



MINUTES
Board of County Commissioners Meeting
Monday, January 4, 2021 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT: George Brown
Fred McCoy
Jacqueline A. Newton
David Piepmeyer

MEMBERS ABSENT: David Williams

OTHERS PRESENT: Chad McEwen, County Manager
Trey Thurman, County Attorney
Melissa Long, Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

Page

1 CALL TO ORDER

Chairman Brown called the meeting to order at 4:01 p.m. and thanked and welcomed all to the meeting.

2 INVOCATION

Commissioner McCoy offered the invocation.

3 PLEDGE OF ALLEGIANCE

Commissioner Piepmeyer led the Pledge of Allegiance.

Chairman Brown recognized veterans and first responders who were in attendance and thanked them for their service.

EXCUSE COMMISSIONER

Moved by David Piepmeyer, seconded by Fred McCoy

Motion to excuse Commissioner Williams.

	For	Against	Abstained	Absent
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George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

4 ADOPTION OF AGENDA

Moved by Fred McCoy, seconded by David Piepmeyer

Motion to adopt the agenda as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

5 PUBLIC INFORMATION

5.1 Update on Pender County Courthouse Remediation and Repairs.

15 - 29

Mr. Vann introduced Charles Boney with LS3P to provide an update on the status of the roof. A copy of Mr. Boney's presentation is attached. Mr. Boney presented a grid of the roof which was divided into areas. As discussed at the last meeting, the box gutters were repaired in December. Area A is a Flat Membrane Roof that has cracks at the wall transition. Area C is a Shingle Roof above the courtroom which has numerous leaks, beginning with the cold weather. Mr. Boney showed a photo of the Courtroom Ceiling prior to Hurricane Florence the a picture taken recently after the asbestos had been removed. Mr. Boney followed those photos with a series of photos of the roof itself. During the repointing process, the copper step flashing was coated. The shingle portion of the roof has since been covered with a temporary covering to shield the roof from further leaks. Mr. Boney stated that there are no obvious leaks on Area E of the roof which is the South Flat Roof. Area A of the roof which is the North Flat Roof is cracked at vertical transitions. Problems have not been noticed in Area B or Area D. Area E was

repaired a couple of years ago.

Mr. Boney listed the following observations:

- Area C: Roof leaks were not observed after Hurricane Florence, except two minor locations on the west side of the Courtroom.
- The shingle roof is approximately 15 years old and the decking above the Courtroom has more "flex" than normal which is subjecting the shingles to stress from winds and roof traffic.
- Area C leaks did not appear until the cold weather began which was around veterans day.
- Area C leaks place the new Courtroom ceiling in jeopardy.
- Area's A, B, D, and E did not have leaks that were attributed to Hurricane Florence.

Mr. Boney made the following recommendations:

- Replace Area's B, C and D with new ice and water shield and shingles and repair the box gutters.
- Replace Area's A and E with a new membrane and insulation system.
- Hire REI Roof Engineers to design and oversee the installation of the new roof.

Discussion ensued regarding the various leaks and how they may have happened. Superintendent Patrick Watkins with Thomas Construction explained that there are currently leaks in Area's A and C. Brief discussion ensued regarding the previous repair of Area E. Mr. Boney presented a proposed schedule of the project, adding the roof replacement to this project. Depending on how fast staff can get pricing and specs will depend on completion of the project but final completion is now likely to happen in June. Mr. Boney added that the cost for a new roof is likely to be \$250,000 - \$300,000 and that he recommends a total replacement so it can be under one warranty. Commissioner Piepmeyer commented on the project and his disappointment to be at this point. Commissioner Piepmeyer did suggest getting pricing for a metal roof, stating that although the cost is higher, it will last much longer than a shingle roof. Mr. Boney stated that he and staff will begin working on pulling this together. Mr. McEwen stated that he will contact the State Historic Preservation Office (SHPO) to get their input on the metal roof option as the building is historic. Commissioner Piepmeyer asked that staff not put too much thought into SHPO as they are not funding any of this renovation. Mr. McEwen stated that staff will get this information to the Board as soon as possible so the Board can proceed with a decision.

[01042021 County Commissioners Presentation-Courthouse Roof](#)

6 PUBLIC COMMENT

There were no signups for public comment.

7 **CONSENT AGENDA**

Commissioner Piepmeyer commented on item 7.4 stating that these bonuses for election workers were paid for by the CARES Act. He explained that he just wanted the public to know that Pender County has received some additional funding that is going directly to the election workers.

Moved by Fred McCoy, seconded by David Piepmeyer

Motion to approve the consent agenda as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

- 7.1 Approval of Minutes: December 7, 2020.
- 7.2 Approval of Tax Releases and Refunds. 31 - 32
[DECEMBER 2020 REFUNDS RELEASES](#)
- 7.3 Approval of a Budget Amendment to Increase the Department of Social Services Revenues and Expenditures for Fiscal Year 2020-2021 33
Federal Cares Act Funding : \$126,713.02.
[BOA 7.3](#)
- 7.4 Approval of Budget Amendment for Elections Cares Act funding for One stop worker bonuses. 35
[BOA 7.4](#)
- 7.5 Approval of Budget Ordinance Amendment for Additional Local Match Funding for the WTP Generator & WWTP Berm Project. 37 - 38
[BOA 7.5](#)

8 **APPROVALS AND RESOLUTIONS**

- 8.1 Approval to Merge positions in Elections Office.

Elections Director Susan Williams explained that the Board of Elections has passed a resolution to restructure the Elections office. The Deputy Director and Elections Tech positions will be merged, with some portions of the duties being merged into the Director's position. And other duties will be completed by a Part time/ Temp as needed throughout the year. Ms. Williams explained that this will allow full time

elections staff to train Part time/ Temp employees throughout the year so that the department can run more efficiently at election time. If approved this change will be for at least one year as a trial to see if it helps with the efficiency in the Elections Department. Commissioner Newton thanked Ms. Williams for an outstanding job throughout the 2020 election.

Moved by David Piepmeyer, seconded by Jacqueline A. Newton

Motion to approve the restructuring of the Elections Office as requested.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

- 8.2 Approval to enter into a Cost Per Copy Management Program Agreement with The Toner Exchange to Manage, Maintain, and Support Departmental Multi-function Copier and Printers on a Set Rate per Click for Black & White (.01845) and color prints (.034 Simple, .036 Business, .038 Creative) for 60 months.

ITS Director Erik Harvey explained that Pender County requested bids for a 5-year Cost Per Copy Program for a multi-function copier device and desktop printer solution for all County departments. The purpose of the bid was to replace approximately 84 multi-function and 91 LaserJet printers, with the ability to add and delete devices as needed throughout the term of the contract. Additionally, the bid would allow the County to utilize similar equipment with a single vendor that could supply quality sales and service across all County offices. Staff is recommending award of this contract to The Toner Exchange which would save the county \$98,097 over the 5 year contract term. Chairman Brown asked why staff would recommend a higher bidder, citing the \$145,892 savings over the 5 year term with Systel. Discussion ensued regarding the reference checks and the quality of the equipment with the lower bid. Mr. Thurman commented on the process. Commissioner Piepmeyer asked if the bid for Systel-HP uses the latest version of the MFP. Mr. Harvey explained that it does. Discussion ensued regarding the bid process as well as the committee recommendation. Mr. Harvey thanked the committee, Mr. Thurman and the Board for their work on this.

Moved by David Piepmeyer, seconded by Jacqueline A. Newton

Motion to select and approve the Cost Per Copy Management Program Agreement with Systel for the HP-MFP's to Manage, Maintain, and Support Departmental Multi-function Copier and Printers on a Set Rate per Click for Black & White (.0149) and color prints (.0395) for 60 months.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

- 8.3 Consideration of a Purchase Order in the amount of \$85,950 for Hurricane Matthew Disaster Recovery Act Elevation and Repair Project.

Planning Director Travis Henley introduced Flood Plain Administrator Daniel Adams who explained that the homeowner of 230 Keith Road, Currie was originally approved for federal disaster recovery funding through the Community Development Block Grant - Disaster Recovery program following Hurricane Florence. Prior to construction beginning, the homeowner's eligibility status changed such that the property was no longer eligible for inclusion in that program. Following this development, County staff sought other funding opportunities to accomplish the original scope of work that had been originally approved for this property, which included an elevated home. The property owner was referred to the Pender County Long Term Recovery Group while staff sought other funding avenues. Ultimately, the North Carolina Office of State Budget and Management agreed to modify Pender County's Disaster Recovery Act grant awards to include this property in the Hurricane Matthew DRA program. North Carolina Baptists on Mission, one of the groups involved in the Pender County Long Term Recovery Group, has agreed to take on this project. Pursuant to North Carolina Office of State Budget and Management Notice to Proceed, Staff is requesting a purchase order in the amount of \$85,950, to be sourced from the Pender County Hurricane Matthew DRA fund and to the North Carolina Baptists on Mission. The Board thanked Planning Staff as well as Mike Moser with Baptists on Mission who was present for all their work in assisting the flood victims from Hurricane Matthew and Hurricane Florence.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to approve the Purchase Order in the amount of \$85,950 for Hurricane Matthew Disaster Recovery Act Elevation and Repair Project as described herein.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

8.4 Hurricane Florence Hazard Mitigation Grant Program Expedited Acquisition Project - Establishment of Just Compensation #5.

39

Planning Director Travis Henley explained that pursuant to Pender County's grant agreement for the Hurricane Matthew (DR-4285) Hazard Mitigation Grant Program and the signed professional services contract with C. Nathan King and Associates, the County has received the following appraisal. The contract appraisers have certified that the properties listed below have been appraised in accordance with State law, Uniform Standards for Professional Appraisal Practice (USPAP) guidelines, and HMGP program guidelines. Staff has copies of said appraisal reports in its possession and, in reviewing them, found them to be accurate and reliable. Staff request that Just Compensation be established by the Pender County Board of Commissioners for the following properties: 106 Old River Acres EXT and adjacent vacant parcel, identified by Pender County PIN 3247-72-5460-0000 and 3247-72-6297-0000.

Moved by Fred McCoy, seconded by David Piepmeyer

Motion to approve and establish just compensation for one residential property and adjacent vacant parcel as part of the Hurricane Florence Hazard Mitigation Grant Program Expedited Acquisition Project.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			

David Williams				x
	4	0	0	1

CARRIED.

[Res for Just Compensation 01042021 FINAL](#)

- 8.5 Consideration of the Selection and Contract Award to Ardurra for Consulting and Management Services for Pender County Emergency Watershed Protection Program Round 2.

Planning Director Travis Henley explained that the Emergency Watershed Protection (EWP) Program, a federal emergency recovery program, helps local communities recover after a natural disaster strikes. The program offers technical and financial assistance to help local communities relieve imminent threats to life and property caused by floods, fires, windstorms and other natural disasters that impair a watershed. In this case, damages caused by Hurricane Florence allowed Pender County to apply for and receive EWP funding to address multiple projects across the County. Due to the size of Pender County's application, the project was split into separate rounds for the purposes of organization and funding. The first round of the project was approved in late-2019, and the Board of Commissioners approved a Budget Ordinance Amendment related to Round 1 at their December 2, 2019 meeting. Round 2 was funded in Spring 2020, and that round's Budget Ordinance Amendment was approved at Board of Commissioner's June 15, 2020 meeting. The EWP Program in Pender County overall is fully funded by a combination of the federal EWP grant and a separate state-level grant that fully covers the otherwise-required local match for EWP funds. Due to the complexity of the project and availability of administrative funding, Staff recommended that the County seek qualified firms or individuals to assist in implementing the EWP program. Through the RFP process, Ardurra was selected to provide these services for Round 1 at the December 2, 2019 meeting of the Pender County Board of Commissioners in accordance with the grant agreement for Round 1 of the Pender County EWP program in the amount of \$85,115.00. The funding for Round 2 of Pender County's EWP program also included additional funds for administrative costs, and Staff is again recommending that the County seek qualified firms or individuals to assist in implementing the EWP program. Due to the separate rounds of the project, an additional Request for Proposals was issued for consulting services on October 21, 2020 specific to the Round 2 projects in accordance with all applicable county, state, and federal guidelines. This initial RFP was extended up to November 17, 2020 due to questions, and ultimately only one firm responded to this RFP. Therefore the RFP was reissued on December 2, 2020 and closed on December 16, 2020. In addition to a resubmittal by the first responding

firm, an additional firm submitted a proposal for Staff's consideration. Staff received interest from a third firm, but that firm ultimately did not submit a proposal. Upon review by Planning and Finance staff, it has been determined that Ardurra's knowledge, qualifications, experience, and overall understanding of the project best meets the scope of the request and are being recommended for selection and award to execute the Round 2 EWP program for Pender County. Additionally, they have direct experience working with Pender County and other counties on the same program and are knowledgeable about the intricacies of it, as well as having relationships with State NRCS and USDA staff. Along with selection, it is being requested that the Board consider the contract award and Purchase Order with Ardurra to begin Round 2 of the project, while Round 1 is already underway. The initial agreement and Purchase Order is being requested to include \$117,595.00, which is in accordance with grant agreement for Round 2 of the EWP Program as well as board-approved Budget Ordinance Amendment for the EWP project, to complete the Scope of Work items 2-9 as the DSR's have been completed for the initial projects. The overall project budget for Round 2 is \$1,295,844.00 with \$1,178,040.00 going towards Construction Costs and \$117,804.00 going towards Development/Management Costs.

Moved by David Piepmeyer, seconded by Fred McCoy

Motion to approve and award the contract for round two of the EWP Program to Ardurra and approve associated Purchase Order for Development/Management Services for Round 2 of the Pender County EWP Program.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

9 APPOINTMENTS

9.1 Approval of Appointment of a Voting Delegate for the 2021 NCACC Legislative Goals Conference.

Ms. Long explained that Boards of County Commissioners may designate a voting delegate as well as an alternate to the 2021 NCACC Legislative Goals Conference. The 2021 NCACC Legislative Goals

Conference and Business Session will be held by virtual platform Thursday and Friday, January 14-15, 2021. The agenda for this conference was emailed by the association on December 17, 2020. Each county will be entitled to vote on legislative goal proposal submissions brought before the membership. The Board selected Commissioner Newton to attend the virtual conference.

Moved by Fred McCoy, seconded by David Piepmeyer

Motion to appoint Commissioner Newton as voting delegate for the 2021 NCACC Legislative Goals Conference.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

9.2 Approval of an Appointment to the Pender County Parks and Recreation Board.

Ms. Long explained that There is one vacancy on the Parks and Recreation Board. This vacancy is for District 1. Staff has received applications from Allen Hubbard, Shane Mellin and Jeffrey Snider. Their applications were attached in the meeting packet for review. Each applicant lives in District 1. Staff recommends appointment of Shane Mellin as he has the most Parks and Rec Board experience of the three applicants. This appointment will be for three years with term to expire June 30, 2023. The position has been properly advertised.

Moved by David Piepmeyer, seconded by Jacqueline A. Newton

Motion to appoint Shane Mellin to represent District 1 on the Parks and Recreation Board with term to expire June 30, 2023.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x

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CARRIED.

9.3 Approval of Appointments to the Pender County Board of Adjustment.

Ms. Long explained that there are currently four vacancies on this Board. Those vacancies include: District 1, District 2, District 4, and an alternate. The following people have applied to serve on the Board of Adjustment:

- Shane Mellin, District 1
- Kyle Breuer, District 2
- Renzo Bugnatto, District 2
- Max Kipfer, District 1
- Jeffrey Snider, District 1

Staff is recommending the following appointments:

- District 1: Max Kipfer with term to expire January 4, 2023
- District 2: Kyle Breuer with term to expire January 4, 2024
- Alternate: Jeffrey Snider with term to expire January 4, 2023

Andrew Olsen has also served one term on the Board of Adjustment as an alternate and is seeking reappointment. Mr. Olsen lives in District 2. If approved, this term will be for three years and expire January 4, 2024. These positions have been properly advertised

Moved by David Piepmeyer, seconded by Fred McCoy

Motion to appoint the following to the Board of Adjustment:

- *District 1: Max Kipfer with term to expire January 4, 2023*
- *District 2: Kyle Breuer with term to expire January 4, 2024*
- *Alternate: Jeffrey Snider with term to expire January 4, 2023*
- *Alternate: Andrew Olsen with term to expire January 4, 2024 (reappointment)*

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

10 PENDER COUNTY BOARD OF HEALTH

There was no business to be conducted as the Pender County Board of Health.

11 SOCIAL SERVICES BOARD

There was no business to be conducted as the Pender County Social Services Board.

12 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS

12.1 Items from the County Attorney.

- Mr. Thurman briefly reviewed the COVID-19 Vaccine rollout and procedure for Pender County.
- Mr. Thurman stated there were a few items for closed session, items 3 and 5.

12.2 Items from the County Manager.

- Mr. McEwen stated that RFP's will be going out for the BASF Property's environmental assessment in an effort to expand the Pender Commerce Park.

12.3 Items from the Assistant County Managers.

Assistant County Manager Doug Shipley:

- Mr. Shipley thanked Human Resources Staff and the Party Planning Committee for a successful virtual Holiday Party for Pender County Staff.
- Mr. Shipley advised the Board that the Fire Study is still in the final stages and that it should be coming to the Board no later than February.

12.4 Items from the County Commissioners.

Commissioner Newton:

- Commissioner Newton stated that she has spoke with Jason Turner who explained that his office has funding left over from Hurricane Matthew projects to hire William Parker as a contract employee to assist with the removal of Beavers. Brief discussion ensued about Mr. Parker's qualifications.

Commissioner McCoy:

- Commissioner McCoy commented on the Christmas Party and was thankful that he could be a part of it.
- Commissioner McCoy said a few words of remembrance regarding the passing of David Paul.

Chairman Brown:

- Chairman Brown stated that he hoped that everyone had a wonderful holiday season and that he wishes everyone a better 2021.

13 CLOSED SESSION (IF APPLICABLE).

Moved by David Piepmeyer, seconded by Fred McCoy

5:38 p.m.

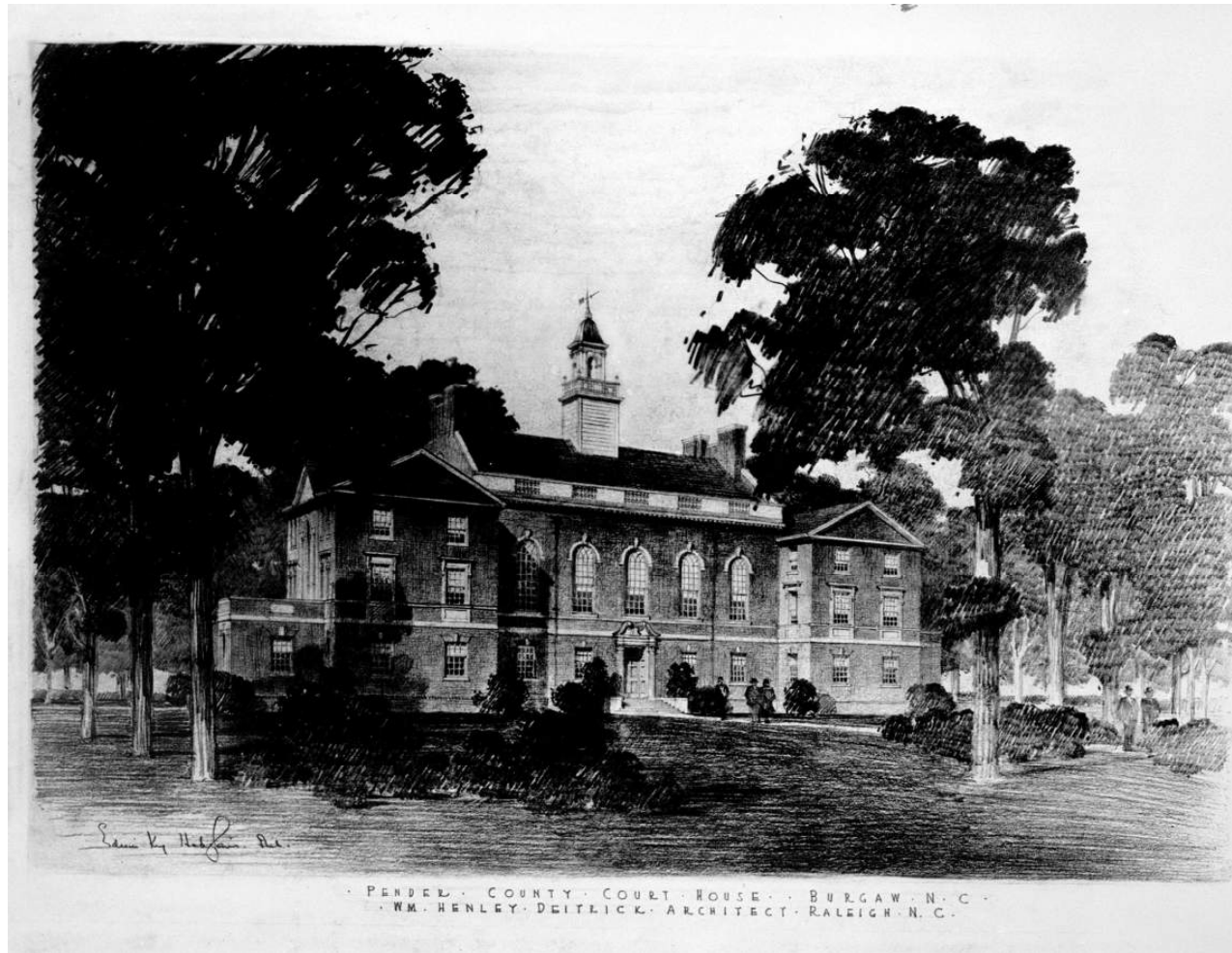
Motion to enter into closed session pursuant to G.S. 143-318.11: 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded; and 5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. The Board exited closed session at approximately 6:08 p.m. No announcement was made upon exiting closed session.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams				x
	4	0	0	1

CARRIED.

14 ADJOURNMENT

There being no further business, the meeting adjourned at 6:08 p.m.



ROOF REPORT

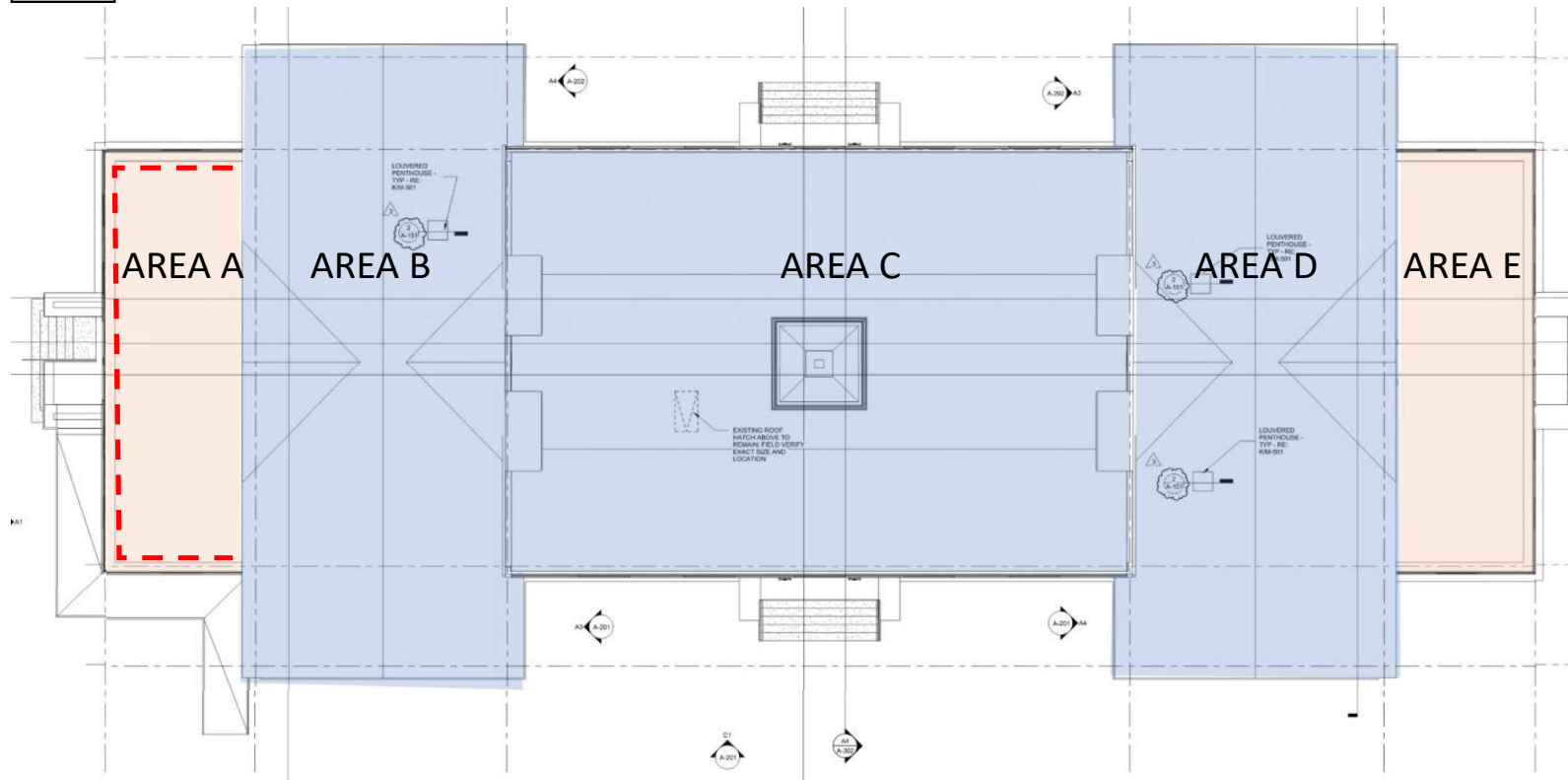
PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021



SHINGLE ROOF

FLAT MEMBRANE ROOF

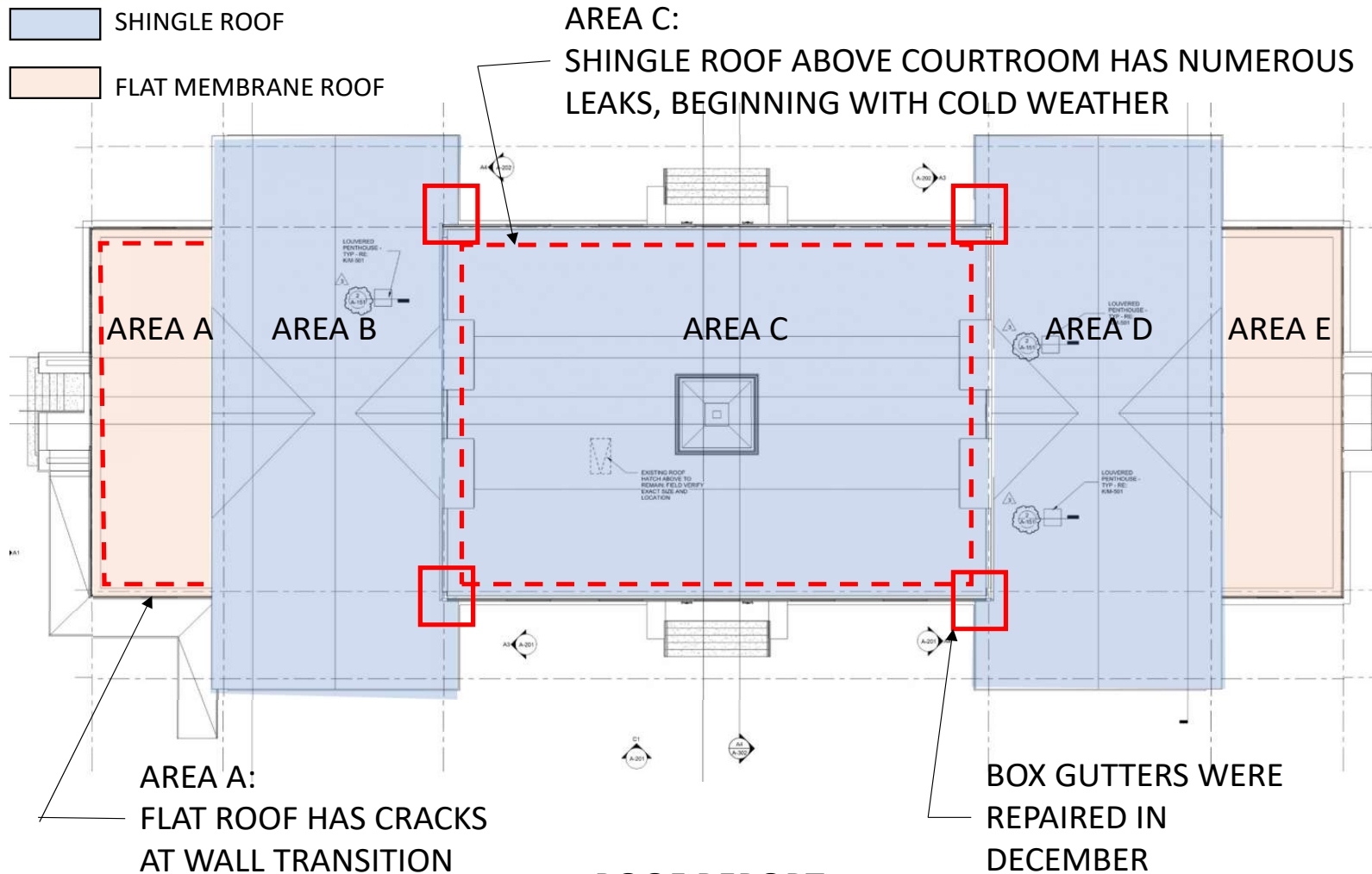


ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





08/08/2018 COURTROOM CEILING (PRE-Florence)

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





12/23/2020 COURTROOM CEILING, ASBESTOS REMOVED

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021

LS3P



AREA C ROOF
BEFORE RE-
POINTING

COPPER STEP
FLASHING EXPOSED

WHITE MEMBRANE
ROOF IN VALLEY

ROOF VENT

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021

LS3P



AREA C ROOF
BEFORE RE-
POINTING

WHITE MEMBRANE
ROOF IN VALLEY

ROOF DRAIN (2 PER
SIDE)

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021

LS3P



AREA C ROOF
AFTER RE-POINTING

COPPER STEP
FLASHING COATED

ROOF COVERED
WITH TEMPORARY
COVERING

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021

LS3P



AREA C ROOF
AFTER RE-POINTING

ROOF COVERED
WITH TEMPORARY
COVERING

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





AREA E ROOF
(SOUTH FLAT ROOF)

WHITE MEMBRANE
ROOF COATED WITH
FABRIC &
SECONDARY
COATING

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





AREA A ROOF
(NORTH FLAT ROOF)

WHITE MEMBRANE
ROOF COATED WITH
FABRIC & SECONDARY
COATING ON
PARAPET



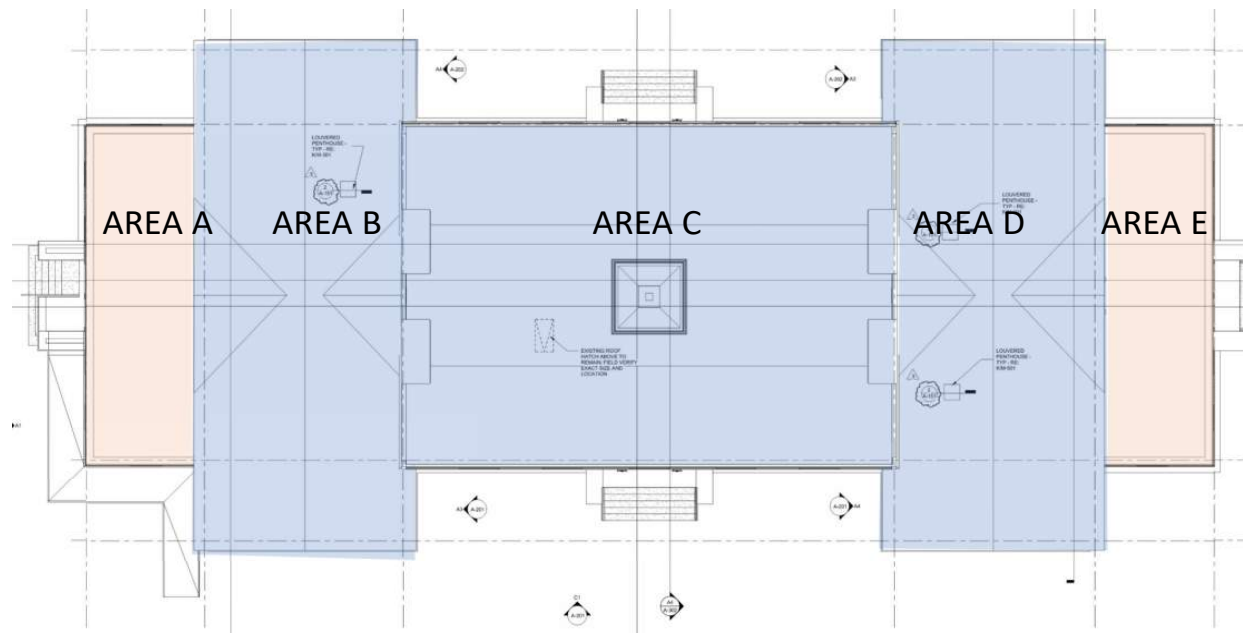
MEMBRANE HAS
CRACKED AT
VERTICAL
TRANSITIONS

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





OBSERVATIONS:

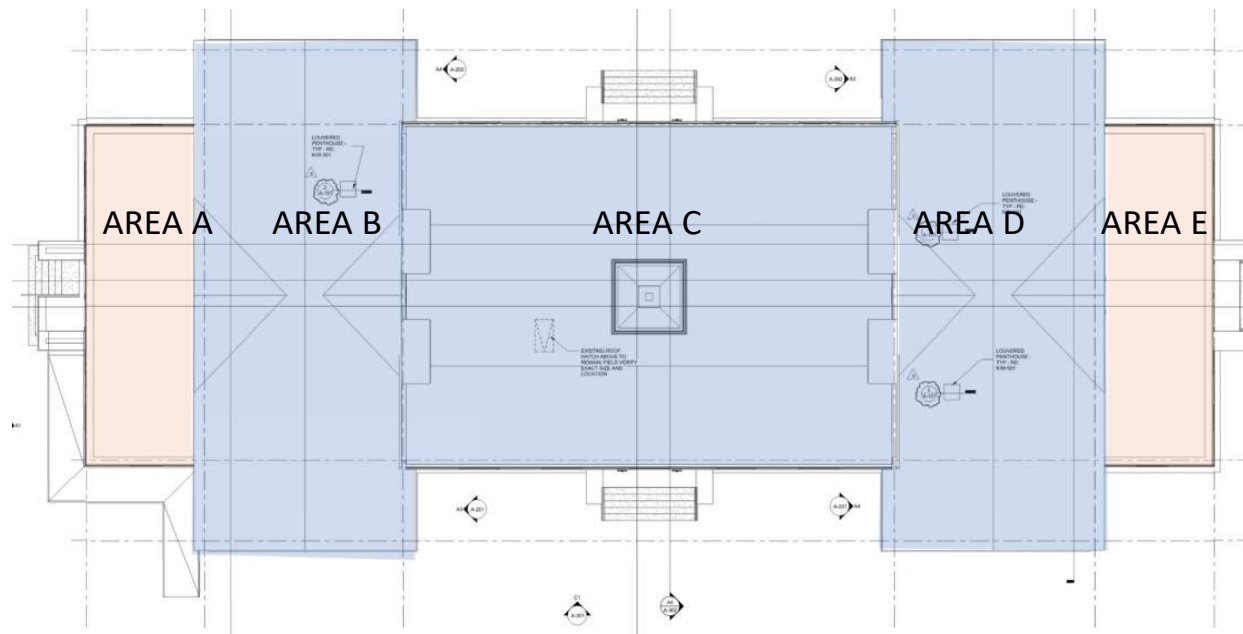
- 1) AREA C: ROOF LEAKS WERE NOT OBSERVED AFTER HURRICANE FLORENCE, EXCEPT 2 MINOR LOCATIONS ON WEST SIDE OF COURTROOM
- 2) THE SHINGLE ROOF IS APPROX. 15 YEARS OLD. THE DECKING ABOVE THE COURTROOM HAS MORE "FLEX" THAN NORMAL, SUBJECTING SHINGLES TO STRESS FROM WINDS & ROOF TRAFFIC
- 3) AREA C LEAKS DID NOT APPEAR UNTIL COLD WEATHER (VETERANS' DAY, NOV. 12)
- 4) AREA C LEAKS PLACE THE NEW COURTROOM CEILING IN JEOPARDY
- 5) AREAS A, B, D, E: NO LEAKS WERE ATTRIBUTED TO ROOF AFTER FLORENCE

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

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RECOMMENDATIONS:

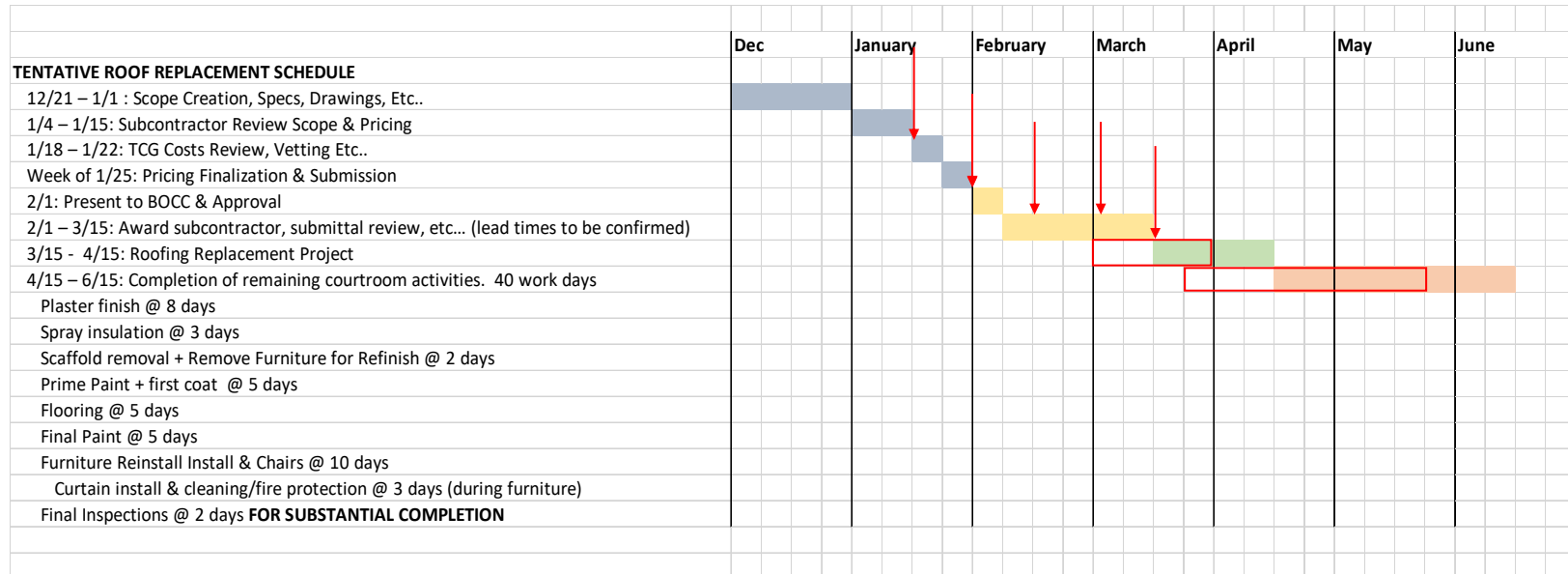
- 1) REPLACE AREAS B, C, AND D WITH NEW ICE & WATER SHIELD AND SHINGLES. REPAIR BOX GUTTERS
- 2) REPLACE AREAS A AND E WITH NEW MEMBRANE & INSULATION SYSTEM
- 3) HIRE REI ROOF ENGINEERS TO DESIGN AND OVERSEE INSTALLATION

ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021





ROOF REPORT

PENDER COUNTY COURTHOUSE RESTORATION
Report to Pender County Commissioners

4 January 2021



(END OF ROOF REPORT)



Pender County

Request For Board Action

DATE OF MEETING: January 4, 2021

REQUESTED BY: Justian Pound, Tax Assessor, Tax Assessor's Office

SHORT TITLE: Approval of Tax Releases and Refunds

BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

RELEASES OVER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
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NONE

REFUNDS OVER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2019	BOATWRIGHT, KIP LYNN	203661453	153.77	SOLD
2019	HOWARD, THOMAS MELVIN JR	202690668	136.80	SOLD
2020	JORDAN, JAMES BERNARD	204448446	186.19	SOLD
2019	KERR, TYLER JAMES	202800819	136.80	MILTRY EXEMPT
2019	LASSITER, RONALD STUART	203239641	108.01	SOLD
2020	WEIMER, JUSTIN ROBERT	203925726	127.62	MILTRY EXEMPT

TOTAL REFUNDS OVER \$100			\$849.19	
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RELEASES UNDER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
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NONE

REFUNDS UNDER \$100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2019	BALON, GARY DAVID	204160683	57.60	SOLD
2019	BARNHILL, TERRI DELOISE	203753988	14.41	DESTROYED
2019	BARNHILL, TERRI DELOISE	203753991	11.31	DOUBLELIST
2019	BRYANT, HAYWOOD CLINTON	203564274	75.32	SOLD
2019	CAMACHO, SONIA CONSUELO	203753886	5.97	SOLD
2020	CANTRELL, KRYSTAL RIO	270527348	55.25	ADJSTD VALUE
2019	CARR, JIMMY WAYNE	270985038	33.98	SITUS
2019	CARR, JIMMY WAYNE	270985220	4.23	SITUS
2020	CARR, JIMMY WAYNE	270985224	8.19	SITUS

2019	CAVILEER, CHRISTINE	203433582	1.26	SOLD
2019	CHUNG, ERIC JUNE	203925732	45.17	SOLD
2019	CORBETT, GENETTA FENNELL	203346186	12.53	SOLD
2019	COWAN, DEBORAH DELGARBINO	202800564	6.26	DESTROYED
2019	D&J PROPERTIES OF HAMPSTEAD	203925735	38.37	SOLD
2019	DULEBOHN, MARTHA JANE	203161380	14.99	SOLD
2019	FLATHMAN, WILLIAM EDWARD	204160416	79.21	SOLD
2020	HOLDEN, NEAL ROBERT	270984636	57.61	SITUS
2019	LEE, IVEY NICK	202895208	14.80	SOLD
2019	LUNDEMOEN, BJORN KRISTIAN	202895895	20.55	SOLD
2019	MERRICK, MELINDA DENISE	203564493	12.15	SOLD
2019	NELSON, DIANE LYNN	202895157	4.56	SOLD
2019	RAMSEY, MICHAEL KEITH	272597512	7.03	SITUS
2019	TALL TIMBER TREE SERVICE	270527148	1.40	SITUS
2019	TALL TIMBER TREE SERVICE	270527240	1.04	SITUS
2019	TEACHEY, JASON BRIAN	204056844	68.54	SOLD
2019	WALKER, JENNIFER GOSNELL	204160266	26.99	SOLD
2020	WOLF, CHRISTOPHER REINHOLD	203433450	34.12	SOLD
2020	WOLF, DINA MARIE	203661246	18.53	SOLD
2020	WOLF, UTE MARIA	203433459	99.21	SOLD

TOTAL REFUNDS UNDER \$100	\$830.58
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TOTAL OF ALL RELEASES	NONE
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TOTAL OF ALL REFUNDS	\$1,679.77
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Pender County Budget Ordinance Amendment

Thursday, December 3, 2020

Date Thursday, December 3, 2020

Fiscal Year FY 2020-2021 Fund 12 - DSS

Division, Program, Project, etc. LIEAP Pandemic Funds Department 100097 - LOW INCOME ENERGY ASST PROG

Purpose of Request

North Carolina received an additional \$25 million Low Income Home Energy Assistance Program (LIHEAP) funding as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act that was passed due to COVID-19. A portion of the CARES Act funds will be used for LIEAP to issue automatic payments to a target population that received a LIEAP payment in 2019-2020. This automatic payment will help continue social distancing efforts and eliminate face to face contact for the more at-risk population.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	12	349950	126713.02
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	100097	461418	126713.02
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 126713.02 Total Expenditures 126713.02

Budget Amendment Balances when Zero. 0

Prepared By: Savannah Hubach Email shubach@pendercountync.gov



Pender County Budget Ordinance Amendment

Wednesday, December 16, 2020

Date Wednesday, December 16, 2020

Board Meeting Date (If Applicable) Monday, January 4, 2021

Fiscal Year FY 2020-2021 Fund 10 - GENERAL

Division, Program, Project, etc. BOE CARES Act Funding Department 430 - BOARD OF ELECTIONS

Purpose of Request
Cares Act funds specified for One Stop Worker bonus pay at a rate of \$19.56 per day worked.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	430-348185	Cares Act	\$19579.56
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	430-400950	Bonus	\$19579.56
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 19579.56 Total Expenditures 19579.56

Prepared By: Susan Williams Email srwilliams@pendercountync.gov



Pender County Budget Ordinance Amendment

Wednesday, December 16, 2020

Date Monday, January 4, 2021

Board Meeting Date (If Applicable) Monday, January 4, 2021

Fiscal Year FY 2020-2021 Fund VARIOUS

Division, Program, Project, etc. Water Plant Generator & WWTP Flood Control Berm projects Department 072 - WATER OPERATIONS

Purpose of Request

On October 21, 2019, the Board approved the use of \$420,000 as a local match of funds for the proposed Water Plant Generator (natural gas) and Wastewater Plant Flood Control Berm. These funds are being held in reserve to be used with grant funds we are seeking from the US Economic Development Administration, to address issues faced in the aftermath of Hurricane Florence. The 80% Hurricane Florence Disaster Relief grant program has unfortunately ran out of available funds before reaching Pender County's priority level. We then requested that the application be considered for CARES Act (Coronavirus) funding, but that program also exhausted its available funding prior to our consideration.

PCU is now proposing to resubmit the project for regular EDA Title IX assistance. This program provides up to a 75% grant, so to be considered, Pender County must obligate the additional 5% (\$105,000) to the project for a total local match of \$525,000 for the estimated \$2,100,000 project.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	59-399000	Capacity Fees Fund Balance	105000
2	83-397062	Contrib from Capacity Fees	75000
3	88-397062	Transfer from Cap Fees Fund	30000
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	59-409077	Transfer to WTP Fund	75000
2	59-409078	Transfer to PCP WWTP	30000
3	83-407400	Capital Outlay	75000
4	88-407460	Construction	30000
5			
6			
7			
8			
9			
10			

Total Revenues 210000 Total Expenditures 210000

Prepared By:

Kenny Keel

Email

kkeel@pendercountync.gov

**RESOLUTION ESTABLISHING JUST COMPENSATION FOR SELECTED REAL
PROPERTY IN PENDER COUNTY'S HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM**

WHEREAS, it has been certified by C. Nathan King and Associates as the County's contract appraisers for the Hurricane Florence Hazard Mitigation Grant Program (HMGP) that all properties listed below have been appraised in accordance with State law, Uniform Standards for Professional Appraisal Practice (USPAP) guidelines, and HMGP program guidelines; and

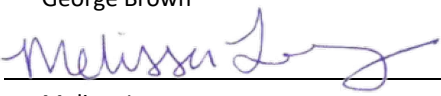
WHEREAS the County has copies of said appraisal reports in its possession that have been reviewed and found to be accurate and reliable;

THEREFORE BE IT RESOLVED, that Just Compensation is hereby established by the Pender County Board of Commissioners, for the following parcels:

Owner Name	Parcel Identification Number (PIN) of Parcel to be Acquired	Street Address	Established Fair Market Value
Mark and Barbara Thrift	3247-72-5460-0000 & 3247-72-6297-0000	106 Old River Acres EXT	\$229,000

This 4th day of January, 2021.

Board Chairman: 
George Brown

Clerk to the Board: 
Melissa Long