Minutes

Board of County Commissioners Regular Meeting
Monday, July 14, 2025 at 4:00 PM
Pender County Hampstead Annex
15060 HWY 17, Hampstead, NC, 28443

PRESENT:	Commissioner Brad George Commissioner Jerry Groves Vice Chair Brent Springer Commissioner Jimmy T. Tate
ABSENT:	Chairman Randy Burton
OTHER PRESENT:	Margaret Blue, Interim County Manager Trey Thurman, County Attorney Other Staff and Members of the Press and Public

---

1. CALL TO ORDER

Vice Chair Springer called the meeting to order at 4:01PM.

2. INVOCATION

Commissioner Groves gave the invocation.

3. PLEDGE OF ALLEGIANCE

Commissioner Groves led the Pledge of Allegiance.

4. ADOPTION OF AGENDA

Commissioner Tate made a motion to amend the agenda to include item 8.24 Approval of Memorandum of Understanding between Pender County and the Town of Surf City for a School Resource Officer to serve at Surf City Elementary and Middle School in the consent agenda.
Vice Chair Springer and Commissioner Groves seconded the motion.
The motion carried unanimously.

5. PUBLIC HEARING

6. PUBLIC INFORMATION

6.1	Duke Energy awards grant to Pender County Emergency Management for storm preparedness	Tommy Batson	5

Tommy Batson, Emergency Management Director, presented the item. Batson introduced Pam Hardy, the District Manager of Duke Energy, who presented a check for $25,000 to EMS for telecommunication during major storms.

6.2	Update on the Imagine Pender 2050 Comprehensive Land Use Plan project	Daniel Adams	6

Daniel Adams, Planning Director presented the item. Adams introduced Leigh Ann King, a consultant on the Land Use Project. King provided an update on the 2050 Comprehensive Land Use Plan. The plan is currently between phase 4 & 5 of the project and finalization. Once the plan is complete, it will be presented to the Planning Board and Board of Commissioners for final approval.

7. PUBLIC COMMENT

Zach White spoke about the Burgaw world series.
Shannon Lloyd spoke about the ABC Board.
Tommy Batson spoke about Pender County River Guage 2025.
Frankie Saunders spoke about the Pender Post Lawsuit.
Jim Harris spoke about Pender EMS and Fire.
Aimee Schooley spoke about Pender EMS and Fire.
Connie Nelson spoke about Pender EMS and Fire.
Margaret Goodwin spoke about upholding Pender citizens concerns.

8. CONSENT AGENDA

Commissioner George approved with the addition of 8.24 Approval of Memorandum of Understanding between Pender County and the Town of Surf City for a School Resource Officer to serve at Surf City Elementary and Middle School.
Commissioner Groves seconded.
The motion carried unanimously.

8.1	Approval Budget Ordinance Amendment in the amount of $17,844.21 and increase Purchase Order # 446 for vehicle repairs.	Alan Cutler	7-14
8.2	Approval Request to carry over and re-budget Purchase Order for Communication Specialists to replace and upgrade the backup RF Repeater System and replacement of the E911 console for the amount of $123,809.06. And for the Repeater Tower Equipment in the amount of $20,919.86.	Alan Cutler	15-23
8.3	Approval request to carry over and re-budget a Purchase Order for Engineered Tower Solutions, PLLC for new tower assessment in the amount of $20,800.00 and for Repeater Tower Repairs in the amount of $21,750.00.	Alan Cutler	24-28
8.4	Approval of a Purchase Orders to NC Department of Corrections for $50,000 and US Food Services for $100,000.00.	Alan Cutler	29
8.5	Approval of Purchase Order for Motorola Solutions for the yearly service agreement and maintenance of the	Alan Cutler	30-38

	Sheriff's Office radio system in the amount of $33,666.12.		
8.6	Approval of Purchase Order for Motorola Solutions for the yearly service agreement on the 911 center radio console system in the amount of $69,743.66.	Alan Cutler	39-46
8.7	Approval Request to carry over and re-budget Purchase Order for Green Stream Project. Current PO#565 is $28,353.51.	Tommy Batson	47-48
8.8	Approval of a Purchase Order for 29 Panasonic Mobile Data Terminals (MDT) to Law and Order Technology LLC in the amount of $101,758.96	Marcel Miranda	49-51
8.9	Approval of Purchase Order for FY25-26 Computer Replacement Schedule to Dell Technologies in the amount of $68,163.00	Marcel Miranda	52-62
8.10	Motor Vehicle Releases and Refunds	Jessica Hudson	63-65
8.11	Approval request to carry over and re-budget Purchase Order #508 in the amount of $6,728.00 from the FY25 budget to the FY26 budget for the completion of generator installation by Industrial Reliability & Repair LLC.	Brian Terry	66-72
8.12	Approval request to carry over and re-budget Purchase Order #559 in the amount of $8,300.00 from the FY25 budget to the FY26 budget for the completion of HVAC installation by Amazing Heating & Cooling LLC.	Brian Terry	67
8.13	Approval of Bid on Parcel 2268-97-8277-0000, located near Murphy Town Rd in Atkinson, North Carolina, is a 3.75-acre wooded lot in the amount of $3,162.00.	Margaret Blue	68-72
8.14	Approval of a Purchase Order to LabCorp of America Holdings for laboratory services in the amount of $50,000.00	Carolyn Moser	73
8.15	Approval of a Purchase Order for Health Department Contracted Services to Pender County Schools in the	Carolyn Moser	74

	amount of $150,000.00		
8.16	Approval of a Purchase Order to Target Specialty Products in the amount of $60,000.00 and to approve Target Specialty Products as a sole source to purchase mosquito chemicals (Aqua-Reslin, Permanone and Delta Guard).	Carolyn Moser	75-76
8.17	Approval of a Purchase Order to Sanofi Pasteur for Flu Vaccine in the amount of $40,000.00 for FY 25-26.	Carolyn Moser	77
8.18	Approval of a Purchase Order for Health Department Medical Expenses to Theracom, LLC in the amount of $55,305.00. And approval to Theracom, LLC as the sole source vendor for Nexplanon.	Carolyn Moser	78-79
8.19	Pender County DSS is requesting approval to carry over and re-budget Purchase Order #567 to Deacon Jones Auto Group in the amount of $24,782.78	Carolyn Moser	80-81
8.20	Approval requesting to carry forward and re-budget Purchase Order #118 to Scanning America in the amount of $67,445.25	Carolyn Moser	82
8.21	Amendment to the Establishment of the Veteran's Commission Resolution	Margaret Blue	83-84
8.22	Approval of June 2025 Board of Commissioners Meetings' Minutes	Margaret Blue	85-102
8.23	Approval of Purchase Order to Ingram Library Services in the Amount of $71,000.00	Allen Phillips-Bell	103-107

9. APPROVALS AND RESOLUTIONS

9.1	Requesting the approval and adoption of the updated Pender County Personnel Policies to be effective 7/1/2025.	Pam Brame	108-288

Pam Brame, Human Resource Director, presented the item. Brame requested the Board's approval and adoption of the updated Pender County Personnel Policies to be effective 7/1/2025.

Commissioner Tate stated the policy was very comprehensive and made a motion to table it for more review time.
Commissioner George and Vice Chair Springer voted in favor of tabling the item.
Commissioner Groves voted in opposition.
The item was tabled until a further meeting to be confirmed by the County Manager, Margaret Blue.

9.2	Approval of Purchase Order for installation of surveillance cameras at all Pender County Trash & Recycling Convenience Centers to Building Automation Services, LLC in the amount of $69,781.68.	Susan Barnhill, Marcel Miranda	289-290

Susan Barnhill, Solid Waste Coordinator, presented the item. Barnhill requested the approval of a purchase order to install cameras at all convenience centers.

Commissioner George made a motion to approve.
Commissioner Groves seconded the motion.
The motion carried unanimously.

9.3	Approval to accept $31,540.00 in grants from USTA and approval of budget ordinance amendment	Zach White	291-295

Zach White, Parks and Recreation Director, presented the item. White requested the acceptance of 2 grants from USTA totaling $31,540.00.

Commissioner George made a motion to accept.
Commissioner Groves seconded the motion.
The motion carried unanimously.

9.4	Approval to Proceed with Purchase of 2024 Chevrolet 6500 Specialized Service Body Vehicle with Heavy Duty Crane for Centralized Maintenance Division in the Amount of $185,189.00 to Universal Chevrolet from account 065-407403 (Capital Outlay Vehicles).	Brian Terry	296-321

Brian Terry, Water and Sewer Superintendent, presented the item. Terry requested the approval to purchase a 2024 Chevrolet 6500 Specialized Service Body Vehicle with Heavy Duty Crane.

Commissioner Tate made a motion for approval.
Commissioner George seconded the motion.
Commissioner Groves and Springer voted in opposition.
The motion died.

9.5	Approval to purchase one (1) 2024 Ford F-150 truck from Capital Ford at a cost of $42,663.94, utilizing funds from account 073-407403 (Capital Outlay – Vehicles).	Brian Terry	322-326

Brian Terry, Water and Sewer Superintendent, presented the item. Terry requested the approval to purchase one 2024 Ford F-150.

Commissioner George made a motion for approval.
There was no second.

The motion died.

9.6	Approval to purchase a Kubota KX080 Excavator from Nash Equipment for $117,900.00 using funds allocated in the FY26 Capital Outlay budget (072-407400).	Brian Terry	327-334

Brian Terry, Water and Sewer Superintendent, presented the item. Terry requested the approval to purchase a Kubota KX080 Excavator.

Commissioner Tate made a motion to approve.
Commissioner George and Vice Chair Springer voted in favor.
Commissioner Groves voted in opposition.
Motion carried.

9.7	Approval to purchase of three (3) 2024 Dodge Ram 2500 trucks from Westgate Chevrolet in Burgaw at a total cost of $161,502.00, with funding allocated from the FY26 Vehicle Capital Outlay account 072-407403.	Brian Terry	335-345

Brian Terry, Water and Sewer Superintendent, presented the item. Terry requested the approval to purchase three (3) 2024 Dodge Ram Trucks.

Commissioner George made a motion to approve.
There was no second.
The motion died.

9.8	Approval to purchase a replacement dump truck for the Utilities Division at a cost of $82,504.00 from Hendrick Chrysler Dodge in Wilmington to be funded from the Capital Outlay – Vehicle Account 072-407403.	Brian Terry	346-356

Brian Terry, Water and Sewer Superintendent, presented the item. Terry requested the approval to purchase a replacement dump truck for Utilities.

Commissioner Geoge made a motion to approve.
There was no second
The motion died.

10. DISCUSSION

11. APPOINTMENTS

11.1	Appointment(s) to the Veteran's Commission	Margaret Blue	357-427

Tracy Sholders, interim Clerk to the Board, presented the item. The County Manager's Office requests the Board consider appointing three applicants for two years and three applicants for three years.

Commissioner George suggested Jason Simas for 2 years.
Commissioner Groves suggested David Everette for 2 years.
Commissioner Tate suggested Dorian Cromartie for 2 years.

Commissioner Tate suggested Justin May, Kenneth Ramsey and Sam Guidry for 3 years.

Commissioner Tate made a motion to appoint the applicants.
Commissioner Groves seconded.
The motion carried unanimously.

11.2 Appointment(s) to the Pender Housing Initiative — Margaret Blue — 428-449

Tracy Sholders, interim Clerk to the Board, presented the item. Sholders reviewed the applicants for the 6 positions for the Housing Initiative.

Commissioner George made a motion to accept all applicants.
Commissioner Groves seconded.
The motion was unanimously carried.

11.3 Appointment(s) to the Beautification Committee — Margaret Blue — 450-460

Tracy Sholders, interim Clerk to the Board, presented the item. Sholders reviewed the applicants for the 5 positions for the Beautification Committee.

Commissioner George made a motion to accept both applicants.
Commissioner Groves seconded.
The motion carried unanimously.

11.4 Appointment(s) to the Fire Commission — Margaret Blue — 461-495

Tracy Sholders, interim Clerk to the Board, presented the item. Sholders reviewed the applicants for the two (2) open positions on the Fire Commission.

Commissioner Groves made a motion to add Herbert Richardson
There were no seconds.
The motion died.

Commissioner George made a motion to add Sherry Reeves.
Commissioner Tate and Vice Chair Springier voted in agreement
Commissioner Groves voted in opposition.

Commissioner George made a motion to add Timothy Jasper.
There was no second.
The motion died.

Commissioner Tate made a motion to add Ashley Morrison.
Commissioner George seconded the motion.
Commissioner Groves and Vice Chair Springer voted in opposition.
The motion died.

11.5 Commissioner Appointment to the Pender EMS and Fire Board of Directors — Margaret Blue — 496

Tracy Sholders, interim Clerk to the Board, presented the item. Sholders reviewed the applicants for Pender EMS and Fire Board of Directors.

Commissioner George made a motion to turn it over to citizens.
Commissioner Groves and Tate voted in favor.

Vice Chair Springer voted in opposition.

The County Managers office was asked to advertise the position and bring back to the board.

12. MAPLE HILL WATER AND SEWER DISTRICT

13. ROCKY POINT WATER AND SEWER DISTRICT

13.1	Approve Resolution Accepting the Deed of Dedication on Water Distribution Sytem for Brookfield Branch Phase 1 Section 1	Anthony Colon	497-505

Anthony Colon, Public Utilities Director, presented the item. Colon was seeking approval of the Resolution
Accepting the Deed

Commissioner George made a motion to accept the Resolution.
Commissioner Groves seconded.
The motion

14. SCOTTS HILL WATER AND SEWER DISTRICT

15. MOORE'S CREEK WATER AND SEWER DISTRICT

16. CENTRAL PENDER WATER AND SEWER DISTRICT

17. PENDER COUNTY BOARD OF HEALTH

18. SOCIAL SERVICES BOARD

19. ITEMS FROM COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS

    Trey Thurman, County Attorney, requested the Board go into closed session for items three (3) Attorney Client Privilege, four (4) Economic Development, five (5) Acquisition of Real Property, and six (6) Personnel.

20. CLOSED SESSION (IF APPLICABLE)

    Commissioner George made a motion to go into closed session.

Commissioner Groves seconded
The motion carried.

Commissioner George made a motion to resume open session.
Commissioner Groves seconded.
The motion carried.

21. 7PM PUBLIC HEARINGS: SPECIAL USE PERMITS/ZONING MAP AMENDMENTS/RESOLUTIONS

21.1	REZONE 2025-89: Request to rezone one parcel totaling approximately 1.33 acres from the Residential Performance zoning district to the General Business zoning district in the Topsail Township	Marcy Waters	506-538

Marcy Waters, Long Range Planner, presented the item. Waters stated the applicant was requesting the rezone of 1.33 acres from Residential Performance to General Business. The applicant, Mr. Harvey explained he wanted to build a metal building, commercial space for trades.

Commissioner George made a motion to approve the rezoning.
Commissioner Groves second.
The motion carried unanimously.

22. ADJOURNMENT

The meeting was adjourned at 7:24PM.

Commissioner Tate made a motion to adjourn.
Commissioner George seconded.
The motion carried.

[MIN_SIGNATURES]