



**Pender County**  
**Agenda**  
**Board of County Commissioners Regular Meeting**  
**Tuesday, April 7, 2026 at 6:00 PM**  
**Pender County Public Assembly Room**  
**805 S. Walker Street, Burgaw, NC**

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|     |                                                                                                                      | Presenter       | Page |
|-----|----------------------------------------------------------------------------------------------------------------------|-----------------|------|
| 1.  | CALL TO ORDER                                                                                                        |                 |      |
| 2.  | INVOCATION                                                                                                           |                 |      |
| 3.  | PLEDGE OF ALLEGIANCE                                                                                                 |                 |      |
| 4.  | ADOPTION OF AGENDA                                                                                                   |                 |      |
| 5.  | PUBLIC HEARING                                                                                                       |                 |      |
| 6.  | PUBLIC INFORMATION                                                                                                   |                 |      |
| 6.1 | Presentation from the Pender County Museum                                                                           | Janet Rivenbark |      |
| 6.2 | Update on Public Records Requests                                                                                    | Colby Sawyer    |      |
| 6.3 | Presentation on the Procurement History and Practices Related to Board Attorney Services                             | Margaret Blue   |      |
| 6.4 | Summary of Attorney Fees and Litigation involving Pender County                                                      | Colby Sawyer    |      |
| 7.  | PUBLIC COMMENT                                                                                                       |                 |      |
| 8.  | CONSENT AGENDA                                                                                                       |                 |      |
| 8.1 | Approval of the Board of Commissioners Meeting Minutes from February 17, 2026                                        | Tracy Sholders  |      |
| 8.2 | Approval of Board of Commissioners Meeting Minutes from March 2, 2026                                                | Tracy Sholders  |      |
| 8.3 | Approval to accept \$1,990.00 grant from the NRA and approval of Budget Ordinance Amendment                          | Zach White      |      |
| 8.4 | Approval of a Purchase Order to SHI for Microsoft Enterprise Licensing Annual Renewal in the amount of \$249,994.93  | Marcel Miranda  |      |
| 8.5 | Approval to Purchase Forklift for Pender County Water Treatment Plant Maintenance Shop in the amount of \$46,273.03  | James Proctor   |      |
| 8.6 | Approval to purchase 10 inch backflow preventer at the Pender County Water Treatment Plant in the amount of \$33,837 | James Proctor   |      |
| 8.7 | Approval of Change Order for the Water Plant Generator Project to Increase Purchase Order by \$35,340.80.            | James Proctor   |      |

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| 8.8  | Approval of Invicta Water's Treatment Pilot Agreement and Purchase Order for \$74,000.00                                                                                 | James Proctor         |
| 8.9  | Approval of Budget Ordinance Amendment to Close Wastewater Treatment Plant Berm Project                                                                                  | James Proctor         |
| 8.10 | Approval of Purchase Order for Sludge Removal at the Wastewater Treatment Plant to McGill Composting for \$60,000.00                                                     | James Proctor         |
| 8.11 | Approval of a purchase order in the amount of \$350,256.31 for 911 Communications Console Furniture                                                                      | Alan Cutler           |
| 8.12 | Motor Vehicle Releases and Refunds                                                                                                                                       | Jessica Hudson        |
| 8.13 | Refund/Release Requests for items meeting NC G.S. 105-381                                                                                                                | Jessica Hudson        |
| 8.14 | Resolution to Designate Review Officers for maps/plats for recording with Register of Deeds office- Statutory Requirement NC G.S. 47-30.2(a)                             | Jessica Hudson        |
| 8.15 | Approval to increase Purchase Order# 213 for Vanguard in the amount of \$22,000                                                                                          | Joseph R. Blankenship |
| 8.16 | Approval to Increase Purchase Order # 75 To Target Specialty Products by \$47,770 to purchase additional Mosquito Chemicals for Spraying                                 | Carolyn Moser         |
| 9.   | APPROVALS AND RESOLUTIONS                                                                                                                                                |                       |
| 9.1  | Proclamation approving April as Sexual Assault Awareness Month                                                                                                           | Amanda Piner          |
| 9.2  | Resolution to Declare a Glock Model 22 Handgun Surplus and Award it to Retired Deputy Bridgette Brundidge in Recognition of Her Service to the Citizens of Pender County | Alan Cutler           |
| 9.3  | Requesting approval of Donation of a 5-ton Military Vehicle from Surplus Military Property Program                                                                       | Alan Cutler           |
| 9.4  | Resolution of Support for the Installation and Construction of Concrete Median and Northbound U-turn Signal at the Intersection of US 17 and Royal Tern Drive            | Colby Sawyer          |
| 9.5  | Approve a Purchase Order to UNC Institute of Public Health in the amount of \$100,000 to conduct the 2026 Community Health Assessment                                    | Carolyn Moser         |
| 9.6  | Approval to Submit a 2026 Parks and Recreation Trust Fund Grant Application for the Abbey Nature Preserve Trailhead                                                      | Zach White            |
| 9.7  | Approval of Change Orders to Bobbitt for additional FF&E for Dental Equipment in the amount of \$40,229.72                                                               | Nick West             |
| 9.8  | Montague Convenience Site Discussion and Direction                                                                                                                       | Colby Sawyer,         |

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|      | to Staff                                                                                                                                                                                 | Susan Barnhill |
| 9.9  | Approval of Budget Amendment for repayment of the Pender County portion of the Lower Cape Fear Water and Sewer Authority Phased 10-mile Parallel Raw Water Line Project for \$581,975.00 | Margaret Blue  |
| 9.10 | Approval of MOU Amending 2023 ILA for LCFWASA 10-Mile Parallel Raw Water Line Project for revised cost of project                                                                        | Margaret Blue  |
| 10.  | DISCUSSION                                                                                                                                                                               |                |
| 11.  | APPOINTMENTS                                                                                                                                                                             |                |
| 11.1 | Appointment to the Active Transportation Advisory Committee                                                                                                                              | Tracy Sholders |
| 12.  | MAPLE HILL WATER AND SEWER DISTRICT                                                                                                                                                      |                |
| 13.  | ROCKY POINT WATER AND SEWER DISTRICT                                                                                                                                                     |                |
| 14.  | SCOTTS HILL WATER AND SEWER DISTRICT                                                                                                                                                     |                |
| 15.  | MOORE'S CREEK WATER AND SEWER DISTRICT                                                                                                                                                   |                |
| 16.  | CENTRAL PENDER WATER AND SEWER DISTRICT                                                                                                                                                  |                |
| 17.  | PENDER COUNTY BOARD OF HEALTH                                                                                                                                                            |                |
| 17.1 | Presentation of 2025 State of the County Health Report                                                                                                                                   | Carolyn Moser  |
| 17.2 | Adoption of the Pender County Health Department 2025-2030 Strategic Plan                                                                                                                 | Carolyn Moser  |
| 18.  | SOCIAL SERVICES BOARD                                                                                                                                                                    |                |
| 19.  | ITEMS FROM COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS                                                                                             |                |
| 20.  | CLOSED SESSION (IF APPLICABLE)                                                                                                                                                           |                |
| 21.  | 8PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/RESOLUTIONS                                                                                                               |                |
| 22.  | ADJOURNMENT                                                                                                                                                                              |                |