



MINUTES
Board of County Commissioners Meeting
Thursday, April 27, 2023 4:00 PM
Pender County Public Assembly Room

MEMBERS PRESENT:

Fred McCoy
Jacqueline A. Newton
Jerry Groves
Wendy Fletcher-Hardee
Brad George

MEMBERS ABSENT:

OTHERS PRESENT:

David Andrews, County Manager
Trey Thurman, County Attorney
Allen Vann, Assistant County Manager
Other Staff and Members of the Press and Public.

1 Open Discussion

Andrews/Blue

County Manager David Andrews and Finance Director Meg Blue thanked everyone for coming and opened the floor to the first speaker.

2 Tourism

Tammy Proctor

Tammy Proctor, Tourism Director, appeared before the Board and presented as to the Tourism Budget. Proctor discussed the Tourism Department's budget request and the County Manager's proposed budget as relevant to the Tourism Department and responded to questions from the members of the Board. The Board held a discussion on the Tourism Department's budget and asked several questions as related to the funding of tourism promotion efforts and through room occupancy tax versus the general fund. Chair Newton thanked Proctor for her time and efforts involved in the budget process.

3 Veterans Affair

Michelle Leach

Michelle Leach, Veteran's Services Director, appeared before the Board and presented as to the Veteran's Services Budget. Leach discussed the Veteran's Services Department's budget request and the County Manager's proposed budget as relevant to the Veteran's Services Office, and responded to questions from the members of the Board. The Board held a discussion on the Veteran's Services Department's budget, importance of providing timely and efficient services to the County's veterans. The Board requested a follow up presentation focused on expanding veteran's services and long-term planning for that expansion. Chair Newton thanked Leach for her time and efforts involved in the budget process.

4 Cooperative Extension

Mark Seitz

Mark Seitz, Cooperative Extension Director, appeared before the Board and presented as to the Cooperative Extension Budget. Seitz discussed the Cooperative Extension's budget request and the County Manager's proposed budget as relevant to the Cooperative Extension Department, and responded to questions from the members of the Board. Seitz noted a correction in the materials previously submitted and explained the cost-sharing agreement between Cooperative Extension and NC State University. The Board held a general discussion on the Cooperative Extension budget. Chair Newton thanked Seitz for his time and efforts involved in the budget process.

5 Elections

Theressa Lewis

Theressa Lewis, Deputy Director of the Board of Elections, appeared before the Board and presented as to the Board of Election's (BOE) Budget. Lewis discussed the BOE's budget request and the County Manager's proposed budget as relevant to the BOE Department and responded to questions from the members of the Board. The Board held a general discussion on the BOE Department's budget and requested a follow up discussion related to the BOE's staffing needs. Chair Newton thanked Lewis for her time and efforts involved in the budget process.

6 Library

Allen Phillips-Bell

Allen Phillips-Bell, Library Director, appeared before the Board and presented as to the Library Budget. Phillipos-Bell discussed the Library Department's budget request and the County Manager's proposed budget as relevant to the Library Department, and responded to questions from the members of the

Board. The Board held a general discussion on the Library Department's budget. Chair Newton thanked Phliips-Bell for his time and efforts involved in the budget process.

7 Human Resources

Pam Brame

7.1 Insurance (Workers Comp & Health)

Pam Brame, Human Resources Director, appeared before the Board and presented as to the Human Resources' Budget. Brame discussed the Human Resources Department's Insurance budget request and the County Manager's proposed budget as relevant to the Human Resources Department, and responded to questions from the members of the Board. The Board held a general discussion on the Human Resources Department's budget. Chair Newton thanked Brame for her time and efforts involved in the budget process.

8 Break

9 ITS

Erik Harvey

Erik Harvey, Information Technology Services (ITS) Director, appeared before the Board and presented as to the ITS Budget. Harvey discussed the ITS Department's budget request and the County Manager's proposed budget as relevant to the ITS Department, and responded to questions from the members of the Board. The Board held a detailed discussion on the ITS Department's budget. Chair Newton thanked Harvey for his time and efforts involved in the budget process.

10 Inspections

Daniel Adams

10.1 Planning

Daniel Adams, Planning Director, appeared before the Board and presented as to the Planning Budget. Adams discussed the Planning Department's budget request and the County Manager's proposed budget as relevant to the Planning Department, and responded to questions from the members of the Board. The Board held a general discussion on the Planning Department's budget. Chair Newton thanked Adams for his time and efforts involved in the budget process.

10.2 Hazard Mitigation

Daniel Adams, Planning Director, continued presenting before the Board as to the Planning Budget. Adams discussed the Planning Department's budget request and the County Manager's proposed budget as relevant to the Planning Department, and responded to questions from the members of the Board. The Board held a general discussion on the Planning Department's budget, noting concerns related to staff turnover. Chair Newton thanked Adams for his time and efforts involved in the budget process.

11 Finance

Meg Blue

11.1 Non-Departmental

Meg Blue, Finance Director, appeared before the Board and presented as to the Finance Budget. Blue discussed the non-Departmental budget request and the County Manager's proposed budget as relevant to the non-departmental budget and responded to questions from the members of the Board. The Board held a general discussion on the non-departmental budget. Chair Newton thanked Blue for her time and efforts involved in the budget process.

11.2 Debt Service

Meg Blue, Finance Director, appeared before the Board and presented as to the Debt Service Budget. Blue discussed the Debt Service budget request and the County Manager's proposed budget as relevant to the Debt Service and responded to questions from the members of the Board. The Board held a general discussion on the Debt Service budget. Chair Newton thanked Blue for her time and efforts involved in the budget process.

11.3 Transfers/Other

Meg Blue, Finance Director, appeared before the Board and presented as to the Finance Budget related to the transfers/other. Blue discussed the budget request and the County Manager's proposed budget as relevant to the transfers and other services, and responded to questions from the members of the Board. The Board held a general discussion on the Finance Department's budget. Chair Newton thanked Blue for her time and efforts involved in the budget process.

12 Soil & Water Conservation

Don Rawls

Don Rawls, District Supervisor, appeared before the Board and presented as to the Water & Soil Conservation Budget. District Supervisor Rawls discussed the Water & Soil Conservation's budget request and the County Manager's proposed budget as relevant to the Water & Soil Conservation, and responded to questions from the members of the Board. The Board held a general discussion on the Water & Soil Conservation's budget. Chair Newton thanked District Supervisor Rawls for his time and efforts involved in the budget process.

13 Forestry
Hagen Blake

Hagen Blake, County Ranger, appeared before the Board and presented as to the North Carolina Forest Service (NCFS) Budget. Ranger Blake discussed the NCFS's budget request and the County Manager's proposed budget as relevant to the NCFS, and responded to questions from the members of the Board. The Board held a general discussion on the NCFS's budget. Chair Newton thanked Ranger Blake for his time and efforts involved in the budget process.

14 Wrap Up Discussion

The Board held a general discussion of the budget items discussed at the meeting. Thereafter it was moved and seconded that the meeting be adjourned. The motion being unanimously adopted, the meeting was adjourned.