



**MINUTES**  
**Board of County Commissioners Meeting**  
**Monday, May 3, 2021 4:00 PM**  
**Pender County Public Assembly Room**

**MEMBERS PRESENT:**

George Brown  
Fred McCoy  
Jacqueline A. Newton  
David Piepmeyer  
David Williams

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Chad McEwen, County Manager  
Trey Thurman, County Attorney  
Nancy Avery, Interim Clerk to the Board  
Doug Shipley, Assistant County Manager  
Allen Vann, Assistant County Manager  
Other Staff and Members of the Press and Public.

Page

**1 CALL TO ORDER**

1.1 Chairman Brown called the meeting to order at 4

**2 INVOCATION**

2.1 Commissioner Piepmeyer delivered the invocation.

**3 PLEDGE OF ALLEGIANCE**

3.1 Commissioner Williams led the Pledge of Allegiance.

**4 ADOPTION OF AGENDA**

Moved by Fred McCoy, seconded by David Williams

*Motion to adopt the agenda as presented.*

|  | For | Against | Abstained | Absent |
|--|-----|---------|-----------|--------|
|--|-----|---------|-----------|--------|

|                      |   |   |   |   |
|----------------------|---|---|---|---|
| George Brown         | x |   |   |   |
| Fred McCoy           | x |   |   |   |
| Jacqueline A. Newton | x |   |   |   |
| David Piepmeyer      | x |   |   |   |
| David Williams       | x |   |   |   |
|                      | 5 | 0 | 0 | 0 |

CARRIED.

## **5 PUBLIC INFORMATION**

### **5.1 Update on Pender County Courthouse Remediation and Repairs.**

Thomas Construction reported that:

- Courtroom 95% complete
- Main floor balcony still being worked on
- Roofing completed
- ADA outside entrance re-poured and sidewalk work has begun
- Construction trailers have been removed

### **5.2 2020-21 NCDPI Facility Needs Survey Presentation**

Andy LaRoe, owner of the firm BAISC, reported on the NCDPI Facility needs survey:

- Required every 5 years
- Interview staff and visit facilities to determine needs
- Prepare workbook for each district to use for facility planning
- State has 5 different categories of needs
- Report proposes one school to be constructed in next 5 years
- Report uses estimate of \$60,000 per acre for land purchases in eastern part of county and \$40,000 per acre for land purchases in western part of county
- Oldest school built in 1951 is Burgaw Middle School – newest is Surf City Middle built in 2018
- Average age of schools 35 years – nationwide 70 years

## **6 PUBLIC COMMENT**

## **7 CONSENT AGENDA**

- 7.1 Resolution to Declare a Glock Model 22 Handgun Surplus and Award it to Retired Deputy Jerry Groves in Recognition of his Service to the Citizens of Pender County in the Pender County Sheriff's Office. 9  
[Resolution Glock J. Groves](#)
- 7.2 Resolution to Declare a monument to honor the memories of fallen law enforcement officers in Pender County being placed at the Pender County Sheriff's Office. 11  
[Resolution Memorial and Law Enforcement Day](#)
- 7.3 Approve Engagement Letter and Associated Purchase Order with SanfordHolshouser for Water Districts Organization Project for \$8,000
- 7.4 Approval for Budget Amendment to move funds from Body Armor Grant revenue in the amount of \$1,500.00. 13  
[7.4 Budget amend WC vest grant BOCC approved 5.3.2021](#)
- 7.5 Approval of Tax Releases and Refunds 15 - 17  
[7.5 Tax Release approval](#)
- 7.6 Approval of Minutes: Regular Meeting: April 19, 2021

Moved by Fred McCoy, seconded by David Williams

*Adopt the consent agenda as presented.*

|                      | For | Against | Abstained | Absent |
|----------------------|-----|---------|-----------|--------|
| George Brown         | x   |         |           |        |
| Fred McCoy           | x   |         |           |        |
| Jacqueline A. Newton | x   |         |           |        |
| David Piepmeyer      | x   |         |           |        |
| David Williams       | x   |         |           |        |
|                      | 5   | 0       | 0         | 0      |

CARRIED.

## 8 APPROVALS AND RESOLUTIONS

- 8.1 Consideration of the sale of Surplus Property. Tabled from 4/19/2021 meeting.

County Manager McEwen said:

- The surplus property is located at 156 Sinai Dr. off of Highway 421
- The Countyowns through tax foreclosure
- This was tabled from 4/19 meeting
- The offer of \$16,500 is realistic – wanted more information on dwelling

- Property was checked by Chief Building Inspector whom said there is only salvage value to the existing trailer/residence
- He recommends moving forward on sale of property at \$16,500

Moved by David Williams, seconded by Jacqueline A. Newton

*Moved to approve sale of surplus property at 156 Sinai Drive for \$16,500.*

|                      | For | Against | Abstained | Absent |
|----------------------|-----|---------|-----------|--------|
| George Brown         | x   |         |           |        |
| Fred McCoy           | x   |         |           |        |
| Jacqueline A. Newton | x   |         |           |        |
| David Piepmeyer      |     | x       |           |        |
| David Williams       | x   |         |           |        |
|                      | 4   | 1       | 0         | 0      |

CARRIED.

- 8.2 Approve Purchase Order for Emergency Bypass Pump from Xylem Dewatering Solutions for \$40,926.40

19 - 20

Utilities Head Kenny Keel stated:

- Current budget has line item to purchase by-pass pump
- We received four quotes
- Best one is from Xylem Dewatering at \$40,926.40
- Purpose of the pump is to be used when needed to by-pass main pump or a water main breaks to pump water
- Asking Board to approve quote from Xylem Dewatering at \$40,926.40

Moved by David Williams, seconded by David Piepmeyer

*Moved to approve quote from Xylem Dewatering at \$40,926.40*

|                      | For | Against | Abstained | Absent |
|----------------------|-----|---------|-----------|--------|
| George Brown         | x   |         |           |        |
| Fred McCoy           | x   |         |           |        |
| Jacqueline A. Newton | x   |         |           |        |
| David Piepmeyer      | x   |         |           |        |
| David Williams       | x   |         |           |        |
|                      | 5   | 0       | 0         | 0      |

CARRIED.

[8.2 PO Emergency Bypass Pump](#)

8.3 Penderlea Gym & Auditorium Roof Coatings

Facilities staff person Ben Valdez stated:

- New roof coating is needed for the Penderlea gym and auditorium roofs
- Three bids were received: DL Jordan, JBM Contractors, and Excel Roofing. The lowest bidder was DL Jordan in the total amount of \$26,584.00 from DL Jordan
- This is a budgeted project
- Requesting approval of a Purchase Order for \$26,584.00 for the coating of the Penderlea gym and auditorium roofs with Fibered Aluminum Roof coating

Moved by David Piepmeyer, seconded by Jacqueline A. Newton

*Moved to approve a Purchase Order for \$26,584.00 for the coating of the Penderlea gym and auditorium roofs with Fibered Aluminum Roof coating*

|                      | For | Against | Abstained | Absent |
|----------------------|-----|---------|-----------|--------|
| George Brown         | x   |         |           |        |
| Fred McCoy           | x   |         |           |        |
| Jacqueline A. Newton | x   |         |           |        |
| David Piepmeyer      | x   |         |           |        |
| David Williams       | x   |         |           |        |
|                      | 5   | 0       | 0         | 0      |

CARRIED.

8.4 Consideration of Selecting The Contents Team for Moving Courthouse Staff into the Courthouse and Biberstein Annex

Assistant Manager Allen Vann said:

- Four bids were received for the courthouse move in, but one dropped out
- This is a massive and complex move
- Did not take the lowest bid because the vendor was not experience with a move of this magnitude
- The insurance company will reimburse for full amount of the furniture moving of \$35,261.73

- Portion for moving files of \$36,530.98 is not covered by the insurance and the AOC is not willing to cover that expense

Board comments:

Commissioner Piepmeyer – he would like a statement issued to the AOC that the County is not happy with the decision but will move forward.

Commissioner Newton stated she wants assurance from AOC that they are responsible for missing or damaged files. Perhaps a hold harmless from the AOC as it is their property, not the County's. Has the Clerk of the Court been made aware of scope of this contract?

Manager Vann said it has been discussed with her.

Moved by Jacqueline A. Newton, seconded by David Williams

*Motion to move forward with awarding bid to Contents Team at a cost of \$71,792.71 .*

|                      | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|----------------------|------------|----------------|------------------|---------------|
| George Brown         | x          |                |                  |               |
| Fred McCoy           | x          |                |                  |               |
| Jacqueline A. Newton | x          |                |                  |               |
| David Piepmeyer      | x          |                |                  |               |
| David Williams       | x          |                |                  |               |
|                      | 5          | 0              | 0                | 0             |

CARRIED.

**9 ROCKY POINT WATER AND SEWER DISTRICT**

**10 PENDER COUNTY BOARD OF HEALTH**

**11 SOCIAL SERVICES BOARD**

**12 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER,  
ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS**

**13 CLOSED SESSION (IF APPLICABLE).**

Moved by David Williams, seconded by Jacqueline A. Newton

*Moved to go into closed session as per N.C.G.S 143-318 subsection 3  
Consultation with the attorney, subsection 4 Economic Development and  
subsection 5 Acquisition of Real Property at 5:26 pm.*

|                      | <b>For</b> | <b>Against</b> | <b>Abstained</b> | <b>Absent</b> |
|----------------------|------------|----------------|------------------|---------------|
| George Brown         | x          |                |                  |               |
| Fred McCoy           | x          |                |                  |               |
| Jacqueline A. Newton | x          |                |                  |               |
| David Piepmeyer      | x          |                |                  |               |
| David Williams       | x          |                |                  |               |
|                      | 5          | 0              | 0                | 0             |

CARRIED.

**14 ADJOURNMENT**

The Board returned to open session at 6:50 pm and adjourned at 6:51 pm.





**Board of Commissioners**

George R. Brown, Jr., Chairman  
Archibald "Fred" McCoy, Vice Chairman  
Jaqueline A. (Jackie) Newton  
David A. Piepmeyer  
J. David Williams, Jr.

**County Manager**

Chad McEwen

**County Attorney**

Carl W. "Trey" Thurman, III

*R*esolution to declare a Glock Modell 22 Handgun surplus and award it to Retired Deputy Jerry Groves in Recognition of his Service to the Citizens of Pender County in the Pender County Sheriff's office.

WHEREAS, North Carolina General Statute § 20-187.2 states "...The governing body of a law enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body;" and

WHEREAS, Jerry Groves previously worked with Burgaw Police Department as a patrol officer and worked as a welder for himself and a few other companies, is retiring as a Deputy with the Pender County Sheriff's office after 14 years of service to the citizens of Pender County; and

NOW, THEREFORE IT BE RESOLVED by the Pender County Board of Commissioners that the Glock Model 22 (Serial # AEZP 510) handgun carried by Jerry Groves be declared surplus and awarded to him this 3rd day of May 2021 as recognition and in appreciation for the 14 years of dedicated service to the citizens of Pender County.

BE IT FURTHER RESOLVED that the Pender County Board of Commissioners thanks Jerry Groves for his dedication to serving the citizens of Pender County.

Adopted this 3<sup>rd</sup> day of May, 2021.

George R. Brown, Chairman  
Pender County Board of Commissioners

ATTEST:  
Interim Clerk to the County Board of Commissioners







**Board of Commissioners**

George R. Brown, Jr., Chairman  
Archibald "Fred" McCoy, Vice Chairman  
Jaqueline A. (Jackie) Newton  
David A. Piepmeyer  
J. David Williams, Jr.

**County Manager**

Chad McEwen

**County Attorney**

Carl W. "Trey" Thurman, III

*R*esolution for Memorial Monument Dedication and declaration of May 14, 2021 as Pender County Law Enforcement Memorial Day.

WHEREAS, law enforcement officers of Pender County have erected a monument to honor the memories of fallen law enforcement officers in Pender County: and

WHEREAS, Burgaw Police Officer Samuel J. Brothers was slain on May 6, 1939, Pender County Sheriff John T. Wells was slain on October 31, 1953, North Carolina State Highway Patrolman Hugh R. Griffin was slain on September 14, 1975 and Pender County Deputy Jeffrey D. Jones died in a traffic collision on November 23, 2002; and

WHEREAS, we continue to mourn the loss of these Pender County heroes and extend to the families our sincere sympathies;

NOW, THEREFOR IT BE RESOLVED by the Pender County Board of Commissioners, that this Memorial Monument Dedication be made a part of the official records of our County, and that an official copy of this expression of our sympathies and remembrance be presented to the family of Officer Samuel J. Brothers, Sheriff John T. Wells, Patrolman Hugh R. Griffin and Deputy Jeffrey D. Jones; and

BE IT FURTHER RESOLVED that the Pender County Board of Commissioners hereby declares May 14, 2021 as the Pender County Law Enforcement Memorial Day.

Adopted this 3<sup>rd</sup> day of May, 2021.

George R. Brown, Chairman  
Pender County Board of Commissioners

ATTEST:

Interim Clerk to the County  
Board of Commissioners







Friday, April 16, 2021

**Date** Friday, April 16, 2021

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Board Meeting Date (If Applicable)</b> | Monday, May 3, 2021 |
|-------------------------------------------|---------------------|

Fiscal Year FY 2020-2021

**Fund** 10 - GENERAL

**Department** 510 - SHERIFFS DEPARTMENT

## Purpose of Request

## Transfer of funds to Uniforms

## REVENUES

|   | Account # (ORG-OBJECT) | Account Description | Amount  |
|---|------------------------|---------------------|---------|
| 1 | 510-348056             | Body Armor Grant    | 1500.00 |
| 2 |                        |                     |         |
| 3 |                        |                     |         |
| 4 |                        |                     |         |
| 5 |                        |                     |         |

### Proposed Amendment:

## EXPENDITURES

|    | Account # (ORG-OBJECT) | Account Description | Amount  |
|----|------------------------|---------------------|---------|
| 1  | 510-403600             | Uniforms            | 1500.00 |
| 2  |                        |                     |         |
| 3  |                        |                     |         |
| 4  |                        |                     |         |
| 5  |                        |                     |         |
| 6  |                        |                     |         |
| 7  |                        |                     |         |
| 8  |                        |                     |         |
| 9  |                        |                     |         |
| 10 |                        |                     |         |

|                       |      |                           |      |
|-----------------------|------|---------------------------|------|
| <b>Total Revenues</b> | 1500 | <b>Total Expenditures</b> | 1500 |
|-----------------------|------|---------------------------|------|

**Budget Amendment Balances when Zero.** 0

**Prepared By:** Jennie Coleman **Email:** jennifer.coleman@pendersheriff.com





## Pender County Request for Board Action

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**TO:** Board of County Commissioners  
**FROM:** Justian Pound  
**DATE:** May 3, 2021  
**SUBJECT:** Approval of Tax Releases and Refunds

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**SUMMARY:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

**ACTION REQUESTED:**

Staff requests that the board approves the attached list of releases and refunds for April 2021.



# Pender County

## Request For Board Action

**DATE OF MEETING:** May 3, 2021

**REQUESTED BY:** Justian Pound, Tax Assessor, Tax Assessor's Office

**SHORT TITLE:** Approval of Tax Releases and Refunds

**BACKGROUND:** Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

### RELEASES OVER \$100

| YEAR | NAME | ACCOUNT | AMOUNT | REASON |
|------|------|---------|--------|--------|
| NONE |      |         |        |        |

### REFUNDS OVER \$100

| YEAR | NAME                    | ACCOUNT   | AMOUNT | REASON        |
|------|-------------------------|-----------|--------|---------------|
| 2020 | BROCK, WANDA GAIL       | 213155361 | 142.27 | SOLD          |
| 2019 | CONKLIN, SHERIDAN JAMES | 213289542 | 429.97 | MILTRY EXEMPT |
| 2020 | CONKLIN, SHERIDAN JAMES | 213289545 | 316.48 | MILTRY EXEMPT |
| 2019 | HOBBS, MICHAEL SHANE    | 213291174 | 135.03 | SOLD          |
| 2019 | LATTA, HILARY SCHAFER   | 213033741 | 243.24 | MILTRY EXEMPT |
| 2020 | PHILEMON, DANIEL MAC JR | 284964748 | 138.44 | SITUS         |
| 2020 | ROY, CHRISTOPHER ROBERT | 211821711 | 134.93 | SOLD          |
| 2019 | SIKO, JUDITH ANNE       | 211929678 | 130.43 | SOLD          |

TOTAL REFUNDS OVER \$100 \$1,670.79

### RELEASES UNDER \$100

| YEAR | NAME | ACCOUNT | AMOUNT | REASON |
|------|------|---------|--------|--------|
| NONE |      |         |        |        |

### REFUNDS UNDER \$100

| YEAR | NAME                     | ACCOUNT   | AMOUNT | REASON       |
|------|--------------------------|-----------|--------|--------------|
| 2020 | ALLEN, GEORGE ELBERT     | 213155151 | 86.30  | SOLD         |
| 2019 | BAIER, GEORGE RICHARD    | 211577940 | 20.59  | OUT OF STATE |
| 2020 | BLANCHARD, ERROL MORTON  | 281917508 | 39.30  | SITUS        |
| 2020 | BOCCHINO, NICHOLAS       | 71516833  | 29.58  | LISTING CRCT |
| 2019 | BOWMAN, DEANNA BROOKE    | 212314056 | 23.83  | SOLD         |
| 2020 | BOYER, KEVIN MARK        | 213723558 | 51.77  | ADJSTD VALUE |
| 2019 | CAMPAGNA, RONALD MATTHEW | 212525739 | 16.56  | SOLD         |

|      |                             |           |       |              |
|------|-----------------------------|-----------|-------|--------------|
| 2019 | CIMINO, JAMES RICHARD III   | 213292026 | 8.79  | SOLD         |
| 2019 | DECATUR, DAVID CARLTON      | 213291315 | 81.85 | SOLD         |
| 2020 | DELVECCHIO, CHANDRA ROSE    | 211577955 | 20.53 | SOLD         |
| 2019 | FRANCE, RICHARD LEE         | 213155169 | 23.09 | SOLD         |
| 2020 | FURR, DENISE WELLS          | 285393068 | 18.12 | SITUS        |
| 2020 | GAINES, RACHEL PARRISH      | 282939516 | 25.40 | ADJSTD VALUE |
| 2020 | GASTON, AMANDA ROSSMAN      | 211705431 | 44.30 | SOLD         |
| 2020 | HARMAN, PATT CLAUDE IV      | 212525718 | 24.97 | SOLD         |
| 2019 | HOLLAR, ROLAND KENNETH      | 213034125 | 6.56  | SOLD         |
| 2020 | HUMPHREY, SUSANNE ELIZABETH | 211438794 | 22.35 | SOLD         |
| 2020 | JOHN & BLAIR PLEASANTS      | 285393064 | 46.50 | SITUS        |
| 2020 | JOHNSON, LARRY WILLIAMS     | 213724269 | 12.34 | DESTROYED    |
| 2020 | JORDAN, HERBERT RAY         | 213723879 | 8.89  | SOLD         |
| 2019 | KALNEN, SAVANNAH RENEE      | 212802405 | 41.77 | SOLD         |
| 2020 | MARKS, WILLIAM LANDON       | 211930191 | 19.07 | SOLD         |
| 2019 | MARSHBURN, ARNOLD WELDON    | 211439088 | 8.13  | SOLD         |
| 2019 | MURPHY, ALTON RAY           | 213724077 | 23.96 | SOLD         |
| 2020 | MURPHY, ALTON RAY           | 212204613 | 34.64 | SOLD         |
| 2019 | PEREZ, FRANCISCO            | 211821705 | 10.23 | DESTROYED    |
| 2020 | ROOF, ROBERT WILLIAM JR     | 211577550 | 73.27 | ADJSTD VALUE |
| 2019 | ROUSE, KARL EDWARD          | 212088849 | 8.06  | SOLD         |
| 2019 | SPIRAKIS, KIRSTEN NINA      | 212420067 | 89.39 | SOLD         |
| 2019 | TESSARI, CHARLES BENJAMIN   | 213289485 | 60.83 | SOLD         |
| 2019 | ESTATE OF RAYMOND TEACHEY   | 283574472 | 39.76 | SITUS        |
| 2020 | TURNBILL, CHARLES JACK JR   | 211438173 | 90.50 | SOLD         |
| 2020 | WALTON, SUZANNE ELKS TEW    | 284390484 | 6.43  | SITUS        |
| 2019 | WOODARD, AARON MATTHEW      | 212204655 | 87.41 | DESTROYED    |

|                           |            |
|---------------------------|------------|
| TOTAL REFUNDS UNDER \$100 | \$1,205.07 |
|---------------------------|------------|

|                       |      |
|-----------------------|------|
| TOTAL OF ALL RELEASES | NONE |
|-----------------------|------|

|                      |            |
|----------------------|------------|
| TOTAL OF ALL REFUNDS | \$2,875.86 |
|----------------------|------------|





## Pender County Request for Board Action

---

**TO:** Board of County Commissioners  
**FROM:** Kenneth Keel  
**DATE:** May 3, 2021  
**SUBJECT:** Approve Purchase Order for Emergency Bypass Pump from Xylem  
Dewatering Solutions for \$40,926.40

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**SUMMARY:**

A trailer-mounted bypass pump is needed by PCU for sewage lift station emergency repairs and for dewatering of excavations during pipeline emergency repairs. This unit will enable quicker emergency response by PCU staff by having the equipment on-hand. Previous need for this equipment had to be met by either renting equipment or having a contractor provide the service and/or equipment, which both add time and expense to an emergency response.

This item was specifically included in the FY21 budget and funds are available for purchase in account 072-407400. Purchase price is \$40,276.40 plus \$650 freight for a total of \$40,926.40.

**ACTION REQUESTED:**

Approve Purchase Order for Emergency Bypass Pump from Xylem Dewatering Solutions for \$40,926.40

**ATTACHMENTS:**

Quotes from Godwin (Xylem), James River Equipment (2 quotes), and Tencarva Municipal  
Data sheet on actual equipment to be purchased

January 3, 2020



**Xylem Dewatering Solutions**  
4113 US 421 Highway, Wilmington, NC 28401  
(910)383-1106

Attention James Proctor,

Xylem Dewatering Solutions, Inc. is pleased to provide you with the following sale quotation for the 4" Godwin CD100S Critically Silenced Diesel Driven Pump Set.

**Godwin Model CD100S**

Engine Yanmar 3TNV88F Final Tier 4 Diesel Engine  
Prime Guard II Control Panel  
Series 6 Trailer with 80 Gallon Fuel Tank  
Prime Guard Automatic Floats

Total-\$40,276.40

Freight-\$650.00

Delivery 6-8 Weeks after receipt of order

\*Taxes not included on this quotation if applies

Thank you for your continued interest in Xylem Dewatering Solutions products and the services that we provide. If we can provide any additional information/assistance, please do not hesitate to call us at our Wilmington, NC office @ (910)383-1106.

Shawn Powell  
Sales Representative  
Xylem Dewatering Solutions Inc.  
4113 US 421 Highway  
Wilmington, NC 28401  
Cell: 919.656.6297  
O: 910-383-1106 F: 910-383-1108  
[shawn.powell@xylemnc.com](mailto:shawn.powell@xylemnc.com)  
[www.godwinpumps.com](http://www.godwinpumps.com)



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