MINUTES
Board of County Commissioners Meeting
Tuesday, April 6, 2021 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT: George Brown
Fred McCoy
Jacqueline A. Newton
David Piepmeyer
David Williams

MEMBERS ABSENT:

OTHERS PRESENT: Chad McEwen, County Manager
Trey Thurman, County Attorney
Melissa Long, Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

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1 CALL TO ORDER
Chairman Brown called the meeting to order at 4:00 p.m. and thanked and welcomed all to the meeting.

2 INVOCATION
Commissioner Piepmeyer offered the invocation.

3 PLEDGE OF ALLEGIANCE
Commissioner Williams led the Pledge of Allegiance.

Chairman Brown recognized veterans and first responders who were in attendance and thanked them for their service.

Chairman Brown also recognized:
- Sheriff Alan Cutler
- Register of Deeds, Sharon Willoughby
- State Representative Carson Smith

- Former Board of Education Member Tom Roper
- Former County Commissioner Jimmy Tate

4 ADOPTION OF AGENDA

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to adopt the agenda as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

5 PUBLIC INFORMATION

5.1 Recognition of Melissa Long, Clerk to the Board, for her dedicated service to Pender County.

Chairman Brown deferred to Mr. McEwen. Mr. McEwen explained that Ms. Long was hired as Utilities Clerk in October 2010. She was appointed as Deputy Clerk to the Board in December 2014, then Clerk to the Board in July 2015. As this will be her last meeting, the County would like to present a plaque to her and thank her for her service. Chairman Brown presented the plaque to Ms. Long. Ms. Long thanked the Board and citizens for allowing her to serve. The Board and Mr. McEwen all made comments of thanks.

5.2 Update and Discussion on the Outreach Programs by the Mt. Calvary Center for Leadership Development.

Dr. Jimmy Tate thanked the Board for allowing him this time to provide an update on the outreach programs offered by the Mt. Calvary Center for Leadership Development. Dr. Tate gave a history on Mt. Calvary and how the Mt. Calvary Center for Leadership Development came to be. Dr. Tate recognized the staff from Mt. Calvary as well as the Board members who were present. Next, Dr. Tate gave a brief update on the work that Mt. Calvary is doing to assist the community in light of the COVID-19 pandemic to include rides to vaccine appointment and food drives for those affected by COVID-19. He then introduced Tom Roper who is a former Board of Education Member and who now serves on the

Board for Mt. Calvary. Mr. Roper discussed the task force on diversity and equity that he is a part of through Mt. Calvary and how they are working within the community to educate citizens and combat injustice. Dr. Tate presented a video to the Board which highlights the many programs offered by the Mt. Calvary Center for Leadership Development. Some of the programs that were highlighted include the VIC Academy, Community Health Worker Program, and the Diversity, Equity and Inclusion Task Force. Chairman Brown stated that he wanted the public to be aware of all the good things coming out of Mt. Calvary. The Board thanked Dr. Tate as well as all of the staff and Board of Mt. Calvary for the work that they are doing in the community.

5.3 Update on Airport Activities.

Gage King, Manager of the Wallace Airport began by explaining that the airport currently has 31 based aircraft and a 4100 foot runway. In 2019, the total annual output in dollars was $5,260,000. The airport employs 30 people and generates $277,000 in state and local taxes. The airport is currently working to complete the Automated Weather Observation Station (AWOS). Mr. King showed a photo to illustrate the work. Mr. King also updated the Board on the Airport expansion. Land acquisition for phase 1 has begun as well as the preliminary road design. Upcoming projects include the completion of the AWOS as well as phase 2 of the land acquisition and road design for the airport expansion. Mr. King also updated the Board on the runway overlay design. Mr. King then reviewed several future projects such as the Apron Expansion, Runway Rehab Design, Parallel Taxiway Phase 1 and 2, and the Runway Light Rehabilitation including the cost and potential funding source of each project. He then broke down and explained the non-primary entitlement breakdown for the airport and provided information on how the $50,000 yearly contribution from Pender County is spent. The Board thanked Mr. King for the update.

5.4 Quarterly Report on the Pender ABC System Involving Financial Information and Other Progress.

ABC General Manager Susan Crawford presented the quarterly update to the Board for the quarter of October through December 2020. Ms. Crawford explained that sales for the quarter were $2,644,005.29 which was an increase of $633,000 from the previous year. Cost of those sales was $1,394,260. Expenses were $387,417. Net income for the quarter was $258,713 which was an increase of $94,900 from last year. Sales were up approximately 30% and all stores had an increase from the previous year. The stores have returned to normal operating hours. Ms. Crawford then reviewed the distribution amounts. The Board thanked Ms. Crawford for the update.

5.5 Update on Pender County Courthouse Remediation and Repairs.

Mr. Vann introduced Mike Brisson with Thomas Construction to present the update. Mr. Brisson updated the Board on the roof which was completed March 30, 2021. The project is on schedule for substantial completion May 19, 2021 and final completion on June 16, 2021. Completed activities include the Shingle Roofing, Plaster Repairs, Courtroom ceiling acoustic texture, 2nd coat paint on interior trim, tile flooring on upper levels, and the lighting on 3rd floor. On-going items include the PCV Roofing, Millwork and Counter Installation, MEP Elevator Trim-out, Tile Floors on the first floor common areas, Door hardware installation, Wood Flooring, ADA Ramps on the exterior, and the judges bench restoration. Upcoming items include the Final Painting, Courtroom Painting, Resilient Flooring, Furniture and Curtain Install, Roofing Punch Out, and to pour the exterior ADA ramp. The project has been billed at 91.2% as of February 28, 2021. The critical path was discussed as well as furniture. The chairs are in storage waiting for their time to be installed. Discussion also ensued regarding the plaque on the building and work on the grounds. Mr. Vann asked whether the Board wanted to proceed with a Master Landscape Plan or irrigation system. The Board advised that they would like to get back in the building before focusing on the exterior landscaping. The Board thanked Mr. Brisson and staff for the update.

6 PUBLIC COMMENT

There were signups for public comment:

- Chief Harold Motley of the Maple Hill Fire Department explained that they have received a $204,000 grant from USDA for the purchase of a Fire Truck. The remaining balance will be paid for with a USDA Loan at 2.1% interest. Debt service for the new truck comes in at approximately $15,000 per year. The Board thanked Chief Motley for the update.

7 CONSENT AGENDA

Commissioner Newton stated that she had questions regarding the bidding process for item 7.4. Utilities Director Kenny Keel explained that this is not the type of work that is typically bid out but something that would be handled by the contractor. Discussion ensued regarding why this change order was needed.

Moved by David Williams, seconded by Fred McCoy

Motion to approve the consent agenda as presented.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton		x		

David Piepmeyer	x			
David Williams	x			
	4	1	0	0

CARRIED.

7.1 Approval of Minutes: 2021 Retreat: March 4-5, 2021 and Regular Meeting: March 15, 2021.

7.2 Proclamation of Pender County Designating April 2021 as North Carolina 811 Safe Digging Month. 15

NC 811 PROCLAMATION 04062021

7.3 Approval of Tax Releases and Refunds 17 - 19

MARCH 2021 REFUNDS RELEASES

7.4 Approve Change Order for Kiwanis Park Well Driveway for the Hampstead/Scotts Hill Well Project, Budget Amendment, and Associated Purchase Order.

7.5 Approval of a Purchase Order to SHI for Microsoft Enterprise Licensing Annual Renewal in the amount of $118,105.41.

7.6 Approval for Budget Amendment to move funds from State Seizure Revenue in the amount of $15,000. 21

BOA 7.6

8 APPROVALS AND RESOLUTIONS

8.1 Approval for Budget Amendment and Purchase Order for Motorola in the Amount of $381,236.8 for 911 Consoles and 911 Radios. 23

Sheriff Alan Cutler explained that The Pender County 911 Center utilizes Radio Consoles to dispatch and communicate with Public Safety personnel. Ensuring that this equipment is fully operational is critical to maintaining Public Safety's number one priority, Life Safety. The current 911 Radio Consoles will become End of Support (EOS) on December 31, 2021. After this time, repair and maintenance will be at "Best Effort" and finding parts will become increasingly difficult. To ensure that the equipment would be replaced prior to this EOS date, the Pender County Sheriff's Office budgeted $64,400, in the FY 20-21, to finance the equipment. To off-set costs, the Pender County Sheriff's Office/911 submitted a Grant Application to the NC 911 Board in July 2020. Unfortunately, Pender was not awarded the requested Grant funding. After receiving the news of the denied request, the decision was made to procure the equipment through financing. After finalizing the quote, it was sent to the NC State Procurement office for verification of state contract. The NC State Procurement office was able to save Pender an additional $9,995.10. In addition, the quote was sent to the 911 Eligibility Group for review. It was determined that 73.94% of the total console cost ($310,015) was eligible for 911 Board Reimbursement; making the total 911 Eligibility $229,229.00. After meeting with Management and Finance, it was determined that the best course of action was to purchase the equipment out-right instead of financing, due to the 911 Reimbursement. The total cost of the 911 Consoles ($310,015.00) and 911 Radios ($71,221.80) is $381,236.80. In the FY 20-21 911 Expense Report, Pender County Sheriff's Office will list the eligible amount of $229,229.00. This amount would be distributed back to the County from the 911 Board through the 911 Expense Report process. The Sheriff's Office has $64,400.00 to apply to this total, leaving a balance of $89,998.17 from the General Fund. Discussion ensued regarding other grant opportunities such as Golden Leaf. Discussion also ensued regarding budgeting for this item. This request includes a budget amendment from the general fund as well as a purchase order request.

Moved by David Piepmeyer, seconded by David Williams

Motion to approve the Purchase Order for Motorola in the Amount of $381,236.80 for 911 Consoles and 911 Radios along with the associated Budget Ordinance Amendment.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

BOA 8.1

8.2 Approval for Budget Amendment and Purchase Order for Fairway Ford to purchase 8 vehicles in the amount of $400,013.76. 25

Sheriff Alan Cutler explained the Pender County Sheriff's Office would like to purchase 8 2021 Ford Explorer Police Interceptor Utility SUV's, from Fairway Ford, through the North Carolina Sheriff's Association Vehicle Procurement Program in the amount of $400,013.76. These funds will come out of budget line 510-407403.

Moved by David Williams, seconded by Jacqueline A. Newton

Motion to approve the Budget Amendment and Purchase Order for Fairway Ford to purchase 8 vehicles in the amount of $400,013.76.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

BOA 8.2

8.3 Approval to add Schedule 002 to the Master Technology Lease Agreement with Winthrop Resources Corporation in the Amount of $641,474 for the Lease of additional ITS Equipment for 36 months and a PO in the amount of $107,006.

ITS Director Erik Harvey explained that In June 2018, Pender County entered into Lease Agreement PE052118 with Winthrop Resources to refresh the County's core IT infrastructure equipment. This equipment is used to host County services, provide for Disaster Recovery and data backup. Over the course of three years, the need for additional resources has increased. In an effort to delay the need to increase memory and backup storage capacity, ITS has made multiple attempts to modify configurations and adjust settings; however, the need to increase remains. To remedy the memory capacity issues, additional memory modules would be added to each host. Likewise, additional storage capacity would be added to the existing backup servers. The additional backup server storage capacity would also allow ITS to back up the Sheriff's Office servers once network integration efforts are complete in FY 21-22. As ITS works to integrate the Sheriff's Office network into the County network, the Sheriff's Office's existing servers will need to move to County Data Centers. In preparation for this move, ITS is requesting four VxRail nodes; two at the primary data center and two at the secondary data center for continuity/disaster recovery. This will negate the need to replace the Sheriff's Office nine year old virtual server environment and prepare for data center consolidation. This equipment is no longer supported by the manufacturer; security and software updates are unavailable. During a recent Cybersecurity scan, facilitated by the North Carolina 911 Board, several vulnerabilities were detected on this equipment. However, since the equipment is no longer supported, software updates are no longer obtainable. A Third-Party support contract is in place but only covers hardware failure. Consolidation of aforementioned equipment will not impact the Sheriff's

Office Public Safety servers, Zuercher Pro Suite, which will remain at the Sheriff's Office locations. Pender County is driven to reduce the need for paper records and instead move to paperless records. As the need for physical filing cabinets and physical storage space decreases, the need for Electronic storage space increases. To counteract this growing need, ITS is requesting an EMC Dell Unity device to house electronic records, departmental data, GIS data, etc. In addition, as ITS moves to integrate the Sheriff's Office's network with the County's, Sheriff's Office file storage would also be housed on this device. This EMC Unity device would replace the existing EMC VNX devices procured in 2013. These devices are no longer supported by the manufacturer; security and software updates are unavailable. A Third-Party support contract is in place but only covers hardware failure. ITS is requesting that the Board of County Commissioners consider authorizing a new Schedule (002) to increase capacity to existing equipment and replace legacy equipment as outlined above. This new schedule will have a term of 36 months. In Fiscal Year 20-21, ITS was approved $459,117 in the Equipment Lease IT account. The existing MTLA payments account for $329,500; leaving $129,617. In FY 20-21, the amount of $107,005.09 (6 months of payments) would be paid to the leasing company for schedule 002 equipment. This will remove 6 months of payments from FY 23-24. In addition, ITS intends to move critical systems to the cloud, in future fiscal years, and reevaluate the infrastructure needs in FY 22-23. Discussion ensued regarding cloud storage and how that is regulated with government documents. Mr. Harvey explained that items stored in the cloud are stored within the United States.

Moved by Fred McCoy, seconded by David Williams

Motion to approve the addition of Schedule 002 to the existing Master Technology Lease Agreement with Winthrop Resources Corporation in the Amount of $641,474 for the Lease of additional ITS Equipment for 36 months and a PO in the amount of $107,006. This expenditure has been budgeted in the FY 20-21 Budget Ordinance and will be taken from IT Equipment Lease: 445-402150.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

8.4 Consideration of the sale of Surplus Property.

Ms. Long explained that The Managers office received a bid offer for Parcel ID: 4303-18-9181-0000 (0.74 Acres) on March 2, 2021 for $7,451.00 by Rodeshi Gibson. According to the Deed, Pender County acquired the property in 2018 because of unpaid taxes. Staff has followed up with the ProTax and verified that Pender County was the highest bidder (no bids were received at auction) in the amount of $6,947.61. Per the Pender County GIS, the property has a tax value of $7,400.00. The Offer, Property Map and Deed are attached for the Board's review. The Board accepted an offer for $7,400 on June 15, 2020. The Upset Bid Notice was posted on June 25, 2020 and no further bids were received. The original bidder (Laura Thompson) confirmed on March 2, 2021 that she was not interested in moving forward with the purchase.

Moved by David Williams, seconded by Fred McCoy

Motion to approve the sale of Parcel 4303-18-9181-0000 as described.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

9 APPOINTMENTS

9.1 Approval of an Appointment to the Pender Memorial Hospital Board.

Ms. Long explained that Amy Logsdon is applying to serve on the Pender Memorial Hospital Board for the first time. Ms. Logsdon lives in District 2. Her application was provided in the meeting packet for the Board's review. Ms. Logsdon also serves on the Tourism Development Authority. If appointed, she will fill an unexpired term which is set to expire on July 25, 2021 at which time she may be reappointed if it be the will of the Board.

Moved by David Piepmeyer, seconded by David Williams

Motion to appoint Amy Logsdon to represent District 2 on the Pender Memorial Hospital Board, with term to expire July 25, 2021.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

10 ROCKY POINT WATER AND SEWER DISTRICT

The Board convened as the Rocky Point Topsail Water and Sewer District Board at 6:04 p.m.

10.1 Approve State Loan and Grant Funding Resolution for Reverse Osmosis Water Plant Project. 27 - 28

Utilities Director Kenny Keel explained that The RPTWSD has received two "Letter of Intent to Fund" documents for the Reverse Osmosis Water Plant project from the NCDEQ-Division of Water Infrastructure, one for $20 million of ASADRA funding and another for $3.75 million from the Drinking Water State Revolving Fund (SRF). The current estimated total project cost is $66.87 million, so the county has just over one-third of the total funding needed for the project. The current plan is to continue applying for SRF funding, which has two funding cycles each year (Spring & Fall), due to its very favorable interest rate (0.18% on current offers). Staff also plans to apply for USDA funding as soon as there is a confirmed site for the plant and wells. The SRF program allows an application document to be considered for up to 2 funding cycles, not to exceed 12 months. The former application has been considered twice with funding received, so the need to renew this resolution. The updated application is being prepared, and will be provided to the Chairman for signature at some time in April. The proposed resolution is required to be submitted with the application package for SRF loan and/or grant consideration. If the resolution is not approved and included, the application package will be deemed incomplete and not considered.

Moved by David Williams, seconded by Fred McCoy

Motion to approve the State Loan and Grant Funding Resolution for Reverse Osmosis Water Plant Project.

	For	Against	Abstained	Absent

George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

CWSRF_SPG_Resolution_ROPlant_040621

11 PENDER COUNTY BOARD OF HEALTH

The Board convened as the Pender County Board of Health at 6:07 p.m.

Health and Human Services Director Carolyn Moser gave an update on the COVID-19 metrics for Pender County. Ms. Moser announced that it is Public Health Month as well as Public Health Week. Ms. Moser stated that there have been a total of about 5,100 cases. Pender County has had 69 deaths and currently has one resident in the hospital with COVID-19. Roughly 98% of cases have fully recovered. Pender County is averaging 8-9 new cases per day and has a positive case rate of 7%. Ms. Moser updated the Board on vaccine distribution. Pender County is only able to vaccinate residents 18 years and older due to only having the Moderna vaccine. Of total Pender County residents, 21% have been fully vaccinate and 39% have received at lease one dose. The Board thanked Ms. Moser for the update.

12 SOCIAL SERVICES BOARD

There was no business to be conducted as the Social Services Board.

13 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

The Board reconvened as the Board of County Commissioners at 6:15 p.m.

13.1 Items from the County Attorney.

- Mr. Thurman stated that there were items for closed session, items 3, 4, 5 and 6.

13.2 Items from the County Manager.

- Mr. McEwen introduced Tommy Batson who was appointed by the Board to serve as Emergency Management Director at their March 26 Special Meeting. The Board welcomed Mr. Batson.
- Mr. McEwen also introduced Allen Phillips-Bell who has been hired as the new Library Director. Mr. Phillips-Bell discussed a

few of the programs currently available at the Library. The Board welcomed Mr. Phillips-Bell.

13.3 Items from the County Commissioners.

Commissioner Newton:

- Commissioner Newton asked that staff provide an update at the next meeting regarding any exploration or feasibility studies that have been completed in house regarding the convenience sites in Willard and Shiloh. Commissioner Newton would like to know whether the county intends to purchase and/or improve these sites. Mr. McEwen stated that he will meet with Mr. Colon and come up with a plan for the next meeting.

Commissioner McCoy:

- Commissioner McCoy explained that he had his second eye surgery at Pender Memorial Hospital, noting how great the facility is.
- Commissioner McCoy also stated that he and Commissioner Newton attended the Employee Service Awards Luncheon on March 25 which was a great event for county staff.

14 CLOSED SESSION (IF APPLICABLE).

Moved by David Williams, seconded by David Piepmeyer

6:27 p.m.
Motion to enter into closed session pursuant to G.S. 143-318.11: 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded; 4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures,

shall be taken in an open session; 5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; and 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy matters may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

The Board exited closed session at approximately 8:27 p.m. No announcement was made upon exiting closed session.

	For	**Against**	**Abstained**	**Absent**
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

15 ADJOURNMENT

There being no further business, the meeting adjourned at 8:28 p.m.

Board of Commissioners
George R. Brown, Jr., Chairman
Archibald "Fred" McCoy, Vice Chairman
Jaqueline A. (Jackie) Newton
David A. Piepmeyer
J. David Williams, Jr.

PENDER
COUNTY NC

County Manager
Chad McEwen
County Attorney
Carl W. "Trey" Thurman, III
Clerk to the Board
Melissa Long

PROCLAMATION OF PENDER COUNTY DESIGNATING APRIL 2021 AS NORTH CAROLINA 811 SAFE DIGGING MONTH

WHEREAS, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina's economic development, it is important to minimize damages to underground utility lines, danger to workers and the public, environmental impact, and loss of utility services to the citizens of North Carolina; and

WHEREAS North Carolina 811, a utility service notification center and leader in education celebrates its 43rd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

WHEREAS this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions, and protecting the environment; and

WHEREAS this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

WHEREAS in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers.

NOW, THEREFORE, BE IT RESOLVED, That Pender County has designated the month of April 2021 as "North Carolina 811 Safe Digging Month" to encourage all excavators and homeowners of Pender County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to "Know What's Below," avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.nc811.org.

Adopted this the 6th day of April 2021.

George R. Brown
George R. Brown, Chairman
Pender County Board of Commissioners

ATTEST:
Melissa Long
Melissa Long
Clerk to the Board

PENDER COUNTY COMMISSIONERS
NORTH CAROLINA

Pender County

Request For Board Action

DATE OF MEETING: April 6, 2021

REQUESTED BY: Justian Pound, Tax Assessor, Tax Assessor's Office

SHORT TITLE: Approval of Tax Releases and Refunds

BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

RELEASES OVER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
NONE				

REFUNDS OVER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2019	FERRANTE, MICHAEL JOSEPH	210074670	169.88	SOLD
2019	KILLINGSWORTH, GREGORY	207985584	330.82	SOLD
2020	LACEY, WILLIAM DAVID	209589267	408.68	SOLD
2019	LAURIA, MARJORIE MAY	208831485	112.19	OUT OF STATE
2020	LYNCH, TIMOTHY K	208576437	438.06	MILTRY EXEMPT
2020	MATHEWS, PATSY ROSE	280628412	124.10	SITUS
2019	MERRIMAN, WAYNE DENNIS	207001551	296.71	SOLD
2020	MILAM, JUSTIN STUART	210471783	349.08	SOLD
2019	MILAM, JUSTIN STUART	280629036	127.60	SITUS
2019	NAKATA, CHAD RICHARD	209817204	778.09	MILTRY EXEMPT
2020	OLD, THOMAS LEIGH	207002004	167.64	OUT OF STATE
2019	ONSLOW COUNTY TAX OFFICE	207618903	783.04	LISTING CRCT
2019	ONSLOW COUNTY TAX OFFICE	207618909	173.33	LISTING CRCT
2019	ONSLOW COUNTY TAX OFFICE	207618906	493.24	LISTING CRCT
2020	ONSLOW COUNTY TAX OFFICE	207618900	521.99	LISTING CRCT
2020	REISS, JACQUELINE ROSE	210789426	123.04	MILTRY EXEMPT
2019	ROYCROFT, CHERYL ANN	208708047	246.82	SOLD
2019	ROYCROFT, JAMES EDWARD	208708080	179.20	SOLD
2019	SWOOPE, SCOTT CHARLES	209817696	219.89	OUT OF STATE
2020	SWOOPE, SCOTT CHARLES	209817690	115.16	OUT OF STATE
2020	TUCKER-SLOAN, MARY SWANNER	208105677	108.90	SOLD
2020	WATSON, SUSAN PEEDIN	211026477	266.74	SOLD
2020	ZEUNEN, RONALD ALAN	209407140	145.20	SOLD
TOTAL REFUNDS OVER $100			$6,679.40	

RELEASES UNDER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON

NONE

REFUNDS UNDER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2020	AYCOCK, JACOB WESLEY III	280897304	36.89	SITUS
2019	AYCOCK, ROBERT HOUSE	209987373	9.27	SOLD
2019	AYCOCK, ROBERT HOUSE	209987370	22.80	SOLD
2020	AYCOCK, ROBERT HOUSE	207109500	9.56	AJSTD VALUE
2019	BAKER, ALTON LAWAYNE	207204279	58.56	SOLD
2020	BARNHILL, KENNETH FRANKLIN	207617715	57.34	SOLD
2019	BOISE, CHARLES MATTHEW	209987487	20.21	SOLD
2019	BROWN, QUASHEDA MARQUIS	276387968	68.41	SITUS
2018	BROWN, QUASHEDA MARQUIS	276387980	71.89	SITUS
2017	BROWN, QUASHEDA MARQUIS	276387988	26.78	SITUS
2015	BROWN, QUASHEDA MARQUIS	276387996	21.77	SITUS
2019	CAMERON, ANN CRABTREE	209901735	19.16	OUT OF STATE
2020	CHAPMAN, JASON DARRELLE	281367704	13.30	SITUS
2019	DEAVER, HOLLY LAUREN	207620037	54.32	DESTROYED
2020	DIAZ, YANET	208831509	20.88	ADJSTD VALUE
2020	DOWNEY, DOUGLAS ALLEN	210282567	25.01	SOLD
2019	DURAN, SANTOS EDUARDO	209308161	4.47	SOLD
2019	DYSON, MICHAEL ANDREW	209407467	28.49	SOLD
2019	ELLIS, JACOB MICHAEL	211182123	7.78	SOLD
2019	ELLIS, LARRY MICHAEL	211181970	7.78	SOLD
2019	ESTATE OF BRADFORD JAY LAKE	210789957	36.26	SOLD
2019	FARNITANO, WENDY ANN	207204330	42.87	SOLD
2020	FARREN, WILLIAM BRANDON	278102768	20.61	SITUS
2019	FARROW, DAVID LEE JR	209307564	79.06	SOLD
2019	GARRISON, ROOSEVELT	208708551	36.81	SOLD
2019	GNADT, WILLIAM JOHN	208103820	2.78	SOLD
2020	GOUGH, DANIEL THOMAS JR	208464597	15.15	SOLD
2020	GOULD, LORI GRUNTORAD	209710161	48.45	SOLD
2019	HAMILTON, RONALD ALAN	207109476	24.79	SOLD
2020	HARDING, MARC RICHARD	206874009	36.30	ADJSTD VALUE
2019	HUTCHISON, KELLIE WITTE	206874390	49.53	SOLD
2020	JACOBS, MARK CHARLES	208708173	31.09	SITUS
2020	JENNINGS, SCOTT JOEL	207618399	57.94	ADJSTD VALUE
2020	JEWELL, CHARLES DOUGLAS II	207410031	50.72	ADJSTD VALUE
2020	JOHNSON, RUSSELL ELLIS	211026744	10.45	SOLD
2020	KANE, GREGORY JOHN	281575852	19.18	SITUS
2019	KEEFER, KELLY ULECKI	207619284	20.08	DESTROYED
2019	KEENAN, JODI ANN	209709852	43.77	SOLD
2020	KELLEHER, DONALD LIAM	276687644	24.18	SITUS
2020	KENNEWAY, MICHAEL JOSEPH	209184069	29.98	SOLD
2020	KING, KEITH JACKSON	209710527	73.11	SOLD
2019	LAURIA, ANTHONY JOSEPH	208831479	43.48	OUT OF STATE
2019	LAURIA, ANTHONY JOSEPH	208831497	84.61	OUT OF STATE
2019	LEE, FRANCIS DIANE GRIFFIN	207409530	6.93	DESTROYED
2020	MACDOUGALL, KIMBERLY ANNE	278912564	41.92	SITUS
2020	MALDONADO ALEMAN, GIBSON	280707856	88.65	SITUS
2020	MALYJ, JAMES GENIO	208104258	58.48	OUT OF STATE
2019	MARTINEZ, IRENE CRUZ	209308179	6.33	SOLD
2018	MASON, DAVID GLENN	208104270	18.61	SOLD
2020	MATTLIN, DIANE FRANCINE	207109266	43.04	SOLD

2020	MATTHEWS, JAMES LINEBERRY	209709864	25.92	SOLD
2019	MCFADDEN, STEVEN SCOTT	207618840	47.89	SOLD
2019	MCNALLY, VICTORIA LEIGH	207409119	32.37	SOLD
2019	MELLUSO, BARBARA ANN	208104108	22.80	DESTROYED
2019	MORGAN, SUSAN NEWKERK	206873832	25.60	SOLD
2019	MUELLER, CYNTHIA FATIMA	207516618	21.64	OUT OF STATE
2020	NOFFSINGER, SHARON JOY	210380226	24.22	SOLD
2020	NUNES, NATASHA MARIE	278912560	17.35	SITUS
2019	OGLESBY, MAE WEST	207410010	10.05	DESTROYED
2020	PARKER, LEWIS BLANE	278441452	33.32	SITUS
2020	R TIM POWELL DDS PA	207516108	92.59	SOLD
2019	RAMIREZ, BAUTISTA ROCIO	208831416	12.95	SOLD
2020	REISS, DANIEL J	210531030	38.13	MILTRY EXEMPT
2020	REISS, DANIEL J	210672984	46.37	MILTRY EXEMPT
2020	REISS, DANIEL WESLEY	210789423	90.90	MILTRY EXEMPT
2020	SANABRIA, KRISTEN SMITH	209817132	13.94	DESTROYED
2020	SCHMID CORPORATION	208831107	57.99	SOLD
2020	STIREWALT, JASON ANTHONY	209502291	8.82	SOLD
2020	TOEDT, JANET PETTET	210282405	5.10	SOLD
2019	TRIPLE T PARTS AND EQUIPMENT	208576560	62.33	SOLD
2020	WOLF, CHRISTOPH ROGER	209407269	30.06	SOLD
2019	WORTHINGTON, FONDA H	206874405	32.11	SOLD

TOTAL REFUNDS UNDER $100	$2,482.28
TOTAL OF ALL RELEASES	NONE
TOTAL OF ALL REFUNDS	$9,161.68

Monday, March 22, 2021

Pender County Budget Ordinance Amendment

Date Monday, March 22, 2021

Board Meeting Date (If Applicable) Tuesday, April 6, 2021

Fiscal Year FY 2020-2021

Fund 14 - STATE SEIZ

Department 510 - SHERIFFS DEPARTMENT

Purpose of Request

Transfer revenue to Capital Outlay/vehicle to purchase a used vehicle

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	14-399900	Fund Balance Appropriated	15,000.00
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	14-407403	Capital Outlay/vehicle	15,000.00
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 15000

Total Expenditures 15000

Budget Amendment Balances when Zero. 0

Prepared By: Jennie Coleman

Email jennifer.coleman@pendersheriff.com

Monday, March 22, 2021

Pender County Budget Ordinance Amendment

Date Monday, March 22, 2021

Board Meeting Date (If Applicable) Monday, April 5, 2021

Fiscal Year FY 2020-2021

Fund 25 - EMG TEL FU

Division, Program, Project, etc. Sheriff's Department - E911 Operations

Department 510 - SHERIFFS DEPARTMENT

Purpose of Request

to allocate additional funding to purchase E911 operations equipment rather than lease.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	252-335026	E911 Funding	210829
2	10-399000	GF Fund Balance	106008
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	252-407400	Capital Outlay	210829
2	510-407400	Capital Outlay	152008
3	510-404500	Contracted Services	-46000
4			
5			
6			
7			
8			
9			
10			

Total Revenues 316837

Total Expenditures 316837

Budget Amendment Balances when Zero. 0

Prepared By: Margaret Blue

Email mblue@pendercountync.gov

Thursday, March 25, 2021

Pender County Budget Ordinance Amendment

Date Thursday, March 25, 2021

Board Meeting Date (If Applicable) Tuesday, April 6, 2021

Fiscal Year FY 2020-2021

Fund 10 - GENERAL

Department 510 - SHERIFFS DEPARTMENT

Purpose of Request
Transfer of funds to Capital Outlay/vehicle to purchase 8 Ford Explorers this FY.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	510030-404517	Contracted Detention	350,000.00
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	510-407403	Capital Outlay/vehicle	350,000.00
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 350000

Total Expenditures 350000

Budget Amendment Balances when Zero. 0

Prepared By: Jennie Coleman

Email jennifer.coleman@pendersheriff.com

RESOLUTION BY THE BOARD OF THE ROCKY POINT TOPSAIL WATER AND SEWER DISTRICT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water treatment works drinking water distribution systems, and

WHEREAS, The Rocky Point Topsail Water and Sewer District has need for and intends to construct a drinking water treatment works project described as a reverse osmosis water plant, well field, and associated piping improvements, and

WHEREAS, The Rocky Point Topsail Water and Sewer District intends to request state loan and grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF THE ROCKY POINT TOPSAIL WATER AND SEWER DISTRICT:

That Rocky Point Topsail Water and Sewer District, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Rocky Point Topsail Water and Sewer District to make scheduled repayment of the loan, to withhold from the Rocky Point Topsail Water and Sewer District any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Board Chairman George Brown, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 6th day of April 2021 at Pender County Public Assembly Room, Burgaw, North Carolina.

George R. Brown

George Brown
Chairman, Rocky Point Topsail Water and Sewer District

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk of the Rocky Point Topsail Water and Sewer District does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Rocky Point Topsail Water and Sewer District duly held on the 6th day of April, 2021; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April 2021.

Melissa Long

Clerk

PENDER COUNTY COMMISSIONERS
NORTH CAROLINA