



MINUTES
Board of County Commissioners Meeting
Monday, December 6, 2021 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT:

David Piepmeyer
David Williams
George Brown
Jacqueline A. Newton
Fred McCoy

MEMBERS ABSENT:

OTHERS PRESENT:

Chad McEwen, County Manager
Trey Thurman, County Attorney
Tera Cline, Clerk to the Board
Doug Shipley, Assistant County Manager
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

Page

1 CALL TO ORDER

Chairman Brown called the meeting to order at 4:00 PM

2 INVOCATION

Commissioner McCoy presented the invocation.

3 PLEDGE OF ALLEGIANCE

Commissioner David Williams led the Pledge of Allegiance.

4 ADOPTION OF AGENDA

Moved by David Piepmeyer, seconded by David Williams

Item 10.5 added to agenda: Approval of BOA for \$176,876.00. ROAP funds expected to be accepted by Pender Adult Services.

Item 6.1 Moved to 7:00 PM time.

	For	Against	Abstained	Absent
George Brown	x			

Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

5 REORGANIZATION

5.1 Assign County Attorney Trey Thurman as Moderator.

4:04 PM Chairman Brown assigned Trey Thurman, Attorney, as Moderator of the meeting. Trey opened the floor for nominations. Chairman George Brown nominated Commissioner David Piepmeyer for Chairman and David Williams for Vice Chairman. Commissioner Fred McCoy second the motion.

5.2 Nomination and Selection of Chairman and Vice-Chairman.

Trey Thurman, Attorney, opened the floor for nominations. Chairman George Brown nominated Commissioner David Piepmeyer for Chairman and David Williams for Vice Chairman. Commissioner Fred McCoy second the motion.

Moved by George Brown, seconded by Fred McCoy

Motion to approve

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

6 PUBLIC HEARING

Motion to move to 7:00 PM due to public information sent out.

Moved by David Williams, seconded by Fred McCoy

Motion to approve

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

7 PUBLIC INFORMATION

- 7.1 Recognition of Veterans Service Officer Roy Horne for his dedicated service to Pender County

Allen Vann, Assistant County Manager, and Chairman Piepmeyer acknowledged Roy Horne for his dedicated service to Pender County and its veterans.

- 7.2 Recognition of Ground Foreman Joe Camperlengo for his dedicated service to Pender County

Allen Vann and Vice Chairman David Williams acknowledged Joe Camperlengo for his dedicated service to Pender county and its citizens.

8 PUBLIC COMMENT

No public comment

9 CONSENT AGENDA

Consent agenda approved.

- 9.1 Approval of a Purchase Order for the Emergency Reporting Annual Subscription and Annual Maintenance fee in the amount of \$1,508.25.
- 9.2 Approval of Board of Commissioners meeting calendar for year 2022
- 9.3 Approval of Tax Releases and Refunds
- 9.4 Resolution Amending Article XXI – Travel Policy, Section 3. Transportation B. Meals
- 9.5 Approval to Write-Off Bad Debt for the Health Department for Calendar Year 2019: \$20,779.20
- 9.6 Approval of Purchase Order for Lawmen's Safety Supply to purchase Ballistic vests for Emergency Response Team in the amount of \$48,038.95.

- 9.7 Approval of a Purchase Order to Brenntag for Caustic (Sodium Hydroxide) for Water Treatment for the remainder of FY22: \$70,000
- 9.8 Approval of a Purchase Order to Amerochem for Ferric Sulfate for Water Treatment for the remainder of FY22: \$89,000
- 9.9 Approval of a Budget Amendment to Increase Health Department Revenues and Expenditures for Fiscal Year 2021-2022: \$150
- 9.10 Approval of a Budget Amendment for funds in Insurance/Property Loss in the amount of \$22,505.00.
- 9.11 Reclassification of a position at Department of Social Services
- 9.12 Consideration of a purchase order for the lease agreement with Burgaw Now, LLC
- 9.13 Approval of the Board of Commissioner Meeting Minutes November 15, 2021

Moved by Jacqueline A. Newton, seconded by George Brown

Motion to approve consent agenda.

	For	Against	Abstained	Absent
George Brown	x			
Fred McCoy	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
David Williams	x			
	5	0	0	0

CARRIED.

10 APPROVALS AND RESOLUTIONS

- 10.1 Approval of Purchase Order for Penderlea Community Park Playground

Zach White, Pender Parks and Rec, presented several quotes on new playground equipment for Penderlea community park. The quotes were presented to the Pender County Parks advisory board and they voted to recommend Cunningham Recreation as our provider of equipment.

Moved by Jacqueline A. Newton, seconded by David Williams

Motion to approve Purchase Order to Cunningham for playground at Penderlea Community Park.

	For	Against	Abstained	Absent
David Williams	x			
Jacqueline A. Newton	x			
David Piepmeyer	x			
George Brown	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

- 10.2 Recommendation to award the UCaaS contract and issue purchase order to TrueIP Solutions, Inc. for 5 year service agreement in the amount of \$78,100.99 for FY22.

Earl Moore, Pender County ITS Operations Manager, presented the TRUE IP contract and proposal on behalf of ITS. Attached is a copy of the presentation.

Moved by Jacqueline A. Newton, seconded by David Williams

Motion to approve awarding UCaaS contract and issue a purchase order to True IP Solutions, Inc. for a 5-year service agreement in the amount of \$78,100.99 for FY22. This is a budgeted item and will be taken from the following line items.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

[UCaaS Presentation](#)

- 10.3 Approval of Engineering Contract with McKim & Creed, Capital Project Ordinance & Resolution, Budget Amendment, and Associated Purchase Order for the US 421 Sewer Pump Station, Force Main, & Water Line Project

Kenny Keel, Director of Utilities, presented the contract with McKim & Creed. Following the Board's authorization on September 20th, PCU issued a Request for Qualifications for engineering services for the US

421 Sewer Pump Station, Force Main, & Water Line Project. We received 7 Statements of Qualification from the following firms: CDM Smith, Highfill, McGill, McKim & Creed, Wooten, WithersRavenel, and Wood. Five PCU staff members reviewed the SOQs and scored them based on a variety of parameters. McKim & Creed scored highest in the evaluation, they provided an excellent submittal for the project, and they were intimately familiar with the specific needs and the area of the project. Following selection, McKim & Creed provided a contract for consideration. While not specifically noted in the RFQ, there is an urgent need to design (and construct) water services to the county-owned former BASF site adjacent to the water and wastewater plants and part of Pender Commerce Park. This work is related to the US 421 sewer project (extension of sewer in the area), and seems appropriate to also include in this engineering contract due to the urgency to connect this property to utilities services in anticipation of future development of the site. Therefore, PCU requested that McKim & Creed provide a contract that includes this work as well.

Moved by Jacqueline A. Newton, seconded by David Williams

Motion to approve the engineering Contract with McKim & Creed (including BASF services), Capital Project Ordinance & Resolution, Budget Amendment, and Associated Purchase Order for the US 421 Sewer Pump Station, Force Main, & Water Line Project.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

10.4 Consideration of Courthouse Files Relocation Expenses

Allen Vann, Assistant County Manager, presented to the board. The Courthouse files have exceeded the capacity of the allocated storage areas. Therefore, additional files need to be relocated to the leased space on West Fremont Street. As a result of the relocation/redistribution of files, additional expenses will be incurred for moving as well as the additional furniture needs within the Courthouse. The various expenses associated with this transfer include:

1) moving services (The Contents Team)

2) file storage units and their installation (Brame)

These additional expenses will be covered within the Courthouse project code.

Note: Not all information related to costs was available at the time of this entry and will be provided to the Board for review ahead of the December 6 meeting date.

Moved by George Brown, seconded by Jacqueline A. Newton

Motion to approve 1) a purchase order to The Contents Team for moving and relocation of the files and dismantling of the existing shelving, and 2) a purchase order to Brame for file storage units, their delivery and installation.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

10.5 Approval to accept ROAP funds which are expected.

Chad McEwen, County Manager, presented the BOA in the amount of \$176,876.00 for ROAP funds for Pender Adult Services transportation.

Moved by David Williams, seconded by George Brown

Motion to approve acceptance of ROAP funds.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

11 DISCUSSION

12 APPOINTMENTS

12.1 Approval of an Appointment to the Surf City Planning Board

Moved by David Williams, seconded by George Brown

Motion approved to accept Surf City ETJ planning board resolution to appoint Katrina Turner to the Surf City Planning Board.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

12.2 Approval of reappointments to the Pender Memorial Hospital Board of Trustees

Moved by David Williams, seconded by George Brown

Motion to approve the reappointment for Denise Houghton on the Pender Memorial Hospital Board of Trustees for a second term to expire 12/31/2024 and update the board on revised appointment term expirations.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

12.3 Approval of appointments to the Pender Memorial Hospital Board of Trustees

Moved by Fred McCoy, seconded by David Williams

Motion to appoint Myra McDuffie to the Pender Memorial Board of Trustees. Commissioner Newton abstained from voting.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton			x	
Fred McCoy	x			
	4	0	1	0

CARRIED.

- 12.4 Approval of reappointment to the Pender County Voluntary Agricultural District Board
- 12.5 Approval of reappointment to the Pender County Voluntary Agricultural District Board

Moved by George Brown, seconded by Jacqueline A. Newton

12.4 and 12.5 were processed under one motion for approval. Mr. Gene Jordan and Scott Wells reappointment to the Pender County Voluntary Agricultural District Board.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

- 12.6 Approval of Reappointment to the Pender County Nursing/Adult Care Homes Advisory Committee
- 12.7 Approval of Reappointment to the Pender County Nursing/Adult Care Homes Advisory Committee
- 12.8 Approval of Reappointment to the Pender County Nursing/Adult Care Homes Advisory Committee
- 12.9 Approval of Reappointment to the Pender County Nursing/Adult Care Homes Advisory Committee

Moved by George Brown, seconded by David Williams

12.6 through 12.9 were presented together for motion for approval. Thomas Dareneau, Carol Tutherow, Susan Knox, and Mary Fortunato were all reappointed to the Pender County Nursing/Adult Care Homes Advisory Committee.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

13 MAPLE HILL WATER AND SEWER DISTRICT

14 ROCKY POINT WATER AND SEWER DISTRICT

14.1 Approval of Sale of RPTWSD Property to NCDOT for Hampstead Bypass Project

The BOCC opened as the Rocky Point Water and Sewer District board at 5:02 PM. Kenny Keel, Director of Utilities, presented the Deed for Highway Right of Way, NCDOT letter of commitment to remove all concrete from property, and the Vendor Registration Form to approve the sale of 0.481 acres to NCDOT.

Moved by David Williams, seconded by George Brown

Motion to approve sale of 0.481 acres of the property with PIN # 3293-98-7023-0000 to NCDOT for the Hampstead Bypass

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

15 SCOTTS HILL WATER AND SEWER DISTRICT

15.1 Acceptance of Easements for Hoover Road Well and Hampstead Tank Well from Pender County Schools

The BOCC opened as the Scotts Hill Water and Sewer District board at 5:04 P.M. Kenny Keel, presented to the board the sites of two of the three wells to be constructed as part of the "Scott's Hill Water and Sewer District Elevated Water Tank and Associated Improvements" project will affect property owned by Pender County Schools. One well site is completely on PCS property on Hoover Road on the South Topsail Elementary School site. The site has sufficient room for the construction of the well and the associated protected buffer area required around the well. The other well is on RPTWSD property at the Hampstead Elevated Water Tank; however, the required 100 foot protection buffer is partially on PCS property. At no cost, the Board of Pender County Schools has approved the attached easements. At the time of this agenda item submittal I had not yet received the executed documents, but they should be in hand by the time of this meeting. Upon acceptance and signing by the Scott's Hill Water and Sewer District Board Chairman, the easement documents will be ready for recording with the Register of Deeds. These documents are necessary to provide the District's legal right to construct, maintain, and operate the proposed facilities. Full funding for the project has been approved by the NCDEQ- Division of Water Infrastructure, design work is complete, and we are currently seeking construction permits. The tentative schedule for the project anticipates completion of the tank and all 3 wells in early 2023. The other well and the tank will be on property owned by Pender EMS & Fire and that easement was previously accepted by the SHWSD Board.

Moved by Jacqueline A. Newton, seconded by George Brown

Motion to approve resolution accepting the general utility easements at Pender County Schools properties water supply wells.

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

16 MOORES CREEK WATER AND SEWER DISTRICT

17 CENTRAL PENDER WATER AND SEWER DISTRICT

18 PENDER COUNTY BOARD OF HEALTH

BOCC opened as the Board of Health at 5:10 PM.

18.1 Approval of the Job Description for Health and Human Services Director

Moved by David Williams, seconded by George Brown

Motion to approve

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			
Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

18.2 Carolyn Moser, Director of Health, Gave a brief Covid update. See attached.

17 - 20

[DEC 6 Covid Update](#)

19 SOCIAL SERVICES BOARD

20 ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGERS, & COUNTY COMMISSIONERS

Trey Thurman, County Attorney, Closed session items include

- Item 3 Attorney/client
- Item 4 Economic Development
- Item 5 Acquisition of real property
- Item 6 Personal

Chad McEwen, County Manager, updated the board on the following projects:

- Golden Leaf grant has been awarded for \$500,000 help with the cost of demolition of the BASF property
- RFP for the BASF property being completed by Wood Engineering and ready to start bids.
- Phase 2 of Finch study is in talks to begin.
- Mosely Architectural design team will meet with staff first week in December for a staff kick off meeting for the new law enforcement center and jail.

- Chad and Commissioner Newton will attend the resiliency alliance follow up meeting in Goldsboro on Wednesday December 8.

Doug Shipley, Assistant County Manager, gave a brief update on the following:

- Upgrade of Energov application
- Parks and Rec steering committee having 3 part session to discuss findings by McGill and associates parks and rec master plan development.
- Gave an update on the opening up of the shooting range.

Allen Vann, Assistant County Manager, briefed the board on the following:

- Gave acknowledgement to the finance department for great job on additional budget training.
- Acknowledged the departments that participated in Christmas on the Square. Also mentioned the Employee holiday party is Friday December 10th.

Commissioner Newton, noted how well the Christmas celebrations were going over the weekend. Mentioned going to Goldsboro to the resiliency meeting to discuss resiliency flooding issues with 40 other communities.

Commissioner McCoy, stated how nice the Christmas festivities at the courthouse have been great.

Commissioner Williams, thanked Commissioner Brown on many years as chairman.

Commissioner Brown, Wished everyone a Merry Christmas.

Chairman Piepmeyer, Wished everyone a Merry Christmas.

Moved by George Brown, seconded by David Williams

Motion to go into closed session for items 3, 4, 5, and 6

	For	Against	Abstained	Absent
David Piepmeyer	x			
David Williams	x			
George Brown	x			

Jacqueline A. Newton	x			
Fred McCoy	x			
	5	0	0	0

CARRIED.

21 CLOSED SESSION (IF APPLICABLE).

BOCC entered closed session at 5:25 PM. Motion to enter into closed session pursuant to G.S. 143-318.11: 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time; 4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session; 5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment. 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy matters may not be considered in a closed session.

22 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/ RESOLUTIONS

22.1 Public Hearing and Resolution to Name and Address Resoe Creek Road

Mike Dickson, GIS analyst, presented the resolution to name and address Resoe Creek Road. An unnamed easement off Little Kelly Rd in Rocky Point has exceeded the number of addressable structures required to force the road to be named. A petition was circulated amongst the property owners affected by this, and six of the nine property owners signed the petition in agreement on the name.

23 ADJOURNMENT

Chairman Piepmeyer adjourned the meeting at 7:15 PM.

Pender County Health Department

...Building a healthier tomorrow...

*Carolyn Moser, BSN, MPA
Health and Human Services Director*

COVID-19 Update December 6, 2021

County	Cases	Death
Bladen	5,677	95
Brunswick	17,153	246
Columbus	10,369	230
Duplin	10,292	198
New Hanover	29,552	297
Onslow	30,708	273
Pender	9,288	104
Sampson	11,651	140

Residents Vaccinated

Ages 5+	51% Two Vaccines; 55% One Vaccine
Ages 12+	55% Two Vaccines; 59% One Vaccine
Ages 18+	58% Two Vaccines; 62% One Vaccine
Ages 65+	80% Two Vaccines; 83% One Vaccine

Other

- County positivity rate continues to rise-currently 10.8/State 7.7
- Tracking about 15 new cases per day. Most cases are in ages 25-49
- Optum lab service (approved and paid by the state) is helping with testing. They are testing 8:00am-4:30pm, Mon-Fri and 8:00am-4:00pm on Saturdays.
- We are vaccinating anyone 5 years of age and older, including booster shots. No appointment is needed. May walk-in at Burgaw or Hampstead
- Year-to-date the health department has given over 25,000 vaccines
- Per recent state data, Pender has had 562 break-through COVID cases

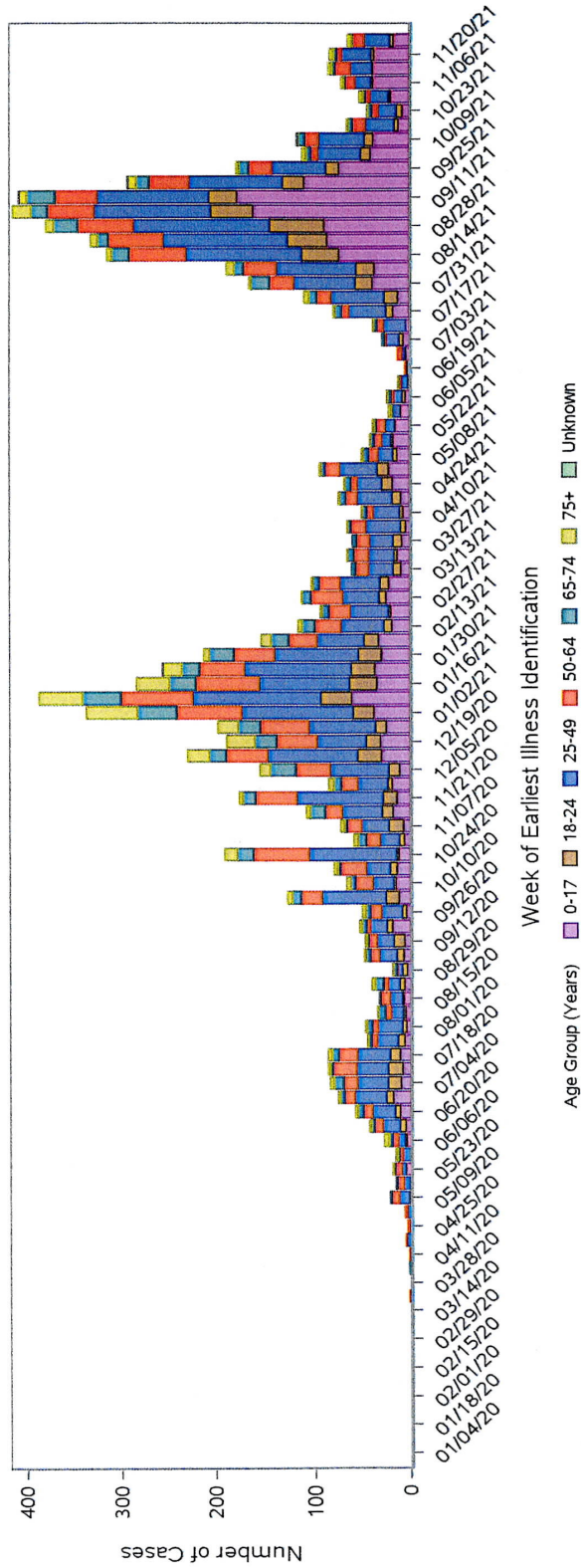
803 S. Walker St., Burgaw, NC 28425 (910) 259-1230 Fax (910) 259-1258

Dental Center (910) 259-1503 Environmental Health (910) 259-1233 WIC (910) 259-1290

DRAFT Report to Local Health Department -- Pender County - COVID-19 NC COVID Report

D. CASES BY DATE OF EARLIEST ILLNESS IDENTIFICATION AND AGE

This shows the number of new cases by age at diagnosis. This can show whether the number of cases are growing more among a specific age group.



NOTES:

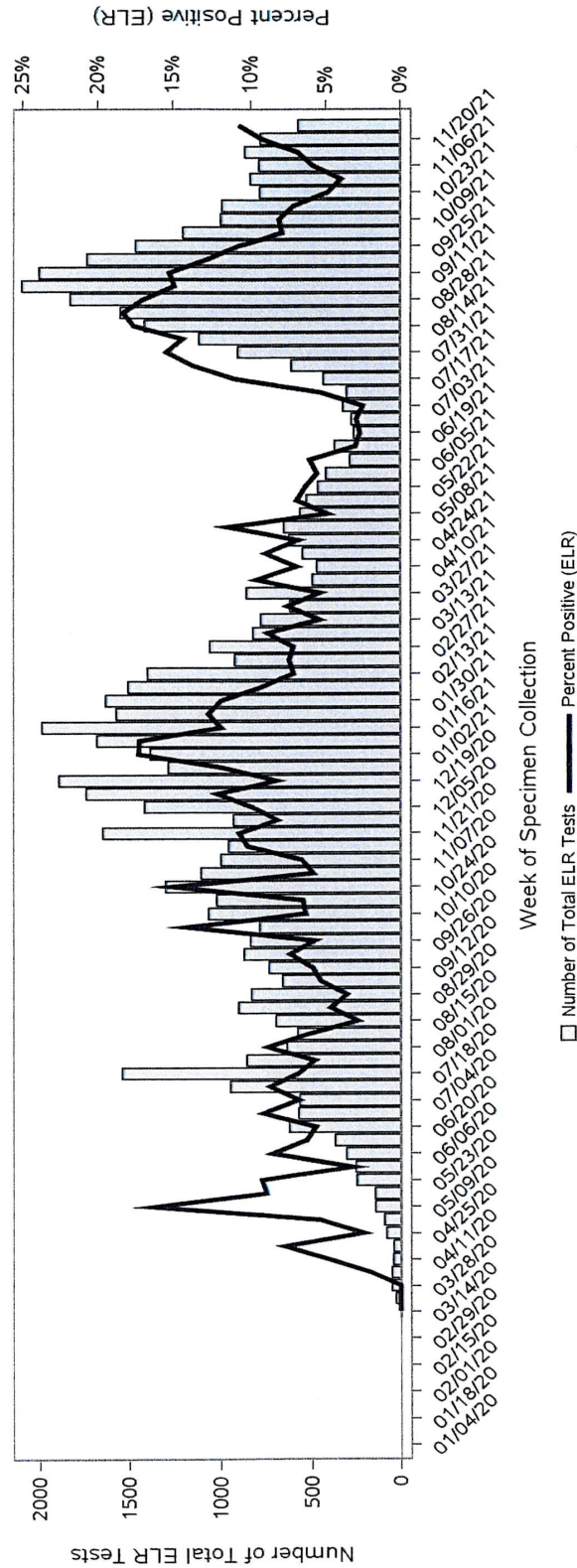
- 1) For people with symptoms, the date of earliest illness identification is the date of symptom onset. If someone was asymptomatic or the date of symptom onset was not reported, then the date of laboratory sample collection is used. If neither symptom onset date nor specimen collection date is available, date of report to public health is used.
- 2) Recently collected specimens may not yet be reported.
- 3) Large peaks may indicate testing 'events' that occurred within a facility.
- 4) Dates in the figure above represent the ending date of each week.

All data are preliminary and subject to change
NC COVID data as of 11292021_1200. Report generated on 29NOV21.

DRAFT Report to Local Health Department -- Pender County - COVID-19 NC COVID Report

E. ELECTRONIC LAB REPORTING: PERCENT POSITIVE

This shows the percent of positive tests as a proportion of total ELR tests. We know that as testing increases, the number of cases can climb. This gives us an idea of the number of cases with respect to the amount of testing being done. These are only calculated using results from labs that report into NC COVID electronically, listed below. Thus, this may not be representative if a large amount of tests in Pender County are being done by labs not reporting electronically.



NOTES:

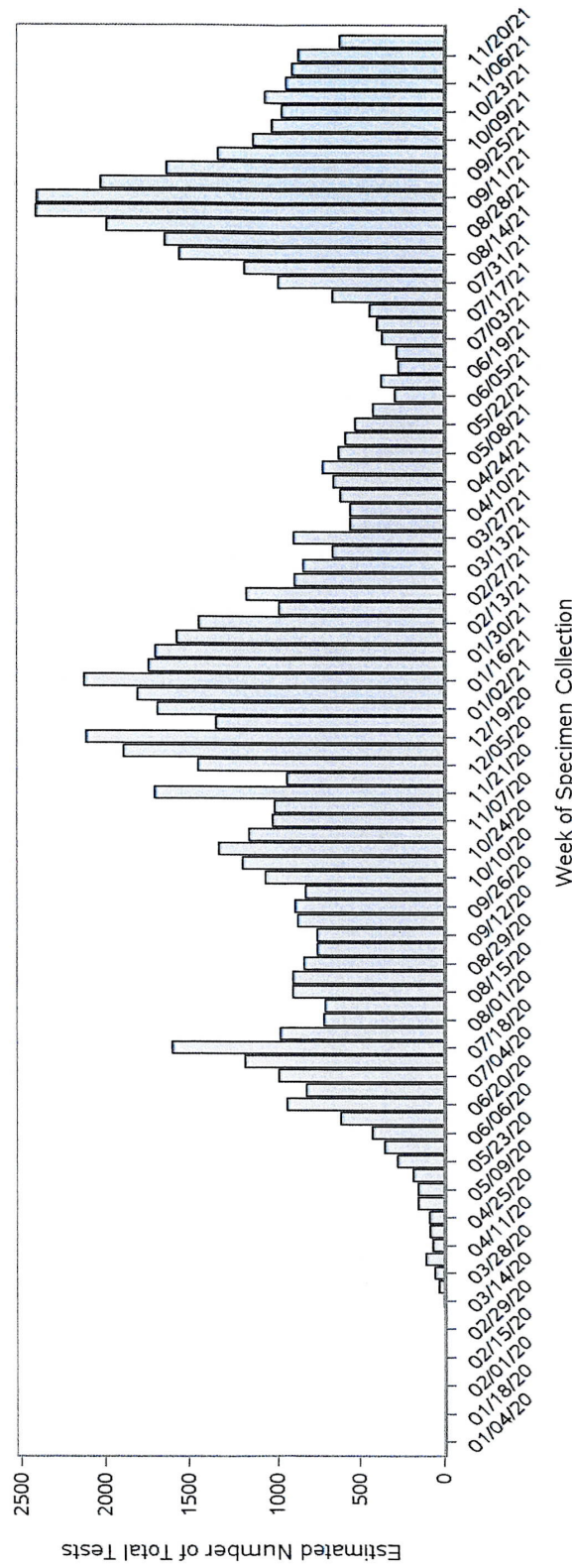
- 1) The total number of tests represents only positive, negative, and indeterminate COVID-19 test results coming from labs using electronic lab reporting (ELR) to report to NC DPH. New labs are continuously being onboarded for ELR.
- 2) The week represents the week of specimen collection.
- 3) Percent positive by county is not currently reported on the NCDHHS website.
- 4) Dates in the figure above represent the ending date of each week.
- 5) Recently collected specimens may not yet be reported.

All data are preliminary and subject to change
NC COVID data as of 11292021_1200. Report generated on 29NOV21.

DRAFT Report to Local Health Department -- Pender County - COVID-19 NC COVID Report

F. ESTIMATED NUMBER OF TOTAL TESTS

This is the estimated number of total tests. NCDHHS only has tests by county for labs reported electronically (labs listed below). To estimate total tests, we include the total number of tests being reported electronically, and then apply the proportion of positive ELR tests to non-ELR positive test results to estimate the negative non-ELR tests. The total number of estimated tests is the sum of the reported ELR tests and the estimated non-ELR tests.



NOTES:

- 1) The number of total tests was calculated by applying the proportion of positive ELR tests to non-ELR positive test results to estimate the negative non-ELR tests. We then summed the estimated non-ELR tests with reported ELR tests to obtain an estimated total number of tests.
- 2) New labs are continuously being onboarded for ELR.
- 3) The week represents the week of specimen collection.
- 4) Dates in the figure above represent the ending date of each week.
- 5) Recently collected specimens may not yet be reported.

All data are preliminary and subject to change
NC COVID data as of 11292021_1200. Report generated on 29NOV21.