



MINUTES
Board of County Commissioners Meeting
Monday, August 2, 2021 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT: George Brown
Fred McCoy
Jacqueline A. Newton
David Williams

MEMBERS ABSENT: David Piepmeyer

OTHERS PRESENT: Chad McEwen, County Manager
Trey Thurman, County Attorney
Nancy Avery, Interim Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

Page

1 CALL TO ORDER
Chairman Brown called the meeting to order at 4:00 pm.

2 INVOCATION
Commissioner McCoy delivered the invocation.

3 PLEDGE OF ALLEGIANCE
Commissioner Williams led in the Pledge of Allegiance.

4 ADOPTION OF AGENDA

4.1 Excuse Commissioner Piepmeyer from the meeting

Moved by David Williams, seconded by Jacqueline A. Newton

Excuse Commissioner Piepmeyer from the meeting.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			

Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

Moved by David Williams, seconded by Jacqueline A. Newton

Adopt the agenda with the removal of item 8.4 (request to move Contract Dentist position for the Mobile Dental Unit to a Pender County employee)

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

5 PUBLIC INFORMATION

5.1 County Trade Pull Factors and Tier Status 2020 Review

Mark Seitz, County Extension Director, stated:

County Trade Pull Factor is a mathematical (economics) way, using sales and use tax revenue data, to evaluate and quantify what we generally already know about our county and regional economies. Pender's spending power is equivalent to a county with 40,968 permanent residents when the county actually has 5,000 population. In Trade Area Capture (TAC), Pender County ranks 60th in North Carolina. In market share for fiscal year 2019-2020, Pender County ranks 49th in the state. Tier status is used by North Carolina Department of Commerce to rank a county's level of economic distress. It is based on:

- Average unemployment rate
- Median household income
- Percent population growth
- Adjusted property tax base per capita

It impacts a county's eligibility for rural economic development funding. Pender County is ranked a tier three county which means it is in the least economically distressed counties.

Commissioner Newton asked Mr. Seitz to do whatever he can to correct the fact that Pender is not a tier three county as this ranking is hurting the county.

6 CONSENT AGENDA

- 6.1 Approval to carry over Purchase Orders for Defender Ammo and Dana Safety Supply, Inc in the amount of \$6,818.17.
- 6.2 Approval to carry over Purchase Order for AmChar Wholesale in the amount of \$4,343.30
- 6.3 Approval of a Purchase Order to DISYS Solutions Inc (DSI) for Cisco SmartNet Support & Maintenance Renewal in the amount of \$52,122.95.
- 6.4 Approval of Tax Releases and Refunds
- 6.5 Approval of minutes July 12, 2021

Moved by Fred McCoy, seconded by David Williams

Approve as presented

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7 APPROVALS AND RESOLUTIONS

- 7.1 Approval to carry over two Purchase Order for Fairway Ford in the amount of \$447,054.58.

Sheriff Cutler explained that with the Covid backup we couldn't get the vehicles in the year they were budgeted. He asked the Board to allow the funding to roll to this fiscal year. He expects to receive the vehicles in September.

Moved by Fred McCoy, seconded by David Williams

Approve carryover of two purchase orders for vehicles for the Sheriff's office as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.2 One NC Fund Grant - Project No. 2018-23033

Manager McEwen stated that when Polyhose Inc. moved into Pender Commerce Park it applied for a grant as part of relocation to park. They were awarded the grant and this is the formal agreement that dictates distribution of it. Pender County is the entity that regulates the pass through of funds.

Moved by David Williams, seconded by Fred McCoy

Approve grant funding contract for Polyhose, Inc. as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.3 Resolution to approve MOA re proceeds from opioid settlement

County Attorney Thurman stated the opioid settlement has been signed off on, subject to the judge's approval. The money must be used for opioid and addiction.

Commissioner Newton asked if the funds could be used for ancillary costs such as child placement.

Attorney Thurman replied yes, that one category is for family assistance, al-anon programs, and there is a wide list of things we can do. The

money comes to the county and there is a requirement for an annual meeting with municipalities to discuss use of the funds. The County will get in the neighborhood of \$4 million.

Moved by Jacqueline A. Newton, seconded by David Williams

Approve Memorandum of Agreement and Resolution for opioid settlement as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.4 Shiloh Columbia VFD 50th Anniversary Fireworks Display

Emergency Manager Batson requested Board approval for fireworks on August 16th for Shiloh Columbia Volunteer Fire Department 50th Anniversary.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Approve fireworks display on August 16th in recognition of 50th anniversary of Shiloh Columbia VFD.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.5 Approval of Budget Amendment and Purchase Order to accept North Carolina Governor's Highway Safety Program Traffic Safety grant award in the amount of \$100,534.

15 - 23

Sheriff Cutler said his department has received good feedback and results on the highway safety program traffic safety grant. We are going into the second year of this program. He requested the Board approve a budget amendment and purchase order to accept this grant in the amount of \$100,534.

Moved by Fred McCoy, seconded by David Williams

Approve budget amendment and purchase order in the amount of \$100,534 for the Governor's Highway Safety Traffic Program.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

[8.6 Budget amend sheriff GHSP-year 2 - Pdf](#)

- 7.6 Approval of Budget Amendment and Purchase Order in the amount of \$40,000.00 for the purchase of vehicles.

25 - 26

Sheriff Cutler explained this was another situation of not being able to receive vehicles budgeted last year due to Covid 19 delays and asked the Board to roll the funds over to this budget year.

Moved by David Williams, seconded by Fred McCoy

Approve budget amendment and purchase order for \$40,000 for Sheriff's department for vehicle purchase as presented.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

[8.7 budget amendment sheriff vehicle purchase - Pdf](#)

7.7 Fire Department Tax Distribution Plan

Manager McEwen said he had recent discussions internally with Alan Wilson to discuss a global plan to distribute fire tax which is currently being distributed as received. The new plan is to distribute monthly in even amount with the last payment the reconciliation payment. He recommends approval of this plan by the Board. This has been discussed with the fire districts.

Commissioner Newton said other issues are the distributions are not made on a regular or on time basis and have no details with them. There needs to be a record of what has been received to date to accompany it. Erratic payments leaving them wondering if they received all of the payments or if more are to come. There needs to be a statement that shows what is general fund money and what is tax money.

Commissioner Williams agreed 100 % with Commissioner Newton on the necessity of payments being made on time.

Manager McEwen said effective July 1, the payment will be made the first of every month based on the budgeted amount for all fire districts.

Moved by Jacqueline A. Newton, seconded by Fred McCoy

Approve new Fire Department Tax Distribution Plan as presented

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.8 Petition for a Road Addition

Manager McEwen said he received a request from Department Of Transportation (DOT) on behalf of the the property owners and/or developers of Wylie Branch Phase I. The length of the road is 0.60 miles. Number of occupied homes having street frontage is 53. it is located 0.82 miles west of the intersection of Route #1002 and Highway #210. This is a formality that the Board has to accept.

Moved by David Williams, seconded by Fred McCoy

Approve DOT's request for road addition as referenced.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

7.9 Proclamation to Declare September 18, 2021 as Cape Fear Community College Day

Chairman Brown read a proclamation declaring September 18, 2021 as Cape Fear Community College Day.

Tammie Parris, Pender County Workforce Development Director accepted the proclamation and updated the Board on current activity

Moved by David Williams, seconded by Jacqueline A. Newton

Approve Proclamation of September 18, 2021 as Cape Fear Community College Day.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

8 APPOINTMENTS

8.1 Reappointment Cape Fear Community College Board of Trustees

Manager McEwen said Mr. Zander Guy of Surf City would like to be re-appointed for another four year term on the Cape Fear Community College Board of Trustees. His term would end August 2025.

Moved by David Williams, seconded by Fred McCoy

Re-appoint Zander Guy to another four year term on the Cape Fear Community College Board of Trustees.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

9 MAPLE HILL WATER AND SEWER DISTRICT

- 9.1 Approval of Change Order for Maple Hill-ONWASA Water Interconnection Project for \$16,900 and Associated Purchase Order Revisions

Utilities Director Keel asked the Board to approve a Change Order for Maple Hill-ONWASA Water Interconnection Project for \$16,900 and an Associated Purchase Order Revision.

Moved by Fred McCoy, seconded by David Williams

Approve change order for Maple Hill ONWASA Water Interconnection Project for \$16,900 and Associated Purchase Order Revisions

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

10 ROCKY POINT WATER AND SEWER DISTRICT

- 10.1 Resolution Accepting the Deed of Dedication of water distribution system for Wyndwater Phase 4B and Salters Haven Phase 2

Utilities Director Keel said the water system improvements for the developments of Wyndwater Phase 4B and Salters Haven Phase 2 have been completed and approved by NCDEQ and Pender County Utilities. The official dedication of these improvements is provided in the attached documents to be recorded upon the Board's approval. He requested Board approval of a resolution accepting the Deed of Dedication of water distribution system for Wyndwater Phase 4B and Salters Haven Phase 2.

Moved by David Williams, seconded by Fred McCoy

Accept deed of dedication for improvements as presented

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

11 SCOTTS HILL WATER AND SEWER DISTRICT

11.1 Resolution Accepting the General Utility Easement at Pender EMS & Fire Station 18 for Elevated Water Tank and Well

The site of the proposed elevated water tank and one of three wells to be constructed as part of the "Scott's Hill Water and Sewer District Elevated Water Tank and Associated Improvements" project has been selected for a vacant property adjacent to Station 18 which is owned by Pender EMS & Fire, Inc. The site has sufficient room for the construction of the tank and well and the associated protected buffer area required around the well. At no cost, the Board of Pender EMS & Fire, Inc. has approved the attached easement, it has been properly executed, and upon acceptance and signing by the Scott's Hill Water and Sewer District Board, it will be ready for recording with the Register of Deeds. This document is necessary to provide the District's legal right to construct, maintain, and operate the proposed facilities. Full funding for the project has been approved by the NCDEQ-Division of Water Infrastructure, and design work is currently underway. The tentative schedule for the project anticipates completion of the tank and all three wells in early 2023. The other two wells are on properties owned by Pender County Schools and those easements are on properties owned

by Pender County Schools and those easements are currently under review by PCS.

Moved by David Williams, seconded by Fred McCoy

Approve the resolution accepting easement Pender Fire and EMS to construct elevated water tank and well on station 18 property

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

11.2 Resolution Accepting the Deed of Dedication of water distribution system for the Initial Portion of Blake Farm Boulevard

Utilities Director Keel said the water system improvements for the initial portion of Blake Farm Boulevard (at Tract 4A & 4B/8A of the development) have been completed and approved by NCDEQ and Pender County Utilities. The official dedication of these improvements is provided in the attached documents to be recorded upon the Board's approval. He requested the Board approve resolution accepting the Deed of Dedication of water distribution system initial portion of Blake Farm Boulevard, adjacent to Tracts 4A & 4B/8A.

Moved by Fred McCoy, seconded by David Williams

Approve resolution accepting the Deed of Dedication of water distribution system initial portion of Blake Farm Boulevard, adjacent to Tracts 4A & 4B/8A.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.

12 MOORES CREEK WATER AND SEWER DISTRICT

13 CENTRAL PENDER WATER AND SEWER DISTRICT

14 PENDER COUNTY BOARD OF HEALTH

Health Department Director Moser stated Covid cases are going up. The County has 5900 cases to date with fourteen people in the hospital and sixty-nine deaths. The County is the fifth worst county per capita for cases. We have 100 new cases as of this morning with an additional 30 cases by lunch time. A month ago, we were averaging 138 cases every two weeks, now we are at every two weeks. 70-80% are the Delta variant. Two restaurants had to be closed. There are outbreaks in churches and a big outbreak at Penderlea school. The majority of cases at the school are not school related but individuals coming to work sick with 90 kids and staff out. They are still vaccinating 5 days a week in Hampstead and Burgaw. Most that are hospitalized are 70- 80 years of age. Her staff is worn out and they are three nurses short. She is working on ways to get additional help with contract tracing.

15 SOCIAL SERVICES BOARD

16 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

17 CLOSED SESSION (IF APPLICABLE).

17.2 Motion to return to open session at 6:36 P.M.

18 OPEN SESSION

18.1 Attorney Thurman said the Board appoints the clerk to the board. After extensive application and interview process one candidate was selected for the position. County Manager McEwen said he recommends the appointment of Tera Cline as County Clerk. She comes to the position with excellent qualifications.

Motion to appointment Tera Cline to the position of Clerk to the County Board of Commissioners effective August 9, 2021.

19 ADJOURNMENT

Moved by Jacqueline A. Newton, seconded by David Williams

Motion to adjourn at 6:38 p.m.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer				x
David Williams	x			
	4	0	0	1

CARRIED.



Pender County Request for Board action

TO: Board of Count Commissioners

FROM: Alan Cutler

DATE: August 2, 2021

SUBJECT: Approval of Budget Amendment and Purchase Order to accept North Carolina Governor's Highway Safety Program Traffic Safety grant award in the amount of \$100,534.

SUMMARY:

The North Carolina Governor's Highway Safety Program is dedicated to reducing the numbers of traffic crashes and fatalities in North Carolina, the Governor's Highway Safety Program promotes highway safety awareness through a variety of grants and safe-driving initiatives. This award will fund two patrol deputies salary, benefits and vehicle for the second year in the amount of \$100,534, with the County of Pender having to fund \$30,160. In year three, the percentage will be paid at 50/50. These funds will come out of accounts 510014-400200, 510014-400201, 50014-400600, 510014-400700, 510014-400800, 510014-401400, 510014-4003300, 510014-407100, and 510014-407400.

ACTION REQUESTED:

Approval of Budget Amendment and Purchase Order to accept North Carolina Governor's Highway Safety Program Traffic Safety grant award in the amount of \$100,534.

North Carolina Governor's Highway Safety Program Traffic Safety Project Contract – Form GHSP-01

SECTION A – GENERAL INFORMATION

1. Agency: PENDER COUNTY	4. Contact Person for Agency: James Cotton				
2. Agency Address: SHERIFF PO Box 1578 BURGAW, NC 28425	5. Telephone Number: * +1 (919) 259-1781				
3. Physical Location of Agency * 605 E Fremont St, Burgaw, NC 28425	6. Cell Phone: (910)470-7852				
8. Federal Tax ID Number / Type of Agency Federal Tax ID Number: *56-6000329 DUNS No : * 084894646 County: *PENDER COUNTY Type of Agency ☐ State ☐ Non-Profit ☒ County ☐ Higher Education ☐ Municipality ☐ Hospital	7. Email of Contact Person * james.cotten@pendersheriff.com 9. Project Year * ☐ New ☒ Continuation Year: ☐ 1 ☒ 2 ☐ 3 ☐ 4+				
10. Allocation of Funding * <table style="width: 100%;"> <tr> <td style="text-align: right;">Federal %</td> <td style="text-align: right;">70.00</td> <td style="text-align: right;">Local %</td> <td style="text-align: right;">30.00</td> </tr> </table>		Federal %	70.00	Local %	30.00
Federal %	70.00	Local %	30.00		
11. Project Title: * Pender County Sheriff's Office Traffic and Safety Team					

12. Budget		Source of Funds	
	Total Project Amount	Federal Amount	State/Local Amount
Personnel Costs	\$98,034.00	\$68,624.00	\$29,410.00
Contractual Services			
Commodities Costs			
Other Direct Costs	\$2,500.00	\$1,750.00	\$750.00
Indirect Costs			
Total Project Costs	\$100,534.00	\$70,374.00	\$30,160.00

13. Specify How Non-Federal Share Will Be Provided: *
 Non Federal Share will be provided by the County of Pender.

Project Number: PT-22-06-23	CFDA#: 20. 600 - State and Community Highway Safety Work Type: Police Traffic Serv.
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SECTION B – DESCRIPTION OF PROJECT

Statement of Problem (Provide detailed information of the highway safety problems in your area to be addressed through this project. Include countywide crash data for the last three years and any other relevant information to validate the statements. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>)

Problem Identification:

In Pender County from the years of 2015-2019, county data showed that there were ninety-four (94) fatalities with an annual average of 18.8 fatalities. Pender County was ranked 28th for fatalities in North Carolina. The number of fatal crashes for 2015-2019 totaled eighty-three (83). There were four hundred and eight alcohol related crashes from 2015-2019. Of those alcohol related crashes, twenty-six (26) crashes involved fatalities with twenty-eight (28) total reported deaths, and thirty-six reported serious injuries. The number of unrestrained fatalities totaled twenty-nine (29). There were forty-three (43) unrestrained serious injuries. There were five hundred and eighty-two speed related crashes for this same time period. Of those speed related crashes, eighteen (18) were fatal crashes involving twenty reported individual fatalities and twenty-eight (28) serious injuries. There were one thousand four hundred and fifty young driver reported crashes from 2015-2019. Twenty-nine (29) involved

serious injuries and twelve (12) involved fatal crashes. There were one hundred and forty-nine (149) motorcycle crashes of which ten (10) were fatal motorcycle crashes that includes twelve (12) individual fatalities for 2015-2019 time period. Pedestrian crashes for the 2015-2019 time period totaled forty-five (45) which included seven (7) reported serious injuries and ten (10) fatalities. There were seventeen (17) bicycle crashes for the 2015-2019 time period which involved two (2) serious injuries and two fatalities. There were sixteen (16) fatal crashes reported for older drivers.

For 2015-2019, the below intersections have shown to be intersections with at least twenty-four (24) or more crashes (some with fatalities).

- *NC Hwy 210 and I-40, reported twenty-nine (29) crashes and one (1) fatality or serious injury.
- *NC Hwy 210 and US Hwy 117, reported twenty-seven (27) crashes and one (1) fatality or serious injury.
- *NC Hwy 210 and US Hwy 421, reported thirty-one (31) crashes and two (2) fatalities or serious injuries.
- *US Hwy 421 and Malpass Corner Rd, reported thirty-four (34) crashes five (5) fatalities or serious injuries.
- *US Hwy 117 and New Rd, reported twenty-four (24) crashes and One (1) fatal or serious injury.
- *US Hwy 117 and NC Hwy 53, reported forty-seven (47) crashes and one (1) fatal or serious injury.
- *NC Hwy 53 and NC Hwy 50, reported forty-five (45) crashes and three (3) fatal or serious injury.
- *US Hwy 17 and Sidbury Rd, reported 40 crashes.
- *US Hwy 17 and Washington Acres twenty-nine (29) crashes.
- *US Hwy 17 and Peanut Rd, reported thirty (30) crashes.
- *US Hwy 17 and Hover Rd, reported forty-six (46) crashes.
- *US Hwy 17 and Country Club Rd, reported fifty-four (54) crashes.
- *US Hwy 17 and Sloop Point Rd, reported fifty-two (52) crashes and three (3) fatal or serious injuries.
- *NC Hwy 210 and Watts Landing Rd, reported thirty-one (31) crashes and one (1) fatal or serious injury.

(The above information was taken from Connect NCDOT, Resources, Traffic Safety, Crash Data and Maps, Total Crash Frequency by Intersection).

Description of Service Area:

Pender County, which is a coastal county, is the fifth largest county in North Carolina covering nine hundred and thirty-three (933) square miles of which sixty-five (65) square miles consist of water. Of the remaining eight hundred and sixty-eight (868) square miles, there are nine (9) highway maintained that run through Pender County. These highways are NC Hwy 210, NC Hwy 50, NC Hwy 53, NC Hwy 133, US Hwy 421, US Hwy 117, US Hwy 17, and the future US Hwy 17/Hampstead bypass, which is a NCDOT project that illustrates the increased traffic in Pender County. These highways are a major thoroughfare to the North Carolina Coast.

Description of Demographics:

The 2018 estimated population was 62,017 people. The 2019 estimated population was 63,060 people. The 2020 estimated population is 64,103 people. The western side of Pender County is known as farming community with 30% of the county's population. The eastern side of the county is known for being a coastal community with 70% of the county's population. Both the western side and the eastern side continue to grow in population and show significant economic growth. The median adult age of Pender County is 42.9 years. Service, food, and retail are the main economic activities in Pender County followed by agriculture, forestry, fishing, and hunting.

Description of the Agency:

The Pender County Sheriff's Office currently has one hundred and nineteen positions with full-time and auxiliary positions. The Sheriff's Office currently has two full-time deputies that are dedicated to traffic enforcement supervised by a Lieutenant (who is not included as one of the positions). The supervising Lieutenant over sees both the traffic unit and two shifts from the uniform patrol division.

Proposed Solution:

The overall goal of the two full-time dedicated traffic deputies and their supervising Lieutenant is to reduce the number of alcohol related fatalities and injuries by 35%, reduce speed related fatalities and injuries by 25%, and unrestrained fatalities and injuries by 30%. The Sheriff's Office intends achieve these goals by conducting saturation patrols, checking stations, high-visibility enforcement and promotion of seatbelt safety through education.

Budget Narrative:

The purpose of the GHSP grant is to continue the efforts of the traffic unit. It is still the intent of Sheriff's Office to continue the traffic unit's departmental functions and staffing under local funding after the current grant period ends irrespective of any future

grants.

The Pender County Sheriff's Office has continued to see an increase in speeding violations as well as driving while impaired violations. The majority of the enforcement actions by the Sheriff's Office will take place on the major roadways within the county due to their high crash volume. Speeding continues to be a significant cause of crashes in our county. With the continued assistance from the Governors Highway Safety Program, the two traffic deputies can and will be used to enforce all traffic laws within the Sheriff's Office jurisdiction.

Travel Justification:

The traffic unit will attend educational opportunities to continue its professional development and will utilize countermeasures that work to reduce traffic related fatalities and injuries. The unit will travel in-state to assist other agencies with traffic-related events and for field training.

To be completed by law enforcement agencies seeking first year grant:

Provide the agency's number of sworn officers	119
Does the agency currently have a dedicated traffic or DWI unit?	Yes ☒ No ☐
If a dedicated traffic or DWI unit exists, how many officers are assigned to the unit?	2

For applicants requesting enforcement grants, please provide the following county fatality rankings:

Information can be located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Overall Fatality Ranking:	28
Alcohol Fatality Ranking:	23
Unrestrained Fatality Ranking:	24
Speed Related Fatalities:	28
Other Applicable Rankings: (Specify)	Young Driver fatal ranking 28, Motorcycle fatal ranking 29

As part of this project all law enforcement agencies must enter traffic enforcement citations data of their agency for the past three years.

Year 2018	Occupant Protection Citations	17	DWI Citations	3	Speed Citations	448
Year 2019	Occupant Protection Citations	51	DWI Citations	38	Speed Citations	858
Year 2020	Occupant Protection Citations	28	DWI Citations	67	Speed Citations	344

Goals and Objectives (Provide at least one SMART (Specific, Measurable, Attainable, Realistic and Timely) goals and objectives. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Goal #1: Reduce unrestrained fatalities in Pender County by 10% from the 2015-2019 average of 5.8 to 5.

Objectives: Increase Occupant Protection Contacts by 50% by September 30, 2022

Goal #2: Reduce speed-related fatalities in Pender County by 10 percent from the 2015-2019 average of 4.0 to 3 by September 30, 2022

Objectives: Increase speed Contacts by 25% by September 30, 2022

Goal #3:

Objectives:

Below are the 5-year goals of the NC Governor's Highway Safety Program (GHSP). To be eligible for funding, your traffic safety project should match one or more of the GHSP goals. Check all that apply.

- ☒ Reduce NC's traffic-related fatalities by 12% from the 2014-2018 average of 1,392 to 1,228 by December 31, 2021.
- ☒ Reduce NC's alcohol-related fatalities by 10% from the 2014-2018 average of 401 to 361 by December 31, 2021.
- ☒ Reduce NC's unrestrained fatalities by 10% from the 2014-2018 average of 398 to 358 by December 31, 2021.
- ☒ Reduce NC's speed-related fatalities by 5% from the 2014-2018 average of 472 to 448 by December 31, 2021.
- ☒ Reduce NC's young driver-involved fatal crashes by 10% from the 2014-2018 average of 170 to 153 by December 31, 2021.
- ☒ Reduce NC's motorcycle fatalities by 5% from the 2014-2018 average of 187 to 178 by December 31, 2021.
- ☒ Increase NC's seat belt usage rate 2.9 percentage points from the 2015-2019 average of 90.5% to 93.4% by December 31, 2021.

SECTION C – BUDGET DETAIL

Personnel Costs

#	Personnel Position	Salary
1	Activity Hours for Deputy 1	\$35,359.00
2	Activity Hours for Deputy 1	\$35,359.00
3		
4		
5		
6		
7		
8		
9		
10		

Total Salaries Cost: \$70,718.00

#	Personnel Fringe Benefits	Cost
1	(2)Deputy 1	\$27,316.00
2		
3		
4		
5		
6		
7		
8		
9		
10		

Total Fringe Benefits Cost: \$27,316.00

Total Personnel Costs: \$98,034.00

Contractual Services

#	Contractual Service To Be Provided	Cost
1		
2		
3		
4		
5		
6		
7		

8		
9		
10		
11		

Total Contractual Services:

Commodities Costs

#	Commodities	Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Total Commodities Cost:

Other Direct Costs

#	Equipment	Quantity	Cap Amount	Cost
1				
2				
3				
4				
5				
6				
7				
8				

Total Equipment Cost

#	Other Items and Equipment Direct Cost: (Cost Limited to Less Than \$5000 Per Item)	Cost
1		
2		
3		
4		
5		
6		
7		
8		

Total Other Items and Equipment Direct Cost:

#	Travel	Cost
1	In-State Travel	\$2,500.00

2	Out-of-State Travel	
Total Travel Cost:		\$2,500.00
Total Other Direct Costs:		\$2,500.00

Indirect Costs

#	Indirect Costs	Cost
1		
2		
3		
4		
Total Indirect Costs		

SECTION D – SCHEDULE OF TASKS BY QUARTERS

List the schedule of tasks by quarters, referring specifically to the objectives in Section B. Tasks should be a bulleted list of activities to be performed in each quarter.

Conditions for Enforcement Projects Only

By checking this box, the above agency agrees to the terms below as additional activities to be performed as part of this project.

- ☒ A minimum of one (1) nighttime and one (1) daytime seat belt initiative per month;
- ☒ A minimum of one (1) impaired driving checkpoint per month;
- ☒ A minimum of 50% of seat belt initiatives must be conducted at night between the hours of 7:00 p.m. and 7:00 a.m.;
- ☒ Participation in all "Click It or Ticket" and "Booze It & Lose It" campaigns;
- ☒ Participation in any event or campaign as required by the GHSP;
- ☒ Attempt to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

First Quarter (October, November, December)

- *Attend and participate in all Click It or Ticket and Booze It and Lose It campaigns.
- *Conduct two (2) night time and one (1) day seat belt initiative per month.
- *Conduct one (1) impaired driving checkpoint per month.
- *Submit monthly and quarterly reports to GHSP.
- *Attend Educational events.

Second Quarter (January, February, March)

- *Attend and participate in all Click It or Ticket and Booze It and Lose It campaigns.
- *Conduct two (2) night time and one (1) day seat belt initiative per month.
- *Conduct one (1) impaired driving checkpoint per month.
- *Submit monthly and quarterly reports to GHSP.

Third Quarter (April, May, June)

- *Attend and participate in all Click It or Ticket and Booze It and Lose It campaigns.
- *Conduct two (2) night time and one (1) day seat belt initiative per month.
- *Conduct one (1) impaired driving checkpoint per month.
- *Submit monthly and quarterly reports to GHSP.

Fourth Quarter (July, August, September)

- *Attend and participate in all Click It or Ticket and Booze It and Lose It campaigns.
- *Conduct two (2) night time and one (1) day seat belt initiative per month.
- *Conduct one (1) impaired driving checkpoint per month.
- *Attend the GHSP Traffic Safety Conference.
- *Submit monthly and quarterly reports to GHSP.

AGENCY AUTHORIZING SIGNATURE

- ☐ I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge.

Name: PIN Date:

Note:

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".



Pender County Budget Ordinance Amendment

Monday, July 19, 2021

Page 9 of 9

Date Monday, July 19, 2021
Board Meeting Date (If Applicable) Monday, August 2, 2021

Fiscal Year FY 2021-2022 Fund 10 - GENERAL

Division, Program, Project, etc. North Carolina Governor's Highway Traffic Safety Grant Department 510 - SHERIFFS DEPARTMENT

Purpose of Request
This award will fund two patrol deputies salary, benefits and other direct costs in the amount of \$100,534, with the County of Pender having to fund \$30,160.0

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	510014-348091	Gov Highway Safety grant	70,374.00
2	695-399000	Gen Fund Bal Approp	53,073.00
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	510014-400200	Salaries	78,910.00
2	510014-400201	Overtime	8,000.00
3	510014-400500	FICA	6,649.00
4	510014-400600	Group Insurance	12,578.00
5	510014-400700	Retirement	10,464.00
6	510014-400800	Additional Retirement	4,346.00
7	510014-401400	Travel	2,500.00
8			
9			
10			

Total Revenues 123447 Total Expenditures 123447

Budget Amendment Balances when Zero. 0

Prepared By: Jennie Coleman Email jennifer.coleman@pendersheriff.com



Pender County Request for Board action

TO: Board of County Commissioners

FROM: Alan Cutler

DATE: August 2, 2021

SUBJECT: Approval of Budget Amendment and Purchase Order in the amount of \$40,000.00 for the purchase of vehicles.

SUMMARY:

Pender County Sheriff's Office is requesting approval of Budget Amendment and Purchase Order for the purchase of vehicles. One vehicle purchase will be with Capital Nissan, a 2021 Nissan Altima, in the amount of \$18,533.00. Also will be getting North Carolina Sheriff's Association pricing. These funds will come from account 14-407403.

ACTION REQUESTED:

Approval of Budget Amendment and Purchase Order in the amount of \$40,000.00 for the purchase of vehicles.



Pender County Budget Ordinance Amendment

Monday, July 19, 2021

Page 2 of 2

Date Monday, July 19, 2021

Board Meeting Date (If Applicable) Monday, August 2, 2021

Fiscal Year FY 2021-2022 Fund 14 - STATE SEIZ

Division, Program, Project, etc. State Seizure account Department 510 - SHERIFFS DEPARTMENT

Purpose of Request
Transfer fund for vehicle purchase

REVENUES

	Account # (ORG-OBJECT)	Account Description	Amount
1	141-299000	Unapprop Fun Bal	40,000.00
2			
3			
4			
5			

Proposed Amendment:

EXPENDITURES

	Account # (ORG-OBJECT)	Account Description	Amount
1	14-407403	Capital Outlay/vehicle	40,000.00
2			
3			
4			
5			
6			
7			
8			
9			
10			

Total Revenues 40000 Total Expenditures 40000

Budget Amendment Balances when Zero. 0

Prepared By: Jennie Coleman Email jennifer.coleman@pendersheriff.com