



MINUTES
Board of County Commissioners Meeting
Monday, June 21, 2021 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT: George Brown
Fred McCoy
Jacqueline A. Newton

MEMBERS ABSENT: David Piepmeyer
David Williams

OTHERS PRESENT: Chad McEwen, County Manager
Trey Thurman, County Attorney
Nancy Avery, Interim Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

Page

1 CALL TO ORDER

1.1 Chairman Brown called the meeting to order at 4 pm.

2 INVOCATION

2.1 Commissioner McCoy gave the invocation.

3 PLEDGE OF ALLEGIANCE

3.1 Commissioner Newton led in the Pledge of Allegiance.

4 ADOPTION OF AGENDA

4.1 Chairman Brown stated that Commissioner David Williams and Commissioner David Piepmeyer could not attend the meeting and need to be excused.

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Excuse Commissioners David Williams and David Piepmeyer from the meeting.

CARRIED.

- 4.2 County Manager McEwen asked the Board to consider adding one additional item to the agenda. It is the engagement letter for the auditor for fiscal year 2020-2021 audit. It was not received in time to meet the deadline for the agenda, but it is important to have it approved to move forward with the audit.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to add the auditor engagement letter to the agenda under Approvals as item 8.5.

CARRIED.

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Motion to adopt the agenda as amended.

CARRIED.

5 PUBLIC INFORMATION

5.1 Presentation by WARM Executive Director JC Lyle

Director Lyle stated:

- WARM stands for Wilmington Area Rebuilding Ministry
- Mission is to repair, rebuild, and make homes accessible; and to inspire service, generosity, and hope
- Purpose is to foster self-sufficiency and help eliminate generational poverty
- The program is for homeowners with total income below 50% AMI that have owned their home for three plus years: Military Veterans, Seniors, Female heads of household, and disabled individuals
- Since 1996, WARM has assisted 332 Pender County families
- Wait list today is 26 Pender County families
- Ways the Board can assist are to waive landfill fees, refer applicants, find Hurricane Florence families, connect volunteers and inform investors

5.2 Update on Code Enforcement Efforts

Planning Department Head Travis Henley introduced attorney Zachary Rivenbark to provide an update on current code enforcement efforts.

Attorney Rivenbark stated:

- He is working on seven cases for the County
- There are older cases from 2016 on
- Cases are about zoning issues, trash, inoperable and/or abandoned vehicles and they are mostly complaint driven

Commissioner Newton thanked Attorney Rivenbark for pursuing these enforcement issues.

6 PUBLIC COMMENT

None

7 CONSENT AGENDA

- | | | |
|-----|--|---------|
| 7.1 | Approval of the Pender County Energy Outreach Plan.
signed energy outreach plan | 13 - 16 |
| 7.2 | Pender County Local Subsidized Child Care Policy
signed childcare | 17 - 19 |
| 7.3 | Approval of a Budget Amendment for JCPC funding reallocation
Budget amend 7.3 JCPC | 21 - 22 |
| 7.4 | Approval of Budget Amendment to for ROD Revenues and Distributions
Budget amend 7.4 ROD | 23 |
| 7.5 | Approval of Budget Amendment for FEMA Reimbursement
Budget amend 7.5 FEMA | 25 |
| 7.6 | Approval of minutes | |

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Motion to adopt consent agenda as presented.

CARRIED.

8 APPROVALS AND RESOLUTIONS

- | | | |
|-----|--|---------|
| 8.1 | Update on the "Assessing Aquatic Activity in the Black River" Project and Consideration of Memorandum of Understanding for Phase 2 | 27 - 28 |
|-----|--|---------|

Planning Department Head Henley stated:

Cape Fear Resource Conservation & Development (CFRC&D) and Pender County have been collaborating on a project to increase aquatic

connectivity and drainage in the Black River basin since 2017. Phase 1 of this project involved Moffatt & Nichol surveying and analyzing 200 culverts in Pender and Bladen Counties. Using a Barrier Prioritization Tool (BPT) scoring methodology, each culvert was assigned a SARP (Southeast Aquatic Resources Partnership) score. This scoring practice established a level of severity for the identified barriers to aquatic movement and water flow. Five sites were selected and prioritized for more detailed analysis and conceptual design. Using data collected from those five sites, two culverts have been selected for remediation, one in Pender County and one in Bladen County. Phase 2 of this project involves data collection on the culverts to be remediated, as well as final engineering design and permitting for the project's implementation. The majority of funding for Phase 2 comes from a \$500,000 grant from the National Fish and Wildlife Foundation. Remediation of these culverts will increase drainage and flood capacity for the Black River basin, as well as restore aquatic connectivity for fish and wildlife habitat.

Planning Department Head Henley introduced Danielle Darkangelo, Executor Director of Cape Fear Resources Conservation and Development who stated:

- This project is bringing one million in revenue to the area
- They have been asked to do more storm water assessments in the area

She introduced Dawn York with Nichols and Moffat who stated:

- This will help improve aquatic activity
- \$500,000 of revenue came from National Wildlife because of hurricane Florence
- 200 culverts were assessed
- One culvert was chosen in Pender County on Slocumb Road to restore one mile of drainage to allow passage
- This is the only one with funding
- We are looking at four others if funding becomes available
- Assessment included looking at drainage issues, clogging, anything undermining vegetation, profile of ditch drainage for erosion and beaver activity
- The Memo of Understanding (MOU) is for the second phase of work to start work

Mr. Henley stated the MOU is in the Board's packet and was sent to the attorney for review.

He asked the Board to approve the MOU between Pender County and Cape Fear Resource Conservation & Development as presented.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Approve MOU between Pender County and Cape Fear Resources Conservation and Development for the second phase of work on the Black Water project as presented

CARRIED.

[signed MOU](#)

- 8.2 Approve Resolution Approving an Interlocal Agreement for the Administration of Pender County Water and Sewer Districts 29

Utilities Department Head Kenny Keel stated:

This is an agreement created to work for the County to work with all water and sewer districts.

The attorney has reviewed and approved the language. He introduced Bob Jessup with Sanford and Holshouser.

Mr. Houshouer said they are asking for approval of the resolution to approve interlocal agreement. It needs to be signed before July 1, 2021. This is an attempt to streamline and manage various districts in the county. The county has had the practice of budgeting and managing as independent units which is cumbersome. We want to move to operating as one big system to function as a sole utility system . The language allows one district to pull out or the county pull out, if needed. It blends them all together for management and administrative purposes.

Commissioner Newton asked Mr. Jessup if it will help with expansion. Mr. Jessup replied yes and the language allows the county to borrow money and purchase assests for each district and treat as county owned.

Chairman Brown asked if this is passed as the Board of Commissioner or as individual district boards.

Mr. Jessup answered that it would be passed by the Board of Commissioners and language included makes it apply to all district boards.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to adopt resolution approving an interlocal agreement for all water and sewer enterprises to approve on behalf of all districts.

CARRIED.

[signed resolution water and sewer interlocal](#)

- 8.3 Approval of a Budget Amendment and Purchase Order Final Phase of Tyler Technologies projects 31

Finance Director Blue stated:

Munis Tax and EnerGov implementation projects are complete and Tyler Technologies has finalized their implementation of several critical software systems that the County relies on for operations. This budget amendment is to budget from prior years fund balance not previously spent, to fund these final phases of implementation for Munis Tax. Please note that the purchase order for Tyler Technologies includes a portion for EnerGov from the Inspections Department that was already budgeted. Please see below for allocation of purchase order: 450-407400 Capital Outlay - \$370,423 450-404500 Contracted Services \$152,790 650-404500 Contracted Services \$25,886. Please approve the attached budget amendment as presented as well as the purchase order to Tyler Technologies for the total \$549,099.

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Motion to approve budget amendment as presented and the purchase order to Tyler Technologies for the total \$549,099.

CARRIED.

[Budget amend 8.3 Tyler Tech](#)

8.4 Well Abandonment proposal

County Manager McEwen stated he has received a proposal to abandon 33 wells on the Pender Commerce Park Parcel Numbers 15, 16, 17, 18 and 19. These wells were formerly part of a monitoring program at the former BASF/Takeda property owned by Pender County. The subject property is within the Pender Commerce Park on Hwy 421. The proposal contains the scope of work, cost estimate and authorization information.

Proposed services are designed to permanently abandon the 29 monitoring and 4 recovery wells as referenced. These wells represent a total of 908.5 feet of 2-inch diameter wells and 200 feet of 4-inch diameter wells. These wells were used in the past for assessment, remediation, and monitoring of groundwater contamination at the former BASF/Takeda facility. The facility has since been closed and is now mostly demolished. The County owns the property and has a Brownfield Agreement in place with the NC DEQ. The vendor, Wood Environmental and Infrastructure Solutions, INC, has obtained construction records for the wells which were used to estimate the total footage for abandonment. The vendor proposes to conduct the following steps in abandoning the wells:

- Identify each well location and well number in the field
- Remove any connected surface piping and protective lids on the well
- Generate a neat cement/bentonite grout at the well head
- Use a work rig operated by NC Certified Well Contractor to lower piping to the bottom of the well
 - Use a drill rig mud pump, pump the grout from the surface down through the piping to the bottom of the well until the water has been thoroughly displaced
- A field representative for the vendor will oversee and document each well abandonment
 - The vendor will prepare the NCDEQ-required well abandonment forms for all wells abandoned and provide these to Pender County in a letter report

Cost is \$24,080 and work can begin within one week of authorization. He requests the Board approve vendor proposal as presented.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to approve Wood Environmental and Infrastructure Solutions, Inc's proposal to abandon 33 wells on the Pender Commerce Park Parcel Numbers 15, 16, 17, 18 and 19 at a cost of \$24,080.

CARRIED.

8.5 Auditor engagement letter

Finance Director Blue said the language in the engagement letter is standard template language from the Local Government Center. It needs to be signed so the auditor can begin work as soon as possible on fiscal year 2021.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to authorize signing the engagement letter with the auditor for fiscal year 2021 audit as presented.

CARRIED.

9 DISCUSSION

None

10 APPOINTMENTS

10.1 Appointment to Pender Memorial Hospital Board

Commissioner Newton asked for the applicant to complete the application before appointment will be considered.

Consensus of the Board was to table the appointment until the applicant completed the application.

10.2 Reappointments to Pender Memorial Hospital Board

Appointee Denise Houghton's term ends July 25, 2021 and she requests appointment to another 3 year term.

Appointee Amy Logsdon's term ends July 25, 2021 and she requests appointment to a 3 year term. Ms. Logsdon was appointed by the Board of Commissioners recently to fill a vacancy that ended July 25th.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to reappoint Amy Logsdon and Denise Houghton to another term on the Pender Memorial Hospital Board.

CARRIED.

11 **ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS**

Assistant Manager Vann said the clerk staff moved out of the Birbenstein annex last week and they opened for business today for the public. On July 14th the court opens for business. Moving is not complete as we are still moving files. The Courthouse is open to public.

There were good results with indoor air quality testing. We are good to go.

Commissioner Newton asked how much longer for moving.

Mr. Vann responded he anticipates finishing in the next two weeks. The DA's office move will begin next week.

Commissioner Newton said thanked Mr. Vann for the good job on this project.

Assistant Manager Shipley recognized teams that won championships.

The Board asked Tammy Proctor to give short update on projects.

Tourism Director Proctor said they launched the African American Heritage Trail project. There is a committee of 23 volunteers working on this project.

County Attorney Thurman said the Board needs to go into closed session for the following items:

- Attorney Client
- Economic Development
- Acquisition of Property
- Personnel

12 CLOSED SESSION (IF APPLICABLE).

Motion to go into closed session at 5:37 pm as per N.C.G.S 143-318(11):
subsection 3 Attorney Client
subsection 4 Economic Development
subsection 5 Acquisition of Property
subsection 6 Personnel

*Moved by Jacqueline A. Newton, Seconded By Fred McCoy.
CARRIED.*

12.1 Return to open session

The Board returned to open session at 7:00 pm.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to return to open session at 7:00 pm.

CARRIED.

**13 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP
AMENDMENTS/ RESOLUTIONS**

- 13.1 Resolution Requesting Approval of a Special Use Permit for the construction and operation of an eighty-five (85) foot monopole telecommunication facility to aid in the operation of an existing solar farm within the RA, Rural Agricultural zoning district.

33 - 34

Attorney Thurman asked all that were interested in giving testimony to raise their right hand as he delivered the oath for sworn testimony.

Senior Planner Gideon Smith stated:

Ryan Woods, applicant, on behalf of Clarence Dawson Jr. Cartwright Trustee, owner, is requesting approval of a Major Revision to an approved Special Use Permit (SUP 75- 2015) for the construction and operation of an eighty-five (85) foot monopole telecommunication facility to aid in the operation of an existing solar farm (NAICS 221119) within the RA, Rural Agricultural zoning district. The subject property consists of one (1) tract totaling approximately 424.5 acres of land located on the southern side of Shiloh Road (SR 1209) between Penderlea Highway

(SR 1332) and Horse Branch Road (SR 1336) in the Union Township and may be further identified by Pender County PIN 2391 98-3013-0000.

Chairman Brown asked if anyone signed in to speak to oppose the project.

No one in the audience stated opposition.

Chairman Brown asked if this tower is for use by Duke Energy only. Rick Trujillo, project engineer, responded yes, his understanding it is for Duke Energy only.

Commissioner Newton asked if it will interfere with the communications tower on the corner?

Mr. Trujillo said in regards to interference, there is a non FAA license. If anything is present near the tower, it would interfere with this tower not the other way around. It communicates with a tower in Wallace by a very narrow beam, very low signal, with new technology that came from Motorola. Electric gate openers and TVs put out more RF than this tower will.

Chairman Brown asked if the solar farm was ever de-commissioned, would the tower come down.

Mr. Trujillo said if the whole station was completely de-generated, then yes, it would come down, but he can't say for certain. It may serve another area.

Commissioner Newton inquired if it will it effect anything below the beam. Mr. Trujillo replied no, regulations won't allow it. He stated that Duke Energy would probably condition approval that if beam interferes with others, it will be fixed.

Consensus of the Board– want this as a condition to approval.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Motion to approve the revision to Special Use Permit 75- 2015 as presented with condition that if tower beam interferes with other, it will be fixed.

CARRIED.

[Signed SUP monopole](#)

14 ADJOURNMENT

Moved by Fred McCoy, seconded by Jacqueline A. Newton

Motion to adjourn at 5:15 pm

CARRIED.

ENERGY PROGRAMS OUTREACH PLAN

The Low Income Home Energy Assistance Program (LIHEAP) is a federally funded block grant program that is comprised of three different programs - Crisis Intervention Program (CIP), Low Income Energy Assistance Program (LIEAP) and Weatherization. There are also non-Federal Crisis Intervention Programs - Energy Neighbor, Share the Warmth, Wake Electric Round Up, and Helping Each Member Cope.

To maximize the success of this program, outreach to county residents through key community partner stakeholders, each county department of social services is required to develop and implement an Energy Program Outreach Plan (EPOP). This plan is a framework to assure that eligible households are made aware of the assistance available through these programs.

The county director and/or his/her designee is required to develop the EPOP, which addresses outreach and application activities related to the Energy Programs. The Outreach Plan is due to the North Carolina Department of Health and Human Services (NCDHHS) annually.

Each county must form an outreach planning committee that creates the opportunity for county-level collaboration to discuss and plan how to effectively reach county residents to inform them of the services provided by the energy programs. The committee should meet at least twice yearly; September for outreach planning related to LIEAP and April to review the outcomes related to LIEAP and to plan for outreach activities for summer weather.

Energy Assistance Outreach Plan

Answer all questions below. Address CIP, non-Federal CIP, and LIEAP where appropriate:

COMMITTEE MEMBERSHIP

The Director of Social Services should engage a number of various community partners such as Vendors, Housing Authority, Public Libraries, Public School System/Local Colleges/Head Start, Legal Services, Meals on Wheels, Media, Public Health/Health Centers, Churches, Food Banks, Councils on Aging/Senior Centers, Community based Indian organizations, Volunteer Programs, Vocational Rehabilitation Offices, and Transportation, services, etc.

1. Provide a list of committee members and their agencies.

Sandy Harris (Pender County Christian Services)

Irma Simpson (Vocational Rehabilitation/Schools)

Brian Leach (NC Works)

Representative for Band of Brothers (Faith Base Organization)

Eunice Bannerman (Pender County DSS)

Lakeisha Hankins (Domestic Violence Shelter/Safe Haven)

Dru Sidbury (Vocational Rehabilitation)

Jim Longenbach (Pender Adult Services Transportation)

Connie Carr-Costin (Smart Start)

2. Provide potential meeting dates, times, locations, as well as agenda topics.
Pender County inter-agency committee meeting will take place the second Monday of every other month.

Define how DSS/DHS will work with the committee as well as any other agencies to collaborate regarding the Energy Program and how outreach will be provided to the citizens in your area.

DSS will meet the community agencies in a group session and follow up by sending DSS staff to the respective agencies as requested. The agency will continue to utilize the local media, church bulletins, community services announcements and monthly meetings to give scheduled dates and times pertaining

1. What is the process for referring customers? What marketing tools or items will be used (please provide a copy of your previous marketing materials & how you plan to enhance those in the future)?

Referrals are provided through community partners and organizations whereas the client is instructed to contact the agency for the needed assistance. In addition, flyer and brochures are provided to faith-based organizations and other community partners is process will be enhanced by incorporating other entities such as physician's offices, postal services and child care providers.

2. What strategy does the county have, to continue collaborative efforts with community partners to complete outreach activities to target potential eligible households including individuals and families?

Community centers/agencies will provide announcements and contact information to ensure that targeted potential eligible household are knowledgeable and adequately served. The Energy Assistance leaflet that specifies changes in CIP & LIEAP will be placed in the waiting area for all citizens/clients coming into DSS. Flyers & brochures will also be given to all local churches/community centers.

3. What additional activities will be conducted to target households with members with children under 5, age 60 and over and disabled?

DSS will provide information to Work First Family Services, Child Care, Children Services and the County's Health Department to target households with children under the age of 5. The agency will also collaborate with Pender Adult Services (PAS) to present information during a group meeting to explain changes and provide a listing of schedules and sites in the community for individuals that are 60 and over and disabled can get assistance.

Media involvement is vital to the success of outreach activities. How will your county utilize media such as newspapers, social media, radio and television stations to publicize the Energy Programs?

The media outlets will be provided with information on the requirements/eligibility criteria for each respective program, the time-frame in which each program is administered, the locations application will be taken and the hours of operations.

1. Provide a list of media outlets that will be used as well as timeframes in which they will be contacted (provide examples of how the county can enhance these efforts):

The following newspapers, radio station and television stations will be contacted to request that they publicize the energy programs: Pender County Website, Pender County FaceBook page, Spectrum News 14, Pender Post/Voice, WWAY-TV3, WECT-TV5, WKXB 99.9, WNNX 97.3 and WGNI 102.7. This entities will be notified during the months of June for CIP and November & December for LIEAP.

ORGANIZATIONAL STRUCTURE:

Counties are required to provide application processes for CIP, non-Federal CIP programs, and/or LIEAP. This information must be reported to the NCDHHS annually.

1. Provide hours of operation, location and whether the programs are in house or contracted out. If your agency contracts out to other agencies attach the contract(s).

Applications will be taken Monday through Friday at the local DSS for CIP (Hampstead Annex every Wednesday). Applications for LIEAP will be taken Monday through Friday during the months of December through March (or until funds are depleted) at the local DSS. Hampstead Annex every Wednesday and various community centers/agencies throughout Pender County.

BEST PRACTICES:

Best practices are a method or technique that has been generally accepted as superior to any alternatives because it produces results. Best practices are essential to the program.

1. If your county has gone above and beyond what is listed on this form please provide this information below:

We will accept applications at a number of "churches" and other community facilities in the county. We will coordinate a schedule with church secretaries, community facilities, publicize dates and locations to bring forth awareness to potential applicants.

2. Any additional comments or activities for CIP, non-Federal CIP, and/or LIEAP:

This Outreach Plan applies to LIEAP and CIP only. Energy Neighbor, Share the Warmth, Wake Electric Round Up and Helping Each Member Cope funds are not governed by this Plan. Please refer to the appropriate Energy Manual section for eligibility criteria regarding those funds.

CONTACT INFORMATION:

Your contact information is essential to the success of the Energy Programs. Please complete the following information.

Name: Tonya Hooks IM II Supervisor

Address: 910 S. Walker St. P O Box 1207 Burgaw, NC 28425

Telephone: 910-259-0300

Email: thooks@pendercountync.gov

DSS-8119ia (06/19)
Economic and Family Services

Page 3 of 4

Please indicate which program:

☒ LIEAP

☒ CIP

Name: Patricia Walker IM Program Manager

Address: 810 S. Walker St. P O Box 1207 Burgaw, NC 28425

Telephone: 910-259-1380

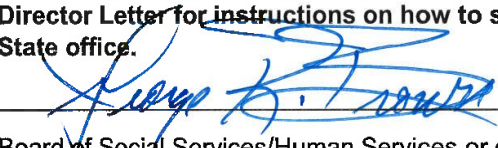
Email: pwalker@pendercountync.gov

Please indicate which program:

☒ LIEAP

☒ CIP

This plan must be approved by the local Board of Social Services/Human Services Board or local agency governing body prior to submission. Refer to the latest Dear County Director Letter for instructions on how to submit this document to the North Carolina State office.



Board of Social Services/Human Services or governing body Signature

George R. Brown
Chairman

6/21/21

Date

Director Signature

Date

I. CHAPTER OVERVIEW

Due to diverse county circumstances and needs, the subsidy policy allows individual counties to modify certain policies to suit their own situations and/or levels of funding. This chapter describes the parent and provider policy issues which should be considered when developing local policies. Please refer to specific chapters listed below for details about the kinds of modifications which may be allowed.

Proposed local policies must be reviewed by the Subsidy Services Consultant for approval prior to submission to the local purchasing agency (LPA) director and local governing board. The Subsidy Services Consultant will follow the Division's approval process. The Division issues an approval letter with the local policies to the LPA. The letter must be kept on file with the final version of the approved local policies. Signatures of the director of the LPA and Board Chair and date are required on the final copy of the policies which must be maintained in the LPA's office. LPAs must develop a uniform manner to notify parents and providers of local policies and provide a copy of local approved policies to their Subsidy Services Consultant.

NOTE: The local policies cannot be implemented by the LPA until the Division issues the approval letter.

Patricia Walker

Subject: RE: [External] Pender County Local Policy review

From: Tonya Hooks <thooks@pendercountync.gov>
Sent: Monday, May 24, 2021 11:11 AM
To: Patricia Walker <pwalker@pendercountync.gov>
Subject: FW: [External] Pender County Local Policy review

This policy was approved.

From: Lipscomb, Donna L <donna.lipscomb@dhhs.nc.gov>
Sent: Monday, May 24, 2021 11:03 AM
To: Tonya Hooks <thooks@pendercountync.gov>
Subject: RE: [External] Pender County Local Policy review

5/24/21

Dear ___ Pender ___ County DSS,
The purpose of the email is to inform you that DCDEE has reviewed your 2021 waiting list local policy and it is determined that it complies with the Division's policies that govern the creation of local options and were approved as of 05/24/20. Please retain this approval email letter with your agency's local policies. If you have any questions, feel free to contact me.

Donna Lipscomb, M.A. Ed
Subsidy Administrative Officer III
Division of Child Development and Early Education
NC Department of Health and Human Services

Help protect your family and neighbors from COVID-19.
Know the 3 Ws. Wear. Wait. Wash.
#StayStrongNC and get the latest at nc.gov/covid19.

919-814-6386 office
919-715-0970 fax
Donna.Lipscomb@dhhs.nc.gov

333 East Six Forks Road
Raleigh, NC 27699-2201

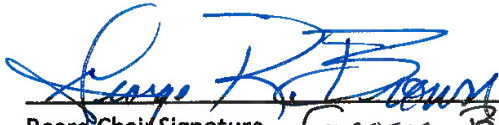
2201 Mail Service Center
Raleigh, NC 27699

*Email correspondence to and from this address is subject to the
North Carolina Public Records Law and may be disclosed to third parties.*

[Twitter](#) [YouTube](#)

**Pender County
Parent/Provider Policy
Local Subsidized Child Care Policy
(Revised May 2021)**

The Policy was approved by the Pender County Board of County Commissioners.


Board Chair Signature George R. Brown

6/21/21
Date

Director Signature

Date



Pender County Budget Ordinance Amendment

Wednesday, June 9, 2021

Date Monday, June 21, 2021

Board Meeting Date (If Applicable) Monday, June 21, 2021

Fiscal Year FY 2020-2021

Fund 10 - GENERAL

Division, Program, Project, etc. JCPC Programs

Department 684 - YOUTH ALTERNATIVES/JCPC

Purpose of Request

This budget amendment is to reallocate JCPC funding to match final approved budgets from State JCPC officials.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	691-348011	JCPC Teen Court Community Service	+56,782
2	691-348014	JCPC Anger Management Counseling	+1,740
3	691-348015	JCPC Restitution	-28,760
4	691-348018	JCPC Admin	-1,675
5	691-348084	JCPC Youth Leadership	+36,862
6	684-348016	JCPC Psych Services	-26,949

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	691-419101	JCPC Task Force Admin	-932
2	691-419102	JCPC Restitution	-26,216
3	691-419107	JCPC Counseling Service	-3,479
4	691-419108	JCPC Teen Court Community Service	+58,714
5	691-419111	JCPC Youth Leadership	+36,862
6	684-400200	Salaries	+141
7	684-400211	401(k) Non LEO	+4
8	684-400500	FICA	+40
9	684-400600	Group Insurance	+100
10	684-400700	Retirement	+56
11	684-405300	Dues & Subscriptions	+965
12	684-401100	Telephone	+1,368

	Account # (ORG-OBJECT)	Account Description	Amount
13	684-403300	Supplies	+2,057
14	684-405500	Training	+498
15	695-399000	GF Fund Balance	-32,178

Total Revenues

38000

Total Expenditures

38000

Budget Amendment Balances when Zero.

0

Prepared By:

Margaret Blue

Email

mblue@pendercountync.gov



Pender County Budget Ordinance Amendment

Wednesday, June 9, 2021

Date Monday, June 21, 2021

Board Meeting Date (If Applicable) Monday, June 21, 2021

Fiscal Year FY 2020-2021 Fund 10 - GENERAL

Division, Program, Project, etc. Register of Deeds Revenues Department 480 - REGISTER OF DEEDS

Purpose of Request

This budget amendment is to increase revenue amounts collected in excess of original budget as well as the increase for related distributions of those revenues.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	480-356000	RECORDING - REG OF DEEDS	114,383
2	480-356200	MARRIAGE LICENSE - ROD	21,906
3	480-356400	EXCISE TAX - REGISTER OF DEEDS	493,124
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	480-407901	NCDOR CONVEYANCE TAX	493,124
2	480-407902	NCDHHS CHILDREN'S TRUST FUND	1,725
3	480-407903	NCDOA DOMESTIC VIOLENCE	114,383
4	480-407904	ST TREAS - MAPPING/GF/CULT RES	20,181
5			
6			
7			
8			
9			
10			

Total Revenues 629413 Total Expenditures 629413

Budget Amendment Balances when Zero. 0

Prepared By: Margaret Blue Email mblue@pendercountync.gov



Pender County Budget Ordinance Amendment

Wednesday, June 9, 2021

Date Monday, June 21, 2021

Board Meeting Date (If Applicable) Monday, June 21, 2021

Fiscal Year FY 2020-2021 Fund 10 - GENERAL

Division, Program, Project, etc. FEMA Reimbursement Department 525 - EMERGENCY MANAGEMENT

Purpose of Request
To budget FEMA reimbursement for final hurricane related items.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	10-348033	FEMA Reimbursement	1,904,436
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	525032-404500	Contract Services	711,052
2	525036-400201	Overtime	26,165
3	525036-400211	401(k) Non LEO	417
4	525036-400500	FICA	1,969
5	525036-400600	Group Insurance	2,267
6	525036-400700	Retirement	2,732
7	525036-400800	Additional Retirement	475
8	525036-403300	Supplies & Materials	271
9	695-399000	Fund Balance	1,159,088
10			

Total Revenues 1904436 Total Expenditures 1904436

Budget Amendment Balances when Zero. 0

Prepared By: Margaret Blue Email mblue@pendercountync.gov

**MEMORANDUM OF UNDERSTANDING AND COOPERATIVE AGREEMENT
FOR SERVICES**

Between

Cape Fear Resource Conservation and Development, Inc.

And

Pender County, NC, Government

This Agreement is entered into as of May 2021, between Cape Fear Resource Conservation and Development, Inc. hereinafter referred to as “CFRCD” and Pender County, NC Government hereinafter referred to as the “County”.

I. Purpose:

Both the County and CFRCD are to collaborate on “Assessing Aquatic Activity in the Black River, Phase II Project” hereinafter referred to as “Project”.

- The National Fish and Wildlife Foundation, hereinafter referred to as “NFWF”, has awarded CFRCD a total of \$500,000, which will be coming to CFRCD to support this project. CFRCD and the County are entering into this agreement in support of implementing the following grant in support of the Assessing Aquatic Activity in the Black River project, Phase II.
 - \$500,000 – National Fish and Wildlife Foundation
 - Additional funding is actively being sought to be utilized for completion of the project

- II. Benefits of Participation:** Implementation of this agreement will assist CFRCD and the County to protect and support conservation of the Black River Watershed including effective aquatic connectivity, decreased flooding, and improved fish passage. It will also increase the capacity of CFRCD to continue seeking grant funding and corporate investments and sponsorships bringing greater awareness to the conservation needs of the Black River Watershed.

III. Responsibilities:

A. CFRCD agrees to:

1. Complete the fiscal management for the Grants listed in Section 1. This includes submitting necessary financial reports, tracking match dollars, paying all bills associated with the project that are covered by the grants, and other requirements related to the grants.
2. Appoint a project coordinator to ensure that the deliverables for each of the grants are met.
3. Enter into additional contracts with other entities to complete project deliverables. Examples include contracting with various consulting companies to complete evaluation of culverts and general aquatic accessibility throughout the Black River Watershed as well as engaging with Subject Matter Expert engineers to move forward on “shovel-ready” projects to improve the aquatic accessibility throughout the Black River Watershed.

4. Provide the County Manager and project steering committee with project and financial updates.

5. Designate the following as the liaison between CFRCD and the County

Danielle Darkangelo – Executive Director
Cape Fear Resource Conservation and Development
15060 Highway 17 N
Hampstead, NC 28443
919-607-9996 (Cell)
danielle.darkangelo@gmail.com (Email)

B. The County Agrees to:

1. In-Kind support such as staff support and GIS use and availability
2. \$9,000 contribution through FY 21/22 funds designated through CFRCD dues in the form of time and efforts
3. Designate the following as the liaison between the County and CFRCD:
Chad McEwen his designee
Pender County Manager
805 S Walker Street
Burgaw, NC 28425
910-259-1200 (phone)
cmcewen@pendercountync.gov

IV. It is Mutually Agreed

A. Disputes and Conflict of Interest:

1. In case of disagreements, differences, or other concerns, the liaisons will work to resolve these issues. If they are unable to resolve the differences, the County Commission Chairperson and President of CFRCD will be informed and brought into the process.
2. If a resolution is not achieved, either party may request and be granted consultation from a mediator selected and agreed to upon by both parties. If mediation is unsuccessful the parties may agree to enter arbitration. The decision of the arbitrators will be final and binding upon both CFRCD and the County.
3. Should a potential conflict of interest arise between CFRCD and the County during the tenure of this agreement, the liaisons will immediately discuss the conflict.

B. This agreement may be amended in writing by mutual consent of the parties to this agreement.

C. The entire agreement between the County and CFRCD is contained within this document and its appendices.

In Witness Whereof, the parties hereto have executed this agreement as of the day, month and year first written above:

By: _____

Gary Lanier - President
CFRCD Board

By: _____

George Brown – Chair
Pender County Commissioners

6/21/21



Board of Commissioners
George R. Brown, Jr., *Chairman*
Archibald "Fred" McCoy, *Vice Chairman*
Jaqueline A. (Jackie) Newton
David A. Piepmeyer
J. David Williams, Jr.

County Manager
Chad McEwen
County Attorney
Carl W. "Trey" Thurman, III
Clerk to the Board
Melissa Long

Resolution Approving an Interlocal Agreement for the Administration of Pender County Water and Sewer Districts

WHEREAS, The Board of Commissioners has received a presentation concerning an agreement for the administration of each of its individual water and sewer districts by the County to simplify operations and budgeting. The presentation indicates that the County and the districts could benefit from consolidating the administration, operation, and budgeting of the districts under the overall control of Pender County Utilities.

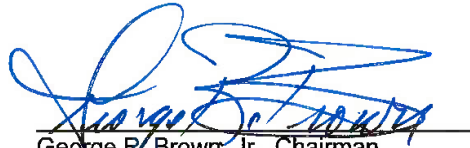
NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Pender County, North Carolina, for the County and as the governing board of the following districts:

Central Pender Water & Sewer District
Maple Hill Water & Sewer District
Moore's Creek Water & Sewer District
Rocky Point-Topsail Water & Sewer District
Scott's Hill Water & Sewer District

That the Board approves the draft dated June 21, 2021, presented to this meeting, of an "Interlocal Agreement for the Administration of Pender County Water and Sewer Districts," and authorizes the Chairman of this Board, the County Manager and all other County officers and agents to prepare the Agreement in final form, and to execute and deliver the Agreement on behalf of the various parties, provided that the Agreement in final form is in substantially the same form as the draft of June 21, 2021, with such minor changes as the Chairman and the County Manager may approve.

The Board directs all County officers and employees to take all such further action as they may consider appropriate in furtherance of the purposes of this resolution.

Adopted this 21 day of June 2021


George R. Brown, Jr., Chairman
Pender County Board of Commissioners

ATTEST:


Nancy Avery
Interim Clerk to the Board



Pender County Budget Ordinance Amendment

Wednesday, June 9, 2021

Date Monday, June 21, 2021

Board Meeting Date (If Applicable) Monday, June 21, 2021

Fiscal Year FY 2020-2021 Fund 10 - GENERAL

Division, Program, Project, etc. Tax Administration Department 450 - TAX

Purpose of Request
This budget amendment is to budget for final payments to Tyler Technologies for Munis Tax Project.

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	695-399000	Fund Balance	523,213
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	450-407400	Capital Outlay	370,423
2	450-404500	Contracted Services	152,790
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 523213 Total Expenditures 523213

Budget Amendment Balances when Zero. 0

Prepared By: Margaret Blue Email mblue@pendercountync.gov



Pender County

Request For Board Action

DATE OF MEETING:	June 21, 2021
REQUESTED BY:	Travis Henley, Director, Planning & Community Development
SHORT TITLE:	Resolution Requesting Approval of a Major Revision to an approved Special Use Permit for the construction and operation of an 85' Telecommunication Facility on an existing solar farm.
BACKGROUND:	Ryan Woods, applicant, on behalf of Clarence Dawson Jr. Cartwright Trustee, owner, is requesting the approval of a Major Revision to an approved Special Use Permit (SUP 75-2015) for the construction and operation of an 85' monopole telecommunication facility to aid in the operation of an existing solar farm within the RA, Rural Agricultural zoning district. The subject property consists of one (1) tract totaling approximately 424.5 acres of land located on the southern side of Shiloh Road between Penderlea Highway and Horse Branch Road in the Union Township and may be further identified by Pender County PIN 2391-98-3013-0000.
SPECIFIC ACTION REQUESTED:	To hold a public hearing and consider the approval of a Major Revision to an approved Special Use Permit (SUP 75-2015) for the construction and operation of an 85' Telecommunication Facility on an existing solar farm.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

on June 21, 2021 the Pender County Board of Commissioners (approved, modified, denied) a Special Use Permit Amendment, as described herein. The Chairman/County Manger is authorized to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED:

SECONDED:

☐

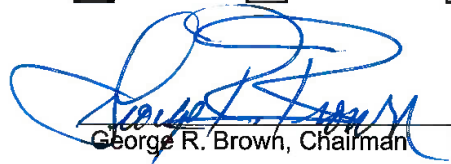
APPROVED

☐

DENIED

YEA VOTES: ☒ BROWN ☒ MCCOY ☒ NEWTON ☐ PIEPMAYER ☐ WILLIAMS

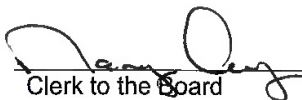
not in attendance



George R. Brown, Chairman

06/21/2021

Date



Clerk to the Board

06/21/2021

Date