineering,
North Carolina State University

Duke Health Northgate MOB Core & Shell, Durham, NC

South Main Street MOB, Durham, NC

Durham MOB Addition, Durham, NC

NC DOT Control Room Renovation, Raleigh, NC

Holly Springs Town Hall Renovation, Holly Springs, NC

Waterstone Fire & EMS Station, Hillsborough, NC

Atlantic Beach Municipal Complex, Atlantic Beach, NC



Morgan Gunter, PE
Electrical Engineer

PROJECT EXPERIENCE

Morgan is an electrical designer with experience in lighting, control systems, and power distribution using REVIT, AutoCAD, and BIM planning. His application remains sensitive to cost while giving designed systems high performance without detouring from a budget. Morgan's troubleshooting expertise with knowledge of arc-flash analysis, field surveys, and communications make him a well-versed designer.

EDUCATION

Bachelor of Science,
Electrical Engineering,
North Carolina State University

SRAHEC Southern Regional Area Health Education Center, Fayetteville, NC

Branchlands Assisted Living Health Park at Kildaire MOB & Parking Deck, Charlottesville, VA

Duke Health Primary Care MOB, Durham, NC

Robeson County Admin Center, Lumberton, NC

Duke Health Northgate MOB Core & Shell, Durham, NC

Fayetteville City Hall Lobby Renovation, Fayetteville, NC



Drew Landen, PE
Mechanical Engineer

PROJECT EXPERIENCE

Drew has extensive experience with HVAC design, project management, energy modeling, building assessments, commissioning and energy auditing in multiple marketing sectors including municipal facilities. His extensive knowledge of USGBC LEED requirements, International codes, and ASHRAE standards & Procedures for Commercial Energy Audits makes him a vital part of our engineering team.

EDUCATION

Bachelor of Science,
Mechanical Engineering,
North Carolina State University

Health Park at Kildaire MOB & Parking Deck, Charlottesville, VA

Duke Health Primary Care MOB Core & Shell, Durham, NC

Duke Health Northgate MOB Core & Shell, Durham, NC

SAFEchild Child Advocacy Center, Raleigh, NC

Kinston Veterans Nursing - Geothermal Study, Kinston, NC



Scott Drew, PE
Plumbing & Fire Protection Engineer

PROJECT EXPERIENCE

Scott is an engineer relied on for the design of plumbing & fire protection systems. His responsibilities include client relations, project coordination, and systems development & operation in Higher Education facilities, Government and Municipal buildings, Healthcare, and other commercial spaces.

EDUCATION

State University of New York

180 Counseling Office, Garner, NC

UNC Chatham Park MOB, Pittsboro, NC

UNC Waterstone MOB Interior Upfit, Chapel Hill, NC

SAFEchild Child Advocacy Center, Raleigh, NC



Jeremy Register, LEED AP
VDC Manager

PROJECT EXPERIENCE

As VDC Manager, Jeremy leads local use of BIM and Virtual Design and Construction. Jeremy's primary duties support multiple design projects and team efforts to implement BIM/VDC to support operational efficiency. In addition, he supports projects in model based trade coordination, leads project execution planning related to BIM/VDC, implementing BIM adoption within project teams.

EDUCATION

Florida Community College

Truist (BB&T) Airport Hangar, Charlotte, NC

CPCC Library, Charlotte, NC

CPCC Harper Campus, Charlotte, NC

UNCC XIV, Charlotte, NC

UNCC Academic Complex, Charlotte, NC

Kannapolis Middle School, Kannapolis, NC

Stanley Middle School, Stanley, NC



Thomas Capodicasa,
Technology Engineer

PROJECT EXPERIENCE

Thomas' extensive experience with designing power distribution systems, lighting and lighting control systems, I/T infrastructure, fire alarm, and other special systems makes his a very valuable addition to our engineering team. His responsibilities include providing designs that utilize the latest technological advances and are consistent with the codes, standards, and budgets while maximizing owner needs, desires, and requirements.

EDUCATION

Bachelor of Science,
Electrical Engineering,
University of Buffalo

Novant Heart and Vascular - Cancer Care

Southminster Skilled Nursing/Assisted Living

Southminster Terrace 3 - 4

Duke Health Northgate MOB Core & Shell, Durham, NC

Plantation Estates Expansion Phase II

John Knox Village Meadows Phase II



Charles Hall, Project Manager

PROJECT EXPERIENCE

Chatham Park Amenity Building, Pittsboro, NC The 3,320 sqft building will serve the community with a gathering space for meetings, parties and pool activities. It will housing the pool equipment and a concession stand for people at the pool, with gated access.

New Bern Aesthetic Center, New Bern, NC The new 14,000 sqft New Bern Aesthetic Center is a state-of-the-art plastic surgery and spa destination in a brand new development, West New Bern.

Stony Brook Business Center, Raleigh, NC The project consist of the design and construction of two new 25,000 sqft flex buildings.

Brier Creek Office Building, Raleigh, NC A 23,000 sqft, two story, mixed-use building located within a prominent retail development. Bobbitt's role was to assist in design constructibility review and budgeting in order to maximize value. The building includes a restaurant, retail, and office space.

Faulkner Haynes, Raleigh, NC

A 12,000 sqft facility providing an open concept office and warehouse space for the client's corporate headquarters.

Winnabow Fire Department, Winnabow, NC

The project consists of a 12,000 sqft fire station and related sitework, three drive-through bays, offices, kitchen and sleeping quarters.

Waste Management Materials Recovery Facility, Morrisville, NC

This new 41,000 sqft materials recovery facility will provide a complete waste collection service for homes an businesses, including recycling and distribution, waste disposal, dumpster rental and customer drop-off.

As Project Manager, Charles will be responsible for design review, constructibility issues, schedule, value engineering, procurement, coordination of subcontractors, safety, quality control, inspections, ADA compliance, change order review, commissioning and payment approval. Charles brings over 19 years of construction experience and will ensure the project is completed with respect to quality, schedule and budget.

EDUCATION

Project Management Course,
Wake Technical Community College

QUALIFICATIONS

Procure PM Certification
OSHA 30-Hour
Fork Lift Certified
Aerial Lift Certified

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BOBBITT



Parks brings over 23 years of experience and will be responsible for design review, constructability assurance, cost model estimates, schedule, value engineering, procurement, coordination of subcontractors, vendors, suppliers, safety, quality control, inspections, ADA compliance, shop drawing review, change order review, claims resolution, schedule control, commissioning, and payment approval.

EDUCATION

Bachelor of Science,
Building Management,
East Carolina University

QUALIFICATIONS

Fist Aid, CPR and AED
OSHA-30

Parks Buie, General Superintendent

PROJECT EXPERIENCE

Hoke County Agricultural Building, Raeford, NC This 16,860 sqft building was designed to have a cohesive look with the health and human services building across the street. The building included a full-size drop-off for buses and can be used as an emergency shelter and an emergency operations center.

City of Hardeeville Indoor Recreation and Community Center, Hardeeville, SC The new 36,662 sqft recreation and community center includes a 4,000 sf walking track mezzanine, two NCAA-size basketball courts, a weight room, racquetball courts, multipurpose class/training rooms, an event space and concessions/catering kitchen.

The Q, Fuquay-Varina, NC This new four-story, 36,000 sqft mixed-use building is traditional structural steel, slab on metal deck, with brick and cast stone veneer and includes retail space on the first level, office suites on the 2nd level and a total of 16 condominiums on the 3rd and 4th floors.



Knier Flex Development, Durham, NC This project includes the construction of a 40,000 sqft concrete tilt-up building for light industrial / flex use.

Wake Competition Center Hockey, Morrisville, NC The 118,507 sqft indoor practice facility for Carolina Hurricanes includes 23,334 sqft of 2nd floor space. The building houses two hockey rinks with viewing stands, locker rooms, training facilities, office space, a restaurant and pro shop. The building is protected from the elements by a Butler MR-24 Standing Seam roof with Thermal Bridging System and 14″ of blanket insulation (R-33).

Mayne Pharma Visitor's Center, Greenville, NC A two-story, 36,000 sqft office building which includes a full cafeteria, gym, conferences rooms, training rooms, and employee work areas. The two-story entry with a curved staircase and glass curtain wall provides a welcoming entrance to all visitors with great natural light.

COMMUNITY ENGAGEMENT

SCAN TO WATCH THE Q
TOPPING OUT →



INNOVATIVE THINKING We understand that the Pender County Health and Human Services facility isn't just a construction project – it's an effort to build community. To that end, our community engagement team will work collaboratively with County staff to bring your facility to life during the construction process.

We can help by creating compelling content, executing effective public relations strategies and engaging audiences locally and throughout the community. This will help build awareness and public support of the Health and Human Services facility. Bobbitt is proud to collaborate on this project, bringing you an experienced group of people who are passionate about what they do, committed to excellence and anxious to make a difference in our community.

Bobbitt
Published by Hootsuite · June 8 ·

It's official! The Q is the tallest building in Fuquay-Varina and today Bobbitt raised a flag to commemorate the occasion. Thank you to our partners: The Bogle Firm Architecture, PLLC Lee & Associates and The Abshire Realty Group - Powered By Fathom Realty.



766
People reached

176
Engagements

Boost post

You and 23 others

1 Comment 7 Shares

Like

Comment

Share

THE BOBBITT WAY



Communication is the key to successful design-build projects. This process is a general guideline for how to move a project through preconstruction and into construction. The intent is to create less of a process and more of a framework that is more nimble and flexible to support sales efforts as not every project is the same. There are not distinct start or stop points. Getting the team (designers and estimators) involved early in the process is crucial so they can work together and communicate regularly throughout the process. The whole team agrees the project is ready to move to next phase. Site, building and estimating each have their distinct processes that break down specific inputs and work products to expect. The early phases of Programming and Schematic Design are much more fluid. The level of detail and accuracy is only based on the level of detail and assumptions going into the work. Site and building will generally not be in the same phase, generally the site will be further along in development than the building. Just as design needs input from all parties, the team needs to be a part of creating the schedule.

Bobbitt A&E, as the architect, will ensure that all members of the design team fully participate in the design process.

APPROACH TO DESIGN SERVICES

Our design approach to the Pender County Health and Human Services facility is based on a combination of our team experience and the premise that our clients know their mission and operations best; they know what image they wish to project and know how they wish to function. Our role is to help ensure that all stakeholders are identified and further, that their voice in the process is well-represented and heard throughout the project. Our experience enables us to ask the right questions. Proper programming, investigation, planning and design for the Health and Human Service facility will ensure that the project supports the needs of Pender County for many years to come.

Design Focus Area: ALIGNMENT The Bobbitt design-build team will do its part to ensure that clear avenues of decision making are established, project goals are established, project milestones are identified and a communication strategy is implemented. Our team's Project Kickoff meeting will facilitate this alignment. This strategy has proven successful when implemented at the beginning of many other multi-stakeholder projects. From this meeting, we will identify a needs list from all stakeholders and incorporate this list into our "living cost model" for further discussion and tracking. Project Executive, Tim Murphy will lead our team's collaborative effort with all partners and stakeholders at the earliest possible stage in design. Tim will continue to facilitate collaboration and team alignment until project completion.

Design Focus Area: PROGRAMMING The members of the design team will lead the programming process establishing the rough cost range (based on comparable projects), site functionality, scope elements needed in the Health and Human Services facility and the overall project preconstruction schedule.

Design Focus Area: SCHEMATIC DESIGN By the Schematic Design (SD) phase the team will have determined if the project can "fit" on the site and if there are any major site challenges for which the team would present proposed solutions along with associated cost. The building floorplan and elevations will be ready for review along with a good budget range based on your goals. During this phase, the cost range, floorplans and layouts will be further refined. Consultants and key subcontractors will often be added to the team during this phase.

Design Focus Area: DESIGN DEVELOPMENT By the Design Development (DD) phase, the design is roughly at 75% completion and includes detailed floorplans and elevations. Pricing updates continue through the DD phase with the team continuing to confirm that the design does not get ahead of Pender County's budget. Design and budget must move forward hand-in-hand.

Design Focus Area: CONSTRUCTION DRAWINGS/ PERMITTING At the completion of the Construction Drawings (CD) phase, the drawings of all disciplines (civil, architectural, structural, mechanical, plumbing and electrical) are complete and ready for permit submission and a final price for the desired work can be obtained through delivery of the plans to all interested subcontractors. The completion of the CD's is the result of many meetings, collaboration and hard work by the design team, the construction team and Pender County's team. The completed plans have developed to meet the needs of the County and the daily function of the County's end users.

PRECONSTRUCTION PROCESS A good design alone does not make a project successful. We understand that true success incorporates a good design with a constructed project that will meet the Pender County's goals, requirements, schedule, and budget upon completion. Our unique method of working with an owner and leading a design team from project conception to completion ensures success. Among other things, our experienced personnel can provide detailed budget and schedule estimates along with value options early in the design process. Leading a project team is not only critical to an individual project's success, but also to our continued success as a team.

Our team brings a collaborative, open book approach to the Pender County Health and Human Services facility.

Precon Focus Area: BUDGET DEVELOPMENT Bobbitt's estimating team is available at the beginning of a project to assist our clients in developing a preliminary budget. We will provide a detailed spreadsheet of all costs starting at the beginning and will continually update it as the project evolves from conception through design and construction. In addition to providing detailed estimates, our experienced staff can provide many value-added alternatives, such as evaluation of alternative materials, changes in means and methods, and recommending alternative systems. Any time an alternative is proposed, we will take the time to discuss the pros and cons of the value engineering with our client.

Precon Focus Area: COST MANAGEMENT Throughout preconstruction on the Pender County Health and Human Services facility, our team will be paying close attention to the frequency of our communication with Pender County. Estimator, Katherine Teague will track cost, escalation and design changes between deliverables ensuring that a "live cost model" is kept and there are no surprises at formal estimate submissions.

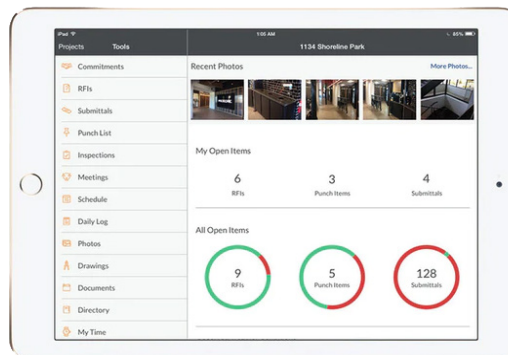
This team brings a depth of relationships with subcontractors, which is evident by the number of bidders who show up on bid day. This ensures Pender County will receive the best value in the market.

Precon Focus Area: COMMUNICATION Communication is one of the key reasons that our team has maintained a long record of success. Effective and continuous communication between project team members and with the owner is essential. During the early phases of a project we will ask our clients the necessary questions to determine their true wants and needs. Our ability to ask the right questions and listen allows us to gain a clear understanding of the client's ultimate goals. Our team leaders will begin each design phase by effectively communicating the client's goals to the design team.

Throughout the design process, we will regularly communicate with team members and the client to ensure the project stays on track and stays true to the client's end goals. During construction, Bobbitt's Project Managers and Superintendents will hold onsite meetings with Pender County's representative(s) and active subcontractors to monitor progress. Our effective communication not only maintains focus, but also prevents, budget, scope, and schedule creep.

Precon Focus Area: CONSTRUCTION TECHNOLOGY

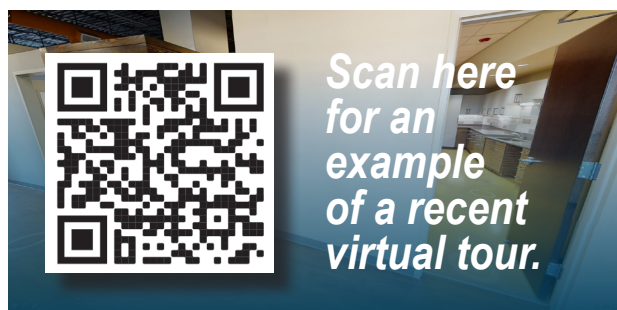
>> PROCORE



Throughout the duration of the project, our field and office staff will use PROCORE construction management software. We integrate this software with Matterport, which will provide an open platform to allow you to quickly and easily access 3D models, progress photos, drawings, meeting minutes, RFIs and schedule updates through each phase of the project. We have found this increases efficiency and speed of decision making throughout the construction process.

The Pender County team will have access through PROCORE to see photos of the progress of the work, meeting agendas and minutes, surveys and soil reports, requests for information and the responses, submittals and approvals, and other related project documents. This technology is available from any smart phone, laptop or desk top computer.

>> MATTERPORT



The Matterport 3D models seamlessly integrate with Bobbitt's construction management software, PROCORE. This integration will allow all stakeholders on the project to view a Matterport digital twin of the building interior without ever leaving their PROCORE dashboard.

>> TRUELOOK



Bobbitt uses Truelook which provides cameras and easy-to-use software for viewing, monitoring, and sharing real-time site data, detecting actionable insights, and simplifying work-flow. Integrations with PROCORE simplify and automate the workflow.

From the very beginning of the preconstruction phase, The Bobbitt Design-Build team will closely monitor the cost of the project relative to established budgets. Beginning with the program phase, The Bobbitt Design-Build team will provide budget verifications and estimates of increasing detail commensurate with the level of document detail. Current estimates will be reconciled with previous estimates providing a clear understanding of the variance between estimates. The design and construction team will work together to complete the construction documents. PROCORE enforces standardized cost management practices so budgets and expenditures for individual projects can be tracked effectively and forecast across multi-project programs. Custom reporting, flexible ledger designs and workflows and data exchange with accounting systems provide the capabilities that are needed to stay on top of costs.

Expedited Permitting We understand meeting schedule requirements is of vital importance. One of the most common areas for schedule creep is the permitting process. Bobbitt's dedicated Permit Expediter, Leland Adams, brings over 20 years of experience. He knows the process and nuances that are essential to obtaining timely permit approval for the Health and Human Services facility. While we cannot guarantee a response time, Leland stays on top of things to keep us up-to-date on the progress.

Establishing the GMP The Bobbitt Design-Build team facilitates workshops focused on interdisciplinary drawing coordination and review to dramatically reduce RFIs, coordination issues and potential contingency erosion. Findings are noted on a reproducible set of plans and recorded in a database for sorting and reporting convenience. Documents are reviewed using a thorough checklist, sorted by system, to ensure information is clear enough for subcontractors to "bid it" as well as to "build it." Eliminating unknowns and allowances normally carried in subcontractors' bids will reduce the GMP.

Bid Packaging and Solicitation The Bobbitt Design-Build team packages the work to make the project most attractive and biddable for the local market. This subcontractor solicitation strategy is developed to ensure the broadest possible bid coverage and will include strategic outreach to HUB and all available DBE contractors.

Scope Reviews and Pre-bid Meetings Detailed plan turns are conducted with our preconstruction staff and the Bobbitt design team prior to bidding to clarify the entire project scope. Pre-bid meetings are advertised and conducted by the Bobbitt Design-Build team to familiarize all interested bidders with the scope of the project and bidding procedures.

Job Cost Monitoring PROCORE provides fast access to centralized project information including monitoring the project budget. Once procurement has been completed and our team begins to mobilize on site, Pender County will be kept informed on the progress and status of the Health and Human Services project through the following reporting systems:

- **Monthly Reports:** During construction, a monthly report and a calendar of events is distributed to all team members. The monthly report includes design, procurement and construction activity updates, CPM schedule status, narrative job cost accounting and progress photographs.
- **Weekly Jobsite Meeting Minutes:** Minutes are kept, including weekly jobsite meeting with subcontractors, major material suppliers and the The Bobbitt Design-Build team representative for planning and scheduling the upcoming work, material delivery and coordination.

- **Post Bid:** Preconstruction and pre-installation conferences are held with all trade contractors with Pender County and The Bobbitt design team in attendance.
- **Construction and Data Tracking Logs**

Construction Focus Area: **QUALITY CONTROL AND ASSURANCE**

The means of Quality Assurance is through communication and participation. This includes early design-build coordination and review meetings, design charrette discussions and other design activities to ensure their input is sought and utilized in the development of the project.

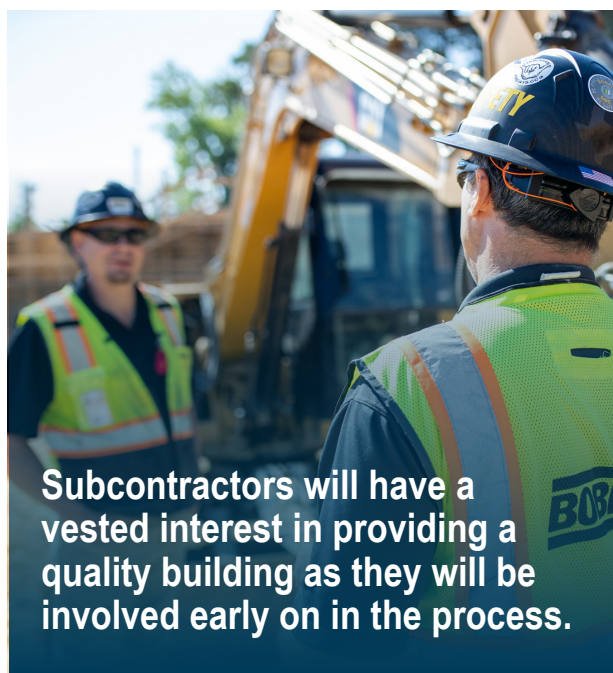
In cooperation we have a strong history of capable and communicative teamwork with our design team members resulting in effective project solutions.

To summarize the following techniques are utilized to ensure the greatest degree of coordination possible:

- We make sure the program, project budget, and constraints are well documented and given to all members of the team. This important step is taken to have all parties start on the same footing in the right direction. It is vital that all parties understand the big picture needs of a project before getting to the details.
- We develop the project timeline and make sure it is reviewed and understood by all parties. The timeline should include all reviews, approval, contract negotiations and other related tasks that are often disregarded when working towards a bid date.
- We ensure the right team members come to the table during design meetings. These include staff with decision-making capabilities and a thorough knowledge of their discipline systems as well as related systems that require cross-coordination.
- We determine early on which roles are being fulfilled by which staff. This is important to maintaining proper communications. Determine who in each organization is ultimately responsible for gathering and disseminating all project information.
- We require participation in design meetings from the various design discipline representatives. We encourage them to weigh-in when the project is being discussed.
- We perform in-house, "third-party" reviews of documents.

It is advantageous at times to select primary subcontractors early in the preconstruction process based on budgets they may have submitted in the early estimating stages. We have the ability to short-listed them based on their qualifications and experience criteria; proposed project team, similar project experience, preconstruction experience, safety, quality control, capacity and availability.

These short-listed subcontractors can then be interviewed jointly by Pender County and the Bobbitt Design-Build team, and a joint decision will be made on which subcontractors to bring on early to assist with design. This early subcontractor involvement can help bring design quality and VE ideas into the documents when completing the documents.



Our team will develop a QA/QC program for testing and inspection services. To monitor the quality of the project, the QA/QC program will involve all project participants during the construction phase.

Regular quality control meetings will be conducted to monitor and maintain an active role in the testing and inspection of the project. As applicable, quality control on this project will follow our six-step program to ensure consistency and reliability:

1. **FACTORY TESTING** This testing includes demonstration of features, attributes and capacity of the equipment at the factory, witnessed by Pender County and the factory engineer.
2. **COMPONENT VERIFICATION** Individual system components are verified at the site for compliance to the design specifications, drawings and approved submittals or shop drawings.
3. **SYSTEMS CONSTRUCTION** Verification of the construction of the overall system at the site including an evaluation of interconnection between components, physical arrangement, support and anchoring and access and clearance.

4. **INDIVIDUAL SYSTEM OPERATION SITE TEST** Site acceptance testing of the individual systems following start-up and commissioning of the system by the contractor, the manufacturer's factory representatives and the vendor.
5. **INTEGRATED SYSTEMS TESTING** Simulated operation of the entire system as a whole including simulated failures, unexpected events and sequential changes to the operating equipment.
6. **OPERATIONAL TRAINING COMPLETE** Training for building operations personnel, allowing for proper familiarity prior to the formal training program and turnover of the final documentation.



In addition to these measures, we have instituted a number of procedures that inherently integrate quality control into the construction process:

- **All Inclusive QC log:** At 30 days from completion, we will include all closeout and final inspection requirements on the punch list to ensure timely closeout.
- **Mock-ups and Baseline Installations:** We will create mock-ups, if applicable, for approval by the engineer and facilities partners to preemptively address any potential issues.
- **Facilitates Maintenance Meetings:** We will meet with facilities maintenance personnel to assess training requirements and support for MEP system as well as standard maintenance issues, such as height of ceilings for smoke detector access, light bulb access, durability of materials in high traffic areas and equipment accessibility.

The subcontractors will have a vested interest in providing a quality building as they will be involved early on in the process.

Our team will develop a QA/QC program for testing and inspection services. To monitor the quality of the project, the QA/QC program will involve all project participants during the construction phase.

Weekly quality control meetings will be conducted to monitor and maintain an active role in the testing and inspection of the project.

Construction Focus Area: COST AND SCHEDULE CONTROL

This team has been very successful in establishing and meeting project budgets and timelines. We determine budgets and timelines at the commencement of each project by meeting with Pender County and reviewing all available project criteria. We regularly review the requirements during construction document preparation and ensure Pender County is informed of any concerns or special considerations. If needed, we make adjustments to the building program during document preparation to stay on budget. These adjustments are made with careful analysis and Pender County's input. Our estimates during the design phases are based on our in-house cost information gleaned from past projects of similar building types and from the contracting community including contractors, sub-contractors, vendors and sales representatives – all with whom we maintain a close working relationship.

We maintain the project schedule at all times and ensure the project team completes all deliverables per the agreed upon schedule.

Our production timeline includes incorporating in-house review periods and the review periods for Pender County to ensure the final document delivery schedule is based on the real-life parameters of project delivery.

Construction Focus Area: SITE PHASING / LOGISTICS

Site logistics will focus on the safety and experience of guests, operations and our construction team. Initial phases of the plan will focus on maintaining traffic flow through the site to not interrupt operations.

Coordination with multiple departments will be implemented to ensure all parties are aware of current construction activities.



WHY BOBBITT?

EXPERTISE THROUGH EXPERIENCE Design-build is this team's expertise and passion. Bailey Allred (Design Leader and Project Architect) has unrivaled customer service experience and expertise with municipal buildings. On our Project Management side, Charles Hall and Parks Buie have a history of similar projects that require constant, clear communication as well as a team work mentality of collaboration with the County and all stakeholders. We guarantee your experience with Bobbitt will be unforgettable and will exceed your expectations. Bobbitt intentionally strives to create memorable moments with everything we do and this project will be a prime example of that.

EXCITEMENT & ENERGY This will be our *most important project* and you will have the highest level of attention that you should expect. We are *fired up* for the opportunity and ready to knock this out of the park for Pender County. You won't find a team more energetic to get ahead of long lead items, a team that will manage the schedule more aggressively, a team that will motivate our subcontractors and bring a level of energy to our weekly meetings that will be contagious and FUN. *Let's do it!*

COMMUNICATION, COMMUNICATION, COMMUNICATION Whether it is via phone, text, email, technology or face-to-face conversations, you will get ZERO surprises. Our team prides itself on communication and planning ahead. We provide solutions to problems. We are accountable for our job and we bring creativity to solving problems by being proactive and resourceful.

TECHNOLOGY UTILIZATION Bobbitt A&E has been using Revit, a Building Information Modeling system, for over 14 years. Our whole project team, including consultants, use Revit from start to finish on the project. This allows coordination from day one for all project systems. This is a major risk mitigator. Revit allows for visual communication up front with the Owner, in lieu of 2D documentation, as well as systems integration, ensuring ductwork and piping is fully coordinated with ceiling heights and structural components. It optimizes team collaboration which enables us to deliver projects faster, provide more accurate and efficient designs and a more comprehensive vision.

PASSION Since completing the Consolidated Human Services Facility for Onslow County, this building type has become one of Bailey's favorite project types to design. The passion held by the directors in Onslow County forged a lifelong appreciation for the staff that make these facilities so phenomenal. The services provided in a 'one stop shop' style elevates the accessibility of these services to the counties citizens. There are efficiencies created by this building type that allow staff to focus on the people and less about the paper trail and giving directions to the next facility when these services are housed under one roof.

Another critical plus to this building type is elevated security. Actively thinking about how staff will exit a tough, potentially violent situation is at the forefront of each room, office and circulation design. Safe back of house corridors, card access, call buttons, etc are strategically placed to allow for safety without feeling institutional.

Another great feature that can be incorporated are outdoor visitation areas. These spaces create much needed safe spaces outdoors for parents to visit with children. For example, at Onslow these spaces are tucked safely behind high masonry walls while still feeling like a backyard play area. They are also visible from the open office area for DSS caseworkers that give a reminder of the good work these staff bring to these lives. Fun paint colors/patterns bring a certain liveliness to the space as well as assist with wayfinding. Each decision and element is purposeful and each square foot of space is utilized as efficiently as possible in a facility that is constantly needing more space. Every square foot and every dollar is critical while ensuring all spaces meet the requirements for accreditation.

Bailey's work over the past several years on DSS and health department facilities have shown that each county may serve its citizens differently, but all are rooted in the same general requirements and services. Ensuring staff have their 56 or 80 square feet of space each or that immunizations have the right refrigeration and back up power, ring true for all NC counties. We love what we do. We love building relationships, having fun and doing a great job. *Let's do it!*

PRELIMINARY SCHEDULE



Bobbitt Design-Build			Pender County Health and Human Services Facility					Preliminary Overview Schedule											
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	1st Quarter Jul	2nd Quarter Aug	3rd Quarter Sep	4th Quarter Oct	1st Quarter Nov	2nd Quarter Dec	3rd Quarter Jan	4th Quarter Feb	1st Quarter Mar	2nd Quarter Apr	3rd Quarter May	4th Quarter Jun	
0		Preconstruction & Construction Project Duration	752 days	Wed 7/6/22	Thu 5/22/25														
1		Design & Preconstruction	312 days	Wed 7/6/22	Thu 9/14/23														
2		Project Award	2 days	Wed 7/6/22	Thu 7/7/22														
3		Space Needs Analysis Review - Conceptual Design Phase	20 days	Fri 7/8/22	Thu 8/4/22	2													
4		County Approval of Design	5 days	Fri 8/5/22	Thu 8/11/22	3													
5		Budget Estimate of Conceptual Design	15 days	Fri 8/12/22	Thu 9/1/22	4													
6		Conceptual Budget Estimate & County Approval	5 days	Fri 9/2/22	Thu 9/8/22	5													
7		Schematic Design Phase	40 days	Fri 9/9/22	Thu 11/3/22	6													
8		County Approval of Design	10 days	Fri 11/4/22	Thu 11/17/22	7													
9		Budget Estimate of Schematic Design	20 days	Fri 11/18/22	Thu 12/15/22	8													
10		Schematic Design Estimate & County Approval	5 days	Fri 12/16/22	Thu 12/22/22	9													
11		Design Development Phase	50 days	Fri 12/23/22	Thu 3/2/23	10													
12		County Approval of Design	10 days	Fri 3/3/23	Thu 3/16/23	11													
13		Estimate of Design Development Design	20 days	Fri 3/17/23	Thu 4/13/23	12													
14		Design Development Estimate & County Approval	5 days	Fri 4/14/23	Thu 4/20/23	13													
15		Construction Drawings Phase	40 days	Fri 4/21/23	Thu 6/15/23	14													
16		County Approval of Design	5 days	Fri 6/16/23	Thu 6/22/23	15													
17		NC Division of Social Service Approval	20 days	Fri 6/16/23	Thu 7/13/23	15													
18		NC DOI Approval	20 days	Fri 6/16/23	Thu 7/13/23	15													
19		DBE / HUB Outreach	20 days	Fri 6/2/23	Thu 6/29/23	15SS+30 days													
20		CD Drawings out to the Sub/Vendor Market for Bids	30 days	Fri 6/23/23	Thu 8/3/23	16													
21		Final Project Price Presentation - County Approval	10 days	Fri 8/4/23	Thu 8/17/23	20													
22		Project Buyout with Trade Partners	20 days	Fri 8/18/23	Thu 9/14/23	21													
23		Permit Acquisition Process	120 days	Fri 5/19/23	Thu 11/2/23														
24		Site Permit Process	120 days	Fri 5/19/23	Thu 11/2/23														
25		County Site Plan Review - Comments & Response	30 days	Fri 6/23/23	Thu 8/3/23	16													
26		County Site Plan 2nd Round Review - Comments & Response	20 days	Fri 8/4/23	Thu 8/31/23	25													
27		Finalize Site Plan Approval	10 days	Fri 9/1/23	Thu 9/14/23	26													
28		NCDEQ Stormwater Permit - Comments & Response	80 days	Fri 6/23/23	Thu 10/12/23	16													
29		NCDEQ Permit Issued	15 days	Fri 10/13/23	Thu 11/2/23	28													
30		NCDEQ Erosion Control Permit - Comments & Response	30 days	Fri 6/23/23	Thu 8/3/23	16													
31		NCDEQ Erosion Control Permit Issued	10 days	Fri 8/4/23	Thu 8/17/23	30													
32		NCDEQ Utility Permit Process - Water & Sewer	45 days	Fri 7/21/23	Thu 9/21/23	25SS+20 days													
33		NCDOT Driveway / Roadway Permit Process (TIA included)	120 days	Fri 5/19/23	Thu 11/2/23	15SS+20 days													
34		Building Permit Process	41 days	Fri 6/23/23	Fri 8/18/23														
35		Submit for Building Permit - 1st Review	20 days	Fri 6/23/23	Thu 7/20/23	16													
36		Receive Building Permit Comments and Respond	10 days	Fri 7/21/23	Thu 8/3/23	35													
37		Resubmit for Building Permit - 2nd Review	10 days	Fri 8/4/23	Thu 8/17/23	36													
38		Receive Building Permit	1 day	Fri 8/18/23	Fri 8/18/23	37													
39		Site Construction Overview	140 days	Fri 11/3/23	Thu 5/16/24														
40		Sitework Packages - Grading, Stormwater, Utilities, Paving, etc.	140 days	Fri 11/3/23	Thu 5/16/24	29													
41		Install Building Pad	15 days	Fri 12/15/23	Thu 1/4/24	40SS+30 days													
42		Building Construction Overview	360 days	Fri 1/5/24	Thu 5/22/25														
43		Foundations & Pilings	50 days	Fri 1/5/24	Thu 3/14/24	41,38													
44		Underground Rough-In's	30 days	Fri 2/16/24	Thu 3/28/24	43SS+30 days													
45		Structural System	65 days	Fri 3/29/24	Thu 6/27/24	43,44													
46		Building Dry-In / Roof	65 days	Fri 5/10/24	Thu 8/8/24	45SS+30 days													
47		Exterior Finishes	130 days	Fri 8/9/24	Thu 2/6/25	46													
48		MEP Rough-In's	55 days	Fri 5/10/24	Thu 7/25/24	45SS+30 days													
49		Interior Close-In - Insulation / Drywall	75 days	Fri 7/26/24	Thu 11/7/24	48													
50		Interior Finishes & Equipment	110 days	Fri 11/8/24	Thu 4/10/25	49													
51		Building Punch-Out, Close-Out Documents & Training	20 days	Fri 4/11/25	Thu 5/8/25	50													
52		Certificate of Occupancy and Building Commissioning	10 days	Fri 5/9/25	Thu 5/22/25	51													

May 4, 2022

Note: Days listed on schedule are work days - one week equals five days.

APPENDIX

DECLARATIONS

- We certify that our Design-Build entity's "Designer(s) of Record" have current North Carolina Architectural and/or Engineering license(s) as appropriate for their portion of the design work.
- We certify that our Design-Build entity's "Builder" has a current North Carolina Contractor's unlimited license.
- We certify that our firm will have and maintain liability insurance coverage for a total of \$1,000,000/occurrence and \$2,000,000/general aggregate for commercial general liability, and not less than \$1,000,000 per claim for commercial business automobile liability.
- We certify that we will have coverage for errors and omissions by all Designer(s) of Record of not less than \$1,000,000 per claim.

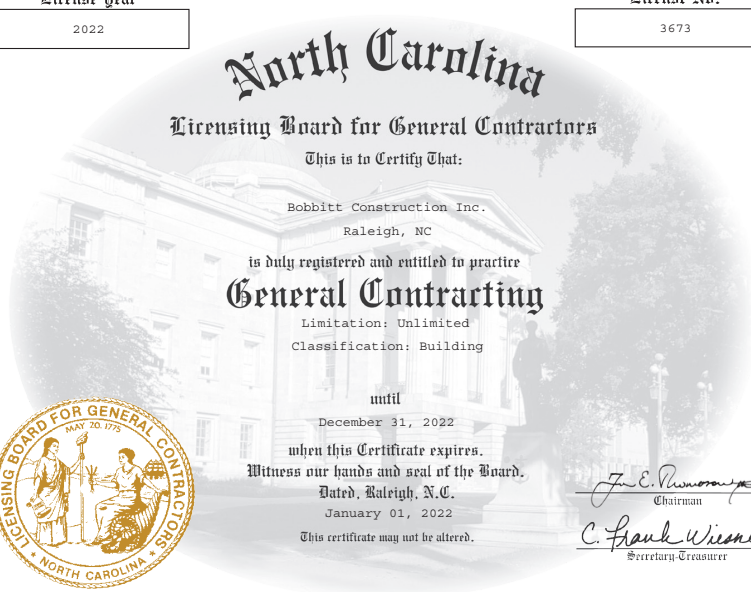


Tim Murphy, VP & Project Executive
Cell: (919) 630-5738; Email: tmurphy@bobbitt.com



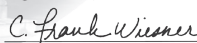
BOBBITT GC LICENSE

License Year 2022	License No. 3673
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North Carolina
Licensing Board for General Contractors
 This is to Certify That:
 Bobbitt Construction Inc.
 Raleigh, NC
 is duly registered and entitled to practice
General Contracting
 Limitation: Unlimited
 Classification: Building
 until
 December 31, 2022
 when this Certificate expires.
 Witness our hands and seal of the Board,
 Dated, Raleigh, N.C.
 January 01, 2022
 This certificate may not be altered.




 Chairman

 Secretary-Treasurer

BOBBITT ARCHITECTURE LICENSE

The North Carolina Board of Architecture
 certifies that

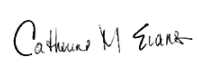
Bobbitt A&E, LLC d.b.a. Bobbitt A&E, PLLC

is registered and authorized to practice
 Architecture in the State of North Carolina.

In testimony whereof this certificate has been issued
 by the authority of this Board.

Registration number: 52593
 Initial registration: 6/27/2011
 Expires on: 12/31/2022




 Executive Director

OPTIMA ENGINEERING LICENSE



**NORTH CAROLINA BOARD OF EXAMINERS
FOR ENGINEERS AND SURVEYORS**
4601 Six Forks Rd. Suite 310
Raleigh, North Carolina 27609

Optima Engineering, P.A.
1527 S Tryon Street, Ste 300
Charlotte, NC 28203

This is to Certify that:

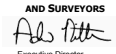
Optima Engineering, P.A. is licensed with the North Carolina Board of Examiners for Engineers and Surveyors, and is authorized to practice engineering under the provisions of Chapter 89C and 55B of the General Statutes of North Carolina.

This authorization must be renewed annually, and expires on June 30, 2022

License No. : C-0914



**THE NORTH CAROLINA BOARD OF
EXAMINERS FOR ENGINEERS
AND SURVEYORS**



Executive Director

POST IN PLACE OF BUSINESS

Issued 07/02/2021

Telephone (919) 791-2000	FAX (919) 791-2012	EMAIL Address ncbels@ncbels.org	WEB Site www.ncbels.org
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LYNCH MYKINS LICENSE



**NORTH CAROLINA BOARD OF EXAMINERS
FOR ENGINEERS AND SURVEYORS**
4601 Six Forks Rd. Suite 310
Raleigh, North Carolina 27609

Lynch Mykins Structural Engineers, PC
301 N West Street, Ste 105
Raleigh, NC 27603

This is to Certify that:

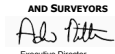
Lynch Mykins Structural Engineers, PC is licensed with the North Carolina Board of Examiners for Engineers and Surveyors, and is authorized to practice engineering under the provisions of Chapter 89C and 55B of the General Statutes of North Carolina.

This authorization must be renewed annually, and expires on June 30, 2022

License No. : C-4360



**THE NORTH CAROLINA BOARD OF
EXAMINERS FOR ENGINEERS
AND SURVEYORS**



Executive Director

POST IN PLACE OF BUSINESS

Issued 06/09/2021

Telephone (919) 791-2000	FAX (919) 791-2012	EMAIL Address ncbels@ncbels.org	WEB Site www.ncbels.org
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CAPE FEAR ENGINEERING LICENSE



**NORTH CAROLINA BOARD OF EXAMINERS
FOR ENGINEERS AND SURVEYORS**
4601 Six Forks Rd. Suite 310
Raleigh, North Carolina 27609

Cape Fear Engineering, Inc.
PO Box 544
Wilmington, NC 28402

This is to Certify that:

Cape Fear Engineering, Inc. is licensed with the North Carolina Board of Examiners for Engineers and Surveyors, and is authorized to practice engineering and land surveying under the provisions of Chapter 89C and 55B of the General Statutes of North Carolina.

This authorization must be renewed annually, and expires on June 30, 2022

License No. : C-1021



**THE NORTH CAROLINA BOARD OF
EXAMINERS FOR ENGINEERS
AND SURVEYORS**



Executive Director

POST IN PLACE OF BUSINESS

Issued 06/14/2021

Telephone (919) 791-2000	FAX (919) 791-2012	EMAIL Address ncbels@ncbels.org	WEB Site www.ncbels.org
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BOBBITT'S INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 American Services Central, Inc.
 500 Centerville Road
 Raleigh, NC 27607 USA

INSURED
 Bobbitt Construction, Inc.
 500 Centerville Road
 Raleigh, NC 27607 USA

COVERAGES	CERTIFICATE NUMBER: 5700601321	REVISION NUMBER:
1. COMMERCIAL GENERAL LIABILITY CLASSIFICATION: ☒ OCCUR AGGREGATE LIMIT APPLIES PER POLICY: ☒ YES ☐ NO PRODUCTS: ☒ CONTRACT AGG. ☐ PRODUCTS	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
2. AUTOMOBILE LIABILITY ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
3. UMBRELLA LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE: \$1,000,000	
4. PROFESSIONAL LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE: \$1,000,000	

CERTIFICATE HOLDER
 Bobbitt Construction, Inc.
 500 Centerville Road
 Raleigh, NC 27607 USA

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Shirley L. Linn
 AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD.

OPTIMA'S INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 Insurance Management Consultants, Inc.
 P.O. Box 2460
 Davidson, NC 28036

INSURED
 Optima Engineering, PA
 1927 South Tryon Street
 Suite 300
 Charlotte, NC 28203

COVERAGES	CERTIFICATE NUMBER: 2001	REVISION NUMBER:
1. COMMERCIAL GENERAL LIABILITY CLASSIFICATION: ☒ OCCUR AGGREGATE LIMIT APPLIES PER POLICY: ☒ YES ☐ NO PRODUCTS: ☒ CONTRACT AGG. ☐ PRODUCTS	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
2. AUTOMOBILE LIABILITY ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
3. UMBRELLA LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE: \$1,000,000	
4. PROFESSIONAL LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 01/01/2022 CLASSIFICATION: 01/01/2022 AGGREGATE: \$1,000,000	

CERTIFICATE HOLDER
 Optima Engineering, PA
 1927 South Tryon Street
 Suite 300
 Charlotte, NC 28203

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Shirley L. Linn
 AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD.

LYNCH MYKIN'S INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
 McGriff Insurance Services
 2200 Old Brick Road
 Glen Allen, VA 23060

INSURED
 Lynch Mykin Structural Engineers, PC
 301 N. West Street, Suite 105
 Raleigh, NC 27603-1434

COVERAGES	CERTIFICATE NUMBER: 6024710368	REVISION NUMBER:
1. COMMERCIAL GENERAL LIABILITY CLASSIFICATION: ☒ OCCUR AGGREGATE LIMIT APPLIES PER POLICY: ☒ YES ☐ NO PRODUCTS: ☒ CONTRACT AGG. ☐ PRODUCTS	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
2. AUTOMOBILE LIABILITY ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
3. UMBRELLA LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE: \$1,000,000	
4. PROFESSIONAL LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE: \$1,000,000	

CERTIFICATE HOLDER
 Lynch Mykin Structural Engineers, PC
 301 N. West Street, Suite 105
 Raleigh, NC 27603

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Shirley L. Linn
 AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD.

CAPE FEAR'S INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 Cape Fear Engineering, Inc.
 151 Pooe Road
 Raleigh, NC 27601

INSURED
 Cape Fear Engineering, Inc.
 151 Pooe Road
 Raleigh, NC 27601

COVERAGES	CERTIFICATE NUMBER: 1255348252	REVISION NUMBER:
1. COMMERCIAL GENERAL LIABILITY CLASSIFICATION: ☒ OCCUR AGGREGATE LIMIT APPLIES PER POLICY: ☒ YES ☐ NO PRODUCTS: ☒ CONTRACT AGG. ☐ PRODUCTS	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
2. AUTOMOBILE LIABILITY ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED ANY AUTO: ☒ SCHEDULED ☐ UNLICENSED	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE LIMIT: \$2,000,000 PERSONAL AND AUTO LIABILITY: \$2,000,000 GENERAL AGGREGATE: \$4,000,000 PRODUCTS: CONTRACT AGG. \$4,000,000	
3. UMBRELLA LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE: \$1,000,000	
4. PROFESSIONAL LIABILITY CLASSIFICATION: ☒ OCCUR ☐ CLAMS-MADE AGGREGATE: \$1,000,000	DATE: 03/31/2022 CLASSIFICATION: 03/31/2022 AGGREGATE: \$1,000,000	

CERTIFICATE HOLDER
 Cape Fear Engineering, Inc.
 151 Pooe Road
 Raleigh, NC 27601

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Shirley L. Linn
 AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD.



**Appendix A
NON-COLLUSION AFFIDAVIT**

State of North Carolina
County of Pender

RFQ # 220318-224

Tim Murphy, being first duly sworn, deposes and says that:

1. He/She is the VP (title) of Bobbitt Construction Inc. (firm's name), the proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
3. Such proposal is genuine and is not a collusive or sham proposal;
4. Neither the said proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other proposer firm or Person to submit a collusive or sham response in connection with the contract for which the attached proposal has been submitted or to refrain from responding in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion of communication or conference with any other proposer, firm or person to fix the price or prices in the attached proposal price of the proposal of any agreement any advantage against the County of Pender or any person interested in the proposed contract; and
5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties in interest, including affiant.



Signature
VP

Title

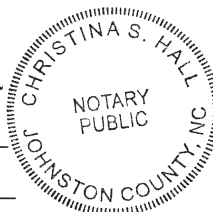
NOTARIZE

Subscribed and sworn to before me,

This 4 day of May, 2022

Notary Public Christina S. Hall

My Commission Expires: 5-5-2026



Pender County: RFQ # 220318-224, HHS Facility 2022

Page 15 of 16



Appendix B

STATE OF NORTH CAROLINA COUNTY OF PENDER

AFFIDAVIT OF COMPLIANCE – E-VERIFY

I, Tim Murphy (the individual attesting below), being duly authorized by and on behalf of Bobitt Construction Inc. (the entity bidding on project hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NC G.S. 64-25 (5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NC G.S. 64-26 (a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in the state of North Carolina.
(Mark Yes or No)
a. YES ✓
b. NO
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This 4 day of May, 2022.

Signature of Affiant Tim Murphy

Print or Type Name: Tim Murphy

State of North Carolina

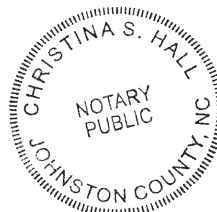
County of Wake

Signed and sworn to (or affirmed) before me, this
the 4 day of May, 2022.

My Commission Expires:
5-5-2026

Christina Stale
Notary Public

(Affix Official/Notarial Seal)



Pender County: RFQ # 220318-224, HHS Facility 2022

Page 16 of 16



Pender County
Approval to remove District 1 Appointee
to the ABC Board

TO:	Board of County Commissioners
FROM:	David Williams
DATE:	June 6, 2022
SUBJECT:	Approval to remove District 1 Appointee to the ABC Board and "At Large" appointee on the Tourism Development Authority

SUMMARY:

Removal of District 1 appointee to the ABC Board and Removal of "At Large" appointee on the Tourism Development Authority and advertise for both vacancies.

ACTION REQUESTED:

Approval to remove District 1 appointee to the ABC Board and Removal of "At Large" appointee on the Tourism Development Authority and advertise for both vacancies.



Pender County BOCC appointment of Vice Chairman

TO: Board of County Commissioners
FROM: David Piepmeyer
DATE: June 6, 2022
SUBJECT: Approval of Appointment of Vice Chairman for the the Pender County
Board of County Commissioners

SUMMARY:

Approval of Vice Chairman for the Pender County Board of Commissioners in lieu of Vice Chairman David Williams departure.

ACTION REQUESTED:

Approval of Vice Chairman